



**AGENDA
CITY COUNCIL
TUESDAY, MARCH 26, 2019
1371 WEST FM 550 - MCLENDON-CHISHOLM, TEXAS 75032
6:30 PM**

Page

- | | |
|---------|--|
| | 1. CALL TO ORDER |
| | 2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS |
| | 3. RULES OF DECORUM |
| | 4. CITIZEN COMMENTS |
| | 5. APPROVAL OF CITY COUNCIL MEETING MINUTES |
| 5 - 17 | 5.1. January 22, 2019
<u>January 22, 2019 City Council Minutes Draft</u> |
| 18 - 32 | 5.2. February 26, 2019
<u>February 26, 2019 City Council Minutes Draft</u> |
| 33 - 47 | 5.3. March 11, 2019
<u>March 11, 2019 City Council Draft Minutes</u> |
| 48 - 73 | 5.4. March 12, 2019
<u>March 12, 2019 City Council Minutes Draft</u> |
| | 6. ITEMS FOR INDIVIDUAL CONSIDERATION |
| 74 - 89 | 6.1. Discussion and action regarding award of contract to My Computer Guy for Information Technology Services. <i>(Requested by Council)</i>
<u>My Computer Guy Proposed Contract</u> |
| 90 | 6.2. Discussion and action authorizing the City Administrator to enter into an |

agreement with All American Dogs for limited animal control services.
(Requested by Palomba)

[Animal Control Proposed Contract](#)

6.3. City Planning Services Presentations. Select individuals or firms will share their qualifications and answer questions from Council regarding submitted qualifications. (Requested by Council Member Balkum)

6.4. City Planning Services. Discussion and action regarding review of qualifications received for City Planning services. (Requested by Council Member Balkum)

6.5. City Engineering Services Presentations. Select Individuals or firms will share their qualifications and answers questions from Council regarding submitted qualifications. (Requested by Council Member Balkum)

6.6. City Engineering Services. Discussion and action regarding review of qualifications received for City Engineering Services. (Requested by Balkum)

6.7. Discussion and action mandating exclusive access and management of official City social media pages and websites to non-elected City staff. (Requested by Council Member Bloom)

91 - 92

6.8. Discussion and action regarding a Resolution rescheduling regular City Council Meetings in April, June, July, August, September and November 2019 in order to accommodate Council Member Jim Bloom's Firefighter duty schedule. (Requested by Council Member Bloom)

[Proposed Resolution Rescheduling Meetings](#)

6.9. Update on Council Chambers Audio Equipment. Discussion and action regarding the quality of the audio output. (Requested by Balkum)

6.10. Update on iCompass implementation. Discussion and action regarding the current status of video streaming Council Meetings. (Requested by Council Member Balkum)

93 - 95

6.11. Discussion and action regarding recommendations of the Veteran's Memorial Committee. (Requested by Council Member Larkin)

[Veterans Committee Brick Campaign Recommendations](#)
[Letter to Brick Purchasers](#)

96 - 98

6.12. Discussion and action regarding a Resolution amending Resolution No. 2019-03 related to costs and purchasing of bricks, size of bricks and engraving method for the Veterans Memorial Monument. (Requested by Council Member Larkin)

[Proposed Amended Resolution Redlined](#)

99

6.13. Receive a written report from Fire Chief Simmons listing valuation of all McLendon-Chisholm Fire Rescue controlled fire apparatus. Discussion

and action may follow.

[Chief Simmons Report - Fire Apparatus Values](#)

- 100 - 101 6.14. Receive a written report from Chief Simmons regarding the transfer of remaining McLendon-Chisholm Volunteer Fire Department assets to the City. Discussion and action may follow.

[Chief Simmons Report - Transfer of Assets](#)

7. EXECUTIVE SESSION

- 7.1. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551:071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding ranking, negotiating and award of contract to consultants for City Planning and City Engineering Services. *(Requested by Palomba)*
- 7.2. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551:074(1) Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Administrator/City Secretary; Assistant to the City Secretary; Building Official; Building Permit Technician; Fire Chief/Fire Marshal; Assistant Fire Chief and Firefighters. (Requested by Mayor Pro Tem Turnbull)

8. RECONVENE REGULAR MEETING

9. EXECUTIVE SESSION ACTION

10. STAFF REPORTS

- 102 - 111 10.1. Financial Report for February 2019
[Financial Report February 2019](#)
- 112 - 116 10.2. Building Official Report for February 2019
[Building Official Report February 2019](#)
- 117 - 118 10.3. McLendon-Chisholm Fire Rescue Report for February 2019
[Fire Incidents February 2019](#)
[Fire Incident Types February 2019](#)
- 119 - 122 10.4. Sheriff's Report for February 2019
[Sheriff's Report February 2019](#)

11. UPDATES, DISCUSSION AND DIRECTION TO STAFF

- 11.1. McLendon-Chisholm Fire Rescue

11.2. City Accounting RFQ Update

11.3. Future Agenda Items

[March 26, 2019 Updates and Reports](#)

12. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

12.1. Mayor's announcements including events, area happenings, and general information

12.2. Council Member Balkum's announcements including communications, community engagement, Keep McLendon-Chisholm Beautiful Committee and MC50 Committee

12.3. Council Member Larkin's announcements including NCTCOG 9-1-1 Board and Veterans Memorial Brick Campaign Committee

12.4. Mayor Pro Tem Turnbull's announcements including budget and finance

12.5. Council Member Bloom's announcements including Economic Development Advisory Panel and Emergency Services Corporation

12.6. Council Member Herren's announcements including roads and transportation and Economic Development Advisory Panel

13. ADJOURN

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session in order to see confidential legal advice from the City Attorney on any agenda item herein.

I, Lisa Palomba, do hereby certify that the above Notice of Meeting of the City Council of McLendon-Chisholm, Texas was posted on or before 4:00 p.m., March 23, 2018 on the outside bulletin board at City Hall, a place convenient and readily accessible to the public at all times.



CITY COUNCIL
City of McLendon-Chisholm, Texas
Meeting Minutes
January 22, 2019

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, January 22, 2019, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

Keith Short
Adrienne Balkum
Scott Turnbull
Jim Bloom
James Herren
Herman Larkin

Mayor
Council Member
Mayor Pro Tem
Council Member
Council Member
Councilmember

Staff Present:

Lisa Palomba
Jim Simmons
City Attorney

City Administrator/City Secretary
Fire Chief/Fire Marshal
Michael Halla

1. Call to Order.

Mayor Short called the meeting to order at 6:30 p.m.

2. Council Member Herren delivered the Invocation and led the Pledge of Allegiance to the U.S. and Texas Flags.

3. Mayor Short announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. Citizen Comments.

Jeff Smith, 729 Meadow Dr., commented that he lives in the Glen Acres subdivision. He mentioned there are 37 homes in the development. Most homes were built in the 1976-1985 era. Many residents are retired and live on fixed incomes. Over the years, residents have had the road repaired but it requires constant maintenance. The most recent bid to repair was over \$175,000. Banks will not loan without security. Homeowners do pay HOA fees. They will continue to work toward a solution for road repair.

Brian Naish, 320 Herron Circle, announced his neighborhood is aware of the poor condition of the road and residents intend to make improvements to Herron Circle.

Mike Donegan, 2620 Ridgelake Lane, suggested roads in poor condition could be serviced by a communal trash dumpster for those neighborhoods. He also commented

that he is happy to see that the MC50 Committee was recently formed and there are already many residents talking about the 50th anniversary celebration for the City and he would like to see those residents continue to work toward creating the 50th anniversary event.

12. Executive Session

Council recessed into Executive Session at 7:01 p.m. in accordance with Texas Government Code: Section 551.071(2): Legal advice regarding health and safety issues due to poor road conditions.

13. Reconvene

Council reconvened to regular meeting at 7:56 p.m.

14. Executive Session Action

Mayor Short reported the situation on private roads had been discussed in executive session. The City Attorney has advised the Council that under Texas State law, they are unable to do anything at this time.

City Attorney Halla reported that in Article 3, Section 52 of the Texas Constitution, it is very specifically laid out that no governmental entity taxing unit, such as a local municipality, can give, offer, or lend its credit, its money, financing of any type to any private person, any type private business, any type of private entity. So, in essence, his understanding is that the streets are owned by the HOAs, the private streets, and those would be private entities. It is very specific in the Texas Constitution that giving any money, or repairing those, would be in violation of the Texas Constitution. Also, the 1962 Texas Supreme Court Case, ex parte Conger, talks about private roads and the Texas Constitution giving money for that. It is well established that it's not permitted.

No Action Taken

10. Improvement of Private Roads

Discussed in Executive Session

11. Health and Safety Issues Due to Poor Road Conditions

Discussed in Executive Session

5. Approval of Minutes

- a. November 13, 2018**
- b. November 26, 2018**
- c. December 11, 2018**

d. December 20, 2018 (Revised)

Mayor Short introduced Item 5. He asked if there was a motion to approve all minutes.

Mayor Pro Tem Turnbull moved to approve the minutes as amended.

Council Member Balkum seconded the motion.

Mayor Short called a vote on approving all four sets of minutes.

A vote was cast and the motion carried unanimously.

6. Appointments to Economic Development Review Panel

Council Member Bloom reported there are six applicants for the Panel.

Mayor Short ask if there was a motion to make appointments to the Economic Development Review Panel.

Council Member Bloom made a motion to nominate all applicants to the Panel. Applicants include Mark Kipphut, Robert Quinn, David Day, Mike Donegan, Melody Osario, and Marti Thompson.

Council Member Larkin seconded the motion.

Mayor Short called for a vote on the motion to nominate all applicants to the Panel.

Motion carried with a vote of 4-0 with Council Member Balkum abstaining.

7. Resolution Rescheduling Regular City Council Meetings

Council Member Bloom requested this item be tabled.

Mayor Short tabled to next meeting.

8. Waste Service Transition Update

City Administrator Palomba presented the background of the issue. She explained that Community Waste Disposal was awarded a contract for waste disposal and recycling services effective January 1, 2019. The transition from the previous company, Waste Connections, was less than smooth. There appeared to be several factors at play regarding the difficulties with the transition including an incomplete customer list and confusion, especially near the City/ETJ limits as to which houses were in the City and which were in the ETJ. In some places, one side of a road may be in the City while the other is in the ETJ. Waste Connections, understandably, wants to continue servicing their

ETJ customers. Other service related issues included missing collections on some streets and old carts not collected and replaced on the original timetable.

The City Planner adjusted the City Limit Map to better reflect street names and provided to CWD. This helped with service issues. To staff's knowledge, these issues appear to be resolved at this time. Anyone in the City experiencing issues with carts, trash collection or billing are encouraged to call CWD customer service.

During the transition period, CWD's attempt to service Frontier, it became apparent that residents on Frontier Trail, Herron, and Serene Haven were going to have to use an alternate trash provider. County Recycle LLC had agreed to provide services to these streets and CWD is agreeable to allowing County Recycle to service those streets. There is a service level difference in that County Recycle does not actually provide recycling. Also, they will only offer bulk collection once per month and for an added cost of \$10.00.

Staff is working on amending the CWD contract to exclude Herron Circle and Serene Haven. Staff is also interested in amending the end date of the contract so that the City will not have a future transition around the Christmas and New Year's Day holidays. Staff is also working on a contract with County Recycle LLC. Both contracts are anticipated to be on the next agenda for consideration.

The new proposed contract with County Recycling, LLC will include a franchise agreement. The cost of basic monthly service for CWD is \$24.64 or \$73.92 quarterly. The cost for basic monthly service with County Recycle is \$25.25 per month and they bill monthly.

Due to an immediate need for service and concerns regarding health and sanitation, County Recycle has already begun servicing the agreed upon streets. Regarding commercial containers, CWD is subcontracting with Titan Waste to service small commercial bins.

9. Xtreme Green Event

Staff was given direction to see what dates are available. A first choice would be March 16 and second choice would June 8.

10. Improvements of Private Roads

Addressed in Executive Session. No Action Taken

11. Health and Safety Issues Due to Poor Road Conditions

Addressed in Executive Session. No Action Taken

15. Resolution Establishing MC50

Mayor Short introduced a Resolution authorizing Council Member Balkum or other Council Members to take actions and approve establishing an event planning committee for the purpose of generating a plan, organizing, and executing a marvelous event to celebrate the City of McLendon-Chisholm's 50th Anniversary in October 2019. He explained that appointed citizens will help impart historical stories, honor long-time residents/businesses, plan commemorative activities and offer sponsorships.

Council Member Balkum provided the following comments: There are different types of committees. One can be advisory and then there is another type of committee that would involve open meetings with agendas and stuff. That's why I was making the suggestion of having someone to be running that and is responsible for the meetings and be responsible for putting everything on the plate as to what the discussions are. We are involving transactions in making decisions and actual work loads for an event that will take place at a certain time. I did check with TML just to confirm what this committee would be fulfilling. So, the purpose again is to have a celebration for 50 years in October 2019. I did not put a specific date because, again, I would like to be able to have applications with a starting point through the citizen survey so they would be aware that this is an opportunity to be involved with your city. I'm already excited because we already have several people who are interested in doing a celebration. I can see them being a part of this and mainly I have to set what the responsibilities are for this committee. Mainly, I just tried to lay out what the possibilities could be, and again, once we get the information back from the citizen survey, we can be able to incorporate these types of potential ideas that could be incorporated in our celebration for 50 years.

Council Member Balkum further explained that anytime they have to make any major decisions, obviously the money will pass into the city's bank account, and each time the committee makes a decision, the director will be responsible for bringing that before the Council. It is basically an accountability process.

Mayor Pro Tem Turnbull stated he was going to address one of the Mayor's concerns. Section 6 says the term is one year. Since we are holding this event sometime in October, wouldn't it be better to say until the event is held? There shouldn't be any need for this committee after the event.

Council Member Balkum ask how she could rewrite that. She stated her only concern is if the committee has to change the date, they need to have a little wiggle room.

Mayor Pro Tem Turnbull stated he would say termination one day after the event is held. Also, he asked if she could explain Section 7. Is that a typo?

Council Member Balkum responded yes.

Council Member Bloom recommended that the resolution not be specific to Council Member Balkum. He further commented: It's fine if you run it, but I think it should be

specific that a Council Member run this committee and the Council can vote for the leader of that committee. I just think it would not be wise, in a resolution, to designate a specific person.

Council Member Balkum stated that TML said this is basically the best way to do this.

Mayor Pro Tem Turnbull stated he thinks it gives a timeframe for the committee so everybody knows where we are starting.

Council Member Bloom stated that regarding the budget, he did not recall having an allocation for this and he doesn't know how much they are looking to spend.

Council Member Balkum stated the whole purpose of the committee is to figure out how to have an event and also encourage sponsorships or donations. She stated she would not like to spend money from the general fund to take care of this.

Mayor Short pointed out they will be having budget meetings prior to the event.

Council Member Balkum pointed out that they did allocate \$5,000 in the budget.

Council Member Larkin expressed his concerns that there are several items establishing committees that will ultimately cost more money. He, for one, is extremely concerned about the current year budget and what he believes is going to be a pretty large deficit by the end of the year.

Mayor Short asked if there is a motion to approve the resolution.

Mayor Pro Tem Turnbull moved to accept the resolution establishing MC50, an anniversary event ad hoc committee for the city and appointing a Council Member as director of MC50, with changes as advised by the City Attorney.

Council Member Herren seconded the motion.

Mayor Short called a vote on approving the Resolution. Motion carried by a vote of 3-2 (Larkin and Bloom voting against the motion)

16. Resolution Establishing Keep McLendon-Chisholm Beautiful

Mayor Short introduced a Resolution authorizing Council Member Balkum or other Council Member(s) to take action and approve establishing a beautification program. Appointed citizens will volunteer their time by executing realistic preservation programs to address beautification, litter prevention, waste reduction, recycling and other group activities.

Mayor Short again expressed his concern over the terms of appointment in these Resolutions.

Council Member Balkum explained there are grant programs out there and this is actually an extension of Keep Texas Beautiful and there are other cities who do it. Mainly the goal is to have members actually create programs that will be realistic for us to try to accomplish in our City and actually do the work to seek grant money for, like maybe a butterfly garden and some types of recycling and try to encourage beautification projects. This is not meant to have funding come from the general fund. Think of it like a garden club. It's just trying to involve the community in nature.

Council Member Bloom remarked he is a fan of this one. He thinks it goes hand-in-hand with economic development in the sense of making this City attractive both physically and financially for incoming businesses. He stated he is not completely comfortable or see the need for the two-year term, but he isn't concerned about that.

Council Member Bloom made a motion to approve the Resolution establishing Keep McLendon-Chisholm Beautiful, as is.

Mayor Pro Tem Turnbull seconded the motion.

Council Member Larkin stated he would like to see the citizens be in charge of this committee and not the City Council. He does think it is a great idea, but does think we need to get the citizens involved.

Council Member Herren commented, regarding this motion, along with the previous motion, he would rather have seen these come in as a motion to establish the committee first and then the Council can discuss how we want to fill that committee. He thanked Council Member Balkum because she is taking the initiative when no one else will. He stated we don't have a lot of our constituents who want to get involved. Based on the last citizen survey we had, 70% of our population doesn't ever attend our City Council meetings.

Mayor Pro Tem Turnbull agreed it would be nice to have citizen involvement and there is nothing about this that should somebody come in and want to spearhead the event that would prevent Ms. Balkum from appointing them the director of some activity and letting them run with it. I do think that since it's going to be city organized, it should have at least one member of the Council on the committee.

Council Member Balkum also pointed out there is also a part of the program for downtown revitalization.

Mayor Short called for a vote.

The motion carried unanimously.

17. Resolution Establishing a Veterans Memorial Committee

Mayor Short introduced the Resolution authorizing Council Member Balkum or other Council Member(s) to take actions and approve establishing a committee to promote and preserve lasting memories of military veterans. The City needs help in reaching a goal amount of 50 to 100 bricks to be ordered for the Veterans' Memorial at City Hall. Personalizing a 4x8 laser engraved brick is \$150. The cost includes installation of the brick around the monument. The City Council would like to host a celebration honoring veterans at the 2nd Annual Memorial Day event. Committee members will be informed about the preservation quality of bricks with the current vendor verses sandblasting bricks. Appointed volunteers will be able to assist in presenting a brick design layout and reviewing potential brick laying contractors to be approved by the City Council. Depending on the members involvement, members may volunteer to do the installation with approval by the City Council.

Mayor Short pointed out this is another resolution that has time frames on it appointing City Council members. We have two Council Members and the Mayor who sit on this City government who are veterans. We have many veterans in our community who would love to be a part of this. The American Legion has reached out to us offering their help to facilitate getting this done. We have veterans who want to do what they do best and that's help other veterans.

Council Member Balkum asked Mayor Short if he had read Resolution 2018-07. She explained that this is an amendment to that resolution which established fund raising for the memorial. She stated this just takes it a step further. I don't know what you guys have done on your end, but I have sent out information. We have had twelve purchases since I've been involved in this. She expressed her need for help. This would give the citizens the opportunity to volunteer their services and be involved.

Council Member Bloom thinks Council Member Larkin, whether as the director or the City Council representative, would make a lot of sense. He stated he will support the Resolution if it designated Mr. Larkin as director. He further stated that if we are going to designate a person with the resolution, he would like to see it be a veteran.

Council Member Larkin stated he would like to be the director.

Mayor Pro Tem Turnbull made to a motion to approve a Resolution amending Resolution 2018-07, Section 1.D.; a Resolution creating the Veterans Memorial Brick Campaign; containing a repealing clause for Resolutions in conflict; and providing an effective date; as amended in Section 2 to replace Council Member Adrienne Balkum with Council Member Hermann Larkin as director.

Council Member Bloom seconded the motion.

Mayor Short called for a vote.

The motion passed unanimously.

18. Resolution Establishing a Citizens Fire Academy

Mayor Short introduced a Resolution establishing a citizens fire academy. He stated that right now the Fire Chief/Fire Marshall is tasked with meeting all the goals that were set down by Council in this integration, making sure that equipment is up to par, that the fire station is taken care of. One of the responsibilities of the Fire Chief/Fire Marshall is also to make sure those individuals are trained. They have ongoing training every week. There are a lot of tasks that the Fire Chief and Fire Marshall do. Setting up a citizens fire academy is no small task. There are things that they have to meet as far as lesson plans, training locations, things like that. Right now, I don't think is a good time. It also costs money to provide a lot of that stuff. I don't think this is the right timing to put this on his plate because of the tasks he does have that he is trying to complete.

Council Member Balkum stated that, originally, she was very cavalier in setting some dates. Again, this is just establishing the Citizens Academy. We first have to have a curriculum and it was assumed that Fire Chief Simmons would create a curriculum of what he wants to do. I suggested five to six weeks because that is what I have seen in some other cities.

Fire Chief Simmons added that it is more like eight to ten weeks.

Council Member Balkum stated that there are multiple things that could be a benefit to the City. It is an encouragement to the citizens to know they can enroll in something like this. There is no set date.

Fire Chief Simmons questioned the need for a resolution for establishing a training course. He gave information about what a fire academy really is. He is all for having one when they are ready, but right now he is busy establishing new policies and things like that. One day we will have one, but this is premature. I just don't understand the need for a resolution – this is no different than other training classes.

Council Member Balkum stated this is just establishing a Fire Academy.

Council Member Larkin stated he understands the purpose behind this. He also stated he thinks establishing a citizens fire academy is a very large step for a small city. We certainly can use a citizens emergency relief team. A fire academy requires a large training facility and we have a fire station now that is barely big enough to hold our own people. There are other established locations that our citizens could go to. I don't think this is the right time for us to do this. I do think it's the right time to bring awareness to the citizens of assisting the Fire Department as an emergency response team.

Council Member Herren recommended tabling this item for six months or just take a vote on it and vote it down. He doesn't think we're in a position right now where we need to do

this, maybe sometime in the future. We could still include a question of interest on the citizens survey.

Council Member Herren made a motion to table the Resolution establishing a citizens academy for the City until July 23, 2019.

Council Member Larkin seconded the motion.

Mayor Short called for a vote and the motion passed with a vote of 5-0.

19. Reports

a. Financial Reports for December 2018

No Discussion

b. Building Official Report December 2018

No Discussion

c. Sheriff Activity Report December 2018

Council Member Herren asked about the resolution of the incidents along 205.

Fire Chief Simmons stated he had talked to the Sheriff's department recently and they think they do have some very solid leads.

d. McLendon-Chisholm Fire Rescue Report December 2018

Mayor Pro Tem Turnbull ask about the calls. It shows 37 calls and normally they are split out between city calls and county calls.

20. Updates, Discussion and Direction to Staff

a. McLendon-Chisholm Fire Rescue Status Report

Chief Simmons gave a status report as requested by Council.

b. Subdivision, Zoning and City Map Updates

City Administrator Paloma reported that public hearings for proposed revisions to the Subdivision and Zoning Regulations, Zoning Map, and official City Limit/ETJ Map were scheduled for the January 17, 2019 P&Z and January 22, 2019 Council Meeting. However, the January 17th P&Z Meeting was cancelled that evening when a quorum did not arrive. P&Z must make a recommendation

prior to any Council action. Staff is in the process of rescheduling public hearings. They will be advertised again.

Council Member Balkum asked if she was correct that they spent \$1,800 with the Dallas Morning News for this. She asked if the City Administrator sees any issues with them not attending the meetings? She expressed her concern in spending \$1,800 with the Dallas Morning News and not having them show up. She asked if the Council would be in disagreement with encouraging applications for other alternates.

Mayor Short stated that should not be a problem. They should always be willing to take an application.

Mayor Pro Tem Turnbull stated we should have firm commitments before spending \$1,800 and them not showing up.

c. Veterans Memorial Brick Campaign Fundraiser

Staff met with Jerry Packer, representing Packer Brick, Inc. regarding an alternative brick for the Veterans Memorial. Mr. Packer indicated he is able to obtain bricks at a cost of \$1 per brick. Mr. Packer has provided samples if Council wishes to move forward in selecting another brick.

Brick and Stone Graphics would provide the engraving using a sandblasting method. The company will engrave up to three lines for \$20 per brick. The company representative indicated that blank bricks could be placed in the ground, removed when needed, engraved and then placed in the ground again.

The City Engineer measured the circle surrounding the monument and indicated that approximately 1,155 bricks are required to complete the circle. The City will have to pay to have the bricks installed, so Council may want to consider pricing the bricks to cover the costs.

As such, Council may wish to consider the following options:

- 1) Consider Council Member Balkum's proposed Resolution regarding the Veterans Memorial Committee and allow for their input and actions.
- 2) Continue using the Fundraising Brick company at \$150 per brick as currently arranged and wait until enough bricks are sold to install the engraved bricks.
- 3) Continue using the Fundraising Brick company at \$150 per engraved brick but purchase blank bricks at \$5 per brick to fill in the circle and replace the blanks with engraved bricks as they are sold and installed.

- 4) Cancel the current arrangement, decide on a new brick, a new price point for engraved bricks, offer a partial refund to those who already purchased a brick at the \$150 price and complete the circle with engraved and blank bricks and replace the blanks as engraved bricks are sold.

Mayor Short reported this item had been addressed in the previous Resolution.

d. iCompass Agenda Implementation

Staff has requested some formatting changes which should be effective for the next Agenda. Staff is arranging for an iCompass representative to provide a tutorial for Council Members to ensure Council is getting maximum benefit when using the agenda program. My Computer Guy has confirmed the internet connection will support the streaming. The next steps are to get Axios to City Hall to install the camera and then for Axios, Adfinity and staff to web conference with iCompass to arrange video setup and other hardware installation.

e. City Survey

Council Member Balkum reported she had missed her deadline and it has been pushed back. She is working on changes and appreciates the input from City Council Members.

Council Member Bloom stated he still had not received the questions.

f. Request for Proposals for City Attorney, City Accountant, City Planner and Information Technology (IT) Services

As requested by Council, Requests for City Engineer, City Accountant, City Planner and Information Technology Services have been issued and advertised in various media. The submittal date is February 18.

g. Future Agenda Items

Staff provided the items expected to be on the next scheduled meeting on Tuesday, February 12, 2019 and the future meeting on February 26, 2019.

21. Council Member Reports and Announcements

- a. Mayor's Announcements – Events, Area Happenings and Information**
- b. Council Member Balkum – Communications and Community Engagement**
- c. Council Member Larkin – NCTCOG 9-1-1 Initial Board and Related Items**
- d. Mayor Pro Tem Turnbull – Budget and Finance**

e. Council Member Bloom – Economic Development

f. Council Member Herren – Roads and Transportation

No Reports

22. ADJOURN

Council Member Larkin moved to adjourn the meeting.

Mayor Pro Tem Turnbull seconded the motion.

Motion carried by a 5-0 vote

The meeting adjourned at 9:34 p.m.

ATTEST:

APPROVED:

Lisa Palomba, City Secretary

Keith Short, Mayor



CITY COUNCIL
City of McLendon-Chisholm, Texas
Meeting Minutes
February 26, 2019

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, February 26, 2019, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

	Keith Short	Mayor (Absent)
	Adrienne Balkum	Council Member
	Scott Turnbull	Mayor Pro Tem
	Jim Bloom	Council Member (Absent)
	James Herren	Council Member
	Herman Larkin	Council Member
Staff Present:	Lisa Palomba	City Administrator/City Secretary
	Jim Simmons	Fire Chief/Fire Marshal
	City Attorney	Michael Halla

1. Call to Order.

Mayor Pro-Tem Turnbull called the meeting to order at 6:30 p.m.

2. Council Member Herren delivered the Invocation and led the Pledge of Allegiance to the U.S. and Texas Flags.

3. Mayor Pro-Tem Turnbull announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. Citizen Comments.

Trudy Woessner, 43 Fireside Dr., expressed concern over the third survey in a year and a half that Council want to do. The last two surveys did not yield any answers. She questioned why they are spending more money on useless surveys. She stated she did not understand why a survey would be done so close to the elections and pointed out that most council members running for re-election usually stop spending money. She feels this survey will have an impact on the election results. She doesn't understand why it is being considered and feels like it is a waste of money.

5. Items for Individual Consideration

5.1. Approval of Minutes

a. January 8, 2019

Mayor Pro Tem Turnbull introduced item 5. He asked if there was a motion to approve the draft minutes.

Council Member Balkum motioned to approve the draft minutes of January 8, 2019 with minor changes.

Council Member Herren seconded the motion.

Mayor Pro Tem Turnbull called a vote on approving the draft minutes.

A vote was cast and the motion to accept the January 8, 2019 minutes as a draft carried with a vote of 4-0 in favor (Councilmember Bloom absent)

5.2 Fiscal Year 2017-18 City Audited Financial Statements

City Administrator Palomba explained that the City Council engaged Murrey, Paschall & Caperton, P.C. to perform the FY 2017-2018 City Audit. Auditors spent time at City Hall gathering information to supplement the financial statements. All information requested by the auditors was provided by staff as requested. At this time, the audit is complete and the audit findings are presented for acceptance by the City Council.

Kyle Alias, with Murrey, Paschall & Caperton, P.C., was present to deliver an overview of the audit. He first extended thanks to the city staff for their help by providing the necessary documents needed to prepare the report.

Mr. Alias then gave an overview of the audit which included the management analysis which reflects a \$370,000 increase in resources; shows the expenses for the year; capital assets; long term obligations; and debt service.

Mr. Alias reported there are no changes recommended at this time.

Councilmember Balkum ask if the \$30,000 in pre-paid credits to TMRS has been paid and is reflected in this report

Mr. Alias responded the credits have been paid and are reflected in this audit as deferred outflow on page eleven.

Mayor Pro Tem Turnbull asked how the City should value the donated assets from MCVFD to the MCFD.

Mr. Alias responded there are several different avenues to determine fair market value for the items. He pointed out the city accountant will be able to help with this.

City Attorney Halla explained the Chief can look at several quotes from objective sources to determine fair market value.

Council Member Balkum ask if they would only be getting one quote or if several quotes would be obtained to determine the fair market value.

City Attorney Halla stated it didn't really matter how many quotes they get.

Mayor Pro Tem Turnbull asked if there was a motion to accept the 2017-2018 City Audited Financial Statements.

Council Member Larkin made the motion to accept the 2017-2018 City Audited Financial Statements as presented.

Council Member Herren seconded the motion.

Mayor Pro Tem Turnbull called a vote on accepting the 2017-2018 City Audited Financial Statements.

A vote was cast and the motion to accept the Fiscal Year 2017-18 City Audited Financial Statements carried 4-0 in favor (Council Member Bloom absent)

5.3 Sonoma Verde Public Improvement District (PID) Audited Financial Statements

City Administrator Palomba explained that the City Council engaged Murrey, Paschall & Caperton, P.C. to perform the FY 2017-2018 Sonoma Verde PID Audit. Auditors spent time at City Hall gathering information to supplement the financial statements. All information requested by the auditors was provided by staff as requested. At this time, the audit is complete and the audit findings are presented for acceptance by the City Council.

Kyle Alias, with Murrey, Paschall & Caperton, P.C., presented an overview of the audited financial statements. He gave a brief explanation of assets/liabilities; the assessments; collection of fees; long-term obligations; and principal and interest.

Council Member Balkum asked about the number of lot owners in the development.

Mr. Alias ask for clarification if she wanted to know the total number of residents in Sonoma Verde. Council Member Balkum confirmed this was her question.

Mr. Alias stated he did not know if they would have that available. He suggested going to the Rockwall Central Appraisal District records for that information.

Council Member Balkum asked about the status of the engineering study.

City Administrator Palomba reported they had actually met about the study last week and they are working on the best way to approach it.

Mayor Pro Tem Turnbull asked if there was a motion to accept the 2017-2018 Sonoma Verde PID Audited Financial Statements.

Council Member Balkum motioned to accept the 2017-2018 Audit as presented.

Council Member Herren seconded the motion.

Mayor Pro Tem Turnbull called a vote on accepting the 2017-2018 Sonoma Verde PID Audited Financial Statements.

A vote was cast and the motion to accept the Sonoma Verde PID Audited Financial Statements carried 4-0 in favor (Councilmember Bloom absent)

5.4. Request for Proposals for Firm to Serve as Public Improvement District (PID) Administrator

City Administrator Palomba explained that in 2018 the Council requested Staff issue a Request for Proposals for a PID Administrator and if a new firm is selected that such firm would begin to serve at the onset of Fiscal Year 19-20. At this time, Staff and the Financial Advisors feel it is appropriate to move forward with requesting proposals. After consulting with Financial Advisors representing Hilltop Securities, Staff suggests that Hilltop is the appropriate party to issue either an RFP or develop a questionnaire and send to select firms. Staff also suggests that Hilltop advisors should evaluate submissions and return to Council with a recommendation for a PID Administrator. Ms. Palomba also explained that they do not have to make a change at this time.

Boyd London was present to answer questions about how they would go about preparing this.

Mayor Pro Tem Turnbull called for a motion to direct staff to have Hilltop Securities act as the City's agent to recruit a PID administrator.

Council Member Herren made a motion to direct staff to use Hilltop Securities to act as the City's representative in the search for a new Public Improvement District Administrator.

Council Member Larkin seconded the motion.

Council Member Balkum ask Mr. London exactly what they are looking for in a PID administrator.

Mr. London explained that when they originally bid the Sonoma Verde bonds, a PID Administrator was named. At that time, he was about the only one available. But today, they will probably have about four choices come in. He explained they will prepare the RFQ and then sit down with Lisa and go over each one and come to a conclusion. The conclusion could be that we don't make a change.

Mayor Pro Tem called a vote on directing Lisa to use Hilltop Securities as the City's agent regarding inviting proposals for a PID Administrator.

A vote was cast and the motion to accept Staff recommendation carried 4-0 in favor (Councilmember Bloom absent)

5.5. Update and Status Report Related to Issuance of Sonoma Verde Public Improvement District (PID) Phase 2 Bonds

Boyd London with Hilltop Securities gave an update and status report related to Phase 2 Bonds.

Mr. London explained that Phase 2 total lots will be 252 with an assessment of \$7,575,000. Phase 2A will have 211 lots with an Assessment Levy of \$6,188,007 which equals a per lot assessment levy of \$29,327 or a per lot annual cash levy of \$2,292 for a total 30 years per lot cash levy of \$68,775. Phase 2B will have 41 lots with an assessment levy of \$1,386,993 which equals a per lot assessment levy of \$33,839 or a per lot annual cash levy of \$2,644 for a total 30 year per lot cash levy of \$79,333.

Mr. London then presented the process to be followed by the council: 1) draft and finalize documents; 2) consider a resolution at a regular city council meeting approving the distribution of PLOM subject to approval by City Manager, FM and Bond Counsel; 3) at a regular city council meeting, conduct a public hearing on levying of PID assessments, consider ordinance levying PID assessments and approving a final service and assessment plan; consider resolution approving PID reimbursement agreement and landowner agreement; and consider an ordinance authorizing issuance and sale of bonds; 4) Bond Closing.

Mr. London pointed out the PID debt does not pledge or encumber any other City revenue or asset. The City's credit and cost of capital is not impacted by PID debt, but is impacted by the City's fulfillment of its administrative responsibilities, enforcement and SEC disclosure involving PID Debt. The City is responsible and liable for administrative responsibilities (just as in any other City debt – GOs, Water and Sewer Revenue Bonds, etc.)

The legal, financial, and regulatory oversight include the investors, the State of Texas, the Securities and Exchange Commission (SEC), the Internal Revenue Service (IRS), and the City Audit.

Council Member Balkum asked if documents would be provided to the IRS. Mr. London stated they would be if requested.

Received Report - No Action Needed

5.6. Presentation Regarding Public Improvement Districts by FMSbonds, Public Improvement District (PID) Underwriter

Robert Rivera, representing FMSbonds made a presentation regarding FMSbonds. He explained the role of FMS is as an underwriter and not a financial advisor. The primary role of FMSbonds, Inc., (FMS) as an underwriter, is to purchase securities, for resale to investors, in an arm's-length commercial transaction between the Issuer and FMS. FMS is not acting as a municipal advisor, financial advisor or fiduciary to the Issuer or any other person or entity.

A proposed financing timeline was included in Mr. Rivera's presentation and he explained they are putting together a preliminary offering memorandum.

Received Report - No Action Needed

5.7. Letter of Engagement for Underwriting Services with FMSbonds relating to Special Assessment Bonds

Mayor Pro Tem Turnbull called for a motion to authorize the City Administrator to issue this letter.

Council Member Larkin made a motion to authorize the City Administrator to execute a Letter of Engagement for Underwriting Services with FMSbonds relating to Special Assessment Bonds.

Council Member Herren seconded the motion.

Council Member Larkin questioned the proposed financing timeline included in the presentation. Mr. Rivera explained this was a tentative schedule but the duration of the timeline will remain basically the same.

Mayor Pro Tem Turnbull called a vote on authorizing the City Administrator to Execute a Letter of Engagement for Underwriting Services with FMSbonds relating to Special Assessment Bonds

A vote was cast and the motion to authorize a Letter of Engagement for underwriting services carried 4-0 in favor (Council Member Bloom absent)

5.8. Joint Election Contract with the Rockwall County Elections Administrator for Services Related to the May 4, 2019 General Election

City Administrator Palomba explained this is fairly routine, the City does this every year. The City contracts with Rockwall County Elections Administrator for election services. For small cities, it is not generally practical for them to own all the election equipment so we generally contract. This is a joint election contract. However, the school district will not be having an election, but Mr. Lynch, the elections contact, said this contract will still work for us. We will be bearing the full cost this year so it will be nine to ten thousand dollars. The actual amount is what we will pay.

Mayor Pro Tem Turnbull called for a motion to authorize the City Administrator to execute a joint election contract with the Rockwall County Elections Administrator for services related to the May 4, 2019 General Election.

Council Member Balkum made the motion to authorize the City Administrator to execute a joint election contract with the Rockwall County Elections Administrator for services related to the May 4, 2019 General Election.

Council Member Larkin seconded the motion.

Mayor Pro Tem Turnbull called a vote on authorizing the City Administrator to execute a joint election contract with the Rockwall County Elections Administrator for services related to the May 4, 2019 General Election

A vote was cast and the motion authorizing the execution of a Joint Election Contract carried 4-0 in favor (Council Member Bloom absent)

5.9. 2018-2019 Citizen Survey

Council Member Balkum showed the card, which has now been received. She stated the City Secretary needs to label them with the ID code and the address. She already has all the addresses of the registered voters and property owners.

Mayor Pro Tem Turnbull called for a motion to instruct the City Administrator to label and distribute the 2018-2019 Citizen Survey.

Council Member Herren made a motion to instruct the City Administrator to label and distribute the 2018-2019 Citizen Survey.

Council Member Balkum seconded the motion.

Mayor Pro Tem Turnbull ask for any questions or discussion.

Council Member Larkin stated he has been contacted by a lot of people who are very much against us doing another city survey at this time and he would have to say that he agrees. He expressed that he has not seen a set of questions put before this council to be approved yet. Consequently, he questioned how we can be mailing out cards about the survey when we haven't approved the questions for the survey. Certainly, this council needs to approve those. It would be a city survey, if there was one, and not a particular council member's view of what the survey questions ought to be. This council should have the right to voice their opinion on each and every question. Consequently, I think we are wasting some money. I have seen preliminary questions, which I ask for, but have not seen anything come before the council. How can we be mailing out cards to the citizens about a survey when we haven't approved the questions? I just see this as convoluted and untimely.

Mayor Pro Tem Turnbull called for a vote on the motion to instruct the City Administrator to label and distribute the 2018-2019 Citizen Survey.

Council Member Balkum and Mayor Pro-Tem Turnbull voted in favor of the motion.

Council Member Herren stated he did not realize that the council had not approved the questions. He stated he would like the opportunity to withdraw the motion. City Attorney Halla stated he could not since the motion had been made and seconded.

Council Member Balkum stated that everybody contributed to the questions except Hermann Larkin, who stated he did not want to contribute.

Council Member Herren asked if the list of questions had been approved by the Council.

Council Member Balkum responded no, the entire council, at a council meeting, has not gone through all the questions one-by-one.

Council Member Herren stated he would like to give the Council the opportunity to look at the questions before they are sent out.

Mayor Pro Tem Turnbull called for a vote on the motion.

The vote was 2-2 with Council Member Balkum and Mayor Pro Tem Turnbull in favor and Council Member Larkin and Council Member Herren against. Motion Failed

Mayor Pro Tem Turnbull stated they had a tie and the motion fails. They will need to have another agenda item put on the next meeting.

Council Member Herren stated all Council Members will need to be provided with the list of questions so everyone will be able to review them.

City Administrator Palomba ask if they want to do that at the next meeting or if they want to have a work session so they can discuss it or do they just want to see them on the next agenda.

City Attorney Halla stated a work session is a good idea. That way the council will be ready to vote at the City Council meeting.

Council Member Balkum stated her problem is that three of the Council Members actually did the work, they actually contributed to it. The whole point is that when this was approved back on September 11, it was supposed to go out on January 15. Everyone was supposed to submit their questions that they wanted on the survey. Now he is claiming that he has all these people that don't want to see the survey again and that it's wasting money. So, my point is that we will have this meeting and it will be another hold-up to sending out the survey. The information is not going to change because a lot of it is contributed by Turnbull, Herren, and myself.

Mayor Pro Tem Turnbull stated the motion has failed so they need to decide if they want to have this work session prior to the next council meeting or shall they schedule a special session.

City Attorney Halla explained that having a work session will simplify the item on the next city council agenda.

Council Member Balkum ask what if the Mayor or Council Members decide not to come to the work session? She stated her fear that they won't show up and when the item comes up on the agenda they will say they didn't attend that meeting so can't vote on it.

City Attorney Halla responded that yes, that could happen. That is kind of the nature of a six-member council. It can either pass or fail at the council meeting.

Mayor Pro Tem Turnbull asked the Council to agree on a date for a special meeting.

Council Member Balkum stated she wants this on the March 12 agenda.

Mayor Pro-Tem Turnbull instructed Lisa to schedule a special meeting for March 11 at 6:30 p.m.

Mayor Pro Tem Turnbull asked Council Member Balkum to forward all the questions that are on the survey to all Council Members in separate e-mails.

5.10 Discussion Regarding the future of the McLendon-Chisholm Fire Rescue Station

Council Members Balkum and Herren attended a meeting on January 28th with TxDOT to discuss the in-kind replacement process. Council Member Balkum reported that TxDOT representatives came and essentially, they have hired an assessment officer who is going to work with Chief Simmons in regard to a report of the items that are going to be needed to determine the value and it will be provided along with what TxDOT will be providing within the next 60 to 90 days. They will send us the information and we will have a City Council meeting at that time to discuss the next steps for building a new fire station. It will be at no cost to the City because they are going to pay us for the architect, engineering, and the building. If you want to add to that, that's at our discretion at that time. The discussion also included concern that we have the location here across from city hall and the issue that at some time in the future a Rockwall Independent School District elementary school will be built and we discussed Council Member Larkin's concern about having a fire station next to a school. With the process of the "Precious Cargo" initiative, which will mean TxDOT will be working with the ISD to help them develop/improve the parking lot to make sure the traffic flow will be well done. So, we will be partnering with that in the future. This has to happen before the right-of-way construction takes place. That date is about 2022. That may change, but either way, this station has to be operational before Station 1 is taken down. The station will be meeting our current standards, building codes, and fire department codes. I know we discussed in the last quarter about having a bunker room and making sure all the needed essentials are up-to-date to current codes. Also, in the survey, when you go in there to look at the questions, it asks for peoples' opinion regarding other possible locations just as a way for us to weigh in on other peoples' opinions just in case people don't want us to have it on this property. But, that will be a discussion for later on when we have the presentation from TxDOT and the report to review.

Council Member Herren reported that the acquisition date for right-of-way acquisition is scheduled for 2021. Also, we would have to have the new fire station built and already be in that facility before right-of-way acquisition is complete. So, that's about 26 months and it is estimated that it will take about a year to build a new fire station. So, given that situation, we need to have a good location designated. One question I did have for the Fire Chief was if he has been contacted and has he talked to them about the assessment.

Chief Simmons responded he met with the assessor yesterday and have begun the process of assessing the trucks and everything they need in order for him to start putting his packet together. He gave me an update and timeline. It will take him a few weeks to finish the assessment side of it. Once that is done, and he has an idea of the size of the station and everything that is required by NFPA, he will put it in a packet and send it to the cost assessors and the builder. He will put these numbers to it and once they get all those numbers together, they will present it back to the City. So that will be in that 60 to 90-day time-frame.

Council Member Herren stated that one thing they will need to put on a future agenda is a discussion on where we think the future station should go. One of the things that was brought up was the possibility of the school being built next to the city administrative building and the road congestion around the school. So that could be a serious issue since there is no other way to go around if we had a fire down 550. That becomes a very big concern. Since we don't have a four-lane road, a large amount of traffic could preclude the emergency vehicles from getting to the scene of an incident. That's very concerning, so we need to think far forward and look at our city and see if we can locate

a central location that makes it the quickest and easiest to all points of the city. This is a real opportunity for us and we should really think about this and put it on an agenda to discuss.

Mayor Pro Tem Turnbull ask if they are paying for the land or is it just the building.

Council Member Herren stated they will actually take the right-of-way away from us and we'll get paid for that property. But because we have to put the fire station in beforehand, that will be part of that. So, whether we have property we ask them to do it on, if that would reduce that cost or if we decide it needed to go in another location, that's part of the assessment.

Mayor Pro Tem Turnbull stated that's part of the assessment but we're not guaranteed they will pick up the entire tab if we have to buy land other than what we have.

Council Member Herren stated no, they would. The entire assessment will cover the cost of moving the fire station to a new location based on what they determine are the requirements for the number of vehicles and our requirements. The criteria will be at a certain level and if we want to go above that, that will be on us.

Mayor Pro Tem Turnbull commented that it doesn't matter where we put the station. If there is a fire, and they have to come up 550, that congestion is going to be an issue. So yes, we need to pick the proper location.

Council Member Herren stated we would need to do an assessment of where most incidents occur. That could truly be a problem.

Council Member Larkin thanked the council members for their interaction with TxDOT. This is excellent information. He also reminded them that we have had some preliminary discussions with Rockwall County and they are very open to a long-term lease where we could potentially put that station on the property with the emergency antenna. He asked that we keep that in our minds.

No Action

5.11. DISCUSSION AND ACTION REGARDING IDENTIFICATION AND SALE OF SURPLUS CITY-OWNED ASSETS

Mayor Pro Tem Turnbull had this put on the agenda because it is his understanding that they have more equipment than they have buildings to house in regard to the Fire Department. It also brings to mind Council Member Larkin's concerns about budget shortfalls this year. So, it is my opinion that we should identify any city owned assets and move forward as fast as possible to pricing them and disposing of them.

Mayor Pro Tem Turnbull stated he feels this item should be discussed in Executive Session.

Addressed in Executive Session – No Action Taken

6. EXECUTIVE SESSION

The Council adjourned into Executive Session at 8:00 p.m.

- 6.1. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the chapter regarding the proper process for sale of surplus assets.**
- 6.2. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding the proper procedure for notifications to citizens who reside on substandard roads.**
- 6.3. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.071(1) Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee including City Administrator/City Secretary; Assistant to the City Secretary; Building Permit Technician; Fire Chief and Firefighters.**
- 6.4. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding the transfer of Fire Department Assets.**

7. RECONVENE REGULAR SESSION

The Council reconvened to regular session at 10:13 p.m.

8. EXECUTIVE SESSION ACTION

The council directed the Staff and Fire Chief Simmons to send letters to all residents on substandard roads,

5.12. Fire Integration Contract

Addressed in Executive Session – No Action Taken

5.13. Report from Chief Simmons

Addressed in Executive Session – No Action Taken

5.14. Updates to City of McLendon-Chisholm Code of Ordinances Chapter 4, Business Regulations

Moved to March 11, 2019 special meeting agenda

5.15. Code Enforcement Services

Handled in Executive Session. Staff instructed to prepare a report and plan.

5.16. Animal Control Services

Handled in Executive Session. Staff instructed to prepare a report and plan.

5.17. Amendment to Contract with CWD, LP

Mayor Pro Tem Turnbull called for a motion to discuss the amendment to the contract with CWD, LP.

Council Member Herren made a motion to discuss the amendment to the contract with CWD, LP.

Council Member Balkum seconded the motion.

The Council moved to vote against approving the amendment.

Mayor Pro Tem Turnbull called for a vote on the approval of the 1st amendment to the CWD, L.P. contract.

The motion failed with a vote of 0-4 against. (Council Member Bloom absent)

5.18. Approval of a Contract Between the City and County Recycle LLC

City Administrator Palomba pulled this item from the agenda as it is no longer relevant. She provided information that County Recycle LLC is a small company who was willing to contract to service roads CWD said they could not service because of the substandard roads. Originally County Recycle LLC thought they would have 27-30 customers which would make it worth their while. However, they have had only seven people pay for the service.

No Action Taken

5.19. City Accounting Services

Moved to March 11, 2019 special meeting agenda

5.20. City Planning Services

Moved to March 11, 2019 special meeting agenda

5.21. City Engineering Services

Moved to March 11, 2019 special meeting agenda

5.22. Information Technology Services

Moved to March 11, 2019 special meeting agenda

9. STAFF REPORTS

9.1. 1st Quarter Investment Report – moved to March 11 special meeting

9.2. Financial Reports for January 2019 – moved to March 11 special meeting

DRAFT

9.3. McLendon Chisholm Fire Run Report January 2019

Council Member Larkin ask if the report could be revised to show the type of run rather than a number identification.

Chief Simmons stated he can change the type of run as well as put the runs in chronological order.

Chief Simmons explained that the new software was put into effect in January and he will reformat the January and February reports. He cannot reformat any reports prior to January.

Chief Simmons was instructed to reformat MCFR reports to a more readable and layman friendly format. January and February 2019 reports would be reissued at March 11, 2019 special meeting.

9.4. Building Official Report January 2019

Moved to March 11, 2019 special meeting agenda

9.5. Sheriff Report January 2019

Moved to March 11, 2019 special meeting agenda

10. UPDATES, DISCUSSION AND DIRECTION TO STAFF

- 10.1. McLendon-Chisholm Fire Rescue**
- 10.2. Subdivision and Zoning Regulations and City Map Updates**
- 10.3. iCompass Streaming Implementation**
- 10.4. Upcoming Requests for Proposals and Qualification**
- 10.5. Future Agenda Items**

All Items Moved to March 11, 2019 special meeting agenda.

11. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

- 11.1. Mayor's Announcements including events, area happenings, and general information**
- 11.2. Council Member Balkum's announcements including Communications, Community Engagement, Keep McLendon-Chisholm Beautiful Committee, MC50 Committee, and Veterans Memorial Brick Campaign Committee**
- 11.3. Council Member Larkin's Announcements including NCTCOG 9-1-1 Board and Veterans Memorial Brick Campaign Committee**
- 11.4. Mayor Pro-Tem Turnbull's Announcements including Budget and Finance**
- 11.5. Council Member Bloom's Announcements including Economic Development**
- 11.6. Council Member Herren's Announcements including Roads and Transportation**

All moved to March 11 special meeting

12. ADJOURN

Council Member Larkin moved to adjourn the meeting.

Mayor Pro Tem Turnbull seconded the motion.

Motion carried by 4-0 vote in favor (Council Member Bloom absent)

The meeting adjourned at 10:25 p.m.

ATTEST:

APPROVED:

Lisa Palomba, City Secretary

Keith Short, Mayor

DRAFT



CITY COUNCIL
City of McLendon-Chisholm, Texas
Meeting Minutes
March 11, 2019

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, March 11, 2019, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

	Keith Short	Mayor
	Adrienne Balkum	Council Member
	Scott Turnbull	Mayor Pro Tem
	Jim Bloom	Council Member (Absent)
	James Herren	Council Member
	Herman Larkin	Councilmember
Staff Present:	Lisa Palomba	City Administrator/City Secretary
	Jim Simmons	Fire Chief/Fire Marshal
	City Attorney	Michael Halla

1. Call to Order.

Mayor Short called the meeting to order at 6:31 p.m.

2. Council Member Herren delivered the Invocation and led the Pledge of Allegiance to the U.S. and Texas Flags.

3. Mayor Short announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. Items for Individual Consideration

4.1. Discussion and Action Regarding Survey Questions for the 2018-2019 Citizen Survey

Mayor Short asked for a motion to discuss this item

Mayor Pro Tem Turnbull made a motion to open this item for discussion.

Council Member Balkum seconded the motion.

Mayor Pro Tem Turnbull stated that at the last meeting they discussed going through these one-by-one. He asked if everyone present still want to do that.

Council Member Larkin responded no.

Council Member Herren responded he didn't think it was necessary to go through them one-by-one.

Council Member Balkum stated she thought that was what they intended to do.

Council Member Herren stated that the reason he voted no the last time was to give more people the opportunity to be here because the other night with just the four us present, the impression was given to the community that it was a one-sided event that was being driven in a certain direction. Based on what has happened since the last City Council meeting, the fact that the citizen survey was provided out to a constituent, while maybe not illegal, was certainly unethical. Whoever did that, it was very unethical and it wasn't necessary because we hadn't approved anything, it hadn't gone out yet. What I intended was by everybody coming here tonight, they would have a say if we should have this citizen survey. I don't like to see things happen in the dark of night. But, I also don't like to see unethical behavior and people using that as a place to bash people, I think we should put it out for a vote and get it over with and move on to the next subject.

Mayor Pro Tem Turnbull stated he was going to disagree. The reason he is going to disagree is we have here in front of you two letters. One from Council Member Bloom and one from Council Member Larkin, who, to paraphrase, state that they dislike several, if not all of the questions. So, I think it would be best for openness to go through and if somebody has an item they want to discuss, then discuss it so that it doesn't come back that we just pushed it through without hearing people out. That would be my recommendation to the Council.

Mayor Short asked if there is a motion to go through the questions one-by-one.

Mayor Pro Tem Turnbull made the motion.

Council Member Herren seconded the motion.

The vote carried by a vote of 3-1 (Council Member Larkin voting Nay and Council Member Bloom Absent)

Mayor Short stated he has had a chance to go through them one-by-one and as they go through them he will give his perspective as well.

All survey questions were reviewed with comments and/or objections noted. Corrections and suggestions for wording changes were also noted.

Mayor Short called for a vote to approve the questions with the changes.

The vote was 3-1 (Council Member Larkin voted Nay and Council Member Bloom Absent)

Council Member Larkin stated that Council Member Bloom wanted his no vote noted. He also wanted to point out that the City Administrator had ask for input from the Council Members and he and Mr. Bloom were the only ones to submit anything.

Mayor Short also stated he is not in favor of the questions. He also asked if the Council would get an opportunity to see the questions after corrections were made before the survey goes out.

Council Member Balkum stated they could.

Council Member Herren suggested the questions be e-mailed to them.

4.2 Discussion and Direction to City Administrator Regarding Labeling and Distributing the 2018-2019 Citizen Survey Postcards

Mayor Pro Tem Turnbull made a motion to open discussion, seconded by Council Member Balkum.

Mayor Pro Tem Turnbull asked the City Administrator approximately how long she thought this would take.

City Administrator Palomba responded it could be done by Friday or Monday.

Mayor Pro Tem Turnbull stated that based on that, there should be time to make the corrections and there should be no worry about the cards going out before the questions are ready. He asked Council Member Balkum if this was correct.

Council Member Balkum stated yes, that is correct.

Mayor Short called for a vote regarding direction to the City Administrator regarding labeling and distributing the 2018-2019 Citizen Survey Postcards.

Mayor Pro Tem Turnbull made a motion to direct the City Administrator to label and distribute the 2018-2019 Citizen Survey Postcards.

Council Member Balkum seconded the motion.

The motion carried by a vote of 3-1 (Council Member Larkin voting Nay and Council Member Bloom Absent)

4.3. Updates to Code of Ordinances Chapter 4. Business Regulations

City Administrator Palomba gave an overview of the item.

In January 2018, Council instructed Franklin Legal to perform a legal review of the Code of Ordinances. Franklin provided a review and suggested revisions and/or marked areas that Council may wish to update. Chapters 1-3 have been reviewed by Council and Council proposed revisions to those chapters. In consideration of Franklin's review and suggestions and in consultation with City vendors, Staff proposes revisions as presented to Council. Most revisions are suggested to ensure the City code is not in conflict with state law or to remove antiquated items.

Staff recommended that the Council review the suggested revisions and direct staff to move forward with the suggested revisions or provide other suggestions for revisions.

Once all chapters of the code have been reviewed, Kirk Franklin will visit with Council regarding finalizing revisions and the process to adopt all the code changes.

City Administrator Palomba pointed out this is basically just general clean-up and making sure it is consistent with state regulations.

Mayor Short asked if the City Attorney had looked at this.

City Attorney Halla stated he had not.

City Administrator Palomba pointed out that one change will reflect using the "maximum penalty" rather than actual fines. Also, the fee schedule will reference the "current amount", not a set amount.

City Attorney Halla stated it is better to have a fee schedule.

Mayor Pro Tem Turnbull asked the reference to check the fee schedule in Chapter 4. He asked if it that is an issue.

City Administrator Palomba stated they will need to add that.

Mayor Short asked if there is a solicitation permit in this section.

City Administrator Palomba responded that she didn't think the City has one.

Mayor Short stated he knows they have had at least one complaint. He does understand scouts and fund raisers going door-to-door, but not businesses.

Council Member Balkum stated maybe this is something they can do in the future.

Mayor Short remarked they should consider this for the safety of their citizens.

City Administrator Palomba remarked that she will find the appropriate place to put it in the code.

Mayor Pro Tem Turnbull stated he thought they already had this.

Council Member Balkum stated it was discussed before Lisa came.

Mayor Short stated he thinks this is something they need to discuss.

Mayor Pro Tem Turnbull asked Lisa if there is anything in Franklin's review that they didn't modify or discuss.

City Administrator Palomba responded that she didn't think so.

Mayor Short asked Lisa to look into a solicitation permit and bring this back on a future date.

No Action

4.4. Discussion and Action Regarding Proposals Received for Contracted City Engineering Services

Council directed Staff to solicit proposals for Engineering Services. A Request for Qualifications was issued and advertised on the City website, Texas Municipal League website, the Dallas Morning News, and the Rockwall Herald Banner. Proposals were due February 18, 2019 at 2:00 p.m.

The following companies submitted proposals:

Douphrate & Associates, Inc.
Nathan D. Maier Consulting Engineers, Inc.
Birkhoff, Hendricks & Carter, LLP
Metropolitan Infrastructure, PLLC
EST Comprehensive Engineering Services
Kimley Horn
Freeman-Millican, Inc.
Sanchez & Associates

Cities are prohibited from using competitive bidding procedures to obtain the services of architects, engineers, certified public accountants, land surveyors, physicians, optometrists, landscape architects, geoscientists or state-certified real estate appraisers. Instead, for contracts involving architectural, engineering or land surveying services, a city must first select the most highly qualified provider and then attempt to negotiate a fair and reasonable price. If the city is unable to negotiate a contract with the most highly qualified provider, the city must then formally end negotiations with that provider. After negotiations have formally ended, the city must select the next most highly qualified provider and attempt to negotiate a contract with that provider. If necessary, the city must continue the process of formally ending negotiations with one provider and selecting another provider for negotiations until a contract is obtained.

McLendon-Chisholm is experiencing rapid growth and will require engineering services on a more frequent basis as that growth continues. Any Engineer hired will need to be well versed with storm water mapping, storm water management, design of water and wastewater collection systems, street design, street maintenance planning, and subdivision review and inspections.

Two firms have extensive experience working with small towns that have experienced tremendous growth in this area including Douphrate & Associates and Freeman-Millican, Inc.

Douphrate & Associates have provided engineering services to the City of M-C since 2006. Mr. Douphrate has extensive historical knowledge of the local area including M-C. He is familiar with the City's surrounding infrastructure and understands the City's challenges. He also served as City Engineer for the City of Rockwall for 10 years.

Freeman-Millican, Inc. specializes in providing engineering services to small and medium sized towns. Although still considered a small firm, they have several engineers on staff. The firm has provided services for the Cities of Heath and Forney and appears to be familiar with small town growth issues.

Sanchez & Associates is interesting in that they also provided proposals for accounting and planning services.

All firms appear to be well qualified and all have municipal experience.

Council Member Larkin asked about the price not being in the proposals.

City Administrator Palomba explained that you can't include a price as part of the proposal. That will have to be negotiated.

City Attorney Halla explained that engineers are solicited through the RFQ process. They need to be ranked and then a contract price can be negotiated.

Council Member Balkum asked for clarification that if a firm is ranked number one, and a price cannot be agreed upon, do you have to start all over.

City Attorney Halla responded yes.

Mayor Short recommended scoring the engineers.

City Administrator Palomba stated they will need to have criteria for scoring.

City Attorney Halla responded yes, that is the best way to proceed.

Mayor Pro Tem Turnbull asked Lisa how soon she can have a scoring sheet prepared.

City Administrator Palomba stated she can have it ready tomorrow.

Mayor Short suggested each Council Member rank the proposals. The scoring sheet will be ready on the 15th, results should be returned to Lisa by the 21st, and they can have presentations on the 26th.

Mayor Pro-Tem Turnbull made a motion to give direction to the City Administrator to develop a grading format for city engineer and planner as soon as possible and to table until the March 26th meeting. The top two or three will come in on the 26th to make presentations.

Council Member Balkum seconded the motion.

The motion carried unanimously (Council Member Bloom Absent).

4.5. Discussion and Action Regarding Proposals Received for Contracted City Planning Services

Council directed Staff to solicit proposals for Planning Services. A Request for Qualifications was issued and advertised on the City website, Texas Municipal League website, the Dallas Morning News, the Rockwall Herald Banner and the American Planning Association. Proposals were due February 18, 2019 at 2:00 p.m.

The following companies submitted proposals:

Firm Ground Planning
Ideation Planning
I-RAOS, Inc.
Michael R. Coker Company
Lynette Lawyer
Sanchez & Associates
Masterplan
Gregory Alesi

Firm Ground Planning is local based in Forney, Texas. Mr. Donnell has worked for municipalities, private companies and as a consultant. His proposed fees are by far the least expensive. Council may wish to question if he works alone or with any partners and confirm his availability for meetings. Council may also wish to ask about his available resources such as GIS and mapping technology. Firm Ground Planning proposes \$30 per hour for routine work performed and \$50 per hour for extraordinary work performed not to exceed \$60,000 annually.

Ideation Planning offers customized solutions for growing communities. The company provides visioning exercises with communities and are well versed in research, analysis and data evaluation. Ideation is not submitting a proposal for routine planning but would like the opportunity to provide the City long range planning and visioning services as needed. Quotes would be provided per project. This company has worked with the neighboring City of Heath.

I-RAOS, Inc. appears well qualified and proposes a fee of \$75 - \$120 per hour depending upon task level. The company is based out of Pearland, Texas which may present challenges in attending monthly meetings.

Michael R. Coker Company is the City's current provider. He has served the City since 2012 and is well qualified to continue providing services. As our current provider, he is familiar with the City's values of protecting a rural community as the City grows. He proposes \$75 - \$150 per hour depending upon personnel performing a task.

Lynette Lawyer's primary experience is in architecture although she does have experience involving planning projects. She proposes a fee of \$120 per hour. She is based locally.

Sanchez & Associates offers much experience and proposes an average rate for routine tasks of \$35 per hour and they are also interested in providing accounting and engineering services.

Masterplan is based in the Dallas area and has a broad range of experience and several employees. Their proposed fees are higher than other proposals at \$155 - \$175 per hour depending on task performed.

Gregory Alesi did not send a complete proposal. He only sent a resume and he is based in New Jersey.

Mayor Short gave direction to the City Administrator to have the top two or three come in for presentations on the 26th.

Mayor Pro Tem Turnbull made a motion to move this item to the 26th meeting.

Council Member Balkum seconded the motion.

Council Member Herren stated he would like to give them some type of scenario so they can all address the same questions in their presentations.

The motion carried unanimously (Council Member Bloom Absent).

4.6. Discussion and Action Regarding Proposals Received for Contracted Information Technology Services

Council directed Staff to solicit proposals for Information Technology (IT) services. A Request for Qualifications was issued and advertised on the City website, Texas Municipal League website, the Dallas Morning News, and the Rockwall Herald Banner. Additionally, staff sent the RFQ to several IT companies in Rockwall and surrounding area. Many Microsoft partners requested the RFQ but most did not actually submit proposals. Proposals were due February 18, 2019 at 2:00 p.m.

The following companies submitted proposals:

Cendien
Preferred Technology
My Computer Guy

Of the three firms, only two appear to have municipal experience including Cendien and My Computer Guy.

All three firms submitted a fee proposal. Cendien has experience with at least two large municipalities and has proposed a fee of \$12,000 per month. This proposal is not financially feasible for M-C.

Preferred Technology proposed a fee of \$600 per month for a 1-year contract or \$500 per month for a 3-year contract

My Computer Guy, the current provider, has proposed a fee of \$420 per month.

Preferred Technology lacks municipal experience. This is a concern for staff as there is a knowledge base of IT information specific to municipalities.

My Computer Guy has provided managed services for the City since December 2017 and time and materials support since February 2008. They have significant municipal experience, they are local, familiar with the City's existing network infrastructure and offer the most competitive rate.

Mayor Short asked for a motion to discuss this item.

Mayor Pro Tem Turnbull made a motion to discuss the proposals received for Information Technology Services.

Council Member Larkin seconded the motion.

Mayor Pro Tem Turnbull stated that one of the firms, Cendien, is totally cost prohibitive and can be eliminated.

Mayor Pro Tem Turnbull stated that My Computer Guy, the current service provider, has reasonable service prices. He does have some hesitations about him. Lisa has had some service problems. In addition, he tells the City we need to buy additional hardware. He would have to discuss that at a meeting to convince him. Maybe a short-term contract could be negotiated. Also, he has language in his contract that if the City lets anyone else on the network, or if the City doesn't follow his recommendations, he can pull his contract. That language would have to be removed.

Mayor Short agreed that the wording is not acceptable.

Mayor Pro Tem Turnbull made a motion for the City Administrator to negotiate a short-term contract ending September 30, 2019 to include the platinum package, backup, and no additional software/hardware. The language regarding pulling his contract will have to be removed.

Council Member Larkin seconded the motion.

Mayor Short reiterated that he is not comfortable with him being able to pull his contract.

Mayor Pro Tem Turnbull also pointed out that he should be responsible for obtaining all licenses, including government license.

The motion carried with a vote of 4-0 (Council Member Bloom Absent).

4.7. Discussion and Action Regarding Proposals Received for Contracted City Accounting Services

Council directed Staff to solicit proposals for City Accounting Services. A Request for Qualifications was issued and advertised on the City Website, Texas Municipal League website, the Dallas Morning News and the Rockwall Herald Banner. Proposals were due February 28, 2019 at 2:00 p.m.

The following companies submitted proposals:

Sanchez & Associates, LLC
Judd, Thomas, Smith and Company, P.C.
Ray Smith CPA PLLC

Under the Professional Services Procurement Act, cities are prohibited from using competitive bidding procedures to obtain services of Certified Public Accountants. Services are to be selected on the basis of demonstrated competence and qualifications.

The Request for Qualifications did ask for a fee proposal. However, many CPA firms are hesitant to provide fee proposals and would rather negotiate an agreed rate.

All three firms appear to be well qualified and all have municipal accounting experience.

Mayor Pro Tem Turnbull made a motion to discuss the accounting proposals.

Council Member Larking seconded.

Mayor Pro Tem Turnbull stated they had three submissions. One firm doesn't have a CPA on staff according to their submission. He asked Lisa to verify. One of the proposals is from the City's current CPA and the other is from a CPA firm located in Plano, Judd, Thomas. Both are qualified providers. Pricing on one is prohibitive, but if we can negotiate, what I actually like about Judd, Thomas is they have multiple people in house so another CPA can fill in should the normal personnel not be available. It would require negotiation.

Council Member Balkum questioned that she thought they had applications for this before.

Mayor Pro Tem Turnbull responded this is the first time.

Council Member Larkin stated the firm in Plano is overpriced in comparison. However, they can't really ask them for a negotiated price unless they are ranked first and they enter negotiations.

Council Member Balkum commented that you have to get a contract.

Council Member Larkin stated they can't just go back and say you were under-cut, can you give us another price. That's not competitively fair. He asked Mayor Pro Tem Turnbull if he was recommending Judd, Thomas.

Mayor Pro Tem Turnbull answered yes and no. Am I recommending them, if I was choosing them without knowing their price, the answer is yes. I do believe they offer things Ray's company doesn't. Also, Ray has been with us a long time. That's good, but it's also bad in some ways. In accounting practices, you don't keep the same people all the time, it leads to the possibilities of things being hidden, I'll put it that way. So, that would be my recommendation, Judd, Thomas. If they don't get the majority, it's mute. It's not based on their pricing.

Council Member Balkum asked if she had missed what the difference is between the two.

Mayor Pro Tem Turnbull answer that Judd, Thomas has more CPAs. So, if one of them isn't available, there are others to step in. He thinks they also have a larger staff.

Council Member Balkum asked about the PID. Do they have any experience with PIDs?

Mayor Pro Tem Turnbull answered that the senior partner does.

Mayor Short stated that they have two proposals, one that has more to offer than the other. As Mr. Halla said, if we open negotiations and we can't get them where we would like them to be for our City, then we can move to the second choice. If Council is in agreement, it's a matter of giving direction to the City Administrator to meet with them. If those are the top two decisions on City Accountant.

Mayor Pro Tem Turnbull stated he thinks they are in agreement that one is eliminated.

Mayor Short stated that if they do have a CPA on staff and failed to put it in their proposal, that's a pretty major mistake.

Mayor Pro Tem Turnbull remarked that everything in their proposal says they are urban planners.

The City Administrator gave a brief background on Sanchez & Associates.

Council Member Balkum stated she appreciates the City Administrator's input, but if they go with the current CPA, could the firm ranked number one come back on us?

Mayor Short stated no, because Ray put a proposal in. He applied for it just like they did and they would have no recourse against us.

Mayor Pro Tem Turnbull stated that if they don't stay with Ray, they could have his contract end September 30, 2019 and the new accountant start October 1. If we can't work out something with them, we would still have Ray.

City Administrator Palomba expressed concern over replacing the accountant at this time. Of all consultants, she depends on the accountant most often.

Council Member Larkin stated that keeping Ray is not a bad idea and they can revisit in a year.

City Administrator Palomba pointed out Ray has a set fee which is best for budgeting purposes.

Council Member Herren expressed that they need to take into consideration the travel time for Judd, Thomas. He thinks they should go with the City Administrator's recommendation.

Council Member Balkum asked about the process regarding qualifications.

Mayor Pro Tem Turnbull point out again that Judd, Thomas has more personnel and can get things done in a timelier manner. He feels the City is missing an opportunity to get better quality service.

Council Member Herren suggested the new accountant could start October 1.

Mayor Pro Tem Turnbull stated the accountant would need to be involved in budget for next year and a new firm would have to learn on their own time.

City Administrator Palomba stated she would like to do an apple-to-apple comparison.

Mayor Short pointed out that Ray has a cap and the other firm is hourly.

City Attorney Halla stated there is nothing wrong with price being considered.

City Administrator Paloma also pointed out that Ray hosts Quick Books and the other firm may not have it.

Mayor Short called a brief recess at 9:20.

Council was back in session at 9:28.

Mayor Short asked if there was a motion on hiring a new accountant.

Mayor Pro Tem Turnbull made a motion for the City Administrator to negotiate with Judd, Thomas for the City accountant position effective 10/1/2019.

Council Member Balkum seconded the motion.

The motion carried with a vote of 3-1. (Larkin voting Nay and Council Member Bloom Absent)

5. Executive Session

5.1 Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551:074(1) Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Administrator/City Secretary; Assistant to the City Secretary; Building Permit Technician; Fire Chief/Fire Marshal; Assistant Fire Chief and Firefighters.

5.2 Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551:071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding the transfer of Fire Department Assets.

NO EXECUTIVE SESSION HELD

6. Reconvene Regular Meeting

NO EXECUTIVE SESSION HELD

7. EXECUTIVE SESSION ACTION

NO EXECUTIVE SESSION HELD

8. STAFF REPORTS

8.1. 1st Quarter Investment Report

Mayor Pro Tem Turnbull asked if this was the balance before ad valorem taxes.

City Administrator Palomba stated it was.

8.2. Financial Reports for January 2019

No Discussion

8.3. McLendon-Chisholm Fire Rescue Run Reports January 2019

Council Member Larkin asked for clarification on the 600 series.

Mayor Pro-Tem Turnbull asked if the EMS report can be broken down.

Chief Simmons explained he is still working on the new reports with the new software. They are things he cannot change.

8.4. Building Official Report January 2019

No Discussion

9.5. Sheriff Report January 2019

No Discussion

9. UPDATES, DISCUSSION AND DIRECTION TO STAFF

9.1. McLendon-Chisholm Fire Rescue

Chief Simmons reported they are finishing Phase III of the remodel. He stated they will need to replace the roof, but they will do that themselves.

9.2. Subdivision and Zoning Regulations and City Map Updates

No Discussion

9.3. iCompass Streaming Implementation

Mayor Pro Tem Turnbull asked if he was right that they had a six-month money back guarantee on this product.

City Administrator Palomba stated that is correct

9.4. Upcoming Requests for Proposals and Qualifications

No Discussion

9.5. Future Agenda Items

10. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

10.1. Mayor's Announcements including events, area happenings, and general information

Mayor Short reminded everyone that this is spring break week and everyone needs to watch for kids.

10.2. Council Member Balkum's announcements including Communications, Community Engagement, Keep McLendon-Chisholm Beautiful Committee, MC50 Committee, and Veterans Memorial Brick Campaign Committee.

No Report

10.3. Council Member Larkin's Announcements including NCTCOG 9-1-1 Board and Veterans Memorial Brick Campaign Committee

Council Member Larkin reported there has been a lot of activity with the Veterans Memorial. They have had three meetings. Council Member Balkum asked if agendas had been published, that she is a part of that committee and she did not know about the meetings.

10.3. Mayor Pro-Tem Turnbull's Announcements including Budget and Finance

No Report

10.5. Council Member Bloom's Announcements including Economic Development Advisory Panel and Emergency Services

No Report

10.6. Council Member Herren's Announcements including Roads and Transportation and Economic Development Advisory Panel

Council Member Herren reported the Economic Development Advisory Panel will have their second meeting tomorrow prior to the City Council Meeting. They will be discussing their vision and develop the objectives and goals of the panel.

11. ADJOURN

Mayor Pro Tem Turnbull moved to adjourn the meeting.

The meeting adjourned at 10:10 p.m.

ATTEST:

Lisa Palomba, City Secretary

APPROVED:

Keith Short, Mayor



CITY COUNCIL
City of McLendon-Chisholm, Texas
Meeting Minutes
March 12, 2019

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, March 12, 2019, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

Keith Short	Mayor
Adrienne Balkum	Council Member
Scott Turnbull	Mayor Pro Tem
Jim Bloom	Council Member (Absent)
James Herren	Council Member
Herman Larkin	Councilmember

Staff Present:	Lisa Palomba	City Administrator/City Secretary
	City Attorney	Michael Halla

1. Call to Order.

Mayor Short called the meeting to order at 6:35 p.m.

2. Council Member Herren delivered the Invocation and led the Pledge of Allegiance to the U.S. and Texas Flags.

3. Mayor Short announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. Citizen Comments

Jody Wright, 1513 Barrolo Dr., I would like to address Item 6.2 – Citizen Survey. I would like to express my opposition to this survey. I totally disagree with the necessity and the timing of this survey. I believe that this survey is being supported by Council Members Turnbull and Balkum only for their own political posturing. We do not have the financial means to complete another useless, non-transparent, and quite frankly, horribly written survey. Council, if you really want to know what the citizens think, hold an open forum where we can actually talk openly with one another. That's free, 100%. In closing, as a citizen, I am, quite frankly, over the games, so I will show up. As a citizen, I will not be bullied with the stalking and videoing of my house. So, I will rise up. As a citizen, I will not turn a blind eye to your continued, utter disregard and complete disrespect for what your citizens are asking for. So, I will speak up and I will do everything I can to ensure that the two of you are not re-elected. So, I will speak up.

Lorna Kipphut, 31 Fireside, I think it is unbecoming of our city council when last night Mr. Turnbull slandered the reputation of the City accountant stating, and I quote, "I believe there has been the possibility of mistakes being hidden", with no evidence offered to

support his claim. In fact, just two weeks ago the audit and budget were presented to the Council and no such allegations were made or line items questioned. The City Administrator recommended to the Council the extension of the current CPA contract for continuity purposes. This recommendation was ignored. Mr. Herren acknowledged last night the reason no citizens come to Council meetings is apathy. This is because we are tired of watching Council Members berate each other, ignore recommendations from the City Staff and in general forgetting that you work for us. Yes, there is a silent majority out there and they voted for change last year. This year there are hundreds more who are tired of the continued lack of transparency and the bullying tactics that are on display. This is not public apathy, it is outrage and frustration. Our City fore-fathers would be ashamed of what went on last night. Mr. Moss, Mr. Klutz, Mr. Pullen, Mr. Lovell, and Mr. Hatfield, to name just a few, dedicated years of their lives so the City of McLendon-Chisholm could prosper and reflect the members of this community. Their hopes and aspirations were that a younger generation could carry on and bring our City to the next level. We should not let them down. Thank you.

Frankie Pooladsanj, 1506 Corrara Dr., I got to read some interesting stories in the Rockwall Herald Banner and one thing that I have learned in my career is that you don't slander your partners next to you. That's what your executive sessions are for. You have disagreements and you talk to them about it behind those closed doors to your right, to your left, and behind you. But doing it publicly, that shows your character. It shows your cowardness. That's ugly. Is that what McLendon-Chisholm is about? Is that what you guys represent? Lack of transparency, I read that too. You record me, I'm recording you. A lot of people are seeing it, a lot more people on my Facebook than yours, than your social media are going to see this. We're tired of it. We are going to prove that again May 4th. Thank you.

5. Approval of City Council Meeting Minutes

5.1 January 8, 2019

Council Member Balkum made a motion to approve the minutes as presented.

Mayor Pro Tem Turnbull seconded the motion.

Motion carried 4 in favor, 0 against (Bloom absent).

5.2. February 15, 2019

Council Member Balkum made a motion to approve the minutes as corrected.

Council Member Herren seconded the motion.

Motion carried 4 in favor, 0 against (Bloom absent).

6. Individual Items for Consideration

6.1. State of the City Address

Mayor Short delivered his 2019 State of the City Address. A copy of speech is included as Attachment A to these minutes.

6.2. Statement Regarding 3rd Annual Citizen Survey for 2018-2019

Council Member Balkum presented a public statement regarding the 3rd Annual Citizen Survey. A copy of her statement is included as Attachment B to these minutes.

6.3. Statement Regarding Solid Waste and Recycling Services

Council Member Balkum gave a public statement regarding CWD. A copy of her statement is included as Attachment C to these minutes.

Mayor Short called a recess at 7:13 p.m. The Council reconvened at 7:24 p.m.

6.4. Statement Regarding Reporting Code Violations

Council Member Balkum presented this as a reminder that the City does have a website and there's a place to fill out a form for a code violation. There are a lot of issues that people are saying are going on in our City regarding ordinances not being followed. She asked citizens to please go to the "Report a Code Violation" on the website and we can have the City Administrator follow up with steps to review the file that's been reported.

Mayor Short explained the reason they ask you to report something when it comes to code violations is so we have a tracking system for the violation. It's not to track who is calling in, it's so we can produce a timeline so if we have somebody who is a multiple violator, that timeline helps, depending on what the violation is and what the actions are concerning that violation. It helps us rectify the problem. That's why we need those reports, so it is documented.

6.5. Discussion and Action Regarding Reviewing the 2018-2019 Citizen Survey Questions

Addressed in the March 11, 2019 City Council Meeting

6.6. Discussion and Action Regarding Additional Council Member Input for the 2018-2019 Citizen Survey and Possible Changes to Currently Proposed Survey Questions.

Addressed in the March 11, 2019 City Council Meeting

6.7. 2018-2019 Citizen Survey Distribution

Addressed in the March 11, 2019 City Council Meeting

6.8. Council Chambers Audio Equipment

Council Member Balkum asked to bring this item up as a discussion and the need to take action. She stated the audio has worsened. When she contacted the City Administrator/City Secretary, it appears she is also having difficulties.

Council Member Balkum believes we need to contact Axios and have them come out here and remedy the problem.

Mayor Short asked if she was presenting this as a motion.

Council Member Balkum made a motion to have the company come out and review the system and improve it.

Council Member Larkin seconded the motion.

The motion carried by a vote of 4-0 (Bloom absent).

6.9. Animal Control Services

City Administrator Palomba reported that the former City Administrator contacted several area cities regarding possible interlocal agreements for animal control. These options were very expensive. The City would have to pay part of an animal Control Officer's salary, benefits, truck and facilities costs. For such a small City this just is not financially feasible.

All American Dogs is a private company that provides animal control services. Their main facility is between Pilot Point and Celina. The cost for a yearly contract is between \$20,000 to \$25,000. The company is willing to contract for a fee per call basis at a rate of \$450 per call for one truck for one animal. If the call requires a rabies quarantine, it is an additional \$350. This will require a mid-year budget amendment.

Although the City does not receive many calls, the Sheriff's office has requested the City seek a solution in the event the animal must be removed from a location for health and safety reasons.

Staff recommends authorizing the City Administrator to enter into an agreement with All American Dogs for a fee per call incident to remove only aggressive, injured or sick animals. In this situation, All American Dogs would be instructed not to accept calls from the general public but would respond to calls placed by the City Administrator or her designee and/or the Sheriff's office to remove an animal from a specific location. The City would not provide services for lost or roaming animals.

Mayor Short reported that the Sheriff had requested that McLendon-Chisholm help them out with these calls. They will respond, but they don't have the training or equipment to do much.

Mayor Pro Tem Turnbull stressed that unless a dog is contained, the call is not made.

Council Member Balkum asked if we can get a guarantee from the Sheriff's department that they will only make a call if the animal is contained?

City Administrator Palomba responded they can't make guarantees.

Mayor Pro Tem Turnbull stated that \$450 is really high. He stated that unless the dog is contained, we don't make calls.

City Administrator Palomba stated they will have to stipulate that citizens either call the Sheriff or City Hall. They can not call directly to the company.

Council Member Larkin asked if they work in other cities and do they have a local substation.

City Administrator Palomba answered yes, they do work in other cities but they do not have a local substation.

Mayor Short stated he is not ready for an annual contract, but he also doesn't agree with the \$450 charge should a call be made and there is no animal when they respond. He asked if they would reduce the cost if there is no animal.

City Administrator Palomba stated she will ask.

Council Member Balkum suggested maybe re-negotiate the cost.

City Administrator Palomba stated she will try to get a lower cost.

No Action

6.10. Updates to City of McLendon-Chisholm Code of Ordinances, Chapter 4, Business Regulations

Addressed at March 11, 2019 City Council Meeting

6.11. Proposals for City Planning Services

Addressed at March 11, 2019 City Council Meeting

6.12. Proposals for City Accounting Services

Addressed at March 11, 2019 City Council Meeting

6.13. Proposals for Information Technology Services

Addressed at March 11, 2019 City Council Meeting

6.14. Proposals for Engineering Services

Addressed at March 11, 2019 City Council Meeting

6.15 Public Hearing – Revisions to Chapter 10, Subdivision Regulations of the McLendon-Chisholm Code of Ordinances

Mayor Short opened the public hearing at 6:43 p.m.

No comments were received.

Mayor Short adjourned the public hearing at this time to allow the City Planner, Michael Coker, to give information on this item.

Mr. Coker reported that both he and the City Engineer, along with some of the other staff, have made recommendations for amendments to the subdivision regulations. Most of them are pen and ink things, clarifications, and reducing redundancy. But collectively, it is bringing us into conformance with the local government requirements. The last time the regulations were modified as a whole was in 2007 and laws have changed on some requirements since then.

Mr. Coker discussed the modifications. He also reported that P&Z had workshops on this item

Mayor Pro Tem Turnbull asked about the requirements for street lights found in Appendix 1, Section 5. He wondered if they should put LED rather than vapor.

Mr. Coker suggested they put “or an approved alternative”.

Mayor Pro Tem Turnbull asked about speed limits and if the City has enforcement authority.

Mayor Short stated the City cannot enforce traffic speed limits on private roads.

City Administrator Palomba pointed out these updates are basically general clean-up.

Council Member Balkum ask if there will be another public hearing.

City Administrator Palomba stated this is the second public hearing. Planning & Zoning held the first.

Mayor Short reopened the Public Hearing at 7:52 p.m.

No comments were received.

The Public Hearing was closed at 7:53 p.m.

6.16. Discussion and Action Regarding Proposed Revisions to Chapter 10, Subdivision Regulations of the McLendon-Chisholm Code of Ordinances

Mayor Pro Tem Turnbull made a motion to accept the revisions as presented.

Mayor Pro Tem Turnbull withdrew the motion.

Mr. Coker stated he would review, reword and provide language as requested and bring back to the Council to reconsider and give direction.

No Action

6.17. Public Hearing – Revisions to Chapter 14, Zoning Regulations of the McLendon-Chisholm Code of Ordinances

Mayor Short opened the Public Hearing.

Troy Reich, 441 Briar Glen. I have a problem with the procedure. You're asking for public input. If it's only doting "i's" and crossing "t's" or making changes per state law, that's fine. But you're asking us to give you input on something we don't know a thing about. If you're changing the code or regulations, then in order for us to be able to comment on those, we need to know what they are. The other thing is that these are probably things that were brought forward by the Planning & Zoning and your Chairman of the P&Z should be here and report to you on each one of these items. Then those of us sitting in the audience would know what it is we're supposed to be commenting on at a public hearing. It almost seems like, let's pass it and then we can see what's in it. That's a backward way of doing things. I would like to make comments on subdivision changes or any of these other things because in the past I was part of the process that put these regulations in place. If we're changing them, I'd like to know what those changes are. But, I don't and there's nothing here that tells me. There's nothing on the website that tells me. You're asking for an uninformed public to comment on something that we know nothing about. In a way, I think each one of these items should be tabled until a later date and you can post the changes on the website and those of us who want to read it, we can and we can come to a public hearing and we can voice our opinion.

Council Member Balkum asked Lisa if she posted the agenda for everyone to read.

City Administrator Palomba replied she did.

Council Member Balkum asked if that document is there as well to review.

City Administrator Palomba replied it was.

Council Member Balkum asked if the advertisement took place two weeks ago.

City Administrator Palomba responded yes.

Council Member Balkum stated she just wanted to make sure the rules were followed. She asked if the P&Z chairman had been invited to come tonight. She then asked Mr. Coker if was able to provide information.

Mr. Coker responded yes, he was.

No additional speakers came forward.

Mayor Short closed the public hearing

6.18. Discussion and Action Regarding Proposed Revisions to Chapter 14, Zoning Regulations of the McLendon-Chisholm Code of Ordinances

Council Member Herren made a motion to accept the proposed revisions to the Zoning regulations.

Council Member Herren made a motion to discuss this item.

Council Member Balkum seconded the motion.

Mr. Coker reported that P&Z had workshops last year to discuss the proposed changes that were advertised. Then they had the public hearing on the 28th that was advertised. The redlines of both of these documents have been available.

Mr. Coker gave his report of recommendations for changes and revisions.

Council Member Balkum asked when the changes will go into effect.

City Attorney Halla answered when the Code of Ordinances is approved.

Council Member Balkum asked if existing properties would be grandfathered.

City Attorney Halla answered yes, but if any changes were made, it would have to be made compatible.

City Administrator Palomba stated what is existing will stay as is.

Council Member Herren withdrew his motion.

No Action Taken

6.19. Public Hearing – Revisions to the Official City of McLendon-Chisholm Zoning Map

Mayor Short opened the public hearing.

No comments were received.

Mayor Short closed the public hearing.

6.20. Discussion and Action Regarding Proposed Revisions to the Official McLendon-Chisholm Zoning Map

Mr. Coker reported that all changes have been made since 2007. This is an accurate reflection of current zoning.

Council Member Balkum moved to discuss this item.

Mayor Pro Tem Turnbull seconded the motion

Council Member Balkum asked if the map online is an interactive map.

Mr. Coker answered no, they can't do that right now. They have a lot of resources, but they don't integrate with each other.

Mr. Coker reviewed the suggested changes and answered questions.

Council Member Balkum made a motion to approve the updated proposed zoning map.

Mayor Pro Tem Turnbull seconded the motion.

The motion carried unanimously.

6.21. Public Hearing – Revisions to the Official City Limit/Extraterritorial Jurisdiction (ETJ) Map

Mayor Short opened the public hearing at 9:00 p.m.

No comments received.

The public hearing was closed at 9:01 p.m.

6.22. Discussion and Action Regarding Proposed Revisions to the Official City Limit/Extraterritorial Jurisdiction (ETJ) Map

Mayor Pro Tem Turnbull made a motion to discuss this item.

Council Member Herren seconded the motion.

Mr. Coker gave information and answered questions.

Mayor Short called a recess at 9:06 p.m.

Council reconvened at 9:16 p.m.

Mayor Pro Tem Turnbull made a motion to approve the proposed revisions to the official City Limit/Extraterritorial Jurisdiction (ETJ) Map

Council Member Larkin seconded the motion.

The motion carried 4 in favor, 0 against (Bloom absent).

6.23. Discussion and Action Regarding Reconsideration of Council's Decision on February 26, 2019 to Send a Letter to Residents Who Reside on Substandard Roads

Addressed in Executive Session

7. EXECUTIVE SESSION

- 7.1. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.074(1) Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Administrator/City Secretary; Assistant to the City Secretary; Building Permit Technician; Fire Chief/Fire Marshal; Assistant Fire Chief and Firefighters**

The Council recessed into Executive Session at 9:30 p.m.

6. Reconvene Regular Meeting

The Council reconvened the regular meeting at 10:50 p.m.

7. EXECUTIVE SESSION ACTION

No Action

8. STAFF REPORTS

- 8.1. 1ST Quarter Investment Report**
- 8.2. Financial Reports for January 2019**
- 8.3. Building Official Report January 2019**
- 8.4. McLendon-Chisholm Fire Rescue Run Reports for January and February 2019**
- 8.5. Sheriff Report for January 2019**

All Reports were addressed at the March 11 meeting.

9. UPDATES, DISCUSSION AND DIRECTION TO STAFF

- 9.1. McLendon-Chisholm Fire Rescue**
- 9.2. Subdivision and Zoning Regulations and City Map Updates**
- 9.3. iCompass Streaming Implementation**
- 9.4. Upcoming Request for Proposals and Qualifications**
- 9.5. Future Agenda Items**

All reports were addressed at the March11 meeting.

10. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

10.1. Mayor's Announcements including events, area happenings, and general information

No Report

10.2. Council Member Balkum's announcements including Communications, Community Engagement, Keep McLendon-Chisholm Beautiful Committee, MC50 Committee, and Veterans Memorial Brick Campaign Committee

No Report

10.3. Council Member Larkin's Announcements including NCTCOG 9-1-1 Board and Veterans Memorial Brick Campaign Committee

Council Member Larkin reported there have been 986 bricks ordered at a cost of \$1.35 each. The bricks will be delivered in another week. He displayed the 4x8 brick which will display a veteran and cost \$50.00. The American Legion has offered to have the funds channeled through them and that will make a tax-deductible donation. The cost for installation will be around \$400.00. Mr. Larkin also displayed an 8x8 stone which will have sandblasted engraving. Forty of these corporate or "family" bricks have been ordered. An artist's rendering, created by Bob Herman's wife, was also displayed. The next step will be a marketing campaign.

10.3. Mayor Pro-Tem Turnbull's Announcements including Budget and Finance

No Report

10.5. Council Member Bloom's Announcements including Economic Development Advisory Panel and Emergency Services

No Report

10.6. Council Member Herren's Announcements including Roads and Transportation and Economic Development Advisory Panel

Council Member Herren reported the Economic Development Advisory Panel had a meeting prior to the City Council Meeting. They established their vision and developed the objectives and goals of the panel.

Following is a recap of the results of this meeting:

- Economic Development Advisory Panel Vision Statement
 - o The Economic Development Advisory Panel will advise City Council on strategies and actions to broaden and diversify the tax base through appropriate commercial and land development consistent with the historic nature and character of McLendon-Chisholm in collaboration with the City Council, Planning and Zoning Commission and City Planner to guide the Comprehensive Plan.
 - o Goals / Priorities
 - Define the Economic Development Vision for the City of M-C
 - Define who we are as a city and a people
 - Define what M-C means in order to determine our Economic Development Vision and help develop our engagement strategy
 - Understand the upcoming changes within the City of M-C and growth in cities that surround the City of M-C
 - HWY 205 Expansion and impacts on the City
 - Other road expansion like HWY 550 Expansion from two lanes to four lanes
 - Future Loop 17 south of the City in 2035 Roads Plan
 - Economic Development Plans within the Cities and ETJs surrounding M-C
 - Determine the areas within the City of M-C the citizens desire for Economic Development and Growth to take place
 - Based on the changes that will happen in and around M-C
 - Based on citizen input
 - Based on the Best Practices and Standards of advisors
 - Use the Economic Vision, Planned Changes in and around M-C and identified locations for economic development with M-C findings to develop the next M-C Comprehensive Building Plan Strategy
 - The M-C City Council will utilize this CBP Strategy to provide guidance and direction to the City Planner and Planning and Zoning Committee in the development of the next M-C Comprehensive Building Plan

11. ADJOURN

Mayor Pro Tem moved to adjourn the meeting.

The meeting adjourned at 10:50 p.m.

ATTEST:

APPROVED:

Lisa Palomba, City Secretary

Keith Short, Mayor

DRAFT

2019 STATE OF THE CITY ADDRESS

MAYOR KEITH SHORT

Presented March 12, 2019

Fellow citizens, today marks my first State of the City address to you to report on the status of our city, our shared accomplishments and our collective vision for a better future for McLendon-Chisholm. Providing the Mayors annual assessment to the citizens of our city is a practice that was started by Mayor Steinhagen two years ago and I will continue this tradition as long as I have the privileged to hold this office.

When sworn into office last May, I was a newcomer to both politics and the role of Mayor. While having an extensive background in law enforcement and public safety, this last eight short months has been a learning experience and I appreciate the patience of Council, City Staff and our citizens as I gained greater proficiency in executing the duties of mayor. Every day I am humbled by the confidence displayed in me by my fellow citizens, every day I am honored to represent each of you as we conduct the business of our city and every day I am grateful to our God for our nation, its liberties and freedoms. I promise to each of you that I will continue to serve the people of McLendon-Chisholm first and foremost.

I entered office, critical of policies of the past, which I believe had failed and divided our city. My campaign theme as "Unity in our Community," and I remain committed to promoting this spirit of partnership and cooperation. While I always try to conduct myself in a civil manner even when we disagreed on a policy and implementation, I acknowledge there are times I failed to maintain this standard. For those moments I am sorry and tonight

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recommitment myself to a higher standard. As we celebrate our 50th anniversary of incorporation, I invite each member of Council to join me in recommitting to maintain civility and render respect to each other, city staff and each citizen of our wonderful city. My focus remains unifying our city, healing any divides and where disagreements exist, to forge a workable solution that benefits all involved. I also propose, in this same spirit, that we move forward as partners with our sister cities and the County. By forging a partnership based on mutual respect, can we find the answers to pressing issues to allow McLendon-Chisholm and our County to grow and prosper to achieve a brighter future which is one of the keystones of the great American dream.

Last year we promoted Lisa Palomba to the position of City Administrator. Lisa has been tremendous in her new role and we appreciate all she does for this council, but more importantly, for every resident in McLendon-Chisholm. We also recently completed the process to hire a new city attorney, Mr David Halla of the Halla Law Firm. We look forward to working with David. He is knowledgeable and brings significant experienced in municipal law while understanding the culture and climate of Rockwall County and McLendon-Chisholm. We hired a new trash and recycling vendor, Community Waste Disposal. As with all transitions there were a few bumps in the road and we are committed to working through each one to favorably resolve to the benefit of each citizen. If citizens are still having issues, they should contact city staff so the issues can be addressed. CWD is well established in North Texas and experienced in several cities in the area, we anticipate a long and rewarding relationship with them.

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One of our major highlights is the establishment of a Municipal Fire Department, the McLendon-Chisholm Fire Rescue or MCFR as mandated by the Ordinance 2018-01 which was put in place by Mayor Steinhagen and City Council on April 4, 2018. Ultimately, creating this department resolved the question of fire service and emergency response for our city and Fire District 22. It allowed us to return to a normalized relationship with Rockwall County for coverage of the unincorporated areas and allow all citizens to sleep at night knowing their families and possessions were protected. While there are still issues to work through, it also secured a clear future for fire protection and emergency services. Normalizing MCFR will establish greater budget predictability year-to-year and should also eliminate much of the counterproductive political debate. Now our citizens own the fire department and it will be their voices, as orchestrated by Chief Jim Simmons that will define requirements and set service levels.

The journey to establish a fire department proved more difficult and thorny than many expected, however in the end, Chiefs Jim Simmons and Patrick Murphy were able to rise above the turmoil and work together to forge a successful merger that provided a workable solution which benefitted our citizens and our beloved firefighters. We owe them our “thanks” for a job well done. Unfortunately mistakes were made through this process, including the unnecessary expenditure of your tax dollars due to hasty and rash decisions. Every citizen in McLendon-Chisholm has my commitment to never allow this to happen again while I am Mayor. Public safety and fiscal responsibility are two hallmarks of successful cities. We will deliver on both. I have complete confidence in Chief Simmons and all of our firefighters and know he is committed to creating the best Fire department in Rockwall.

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We have worked to maintain a reasonable property tax rate. Yet in establishing the 2018-2019 Fiscal Year Budget, I was disappointed Council did not seize the opportunity to cut the effective tax rate in keeping with rising value of our property values. As we create next year's budget, you have my pledge to work to reduce spending wherever possible and strive to reduce the overall tax rate.

As we look forward, McLendon-Chisholm is a growing city, with population estimates of just over 3,000 residents; as measured by percentage of growth, our small city is the fastest growing in Rockwall County. This means we must plan for the future or it will simply overtake us. We should never let others make our decisions; I believe we must make and own our destiny. This means we need to carefully plan for what comes next. My greatest concern is the divisive nature of the political environment at all levels of government across our nation and state will have a chilling impact this can have on our national economy. The last few months of last year showed that an economic downturn, while not forecast to happen in the near-term, could occur and therefore we need to prepare the city should we experience a slowing of our regional or local economy.

Many citizens have commented to me that they feel they lost control of even the most basic decisions made by their government about essential services while at the same time they see the demand by government for more of their money. Our commitment must remain the best possible services at the lowest possible cost. I am committed to budgetary discipline that has been lacking. Our city budget has almost doubled since the 2014-2015 fiscal year. I have spoken to many residents whose's property taxes have more than doubled from 2014 to 2018 without any substantial change in city services.

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Excessive spending must stop and I ask the City Council and City Staff to find ways to reduce spending. Moving forward we will force the justification of every dollar spent and focus on reducing spending. Governments have a habit of spending more of your tax dollars while claiming conservative virtues. I am committed to “walking the talk” and make sure we constrain future budgets, with the goal to reduce spending.

I will seek greater balance in our sources of revenues. To successfully execute our budget this year requires new home construction to maintain pace with prior years. As I highlighted, the last six months reminds us that we can economic downturns can occur suddenly with little warning and therefore we need to ensure the city’s revenue sources are balanced and based on realistic forecasts.

By focusing on economic development we can lessen the burden on homeowners and the city’s dependence on home property taxes. We have created an Economic Development Committee and charged them to develop make recommendations to council for ways to improve economic development and attract businesses which aligned with the rural lifestyle we enjoy, our free market culture and family orientated community. My faith in the citizens of McLendon-Chisholm is boundless. We seek to leverage the private sector to successfully move our community forward and we seek successful churches, businesses and non-profits that help our community grow smartly.

The expansion of State Highway 205 and the pending improvements along FM 550 will bring more vehicle traffic to our city. This provides us opportunity to thoughtfully grow our business base that will reduce the tax burden being

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disproportionally placed on home owners. To this end, I will direct city staff to coordinate with the Planning and Zoning Commission to begin working to update the 2015 Comprehensive Plan for our city. This plan serves as the guide for our future development and redevelopment that reflects the goals and objectives that align with our citizen's vision for the future. I will request Planning and Zoning be positioned to deliver this later this year for Council's consideration.

Finally, this year is the 50th Anniversary of the creation of McLendon-Chisholm. We are very proud of those who have brought us to this place and time. This year we will celebrate our accomplishments while refocusing on that which brings us together as a community. We have organized a McLendon-Chisholm 50 Committee to begin planning a fall celebration where we can come together in fellowship and rejoice in living in the best city in Rockwall County. For those who wish to participate on this committee, please contact Lisa Palomba, City Administrator.

In conclusion, our future is bright! As we enter 2019, your city staff is hard at work to create a great place to live, raise a family and enjoy affordable country living. I am committed to partnering with our citizens to move us forward. I am reminded every day that I am not perfect, yet through God's grace and understanding, together we move forward to realize McLendon-Chisholm as a fantastic place to call home.

God bless you and thank you for listening.

Public Statement | 3rd Annual Citizen Survey

By: Council Member Balkum

After reviewing information regarding a Council Member providing an earlier draft version of the survey to a citizen, I decided to share a public statement regarding the 3rd Annual Citizen Survey. The purpose of my statement is to bring clarity and to debunk those whose favorite past time is speculating and sharing misinformation about myself and other City Council Members.

As a Council Member I represent everybody. I do not represent a clique, nor do I have a speechwriter. I feel that one of the most important jobs of a Council Member is to aggregate information from multiple sources of citizen input and use the aggregate data when preparing to deliberate the various agenda items addressed by the Council. For me these sources include responses from eblasts, one on one meetings with citizens, social media information, town halls and most importantly city surveys. The varied sources provide me greater input from a broader demographic. Rather than relying solely on input from townhall meetings, or public hearings which are so notorious for presenting a vocal minority position that the TML Handbook for Council Members and Mayors explicitly cautions council members from being swayed from such events.

If we took a head count on how many people actually attend a council meeting it is not a packed house. We may have 1 or 2 consistently. Sometimes we may have 10 and on certain meetings we may have a topic that we will have 40 to 50 people in attendance. But that is very rare. Our last town hall meeting we had approximately 40 people. 14 spoke. And only 9 of those who spoke were citizens of McLendon-Chisholm.

On September 5, 2018 a Council Member stated his biggest take away from the Town Hall meeting is that citizens expect and deserve a plan. He believes they have all the information they need to make a decision and it points towards a merger. The truth is we received **more response** from the 2nd Annual Citizen Survey that supports the City's direction to start a city owned fire department. The Town Hall did not showcase the actual input from citizens as well as sharing a presentation that was not verified or had an approved budget. **See page 61 on the 2nd Citizen Survey that shows 67.17% SUPPORT out of 471 responses from 1,968 invitations were asked, "Would you support the City forming a Fire/Rescue/EMS department, led by an experienced and qualified full-time Chief whose focus will be to build the largest, best, equipped, most highly trained all-volunteer department in Rockwall County? This department will welcome all career emergency services professionals, who reside in McLendon-Chisholm and surrounding areas and gratefully utilize their skills to support our volunteers in situations such as major motor vehicle accidents or structure fires?"**

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The survey would also serve as a guide before taking steps to plan and/or revise plans for the city. On September 11, 2018 the City Council voted in favor of issuing the 2018-2019 Citizen Survey. At that time a request was made to all Council Members and Mayor Short to contribute questions they felt needed to be included on the survey.

This request for the Mayor and Council to participate in compiling questions for the survey was repeated at numerous Council meetings following the September 11, 2018 meeting.

Council Members Larkin and Bloom along with Mayor Short have on numerous occasions stated their opposition to the survey for various reasons among which were; questions are repetitive, not actionable by the Council, and too expensive. However, rather than solving their perceived problems with the survey, they have chosen not to provide “fresh” questions to reduce the level of repetitiveness or questions they feel would obtain actionable citizen input, thereby making the survey, in their eyes, cost effective.

Mayor Short did not provide questions. Council Member Bloom did not respond until his March 11, 2019, email where he expressed his disapproval of the survey but did not offer questions or solutions. Council Member Larkin sent an email on January 21, 2019 stating his objections to the survey questions but offered none of his own. He repeated his objections in his email dated March 11, 2019, while yet again offering no questions of his own.

Last night Council Member Larkin stated that “he and Council Member Bloom were the only ones to respond to Lisa’s request for feedback on the survey questions.” I assume this was to distract from their lack of involvement since September 11, 2018.

The survey conducted by the city is similar to city elections and ballot initiatives, since respondents have complete control over their participation. Unlike a random sample poll, where a small sample is selected at random where everyone within the designated group has a chance of being selected, self-selecting surveys like this one invites participation from the entire citizenry.

Anonymity Increases Reliability

Bottom line, people are often afraid to tell researchers or in our case the City Council what they really think. This is what is called “social desirability bias” — the idea that respondents give polling answers that for whatever reason they think will reflect well upon them. Instead, more people prefer the safe confines of an election booth to the risk of expressing their true feelings openly.

Respondents in previous surveys articulated the same kinds of sentiment where they talk of a familiar relationship with the very ones whose actions they rail against in the comment section of an anonymous survey. It is therefore reasonable to conclude that the only way

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to discover the real feelings and opinions of people inside this community is through a mechanism that helps to ensure and protect a respondent's anonymity.

Focus on Reliability

For populations of less than 100,000, like McLendon-Chisholm, self-selecting surveys are the ideal way to gather public opinion. Though they take significantly more time to conduct, the results are typically more reliable than a random sample poll because respondents are demonstrating, by their participation, higher levels of interest in what is going on in the city than those who opt out.

A self-selecting survey, like this one, is a far more reliable way to sample the views of voters, since those who respond are likely to be the same ones to show up at the polls.

Recently, it has come to my attention that a former mayor created a sample survey and provided the results in a letter to Planning & Zoning. The results were listed but only 5 replied to this survey. And this same person gave the City Council criticism he is against our Citizen Survey. Then on January 8, 2019 he gave some ideas of what he would like to see in this next Citizen Survey. Which it was noted and applied in this current Citizen Survey. Then he continues to be against the Citizen Survey.

Well, as much as I can tear apart every point that was made in the emails. It is clear to me based on the evidence and discussion that Council Member Herman Larkin is not interested in representing the entire citizenry nor does he think that inviting the citizenry to participate in being informed about their local government. His actions alone by facilitating meetings and skirting the process of the City Council appointing citizens to committees is the same type of influences that continues to happen that got this City in trouble of the City Hall bond debt.

The intent of the Citizen Survey was to go out and solicit about upcoming events as well as invite citizens to get involved in their community.

To answer questions regarding the cost of the survey. I'm going to give you two figures. The City Administrator is going to make some purchases that I am not going to participate in.

The total amount of people who will be invited are 2603 Registered Voters and Property Owners

Online Survey Application Costs: \$899.00 (Annual fee)

Postcard Printing: \$166.03

Postcard Stamps (\$0.35): \$911.05

TOTAL EXPENSE: \$1,976.08

Or

2603 Registered Voters and Property Owners
Online Survey Application Costs: \$899.00 (Annual fee)
Postcard Printing: \$166.03

First Class Letter Stamps (\$0.55): \$1,431.50

TOTAL EXPENSE: \$2,496.68 City Council vs City Administrator To Create The Survey

Having a member from the city council spearhead the creation of a citizen survey costs the City budget is \$0. However, if the City Administrator being involved in the creation of a citizen survey takes her time away from her current assignments and responsibilities as City

Administrator. So in discussion of the process this was addressed to prevent a walking quorum as well as an understanding of the role that will later be administered by the City Administrator by her being involved in having access to the application to upload the URIDs, prepare the postcard invitations with URID which is the key that the respondent would use to take the online survey. In addition to this I will mention that the lists were provided by the City Administrator which she obtained from the Rockwall County Elections office and Rockwall County Appraisal District.

Last year there was some issues where we had multiple invitations that were sent for the same person or married persons, because the lists were not scrubbed. So to assist in combining these two lists I spent many hours removing multiple names such as Mr. and Mrs. Joe Brown. So it will be just Mr. Joe Brown and Mrs. Jenny Brown. They should each receive their own invitation with their own URID #. That is what should happen when it is properly labeled through a mail merge and labeling the postcards.

The Costs for having a third party contractor.

There was an official presentation that was held on November 8, 2016 by a Fort Worth consultant () which would have produced a survey but the costs were over

\$10,000 and that didn't include the invitation list that we have. There were other methodologies presented and it would not be as comprehensive as the surveys that we have. Months ago the City Administrator also made a similar suggestion, but again this was suggested after the fact of the Council agreeing to do a Citizen Survey on September 11, 2018 and for the purpose of the City Council to contribute their information to the Citizen Survey.

Questions with Actions

As I briefly mentioned earlier about the fire department question. It was put on there because in October 2017 I presented a presentation that included a legal question to be answered. Such as can the fire department topic be placed on the general election 2018 ballot. Our city attorney gave the legal answer and said no. However, he confirmed my request that I listed in the presentation can we pose a question in the Citizen Survey. And he said yes. So, we did. The survey was created between November 2017 – January 2018. It was released in January 15, 2018. We received the results just after February 15. The former mayor gave us a sneak peek through the State of the Cities address which happened at the end of February 2018. The City Council proceeded to establish a city owned Fire Department.

There is a number of questions regarding the budget that was also asked. Such as since we do have unspent amount of monies we wanted to know what do the citizenry want us to do with the money? The City Council took action on it and we fulfilled that answer in 2018.

51% from the first City Survey respondents didn't want a Tax Rate increase to support the MCVFD budget.

44% only supported the City's Budget to increase the Fire Department Budget.

In our second survey:

65.89% we had support for allocating some of the monies budget for public safety to secure additional emergency medical services through Rockwall County EMS.

73.35% supported a feasibility study to determine the future needs for Rescue/EMS services and facilities as the City grows.

39.23% supported to put funds towards a city owned Rescue/EMS department and paying down the city hall debt.

25% Put the funds towards a city owned Rescue/EMS department.

21.11% Put money toward paying down the debt on the City Hall.

27% Waste Connections received 5 stars for their value.

31% Waste Connections received 4 stars for the value. That's 58%.

56% rated 4 to 5 stars for their customer service.

42% rated 5 stars for their day of pickup.

59% rated their time 4 to 5 stars of their pickup.

50% rated their bulky items pickup with 4 to 5 stars.

60% rated 4 to 5 stars for Recycling.

Survey Results and Web Traffic

801 users have visited the citizen survey link on the website.

610 users have visited the 2017 – 2018 citizen survey link on the website.

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Finally, there are a significant amount of new questions in this survey. From informing the citizenry what your local government has done in 2018 as an option to participate to share that you are or not aware. This is the appropriate place to share that information. We should be the first ones to say here is what we have done. It's a cost-efficient method, because if we were to include that on a printed piece such as a newsletter that would be several pages of content. IF we were to do another newsletter, we can easily make reference to the survey results or go to the link to the website.

There are questions that are different than last year and forward thinking about our economics. I have been criticized and that is quite alright. Everyone has a right to their opinion. Even though I have opposition on this Council I'm still going to try to facilitate a transparent government. And even if this Council doesn't want the public to know what has transpired in 2018. I will find a way to have that information published. We had 23.83% that responded out of 1,968 last year. I'm hoping to continue to be above average in the response participation. Your opinion does matter. I encourage every person that receives an invitation to take the citizen survey.

Public Statement | CWD

By: Council Member Balkum

Thank you to those who have shared their feedback regarding our current waste and recycle services with CWD. I do hope that you do share your experience in the upcoming Citizen Survey.

Your information will be utilized in future discussions with CWD representatives to have remedied. It is the responsibility of the City Council to hold any and all contractors accountable for their service agreements.

If you are still having trouble with your service, whether it is billing or service please contact CWD Customer Service at (972) 392-9300. Choose option 2.

We have scheduled to have an X-Treme Green Event Scheduled for Saturday, June 8, 2019. This event is a one-stop place to dispose of household hazardous waste, automotive tires, used electronics and household metal goods. Confidential document shredding will also be available on site.

My Computer Guy®

Managed Network Services Agreement

The following terms and conditions are incorporated into the "Platinum / Gold / Silver" Agreement ("Agreement") made between MCG Systems, LLC dba My Computer Guy ("MCG") and the Company stated on the Agreement ("Client"). These terms and conditions cover only the equipment listed in the Agreement at the locations stated in the Agreement ("Client's location") for the period of time stated in the Agreement. By reference, all additional terms and conditions contained in Appendices A, B and C to this agreement are incorporated and made part of this agreement.

I. SCOPE OF SERVICES: MCG agrees to provide the comprehensive support services stated in this Agreement for the listed services at the Client's location(s). Service under this Agreement includes remote on-line and telephone support services and support. All services covered under this agreement are for repair and maintenance-related labor only (all parts are billed separately). All upgrades, improvements, enhancements, changes, user training and project work will be considered billable work and is not covered under this agreement. MCG does not and cannot warrant that the operation of any listed equipment shall be uninterrupted. Equipment that has not been expressly covered under this agreement is subject to time and materials pricing.

II. PAYMENT TERMS: Payment is to be made according to the terms stated in the Payment Authorization Agreement. All payments are due by the invoice due date. The first month of service must be paid in advance for Net 30 or Net 15 terms with recurring billing to payment method on file. Client agrees that this Agreement shall remain in effect for the full period stated in the Agreement and must be cancelled in writing by Client at least 30 days prior to the expiration date. MCG may add a service charge of 1-1/2% per month on unpaid or overdue amounts. Client is responsible for ensuring that MCG has accurate financial information, including all pertinent bank account and credit card information on file at all times. Client agrees to pay all costs of collection, including attorney's fees, made necessary by nonpayment by Client. MCG reserves the right to discontinue service and terminate this agreement if account is not current. Venue for such collections shall be a court of competent jurisdiction located in Rockwall County, Texas.

III. VARIABLE PAYMENT: The monthly payment stated on the agreement is based upon the number of computers and servers being serviced at contract inception. In the event that Client adds additional computers and/or servers, at any location, we will adjust your monthly payment per our then-current rates to cover these additional computers.

IV. ACCESS: Client agrees to maintain a full-time, dedicated, high speed Internet connection and to allow MCG access to the Client's network via that Internet connection. Client agrees to allow MCG employees and subcontractors access to its facilities in order to perform services under this Agreement. Client agrees to allow MCG access to the covered equipment. Client agrees to allow MCG to load any necessary management software on their systems. Client agrees to furnish MCG with Administrator-level password access for all covered equipment and servers. MCG agrees not to prevent Client from accessing any equipment owned by the Client.

V. EXCUSABLE DELAYS: MCG shall not be liable for delays in performance due to fire, flood, inclement weather, acts of terrorism, acts of civil or military authority, inability to obtain or delays in obtaining suitable material or facilities required for performance, or temporary unavailability of qualified personnel, or other causes beyond its reasonable control or failure by Client to provide full and appropriate access to the covered equipment.

VI. EXCLUSIONS: This Agreement is subject to the following exclusions:

- a) This Agreement does not include the repair or replacement of any hardware or software product, electrical work, or repair of damage resulting from operator error, accident, vandalism, electrical or environmental problems, excessive heat or humidity, or maintenance

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provided by other than authorized MCG representatives or Client's failure to follow Acceptable Use Policy (AUP) and/or Best Practices (listed in Appendix B). Charges for the above will be on a Time and Materials basis.

- b) Service under this Agreement does not cover support due to configuration changes made by Client or anyone other than authorized MCG representatives. Any service calls placed for a problem caused by such configuration changes may be charged on a Time and Material basis.
- c) Service under this Agreement does not cover any application software purchases.

VII. SOFTWARE LICENSE: Client retains ownership of all licenses of software deployed at Client site that Client has directly purchased. MCG retains ownership of all licenses of software deployed at Client site that is inherent in providing services under this agreement. For testing and development purposes, MCG may utilize Client's software licenses for the purposes of providing services to the Client. At termination of contract, all software owned by Client and utilized by MCG will be surrendered to Client, and any and all use of that software by MCG discontinued. No license for use of the software by MCG is granted under this contract.

VIII. EQUIPMENT OWNERSHIP: Client retains ownership of all equipment deployed at Client site that Client has directly purchased. MCG retains ownership of all hardware deployed at Client site that is inherent in providing services under this agreement and that which is provided for Client's use within this agreement. All equipment that is leased or borrowed from MCG, or any 3rd party with whom MCG has contracted, is the explicit property of MCG. For testing and development purposes, MCG may utilize Client's hardware for the purposes of providing services to the Client. At termination of contract, all hardware owned by Client and utilized by MCG will be surrendered to Client, and any and all use of that hardware by MCG discontinued. At termination, all hardware owned by MCG (including but not limited to the Business Continuity Appliance (MCG Sentinel), if applicable, and utilized by Client will be surrendered to MCG and any and all use of that hardware by Client discontinued. If any equipment owned by MCG is not returned within 7 days, or access granted for MCG personnel to pick up equipment, Client shall be charged for full retail value of said equipment, per the payment authorization on file.

IX. RISK OF LOSS: Title and risk of loss to the product shall pass to Client on the date of delivery to Client, for Client-installed products, or upon completion of installation for products installed by MCG.

X. FACILITY CONDITION: Client shall provide a clean operating environment which does not exceed the manufacturer's rated temperature and humidity specifications for the equipment. Client shall notify MCG promptly when the listed equipment requires support service. If Client changes environmental settings that may affect any of the listed equipment, MCG may adjust the charge under this Agreement, or at MCG option, exclude that equipment from the scope of this Agreement.

XI. TIME AND MATERIAL BILLING: Rates for service not covered by this Agreement will be billed at the discounted rate schedule outlined in the accepted proposal for services. Blocks of hours purchased in advance as an addition to "Managed Network Services" can also be used for any situation that is billed to Client as Time used outside of scope of Agreement; materials shall be billed according to the payment authorization on file at the time of purchase and/or use by Client. All product sales are final; no refunds or returns.

XII. SOFTWARE AND OPERATING SYSTEM ERRORS: This Agreement is limited to the services listed in Provision I above. It is the responsibility of the Client to ensure that all of its files are adequately backed up and that all necessary materials are available, including manufacturer recovery media for software and other software to be reloaded. In no way is MCG liable for defects or "bugs" in software, or for correcting errors introduced into the data, programs, or any other software due to hardware failure, or for any cost of reconstructing software or lost data. Any technical support required to restore data integrity or to make the system function such as—but not limited to—rebuilding corrupted records, examining files, re-installation of O/S or Software, or re-indexing databases will be billed separately on a time and materials basis unless covered under Business Continuity Appliance or MCG 24X7 Data Backup Plan (MCG Sentinel), if applicable.

XIII. LIMITATION OF LIABILITY: If MCG does not fulfill any obligations under this Agreement after reasonable attempt(s); Client's sole and exclusive remedy is to recover an equitable amount not to exceed charges paid to MCG for the services in question. MCG shall in no event have any liability for any special, incidental, or consequential damages including but not limited to, loss of profits or revenue, loss of use of equipment, lost data, cost of substitute equipment, services, down-time, or claims of Client for such damages, whether the claims be in contract, tort, strict liability, negligence, indemnification or otherwise, even if MCG had been advised of such potential damages.

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With respect to proactive maintenance services, Client acknowledges that there is no such thing as a totally secure, impenetrable network, but that MCG proactive maintenance services (according to specific service(s) contracted for) provides a reasonable level of proactive protection as well as ongoing security monitoring and reporting. MCG will in no way be held responsible and/or liable for damages, monetary or otherwise, by Client, or any other affected party, in the event of a security breach or network security-related outages, damages, losses, etc.

WARRANTY DISCLAIMER: THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY FOR A PARTICULAR PURPOSE, RESPECTING SERVICES PERFORMED OR EQUIPMENT AND MATERIALS FURNISHED UNDER THIS AGREEMENT. In all events not provided for in this Agreement and where permitted by law, MCG liability (regardless of the form of action) will be limited to Client's direct damages in an amount up to the cumulative annual amount of charges paid to MCG for the services hereunder. MCG entire liability and Client's exclusive remedies for MCG liability of any kind (including liability for negligence) for performance, nonperformance or delays in performance by MCG under this Agreement are limited to those contained in this Agreement where permitted by law.

XIV. INDEMNIFICATION: Client agrees to indemnify, defend and hold harmless MCG from and against all claims, demands, liabilities, damages, losses, expenses, including attorney's fees and lawsuits which may be asserted against or incurred by MCG by or due to any person not a party to this Agreement for any expense, loss or damage including, but not limited to, statutory civil damage, personal injury, death and/or property damage, real or personal, arising out of the design, sale, lease, installation, repair, service, dispatch, maintenance, monitoring, recording of communications, operation or no operation of the equipment, whether due to the sole, joint, or several negligence of MCG or its agents, servants, employees suppliers, or subcontractors, breach of contract, express or implied, breach of warranty express or implied, product or strict liability, and/or any claim for contribution or indemnification, whether in contract, tort or equity. Notwithstanding anything contained herein to the contrary, this paragraph shall not apply to claims for loss of damage caused directly and solely by the negligence of an employee of MCG while on Client's premises, provided.

XV. APPLICABLE LAW: This Agreement shall be governed by and construed according to the laws of the State of Texas. In the event of dispute arising out of terms and conditions of this Agreement or in delivery of services, both parties agree to submit such dispute to independent arbitrator for binding arbitration, and to accept the findings of the arbitrator as final. Any court action to enforce must be filed in Rockwall County, Texas.

XVI. MODIFICATION OR AMENDMENT: No modification or addition to any provision of this Agreement shall be binding on either party unless in writing and signed by a duly authorized representative of each party.

XVII. ASSIGNABILITY: This Agreement is not assignable by Client except upon the written consent of MCG, which shall be at MCG sole option. This Agreement or any portion thereof, is assignable by MCG at its sole option.

XVIII. ENTIRE AGREEMENT; SEVERABILITY: If any one or more of the provisions of this Agreement are determined to be unenforceable, in whole or in part, for any reason, the remaining provisions shall remain fully operative. This Agreement, including the Terms and Conditions, constitutes the entire agreement of MCG and Client. No representations, inducements, promises, negotiations, or agreements, oral or otherwise, which are not contained herein, shall be of any force or effect.

XIX. CONTRACT RENEWAL: Unless cancelled in writing by Client at least 30 days prior to the expiration date, this Agreement is automatically renewed on a month-to-month basis at the current rate then being charged by MCG.

XX. TERMINATION OF AGREEMENT: Either party may terminate the Agreement for any reason with 30 days written notice.

Upon termination of this Agreement hereunder, Client will return to MCG any products provided under this Agreement to MCG. MCG shall not be obligated to restore the premises to their original condition. If Client does not return the products or make them available for removal by MCG, then in addition to all other remedies at law or equity available to MCG, all obligations of Client under this Agreement shall remain in force and effect until the products are returned to MCG.

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XXI. CONFIDENTIALITY: MCG and the Client agree that any and all information identified by the other as "Confidential" and/or "Proprietary", or which, under all of the circumstances, will be treated as Confidential and/or Proprietary, and will not be disclosed to any third person without the express written consent of the other party. Confidential Information includes, but is not limited to, information about the respective entities' products and services, information relating to purchasing, accounting, pricing, marketing and Clients not generally known in the business in which the entity has been, is or may become engaged and which is developed by, disclosed to, or becomes known as a consequence of or through each party's relationship with the other. Confidential Information does not include any information or development: (i) which is or subsequently becomes available to the general public other than through a breach by the receiving party; (ii) which is already known to the receiving party before disclosure by the disclosing party; (iii) which is developed through the independent efforts of the receiving party; or (iv) which the receiving party rightfully receives from third parties without restriction as to use.

XXII. NON-SOLICITATION: Client agrees (directly, indirectly and through agents) to not recruit or hire or retain any MCG staff and/or outside contractors for employment or work of any kind, either as an employee or an independent contractor, except for the staff provided by MCG for and during such time as MCG is providing Client any of its services; moreover Client's obligations hereunder (direct and indirect) not to hire MCG staff shall extend for a period of 12 months after the termination of all MCG services to Client. In addition, Client recognizes that because of the substantial recruitment and training costs in the Information Technology industry, Client agrees to pay MCG liquidated damages for such a breach in an amount equal to 100% of the staff member's or contractor's then current annualized compensation.

Upon the expiration of the term of this Agreement, MCG shall instruct its agents to whom Confidential Information was disclosed pursuant hereto, continue to treat as confidential and preserve the confidentiality of all Confidential Information received from the Client. Neither MCG nor Client shall, directly or indirectly, solicit, recruit or hire any Client or MCG personnel, whether or not such personnel performed work for the Client, during the term of this agreement and for a period of one (1) year after the termination of this agreement. The provisions of this Section shall survive the termination or expiration of the Agreement.

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Agreement Approval and Payment Terms

Agreement Type

☒ **Platinum**
☐ **Gold**
☐ **Silver**

☐ **Basic Server**
☐ **Limited Server**
☐ **Additional Server**

Locations Covered City Hall, 1371 W. FM 550, McLendon-Chisholm, TX 75032

Equipment Covered (Quantity)

5 PCs 0 Servers
1 NAS Network Device Monitoring

OTHER Local and Cloud Back of Computers to NAS

Total Agreement Amount \$ 2,220.00 (April 1, 2019 - September 30, 2019)

Initial Payment on Signing \$ net 15 billing terms

Monthly Payment \$ 370.00 per month

Image/Offsite(Cloud) Backup (Quantity)

5 PCs 0 Servers
310 GB/TB* NA GB/TB* *For offsite(cloud) storage requirements exceeding 1TB, we will quote a Datto Appliance.

OTHER Currently 310 GB Local/Cloud storage included with contract

Total Agreement Amount \$ Included, above 351GB, additional 100GB Blocks are Required

Initial Payment on Signing \$ N/A

Annual or Monthly Payment \$ Additional 100GB Blocks are \$40 per month

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Client Information

Company	City of McLendon-Chisholm
Contact	
Address	1371 W. FM 550
City / State / Zip	McLendon-Chisholm, TX 75032
Phone	972-524-2077
Email	

Approval of Agreement

As an authorized representative of this company, I acknowledge that I have read and understand all the provisions contained in the Terms and Conditions of this contract and I have received a copy of this Agreement and the Terms and Conditions.

Client	
	<i>Typed</i> <i>Title</i>

Client	
	<i>E-Signature</i> <i>Date</i>

My Computer Guy	
	<i>Typed</i> <i>Title</i>

My Computer Guy	
	<i>E-Signature</i> <i>Date</i>

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Managed Network Services Agreement *Appendix A - General Provisions*

Services Definition

MCG looks forward to a long-term relationship with you. To ensure MCG's ability to provide satisfactory service to you, the Client, the following provisions apply as appropriate to services contracted with MCG.

What this service covers and includes – (Platinum/Gold/Silver)

Site Survey: At the initiation of services, MCG will dispatch one or more engineers or technicians to document the current configuration of the network. This process allows the MCG Support Team to understand Client's environment and to quickly diagnose problems.

Creation & Integration of the Acceptable Use Policy (AUP): After your initial network audit & inspection, MCG will present to you a list of items that should be incorporated and/or changed to make your network & user experience better. The incorporation of said AUP will be crucial to computer, server and network stability. If you choose not to adopt and/or enforce the AUP we recommend, and failure to comply results in problems requiring remediation, additional charges may apply.

Remote Monitoring: Remote monitoring allows us to continuously check the health of your systems and discover certain errors that could lead to a larger problem in the future. As issues are discovered, we will make attempts to remediate the problem(s) remotely, and may contact you only if an onsite visit or authorization to proceed is required.

Patch Management: Patch management will keep track of all Microsoft-related software updates (Windows, Office, etc.) and will automatically perform this patch management on your PCs or server(s).

Best Interest: In the event of a failure or problem, remedial activities (up to the contracted specified level) may commence prior to notifying Client of the problem. This will allow the MCG Support Team the ability to begin problem resolution, open trouble tickets with other vendors, or dispatch engineers and technicians with replacement parts when deemed necessary. In doing so, MCG is acting in Client's best interest to resolve the issue as quickly as possible.

Administrative Access: It is mandatory that MCG maintain and control administrative access to Client's network and be responsible for providing all other third parties with needed or requested access. This right shall include Client's internal IT Designee.

Approval of Hardware and Software: To ensure compatibility, proper budgetary planning, and ease of support, Client will allow MCG, at a minimum, to approve all technology related purchases that can affect performance of Client's network or availability of support. Client agrees to consult with MCG on all technology changes and/or upgrades that may affect MCG's ability to perform its duties under this Agreement.

Business Continuity Appliance (MCG Sentinel): If you have chosen this coverage, you will receive our Business Continuity Appliance (MCG Sentinel) as a leased appliance to be located onsite if you have chosen not to purchase the Sentinel service outright under a separate option. As part of the Sentinel and its functionality, we will back up your network server as often as every 15 minutes. In the event of a server failure, your Sentinel machine can act as your interim server until your production server can be recovered.

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Platinum Service Level Agreement (SLA):

- **Response Time:** On occasion, you may be forced to leave a message on our voicemail system. When that occurs, we guarantee a response time of 1 business hour (8am – 5pm CST). Response time refers to the time in which we will respond to your inquiry by phone or e-mail to explain whether remote or onsite service is needed.
- **Onsite Scheduling of Technician:** Once we have attempted to resolve your issue using our help desk and our remote resolution tools and MCG is unable to render a solution remotely within a reasonable timeframe, we will then dispatch a technician onsite to you within 2 business hours.

Vendor Liaison: MCG will act as Client's duly appointed representative and advocate. The MCG Support Team will diagnose problems and dispatch or contact third parties such as Internet providers, Hardware manufacturers, etc. when deemed necessary. MCG Support Team does not replace third party application support.

Unlimited Help Desk (Level 1 & 2) and Personalized Remote support: You may call the help desk line anytime Monday – Friday from 8AM – 5PM CST. The help desk will attempt to resolve Microsoft software issues (Windows, Office, etc.). Problems with third-party applications will be addressed on a best-effort basis, and may require escalation for further remediation. Should our help desk be unable to resolve your issues, your trouble ticket will be escalated, and one of our Senior Engineers, with more direct knowledge of your environment, will attempt to resolve your problems by phone and/or remotely. If the Engineer concludes that the problem must be resolved onsite, a technician will be scheduled.

Maintenance/Repair Hourly On Site Discount/Bench Support: All onsite and bench support maintenance and repair are included in your contract at no additional charge.

Project Related Hourly On Site Discount: Work that does not fall under maintenance or repair will be billed at the discounted rates on Appendix C. This includes—but is not limited to—training, adding a new server, network components, or server-based applications.

Virus/Spyware Removal: We may notify you regarding a possible infection, and on a best effort basis, will remediate the infection.

Installation of new hardware/software: Equipment may be purchased directly from MCG. When you purchase new PCs directly from MCG, we will install & configure them on your network at the discounted rates on Appendix C. Windows PCs purchased from another vendor (not through MCG) will incur our project hourly charge. We require notification for non-urgent replacements at least 2 business days prior to your preferred installation date.

Gold Service Level Agreement (SLA):

- **Response Time:** On occasion, you may be forced to leave a message on our voicemail system. When that occurs, we will try our best to respond within 2 business hours (8am – 5pm CST). Response time refers to the time in which we will respond to your inquiry by phone or e-mail to explain whether remote or onsite service is needed.
- **Onsite Scheduling of Technician:** Once we have attempted to resolve your issue using our help desk and our remote resolution tools, we will then dispatch a technician onsite to you within 4 business hours.

Unlimited Help Desk (Level 1 & 2) and Personalized Remote support: The Gold Plan includes unlimited phone support. You may call the help desk line anytime Monday – Friday from 8AM – 5PM CST. The help desk will attempt to resolve Microsoft software issues (Windows, Office, etc.). Problems with third-party applications will be addressed on a best-effort basis, and may require escalation for further remediation. Should our help desk be unable to resolve your issues, your ticket will be escalated, and a Senior Engineer, with more direct knowledge of your environment, will attempt to resolve your problems by phone and/or remotely. If the Engineer concludes that the problem must be resolved onsite, a technician will be scheduled.

Onsite Labor/Bench Support: All onsite/bench PC work will be billed at the discounted rates on Appendix C.

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Virus/Spyware Removal: We may notify you regarding a possible infection, and, on a best effort basis, will remediate the infection remotely. We cannot guarantee successful removal of any malware (virus/spyware/rootkit) infection unless the computer's hard drive is formatted, and the Operating System (Windows) is re-installed.

Silver Service Level Agreement (SLA):

- **Response Time:** On occasion, you may be forced to leave a message on our voicemail system. When that occurs, we will respond within 4 business hours (8am – 5pm CST). Response time refers to the time in which we will respond to your inquiry by phone or e-mail to explain whether remote or onsite service is needed.
- **Onsite Scheduling of Technician:** Once we have attempted to resolve your issue using our help desk and our remote resolution tools, we will then dispatch a technician onsite to you within 8 business hours.

Onsite Labor/Bench Support: All onsite/bench PC work will be billed at the discounted rates on Appendix C.

Server Plans – (Basic / Additional Server / Limited Server)

Service Level Agreement (SLA):

- **Basic:** Monitor and update server with remote scripted services and troubleshooting within 1 business hour (8am – 5pm CST). Response time refers to the time in which we will respond to your inquiry or alert. Basic Server includes file or image level backup with optional offsite backup discounted to 40¢ per 100GB. A Network Attached Storage Device will be required for local backup of network data. A monthly verification audit will be performed by an MCG Engineer to verify log files, updates, disk space, virus scan, backup and server health.
- **Additional Server Basic:** Monitor and update additional servers with remote scripted services and troubleshooting within 1 business hour (8am – 5pm CST). Response time refers to the time in which we will respond to your inquiry or alert. A monthly verification audit will be performed by an MCG Engineer to verify log files, updates, disk space, virus scan, backup and server health. A monthly verification audit will be performed by an MCG Engineer to verify log files, updates, disk space, virus scan, backup and server health. Off-site back-up is available in 100GB data blocks.
- **Limited Server:** Monitor and update server with remote scripted services and troubleshooting within 4 business hours (8am – 5pm CST). Response time refers to the time in which we will respond to your inquiry or alert. The plan must be upgraded to Basic or Additional Server Basic to include back-up software, faster response time and monthly verification audits. This plan is not recommended for your primary business server.

Onsite Labor/Bench Support: All onsite/bench Server work will be billed at the discounted rates on Appendix C.

Failure to Follow Recommendations – (Platinum / Gold / Silver)

If the Client chooses to not follow recommendations that impact the functionality or safety of the network, then subsequent repairs may be billed as time and materials. The Client further assumes all liability for damage and or issues that may occur from failure to follow recommendations. If Client purchases their own equipment, any consulting to determine system or network needs and assistance in the ordering process is billable at our project labor rate of \$100 per hour.

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Managed Network Services Agreement *Appendix B – Best Practices*

MCG has put into place a Best Practices Policy (BPP). This document defines behavior which MCG expects its clients to comply with while using our services.

MCG has put this policy into place to meet the following goals:

- Ensure reliable service to our Clients
- Ensure security and privacy of your systems and network, as well as the networks and systems of others
- Comply with existing laws
- Maintain our reputation as a responsible Managed Services Provider (MSP)
- Preserve the privacy and security of individual users

1. Security: Attempting to circumvent security measures or interference with the services of another user, host, or network is explicitly prohibited. This includes, but is not limited to, denial of service attacks, password cracking, use of security exploits, or using resources not allocated to the client. Attempts to gain access to, corrupt, delete, disrupt, or damage any data or service on our server(s) that is not the sole property of the client or is not intended by MCG to be managed by the client is prohibited. Ability to gain access to any data or the ability to alter, affect, or disrupt any data or service does not, in any way, imply that MCG intends for such ability to be available.

2. High-risk Data, Programs and/or Configurations: Any activity or configuration which is deemed by MCG to pose a security threat, or promote, attract, or facilitate malicious hacking is strictly prohibited. MCG reserves the right to require clients to alter or remove any data or configurations that pose a security threat to our server(s), as determined MCG. In a security emergency, which requires immediate changes to a client's data or configurations, MCG will make necessary changes and may notify the client of the changes. MCG will not charge for making these changes unless the client knowingly, as determined by MCG, used data or configurations that posed a security threat to our server(s). MCG cannot warranty, or include at no additional charge service work related to, or because of, any of the following items or actions taken by you, the Client, or any users on the network, or other network specialists not affiliated with MCG:

- Disabling Antivirus/Anti-Spyware program(s), or not having proper Antivirus protection in place.
- Proper firewall not in place on network (defined as properly configured ICASA Labs certified firewall)
- Purchase or installation of any hardware or software to be added to the network environment WITHOUT our recommendation and approval
- Deviation and/or purchase of any server recommendations
- Purchasing, installing and/or deploying non-name brand PCs (aka "white boxes") onto the network
- Failure to have redundant power supply and hard drive arrays (RAID) on all servers
- Lack of server & network protection due to absence of uninterruptible power supply (UPS)
- Any use of tape media for backup; only hard drive/image-based backups are fully supported.
- Use of any unlicensed software and/or repeated use of licenses that have been exceeded.
- If any user has the full administrative rights on their computer; this level of permission often leads to many computer problems & network infections, and must be removed from the user. Software can be installed upon request, as needed and approved by management.
- Missing software media or vendor contact and account information
- Problems due to Acts of God, terrorism, sabotage, fire, flooding, malicious intent of you, the Client, or any staff members/employees, or items generally well beyond our control, such as disasters, etc....
- Recurring spyware (other than initial instance on that PC)

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- Installation of any unapproved software that are known to interfere with computer operability and security (examples include: Kazaa, LimeWire, any other file sharing programs, WeatherBug, Webshots, any version of the AOL software, any games not included in Windows)

4. Contact Information: Clients are responsible for maintaining their contact information with MCG such that the email address is always reachable even in the event of their MCG account(s) being unreachable or disabled.

5. Facilitating violations, attempted violations, and the spirit of the BPP: Any activities that would facilitate or promote activities which violate this BPP, or the spirit of the BPP, will be considered violations of this BPP. Attempted violations will be treated as if they succeeded.

6. Violation of this BPP: In addition to the indemnification clause, MCG will take actions to enforce this BPP. We may, at our discretion, completely terminate all services we provide to the client responsible for the violation of this BPP.

7. Disclaimer: MCG reserves the right to discontinue service at any time for any reason. The client agrees that MCG's responsibility for loss of data, delays, non-deliveries, wrong delivery, and all service interruptions shall be limited to credits described by the maintenance agreement included in the client's contract. If no maintenance agreement is included in the client's contract, the client agrees that MCG has no liability. MCG reserves the right to change this policy at any time and without notice. Any questions or concerns about this policy should be directed to service@mycomputerguy.com or call (972) 772-2870.

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Managed Network Services Agreement

Appendix C - Reactive Support Issue Prioritization and First Response Addendum

In order to prioritize issues submitted by Client to MCG, MCG performs a situational assessment upon receiving a Client's submitted issue and assigns a severity level based on the definitions provided below.

MCG's first response to a Client's submitted issue is based upon the severity level assigned by MCG. First response is defined as when a MCG representative (technician, network administrator, or engineer) assigned to remediate the Client's submitted issue makes initial phone contact with Client representative reporting or managing the issue presented to MCG. Should MCG be unable to provide a "first response" per this Agreement, Client will be notified as to their options to address the submitted issue. MCG reserves the right to accept the work for the Client's submitted issue.

Priority	First Response	Severity Definition
Severity 1 (Critical)	Less than 1-4 business hours upon receiving notification. (based on plan selected, applies to Platinum, Gold & Silver)	A complete failure has occurred of a system whereby the impact may go on for a protracted period of time. The failure is interrupting critical business processes, or the primary production system environment. There is no work-around for the problem and because of the nature of the problem, most Client end-users are affected, or an entire Client location/entity is affected, or the outage has occurred during a critical business process or period, such as end of the month or end of the year processing. The business interruption will have an adverse impact on Clients and financial results. <i>Severity 1 issues will take precedence over all other Severity 2, 3, and 4 issues.</i>
Severity 2 (Major)	Less than 4 business hours upon receiving notification.	Major problems exist within a module, system supported process or production system environment. The incident affects large portions of the Client's users, and may impact Clients and financial results. This includes high visibility problems involving upper management or time sensitive issues. <i>Severity 2 issues will take precedence over all other Severity 3 and 4 issues.</i>
Severity 3 (Moderate)	Less than 8 business hours upon receiving notification.	Problems exist with Client's production systems that affect only a few users on a regular basis, thereby preventing their work from being accomplished. <i>Severity 3 issues will take precedence over all other Severity 4 issues.</i>
Severity 4 (Minor/Nominal)	Less than 16 business hours upon receiving notification.	An informational inquiry or non-reoccurring incident exists with Client production environment that affects a single user and has little to no critical business process or business disruption impact.
Work Order	Less than 72 business hours from receiving notification.	A request is received for general system and/or user administration, purchases, planning requests, set ups, adds, moves or changes, etc.

MCG's business hours are from 8 AM to 5 PM Central Standard Time, Monday through Friday. Response time exceptions are specific to Service Level Agreements that may be an addendum to this Agreement.

Upon request, MCG shall perform emergency Services outside of Normal Working Hours at the rates and per the guidelines specified in the Schedule "A" – Client Proposal.

Your FULL-SERVICE Computer, Networking & Consulting Partner

2455 Ridge Road, Suite 251 ♦ Rockwall, Texas 75087 ♦ (972) 772-2870

My Computer Guy Managed Plan Summary



Your FULL SERVICE Networking & Consulting Partner.

2455 Ridge Road Rockwall, TX 75087 | Phone: 972.772.2870 | Fax: 972.772.2669
www.mycomputerguy.com

My Computer Guy Managed Plan Summary



Platinum Managed Plan Summary

MCG Workstation/NAS Backup – Local Only
 Offsite Backup – Minimum 100GB Blocks, currently paying \$25 for 50 GB Block
 Discounted Project Rate \$100 per hour
 MCG Support Agent (all plans)
 EndPoint Security Protection (all plans)
 Scheduled Monthly Reports (available on all plans)

Additional Costs:

Offsite Backup \$25 for 50 GB Blocks (old plan, minimum 100GB blocks or offsite disaster recovery solution is required for clients with managed backup). NAS Monitoring plan is required since used a server.

Currently the Shared Drive on the NAS and Sorenson-PC is backed up to the Cloud totaling 116GB
 All computers are backed up to the NAS totaling 310GB, when 351GB or more is reached in the Cloud, an additional 100GB data block will be added to the monthly plan.

Project work is discounted from \$150 per hour to \$100 per hour, which applies to office moves, changes, additions or upgrades to your hardware and network configuration, email search requests and end user training. Help Desk support to troubleshoot issues and working with vendors is included.

*** Plan effective 04/01/2019 until 9/30/2019, prices will change based on increased number of covered systems and if additional offsite data blocks required.**

5 Platinum PC Discounted to \$50 PC, from \$100 per System	Local Backup (included)	Offsite Backup \$40/100GB	NAS Monitoring	Virus Scan	Monthly Payment
\$250.00	N/A	\$120.00	Included	Included	\$370.00
Total Monthly Cost for Platinum Managed Plan					\$370.00

My Computer Guy Managed Plan Summary



Managed Plan Service and Rates

Labor	Platinum Rate	Gold Rate	Silver Rate
Remote Workstation Support (8 AM-5 PM M-F)	INCLUDED	INCLUDED	\$100.00 / hour
Remote Server Management (8 AM-5 PM M-F)	INCLUDED	\$100.00 / hour	\$100.00 / hour
24x7x365 Network Monitoring	INCLUDED	INCLUDED	INCLUDED
Scripted Maintenance Support	INCLUDED	INCLUDED	INCLUDED
Server Basic with Local Image Backup Offsite Back-up per Server (quoted)	\$150.00 Primary Server \$100.00 Additional Server	\$150.00 Primary Server \$125.00 Additional Server	\$150.00 Primary Server \$150.00 Additional Server
Local Image Workstation Back-up	Included	\$5/Workstation	\$5/Workstation
New Build System Prep (no data transfer)	\$100.00	\$100.00	\$100.00
Data Transfer	Waived	\$100.00	\$100.00
New System Onsite Setup Project Rate	\$150.00	\$150.00	\$200.00
*(data transfer onsite will incur addition charges)	\$250 total setup	\$350 total setup	\$400 total setup
Trip Charge Local Area (< 30 miles RT)	Waived	Waived	Waived
Trip Charge Metro Area (31 - 60 miles RT)	\$25.00	\$25.00	\$25.00
Trip Charge Long Distance (61– 150 miles RT)	\$50.00	\$50.00	\$50.00
Trip Charge Long Distance (travel time hourly)	\$100.00/hr.	\$100.00/hr.	\$100.00/hr.
Site Support (8 AM - 5 PM M-F)	INCLUDED	\$100.00 / hour	\$100.00 / hour
Bench Support (8 AM - 5 PM M-F)	INCLUDED	\$100.00 / hour	\$100.00 / hour
Project Labor (Move/Add/Change Equipment)	\$100.00 / hour	\$100.00 / hour	\$100.00 / hour
Sr. Network Engineer/After Hours Normal Rate is \$200 per hour non-managed 5 PM–8 AM (Monday-Friday/Weekends/Holidays)	\$125.00 / hour	\$150.00 / hour	\$175.00 / hour
Vendor Liaison	INCLUDED	\$100.00 / hour	\$100.00 / hour
Expedite Service / Priority Response *Emergency Priority Response	INCLUDED (1-2 hr.)	INCLUDED (2-4 hr.)	INCLUDED (6-8 hr.)

PLATINUM: In Shop, Remote Help Desk and On-site labor during business hours. Pro-active monitoring with virus scan, local image backup, monitor alerts and monthly reporting and Quarterly Business Review with Account Rep. and discounted after hours support rate.

GOLD: Remote Help Desk Support labor during business hours. Pro-active monitoring with virus scan, alerts and monthly reporting along with Semi-Annual Business Review with Account Rep. and discounted after hours support rate.

SILVER: Pro-active monitoring with virus scan, alerts, scripted labor and system clean-up, and monthly reporting along with Annual Business Review with Account Rep. and extended support hours.

Discounted rates for non-covered services, after hours and project work on Plat/Gold/Silver plans.

Certificate Of Completion

Envelope Id: E85106CCC9E948F19761CC691E8C0677	Status: Sent
Subject: Please DocuSign: Managed Network Services Agreement - COMC.docx, COMC - MNSA Appendix A.docx, N...	
Source Envelope:	
Document Pages: 15	Signatures: 0
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Sheila Hair
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	2310 Ridge Rd
	Suite C
	Rockwall, TX 75087
	shair@mycomputerguy.com
	IP Address: 137.27.164.172

Record Tracking

Status: Original	Holder: Sheila Hair	Location: DocuSign
3/21/2019 9:11:52 AM	shair@mycomputerguy.com	

Signer Events

Signature	Timestamp
Sheila Hair	Sent: 3/21/2019 9:16:39 AM
shair@mycomputerguy.com	Viewed: 3/21/2019 9:18:01 AM
Vice President	
My Computer Guy	
Security Level: Email, Account Authentication (None)	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

City of MCLendon Chisholm
lisa@mclendon-chisholm.com
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	3/21/2019 9:16:39 AM
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Payment Events

Status

Timestamps



All American Dogs

Animal Control : Code Enforcement

Robert Matthews allamericandogs.com 972-382-DOGS

Patrol Services Impoundment Trapping Adoption Education

Summary of Proposal-Mclendon-Chisholm, TX

Pricing: \$450.00 Per Call includes the removal of one animal each additional animal removed will be charged \$175.00 for dogs and \$100.00 for cats.

Quarantines will first be billed to the resident. If payment cannot be collected the city will be assessed \$300.00 (this does not happen often)

Qualifications: Founded in 2007, facility located in Pilot Point, TX

State Certified and Inspected by Department of State Health Services

73 individual inside temperature controlled dog runs and outdoor exercise areas

16 Certified Rabies quarantine runs

5 Full Time & 5 Part Time (30 hours) Certified Animal Control Officers

4 State Certified Code Enforcement Officers

3 Full Time, 3 Part Time Kennel Attendants

24 hour on-site supervision

24 hours 7 days a week emergency response

We are looking forward to working with you as we both grow into the future,

All American Dogs

City of McLendon-Chisholm

Bob Matthews Owner

City Official

**CITY OF MCLENDON-CHISHOLM
RESOLUTION NO. 2019 -**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS RESCHDULING REGULAR CITY COUNCIL MEETINGS IN APRIL, JUNE, JULY, AUGUST, SEPTEMBER AND NOVEMBER 2019; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of McLendon-Chisholm, Texas (the “City”) holds its regularly scheduled meetings starting at 6:30 p.m. on the second and fourth Tuesdays of each month at City Hall located at 1371 West FM 550, McLendon-Chisholm, Texas 75032; and

WHEREAS, to accommodate Council Member Jim Bloom’s Firefighter Duty Schedule and to provide for Council Member Bloom’s participation at City Council meetings, it is necessary that six regularly scheduled City Council meetings for April 9, 2019, June 11, July 23, 2019, August 13, 2019, September 24, 2019 and November 26, 2019 be rescheduled to start at 6:30 p.m. on April 8, 2019, June 10, July 22, 2019, August 12, 2019, September 23, 2019 and November 25, 2019 at City Hall.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS:

SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

SECTION 2: That the regular City Council meetings scheduled for April 9, 2019, June 11, 2019, July 23, 2019, August 13, 2019, September 24, 2019, and November 26, 2019 be rescheduled to start at 6:30 p.m. on April 8, 2019, June 10, 2019, July 22, 2019, August 12, 2019, September 23, 2019, and November 25, 2019 at City Hall starting at 6:30 p.m. with all meetings being at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas 75032

SECTION 3: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 26nd DAY OF MARCH 2019.

ATTEST:

APPROVED:

Resolution No. 2019--
Approved 03/26/2019

Lisa Palomba, City Secretary

Keith Short, Mayor

~ 2 ~

Veterans Memorial Brick Campaign Committee Recommendations

The committee, consisting of local veterans and citizens, has met four times over the last two months and now is poised to move forward.

The following committee recommendations are submitted for approval:

1. Focus first on bricking the earthen area around the existing MC Veterans memorial donated by the Daughters of the American Revolution.
2. Offer individual bricks for engraving (three lines each) honoring a living or deceased veteran for \$50.00 each.
3. To defray the site preparation and installation costs, the Committee recommends offering a limited number of 8x8" pavers that can be purchased by families or sponsors for a minimum of \$200.00. The cost of each paver is \$3.25. The committee estimates at least ten pavers will be sold based on initial expressed interest.
4. Packer Brick has quoted a price of \$1.35/brick for high quality bricks in a variety of colors. 2 bundles (972 total bricks) of new 4x8" bricks in the 52-Majestic color have been ordered. Additionally, 40 8x8 pavers in the 53-Cimmerean color have been ordered at a cost of \$3.25/paver. The total for the order will be for a total of \$1,492.20 including delivery. We have not yet been billed and NO money has been disbursed.
5. A local vendor, Brick and Stone Graphics of Garland, has been identified who can engrave the bricks at a cost of \$20 per 4x8 brick and \$32 per 4x8 paver. Engraving is accomplished using a sand blasting technology. Our evaluation of the sand blasting versus laser engraving has shown that the sand blasting is extremely precise and results in a deeper engraving into the stone. The estimated time to engrave 100 bricks is two weeks once the bricks are supplied and the engraving text is approved.
6. The recommendation is to provide a minimum of 6" base of reinforced concrete to support the bricks which would be mortared in to ensure durability and stability. The initial estimate for site preparation/concrete foundation is \$2900 and an additional \$1550 for installation of the bricks. Pending Council approval, other vendors will be researched.
7. The Rockwall Terry Fisher American Legion Post has also offered to donate funds to prepare the site and install the bricks, this Post has a history of supporting public projects than create a special place for veterans to be recognized and honored (for example the County Veterans Memorial and flag

Veterans Memorial Brick Campaign Committee Recommendations

poles at the County Library). The committee is prepared to approach other local nonprofits that support these types of efforts (Rockwall Lions Club, Rockwall Historic Foundation, etc).

8. The committee recommends honoring the 33 veterans interned at the Chisholm Cemetery and pending Council approval, will seek to work with known families or citizens who want to honor these heroes. The Chisholm Cemetery contains veterans of each conflict in American history back to the War of 1812.
9. Once Council approves moving forward, the committee will create an advertising campaign using traditional media and social media, while working with local organizations to solicit the first 30 orders, the committee recommends a minimum of 30 and believes this can be quickly achieved.
10. Those who previously donated will either have their donations refunded or can use the existing donation to acquire bricks using the new price.
11. The total start up cost for the campaign is estimated to be around \$7500 to purchase, engrave, and install the bricks. The project is expected to take 8 weeks to complete, including the initial advertising period.

MC-VET Memorial Brick Purchaser
123 Anystreet
McLendon-Chisholm

Mr/Mrs/Ms Purchaser,

First and foremost, thank you for supporting the McLendon-Chisholm Veterans Memorial Brick Campaign. The campaign has recently been reexamined and we believe enhanced to appeal to a wider audience. We have identified a local vendor to provide high quality bricks at a greatly reduced price and also a local vendor to do the engraving; additionally, we have decided to go with sand blast engraving and our bricks are now limited to sixteen (16) characters including spaces per line. ***As a result, the cost of the 4"x8" memorial brick you purchased has been reduced from \$150 to just \$50.*** With these changes and in the spirit of fairness we want to offer you some options.

You may choose to:

- ☐ Receive a full refund of your \$150 previous donation,
- ☐ Receive a \$100 refund and continue with a new brick order or
- ☐ Leave my donation at the previous \$150 amount and place a new brick order
- ☐ I desire an additional option, please contact me @ _____

If you chose to place a new brick order, please fill out below:

Limit of 16 characters (including spaces) per line

TEXT WILL BE AUTOMATICALLY CENTERED....You may use both Upper and Lower case

Once again, thank you for your support.

Keith Short, Mayor

**CITY OF MCLENDON-CHISHOLM
RESOLUTION NO. 2019-??**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS AMENDING RESOLUTION 2019-03, SECTION 1.D. A RESOLUTION CREATING THE VETERANS MEMORIAL BRICK CAMPAIGN; CONTAINING A REPEALING CLAUSE FOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, March 13, 2018, the City Council of the City of McLendon-Chisholm passed Resolution 2018-07 creating the Veteran Memorial Brick Campaign and appointing the mayor and two councilmembers to lead the campaign; and

WHEREAS, the City Council for the City of McLendon-Chisholm believes it is in the best interests of the citizens of the City to efficiently lead the campaign for veterans, and making a single council member the lead of the campaign promotes efficiency and streamlines duties and responsibilities of the City Council; and

WHEREAS, Members of the City Council of the City of McLendon-Chisholm (“City”) take on various roles and responsibilities and actively participate in guiding and directing various functions and services of the City; and

WHEREAS, the City Council desires to promote and preserve lasting memories of our military veterans by appointing volunteers to assist in generating personalized 4x8 ~~laser~~ engraved bricks at the cost of ~~\$150~~ \$50 each and personalized 8x8 engraved bricks at a cost of \$200 each; and

WHEREAS, the City Council understands that the monies collected is to provide ongoing funding to not be a financial burden for the privately donated monument that was given to the City of McLendon-Chisholm; and

WHEREAS, the City Council, after due consideration, has determined to appoint the Member of the City Council identified herein as Director of the Veterans Memorial Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS:

SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

SECTION 2: That Council Member Herman Larkin, is hereby appointed as Director for the Veterans Memorial Committee.

SECTION 3: The duties and responsibilities of Director of Veterans Memorial Committee are as follows: Set meeting dates with appointed member citizens to coordinate and plan a Memorial Day event. Work with committee members of all aspects of promoting and overseeing the brick fundraising campaign. Present any event date schedules (special appearances with public officials), financial requests and overall activities to the City Council for approval.

SECTION 4: The duties and responsibilities of Veterans Memorial Committee are as follows: Appointed members will attend meetings either in person, by voice and/or video conferencing. Members will help make contact to generate personalized ~~laser~~ engraved brick purchases ~~from Fundraising Brick~~. Assist in designing a brick layout around the City Hall monument to present to the City Council for approval. Assist in reviewing contractors to potentially lay the brick and advise the City Council of the best quality service. A member may offer to volunteer their professional brick laying service for installation by seeking approval from the City Council.

SECTION 5: Type of activities may involve the following: speaking, reading, designing and writing correspondence to minor outdoor labor of a brick design, physical installation to minor maintenance.

SECTION 6: Financial transactions: must be made to the City of McLendon-Chisholm for those whom would like to purchase a personalized ~~laser~~ engraved brick. Payments may also be processed through ~~PayPal or~~ -a check written to the City of McLendon-Chisholm. Monies deposited will be recorded by City Accountant accordingly and added to the Budget line item. The City Administrator shall pay for the costs of the bricks as necessary to process shipments to be delivered to City Hall. If there is no volunteer to donate their time and/or service for the installation. Remaining monies from the campaign budget to be used to pay for installation services.

SECTION 7: The appointment made herein are for a term of two (2) years. In the event of a vacancy, the City Council may appoint another Member of the City Council to fill the vacancy.

SECTION 8: The establishment of Veterans Memorial committee is made herein for a term of two (2) years.

SECTION 9: All resolutions, current or previous, in conflict with this resolution are hereby repealed, and all resolutions or portions thereof not in conflict with this resolution shall remain in full force and effect.

SECTION 10: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 26ND DAY OF MARCH, 2019.

Keith Short, MAYOR

ATTEST:

Lisa Palomba, CITY SECRETARY



City of McLendon-Chisholm Fire Rescue

1371 West FM 550
McLendon-Chisholm, TX 75032

3/21/2019

Information resubmitted per Mayor Pro Tem Turnbull agenda item request.

Rough Estimated Values on Current Vehicles

1995 Pierce Engine E-41 - \$10,000 to \$15,000
2004 E-One Engine E-1 - \$50,000 to \$65,000
2004 F-350 Pickup Command Vehicle C-1 - \$22,000 to \$30,000
2006 F-450 Quick Response Squad-1 - \$45,000 to \$65,000
2009 Chevy 3500 Brush Truck B-42 - \$45,000 to \$60,000
2014 Ferrara International Commercial Engine E-42 - \$150,000 to \$200,000
2017 Ford F-550 Skeeter Brush Truck B-41 - \$95,000 to \$120,000

The information above was provided from research of either the same or similar vehicles on several websites. Again, these are not guaranteed prices just rough estimates. Spoke with a gentleman in the Fire Truck business, there is not a Kelly blue book way to value our vehicles. He did give me the name of two companies to talk with and see if they would be interested in giving us approximate values if needed.

Jim Simmons
Fire Chief



City of McLendon-Chisholm Fire Rescue

1371 West FM 550
McLendon-Chisholm, TX 75032

Date: February 12, 2019 (**resubmitted 3/21/2019**)

To: Mayor and Council Members

From: Jim Simmons Fire Chief

Subject: Requested Report on Fire Integration Contract Update

Mayor and Council,

As requested by Mayor Pro Tem Turnbull, the below outline will explain all items completed and not completed under the Agreement for fire protection services and integration.

- **Sections 1** thru 3 no action needed
- **Section 4**, 4.1 thru 4.4 completed upon signing of the agreement by both parties
- **Sections 4.5 and 4.6** completed upon hiring of Full-time and Part-time staff under SAFFER grant requirements.
- **Section 5**, 5.1 thru 5.3 completed and meet upon signing of the agreement by both parties. No expenses have been accrued by MCVFD after October 9, 2018. All assets were presented to TML for coverage under the City of McLendon-Chisholm.
- **Section 6**, 6.1 thru 6.2.1 completed prior to November 30, 2018. Written report not provided since documents of ownership were completed prior to November 22, 2019 (45th day). Council was previously informed of the only entity having any interest in assets and contact had been made by Council Member Balkum. (Texas Forestry Service). Council was briefed on the remaining liabilities on December council meeting.
6.2 Will be completed on or before the September 29, 2019.
6.2.1 completed B-41 and B-42 November 20, 2018, all minor tools/equipment and misc. PPE along with all issued PPE and equipment issued to each firefighter November 27, 2019. Station 1 November 20, 2018. E-41 Transferred to the city in February 2019.

6.2.2 **Engine 42 will be transferred on or before June 15, 2019**

(Information received from Texas Forestry Rep.)

From Chief Murphy

I spoke with Dina today about E42 and the TFS grant. She stated that until all of the merger is completed that there is nothing really for us to do. When everything is completed all we need



to do is fill out a new W-9 and put the new EIN number on it. This is due to us still using MCVFD as stated in the contract (tax purposes). It will then show the City of MC on it and the MCVFD would be secondary. We are still eligible for all grants and that they would sent the checks to MCVFD. We would then transfer them over. If you have any other questions, please feel free to contact me.

6.2.3 no liabilities should be remaining under MCVFD. Existing MCVFD will be converted into MCFR Auxiliary (CERT).

6.2.4 no action

6.2.5 New agreement signed by Rockwall County and City of McLendon-Chisholm

6.3 Completed

6.4 Completed

- **Section 7** completed upon signing of the agreement by both parties
- **Section 8** understood by both parties
- **Section 9**, 9.1 through 9.1.3 are in place and meet requirements of the agreement
9.2 first meeting scheduled for the week of February 11th to begin discussion of the foundation for Auxiliary (CERT)
- **Section 10 through 19**, no action or updates needed
-

Remaining Assets:

E-42: Transfer of E-42 currently in progress. Should be completed by the end of March 2019.

Cash Assets: Email request was submitted to MCVFD Representatives on 3/1/2019. The following week City Administrator Lisa Palomba was directed by Mayor Pro Tem Turnbull to have the City Attorney Michael Halla handle the transfer of cash assets. Since the City Attorney was involved I have not been updated on any actions taken.

I hope the information provided above will answer any questions regarding update on the Agreement for Fire Protection Services and Integration. Please let me know if there are any further questions you may have.

Items in Red are in process and pending transfer

V/r,

Jim Simmons
Fire Chief/Fire Marshal

City of McLendon-Chisholm
Operating Fund Financial Summary
For the Fifth Month Ended February 28, 2019

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures				
	Feb 2019 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget	Feb 2018 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2017-2018 Amended Budget	FY 2017-2018 Actual
Revenue									
301 · SpringFest	\$ -	-	- %	\$ -	\$ -	-	- %	\$ -	\$ -
302 · Franchise Income	89,740	118,333	76%	154,830	8,494	101,001	65%	154,839	159,914
303 · Development Income	-	10,800	37%	29,000	21,135	59,963	52%	114,314	96,764
304 · Building Permit Income	24,104	92,015	19%	492,419	49,808	217,326	42%	514,577	570,038
305 · Municipal Court Income	-	359	120%	300	-	2,118	105%	2,012	2,118
306 · Interest Income	1,604	6,475	- %	-	735	2,179	- %	-	10,445
307 · Sign Permit Income	100	100	- %	-	-	-	- %	-	-
308 · Septic Fees	1,400	2,900	16%	17,885	1,500	8,750	49%	17,885	19,900
309 · Food Enforcement	-	1,050	175%	600	-	600	70%	855	900
310 · Sales Tax Revenue	20,212	86,650	56%	154,603	17,638	67,422	44%	154,603	206,341
311 · PID Admin Expense Reimbursement	-	690	- %	4,750	-	-	0%	4,750	150
312 · Sewer Utility Admin Reimbursement	-	-	- %	-	-	-	- %	-	-
313 · Donations	-	1,449	290%	500	-	-	- %	-	210
314 · Copies Public Inf. Income	-	40	- %	-	-	-	- %	-	203
315 · Miscellaneous Income	-	-	- %	-	-	1,766	100%	1,763	69,928
317 · Ad Valorem Tax	41,441	367,751	105%	350,579	32,189	332,036	97%	341,183	346,822
318 · Tax Certifications	6	57	- %	-	-	5	- %	-	8
320 · NSF Fee Revenue	-	-	- %	-	-	-	- %	-	8
321 · Credit Card Fee Revenue	21	81	5%	1,501	59	1,245	94%	1,328	1,529
Total Revenue	\$ 178,627	\$ 688,749	57%	\$ 1,206,967	\$ 131,558	\$ 794,411	61%	\$ 1,308,109	\$ 1,485,277
Expenditures									
Operating Expenditures									
401 · Municipal Court	\$ -	\$ 7	- %	\$ 1,515	\$ 960	\$ 960	95%	\$ 1,008	\$ 1,515
402 · Election Expense	-	-	- %	10,000	-	-	0%	11,000	8,580
404 · Citation Delivery	-	-	- %	-	-	-	0%	79	-
410 · Building Inspections	9,450	35,350	23%	155,818	7,625	42,327	23%	186,040	117,752
411 · Environment Regulation Expense	800	3,000	29%	10,465	800	3,590	34%	10,519	9,905
415 · Section 380 Grant Program	-	-	-	-	-	-	- %	-	1,931
416 · Bad Debt	-	-	-	-	-	-	- %	-	20,620
418 · Membership Fees	-	625	21%	3,000	680	1,805	66%	2,751	3,840

City of McLendon-Chisholm
Operating Fund Financial Summary
For the Fifth Month Ended February 28, 2019

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures				
	Feb 2019 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget	Feb 2018 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2017-2018 Amended Budget	FY 2017-2018 Actual
422 · Public Notice Expense	375	6,947	310%	2,243	-	382	42%	918	3,463
423 · Community Functions	-	156	3%	5,464	226	342	19%	1,803	1,781
426 · Appraisal District Collection	1,569	3,229	55%	5,883	-	1,471	24%	6,178	5,883
430 · Public Safety	(42,672)	78,703	21%	375,211	248	4,462	4%	100,192	116,417
Total 400 Operating Expenditures	(30,479)	128,017	22%	569,599	\$ 10,539	\$ 55,338	17%	\$ 320,488	\$ 291,687
Occupancy Expenditures									
502 · Electricity	\$ 205	\$ 1,099	28%	\$ 3,915	\$ 368	\$ 1,747	37%	\$ 4,661	\$ 3,712
506 · Water	268	1,513	17%	8,952	268	4,105	41%	9,928	8,892
510 · Propane Gas	-	-	0%	788	-	-	0%	788	-
514 · Building Maint/Improvements	364	5,329	99%	5,356	116	1,138	16%	6,907	6,145
516 · Lawn Maintenance	685	3,425	42%	8,144	685	3,425	34%	10,131	8,829
517 · Council Meeting Expenses	-	-	- %	-	-	-	- %	-	-
518 · Janitorial	-	40	1%	4,181	438	2,482	43%	5,736	4,281
520 · Telephone & Internet	464	2,479	33%	7,593	634	3,227	41%	7,902	7,444
521 · iPad Data Plan	-	-	- %	-	-	-	- %	-	-
522 · Website Expense	-	418	35%	1,202	-	192	84%	228	1,826
Total 500 Occupancy Expenditures	\$ 1,986	14,301	36%	\$ 40,131	\$ 2,509	\$ 16,315	35%	\$ 46,281	\$ 41,130
General & Administrative Expenditures									
601 · Architect Fee	\$ -	\$ -	- %	\$ -	\$ -	\$ -	- %	\$ -	\$ -
602 · County Clerk Ordinance Filings	-	-	- %	-	-	-	- %	-	-
603 · Citizen Recognition	-	-	0%	500	-	-	0%	500	-
604 · Municipal Manuals, Books & Maps	-	25	0%	12,803	35	461	43%	1,073	1,022
606 · Employee Costs	11,302	86,657	43%	199,218	16,607	90,990	36%	250,371	247,144
618 · Liability Insurance	(1,269)	5,794	63%	9,227	75	6,780	95%	7,120	9,896
619 · Software Subscriptions	406	15,639	104%	15,000	43	486	23%	2,081	7,757
621 · IT Support	225	1,125	23%	5,000	225	1,305	43%	3,024	2,880
622 · Office Supplies - City Hall	334	1,609	52%	3,124	197	1,555	37%	4,221	3,195
623 · Office Equipment	138	1,152	43%	2,655	270	1,116	41%	2,735	2,654
624 · Office Equip Maintenance	80	1,163	42%	2,798	-	841	32%	2,625	5,614

City of McLendon-Chisholm
Operating Fund Financial Summary
For the Fifth Month Ended February 28, 2019

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures				
	Feb 2019 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget	Feb 2018 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2017-2018 Amended Budget	FY 2017-2018 Actual
625 · Printed Materials	227	1,222	81%	1,502	55	587	21%	2,732	2,192
626 · Postage-City Hall	255	1,056	30%	3,491	925	2,739	62%	4,451	3,485
627 · County Plat Expense		-				150	95%	158	150
Total 628 · Bank Fees	403	706	70%	1,010	104	1,071	59%	1,801	1,600
630 · Legal & Professional		-							
63001-Accounting & Payroll services	5,300	28,289	57%	50,000	4,520	24,243	39%	62,000	64,129
63002 - Financial Audit	-	9,500	63%	15,000		8,800	100%	8,800	8,800
63003 - Legal	2,910	18,150	15%	124,000		70,920	58%	121,653	116,007
63005 - City Planner	-	25,200	96%	26,376	2,898	16,392	63%	25,980	41,157
63008 - Financial Consulting	1,399	4,700	- %	-	-	-	0%	-	-
633 · Penalties & Fees	0	32	- %	-	-	-	- %	-	-
634 · Storage		-	- %	-	-	-	0%	1,045	-
645 · Transcription Services	-	3,104	- %	-	-	1,238	95%	1,300	1,238
646 · Mileage Expense	48	180	17%	1,052	97	881	92%	961	950
647 · Council Meetings & Development	-	33	1%	3,996	176	688	47%	1,463	1,369
648 · Training	120	2,163	43%	5,000	-	3,292	90%	3,666	6,377
649 · Expense Account - City Administrator	-	-	0%	126	-	-	0%	126	-
650 · Expense Account - Mayor	-	-	0%	105	-	-	0%	105	-
652 · Staff Appreciation	-	760	380%	200	-	-	0%	105	29
655 · Code of Ordinance	-	1,000	13%	8,000	1,000	1,000	7%	14,100	1,375
699 · Miscellaneous Expense	-	-	0%	150	-	98	95%	103	98
Total G & A Expenditures	\$ 21,876	209,258	43%	\$ 490,333	\$ 27,227	\$ 235,632	45%	\$ 524,299	\$ 529,118
700 · Capital Expenditures - Public Safety	\$ -	\$ 74,899	125%	\$ 60,000			0%	\$ 223,950	\$ 250,341
700 · Capital Expenditures - Operating	\$ -	\$ 9,900	31%	\$ 32,000	\$ 1,500	3,291	12%	\$ 27,000	\$ 17,166
Total Capital Expenditures	\$ -	\$ 84,799	92%	\$ 92,000	\$ 1,500	\$ 3,291	1%	\$ 250,950	\$ 267,507
Total Expenditures	\$ (6,617)	\$ 436,374	37%	\$ 1,192,063	\$ 41,775	\$ 310,576	27%	\$ 1,142,018	\$ 1,129,442
Surplus (Deficit)	\$ 185,245	\$ 252,374	1693%	\$ 14,904	\$ 89,783	\$ 483,835	291%	\$ 166,091	\$ 355,835

City of McLendon-Chisholm
Utility Fund Financial Summary
For the Fifth Month Ended February 28, 2019

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures				
	Feb 2019 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2017-2018 Budget	Feb 2018 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2017-2018 Amended Budget	FY 2017- 2018 Actual
Revenue									
306 · Interest Income	\$ 746	\$ 3,636	70%	\$ 5,206	\$ 340	\$ 1,360	29%	\$ 4,755	5,522
Sewer Utility Revenue						\$ -			
32200 · Sewer Usage Fees	19,246	90,850	57%	159,653	9,496	\$ 66,587	42%	159,518	159,079
32201 · Sewer Tap Fees	12,000	36,000	19%	189,000	24,000	\$ 81,000	43%	189,000	219,000
32204 · Sewer Deposit Refunds	-	(540)	35%	(1,540)	(470)	\$ (1,300)	85%	(1,525)	(1,720)
32206 · Sewer Warranty Reimbursements	-	-	- %	-	-	\$ -	- %	-	-
Total Revenue	\$ 31,992	\$ 129,946	37%	\$ 352,319	\$ 33,366	\$ 147,647	42%	\$ 351,748	381,881
Expenditures									
Operation & Maintenance Expenditures									
Sewer Operation & Maintenance									
41304 · O&M Agreement	7,501	27,664	59%	\$ 47,094	3,986.32	21,922	49%	\$ 44,640	48,850
41308 · Electricity	-	-	0%	42	-	42	16%	258	42
41310 · Sewer Treatment	-	49,440	63%	78,000	7,121	38,166	112%	34,204	93,886
41312 · Tap Fee Developer Rebate	7,200	21,600	19%	113,400	14,400	48,600	43%	113,400	131,400
Total Operations Expenditures	\$ 14,701	\$ 98,705	41%	\$ 238,536	\$ 25,507	\$ 108,730	56%	\$ 192,502	274,179
600 · General & Administrative Exp	\$ 1,114	\$ 4,484	34%	\$ 13,260	\$ 1,993	\$ 7,172	54%	\$ 13,200	16,733
Total Expenditures	\$ 15,815	\$ 103,188	41%	\$ 251,796	\$ 27,500	\$ 115,901	56%	\$ 205,702	\$ 290,912
Surplus (Deficit)	\$ 16,177	\$ 26,758	27%	\$ 100,523	\$ 5,866	\$ 31,746	22%	\$ 146,046	\$ 90,969

City of McLendon-Chisholm
Detail Statement of Revenue Expenditures by Fund
For the Month of February, 2019

	Interest and Sinking Fund	Operating Fund	Public Safety Fund	Utilities Fund
Income				
302 · Franchise Income				
30202 · FEC Electric	0.00	82,177.95	0.00	0.00
30204 · AT&T	0.00	723.51	0.00	0.00
30213 · Waste Connections	0.00	3,209.49	0.00	0.00
30215 · Preferred Long Distance	0.00	6.80	0.00	0.00
30216 · Atmos Energy	0.00	3,042.38	0.00	0.00
30221 · CEBridge	0.00	579.42	0.00	0.00
Total 302 · Franchise Income	0.00	89,739.55	0.00	0.00
304 · Building Permit Income				
30401 · Contractor Registration Fee Inc	0.00	400.00	0.00	0.00
30404 · Re-Inspection Income	0.00	3,975.00	0.00	0.00
30405 · Building Permit & Plan Review	0.00	18,148.75	0.00	0.00
30408 · Swimming Pool Permits	0.00	1,580.00	0.00	0.00
Total 304 · Building Permit Income	0.00	24,103.75	0.00	0.00
306 · Interest Income				
30600 · Alliance Interest Income	0.00	1,176.38	0.00	152.10
30602 · Logic Interest Income	127.39	393.30	0.00	594.26
30603 · Tex Pool Interest Income	0.00	34.34	0.00	0.00
30607 · Wilmington Accrued Int Income	333.02	0.00	0.00	0.00
Total 306 · Interest Income	460.41	1,604.02	0.00	746.36
307 · Sign Permit Income	0.00	100.00	0.00	0.00
308 · Septic Fees				
30801 · OSSF Fee Income	0.00	1,400.00	0.00	0.00
Total 308 · Septic Fees	0.00	1,400.00	0.00	0.00
310 · Sales Tax Revenue	0.00	20,212.12	0.00	0.00
315 · Miscellaneous Income	0.00	0.00	67,500.00	0.00
317 · Ad Valorem Tax				
31701 · Ad Valorem Tax - M&O	0.00	41,832.01	0.00	0.00
31702 · Ad Valorem Tax - City Hall	27,322.50	0.00	0.00	0.00
31703 · Ad Valorem Refunds - M&O	0.00	-559.76	0.00	0.00
31705 · Ad Valorem Tax - Prior Years	6.07	10.45	0.00	0.00
31706 · Ad Valorem Tax - Penalty	87.27	133.75	0.00	0.00
31708 · Ad Valorem Refunds - City Hall	-365.60	0.00	0.00	0.00
31709 · Ad Valorem Tax - Interest	15.90	24.56	0.00	0.00
31710 · Ad Valorem Tax - Misc Adj	0.00	-0.10	0.00	0.00
Total 317 · Ad Valorem Tax	27,066.14	41,440.91	0.00	0.00
318 · Tax Certifications	0.00	5.67	0.00	0.00
319 · Grants	0.00	0.00	30,735.97	0.00
321 · Credit Card Fee Revenue	0.00	21.25	0.00	0.00
322 · Sewer Utility Revenue				
32200 · Sewer Usage Fees	0.00	0.00	0.00	19,246.00
32201 · Sewer Tap Fees	0.00	0.00	0.00	12,000.00
Total 322 · Sewer Utility Revenue	0.00	0.00	0.00	31,246.00
Total Income	27,526.55	178,627.27	98,235.97	31,992.36
Gross Profit	27,526.55	178,627.27	98,235.97	31,992.36
Expense				
400 · Operating Expenditures				
410 · Building Inspections				
41003 · Building Inspections	0.00	9,450.00	0.00	0.00
Total 410 · Building Inspections	0.00	9,450.00	0.00	0.00
411 · Environment Regulation Expense				
41101 · Septic Inspection Fee	0.00	800.00	0.00	0.00
Total 411 · Environment Regulation Expense	0.00	800.00	0.00	0.00
422 · Public Notice Expense	0.00	374.50	0.00	0.00
426 · Appraisal District Collection	0.00	1,568.52	0.00	0.00
Total 400 · Operating Expenditures	0.00	12,193.02	0.00	0.00
413 · Sewer Operation & Maintenance				
41304 · O&M Agreement	0.00	0.00	0.00	7,501.33

City of McLendon-Chisholm
Detail Statement of Revenue Expenditures by Fund
For the Month of February, 2019

	Interest and Sinking Fund	Operating Fund	Public Safety Fund	Utilities Fund
41312 · Tap Fee Developer Rebate	0.00	0.00	0.00	7,200.00
Total 413 · Sewer Operation & Maintenance	0.00	0.00	0.00	14,701.33
430 · Public Safety				
43002 · Fuel	0.00	0.00	791.16	0.00
43003 · Maintenance & Repair - Vehicles	0.00	0.00	634.65	0.00
43004 · Maintenance & Repair - Station	0.00	0.00	2,492.35	0.00
43005 · Gear and Supplies	0.00	0.00	987.16	0.00
43009 · Training	0.00	0.00	1,956.09	0.00
43035 · Street Lights	0.00	0.00	244.57	0.00
Total 430 · Public Safety	0.00	0.00	7,105.98	0.00
500 · Occupancy Expenditures				
502 · Electricity	0.00	204.53	616.87	0.00
506 · Water	0.00	267.73	21.99	0.00
514 · Building Maint/Improvements	0.00	364.09	0.00	0.00
516 · Lawn Maintenance	0.00	684.94	0.00	0.00
520 · Telephone & Internet	0.00	464.22	0.00	0.00
Total 500 · Occupancy Expenditures	0.00	1,985.51	638.86	0.00
600 · General & Administrative Exp				
606 · Employee Costs				
60601 · Staff Salaries	0.00	9,124.90	39,064.08	0.00
60609 · Payroll Tax Expense	0.00	698.05	2,982.91	0.00
60612 · Retirement Plan Contributions	0.00	609.38	2,746.88	0.00
60613 · Health Insurance Expense	0.00	869.87	3,024.82	0.00
Total 606 · Employee Costs	0.00	11,302.20	47,818.69	0.00
618 · Insurance				
61803 · Workmen's Comp Ins	0.00	-1,269.00	0.00	0.00
Total 618 · Insurance	0.00	-1,269.00	0.00	0.00
619 · Software Subscriptions	0.00	405.81	0.00	0.00
621 · IT Support	0.00	225.00	0.00	0.00
622 · Office Supplies - City Hall	0.00	333.56	0.00	0.00
623 · Office Equipment	0.00	137.57	0.00	0.00
624 · Office Equip Maintenance	0.00	80.10	0.00	0.00
625 · Printed Materials	0.00	226.88	0.00	0.00
626 · Postage-City Hall	0.00	254.82	0.00	0.00
628 · Bank Fees				
62803 · Willmington Trust Fees	0.00	350.00	0.00	0.00
62804 · Fee - NSF Returned Check	0.00	0.00	0.00	7.50
628 · Bank Fees - Other	0.00	52.90	0.00	0.00
Total 628 · Bank Fees	0.00	402.90	0.00	7.50
630 · Legal & Professional				
63001 · Accounting & Payroll Services	0.00	5,300.25	0.00	1,106.50
63003 · Legal	0.00	2,910.00	0.00	0.00
63008 · Financial Consulting	0.00	1,398.75	0.00	0.00
Total 630 · Legal & Professional	0.00	9,609.00	0.00	1,106.50
646 · Mileage Expense	0.00	47.61	0.00	0.00
648 · Training	0.00	120.00	0.00	0.00
660 · Bond Interest Expense	4,988.50	0.00	0.00	0.00
Total 600 · General & Administrative Exp	4,988.50	21,876.45	47,818.69	1,114.00
Total Expense	4,988.50	36,054.98	55,563.53	15,815.33
Net Ordinary Income	\$ 22,538.05	\$ 142,572.29	\$ 42,672.44	\$ 16,177.03
Other Income/Expense				
700 · Capital Expenditures	0.00	0.00	0.00	0.00
Bond Principal Payment	85,000.00	0.00	0.00	0.00
802 · Bond Cost Amortization	242.66	0.00	0.00	0.00
803 · Bond Premium Amortization	-828.48	0.00	0.00	0.00
Total Other Expense	84,414.18	0.00	0.00	0.00
Net Other Income	-84,414.18	0.00	0.00	0.00
Net Income	\$ (61,876)	\$ 142,572	\$ 42,672	\$ 16,177

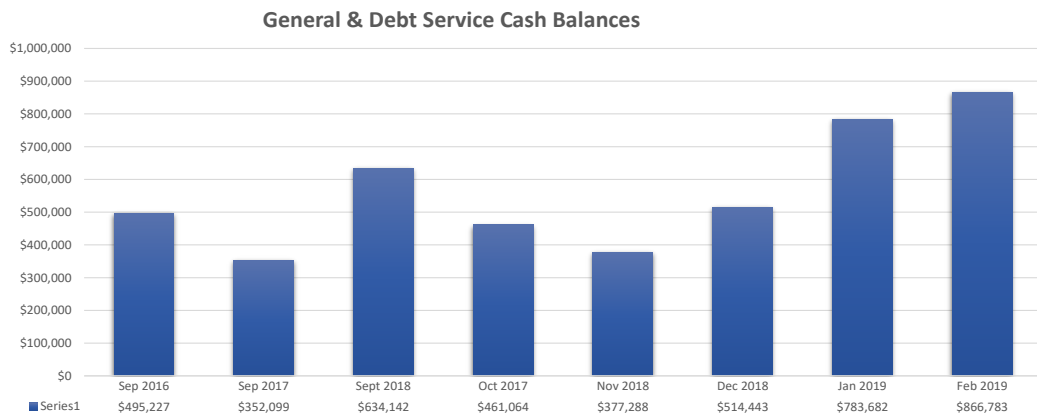
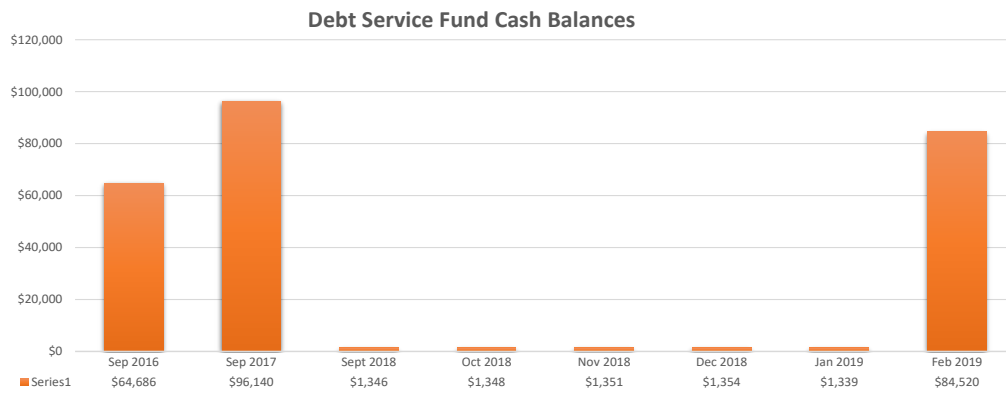
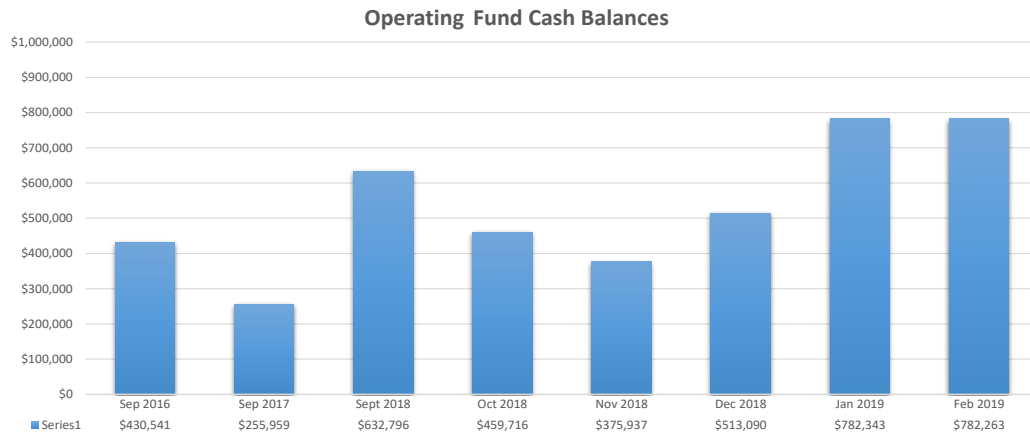
City of McLendon-Chisholm
Interest Sinking Fund Financial Summary
For the Fifth Month Ended February 28, 2019

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures				
	Feb 2019 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget	Feb 2018 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2017-2018 Amended Budget	FY 2017-2018 Actual
Revenue									
Ad Valorem Tax									
317 - Ad Valorem Tax	\$ 27,066	240,149	105%	\$ 228,985	\$ 22,368	226,466	95%	\$ 238,651	236,763
306 - Interest Income	460	2,477	- %	-	192	305	19%	1,586	1,898
Transfer from Excess Bond Proceeds		-	- %	-		62,532	100%	62,352	62,532
Transfer From 2017 Surplus		-	- %	-		33,714	100%	33,714	33,714
Total Revenue and Transfers In	\$ 27,527	\$ 242,626	106%	\$ 228,985	\$ 22,560	\$ 323,017	96%	\$ 336,303	334,907
Expenditures									
660 - Bond Interest Expense	\$ 4,989	24,943	42%	\$ 59,862	\$ 5,112	25,560	42%	\$ 61,562	61,344
802 - Bond Cost Amortization	243	1,214	- %	-	243	1,213	42%	2,914	2,912
803 - Bond Premium Amortization	(828)	(4,142)	- %	-	(842)	(4,211)	42%	(10,104)	(10,107)
Transfer To Bond Principal	85,000	85,000	100%	85,000	85,000	85,000	100%	85,000	85,000
Transfer to Early Redemption Sinking Fund		-	0%	78,512	-	-	0%	196,931	189,934
Total Expenditures and Transfers Out	\$ 89,403	\$ 107,014	48%	\$ 223,374	\$ 89,512	\$ 107,562	32%	\$ 336,303	329,082
Surplus (Deficit)	\$ (61,876)	\$ 135,612	2417%	\$ 5,611	\$ (66,952)	\$ 215,455		\$ -	\$ 5,824

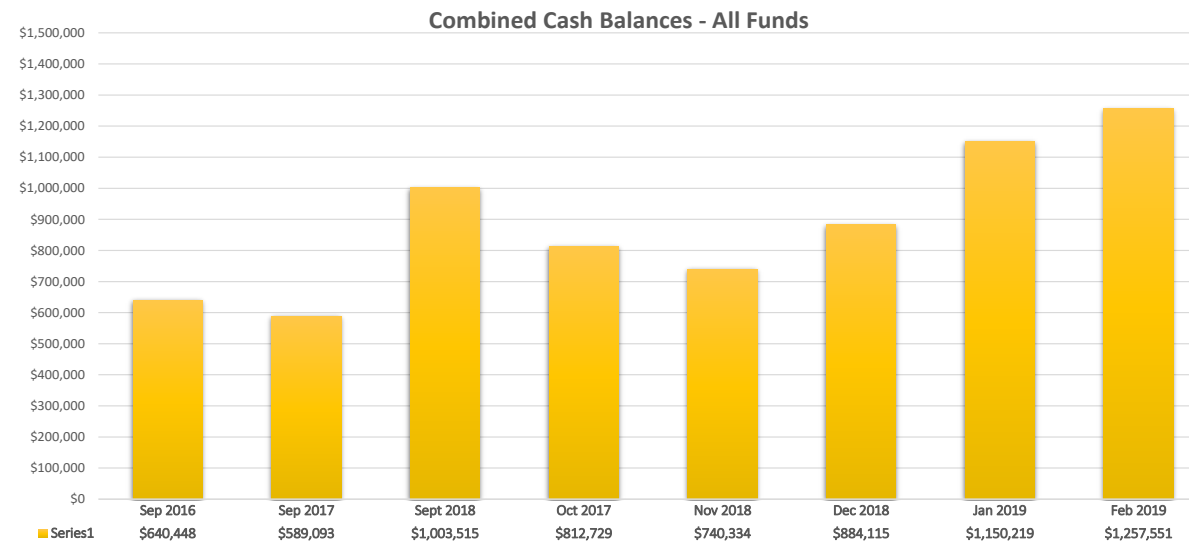
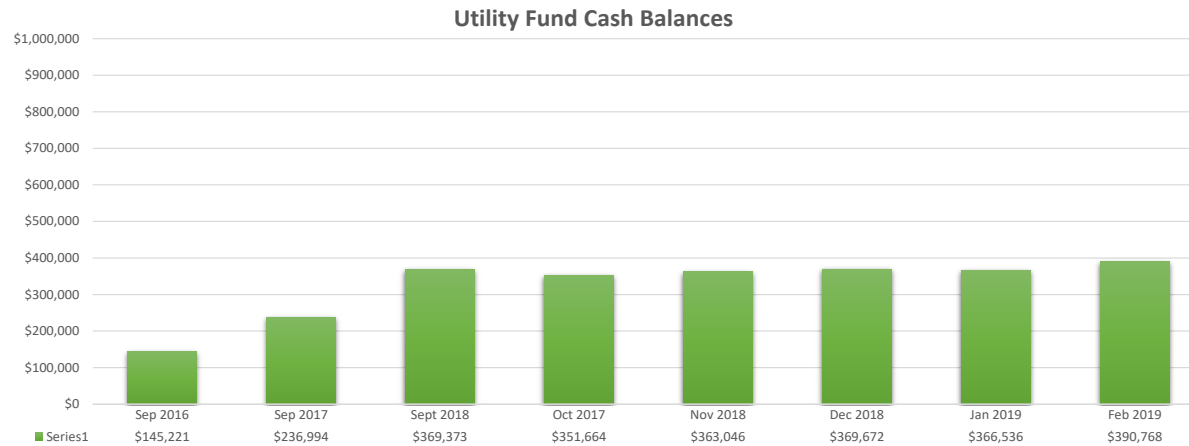
City of McLendon-Chisholm
Cash Account Balances
For the Fifth Month Ended February 28, 2019

Fund	Account	Sept 30,18	Oct 31,18	Nov 30,18	Dec 31,18	Jan 31,19	Feb 28,19
I&S	121 · 7002 - Alliance Sinking Fund	18	18	18	18	-	-
I&S	130 · 9003 Logic I&S Fund	1,328	1,330	1,333	1,336	1,339	84,520
I&S Total		1,346	1,348	1,351	1,354	1,339	84,520
Operating	100 · 3738 - Alliance Operating	186,087	56,193	21,632	218,071	486,722	684,761
Operating	103 · Texpool 300001	18,527	18,561	18,595	18,631	18,669	18,703
Operating	122 · 1587 - Alliance Money Market	64,235	-	-	-	-	-
Operating	125 · Logic - 9001 General Fund	78,706	78,862	29,005	29,066	29,130	29,188
Operating	127 · 9004 Logic Operating	285,487	286,053	286,619	227,148	227,649	29,396
Operating	128 · 9005 Logic Operating	20,007	20,047	20,087	20,173	20,173	20,214
Operating Total		653,049	459,716	375,937	513,090	782,343	782,263
Utility	106 · 5071 - Alliance Utility Fund	175,400	156,341	167,336	73,406	69,617	93,255
Utility	126 · Logic - 9002 Utility Fund	194,938	195,324	195,710	296,266	296,919	297,513
Utility Total		370,338	351,664	363,046	369,672	366,536	390,768
Grand Total		1,024,733	812,729	740,334	884,115	1,150,219	1,257,551

City of McLendon-Chisholm
Cash Balance Report
As of February 28, 2019



City of McLendon-Chisholm
Cash Balance Report
As of February 28, 2019



North East Texas Inspections

638 Chisholm Ranch Dr., Rockwall Texas 75032, 972-998-3415

There were 6 new single family residential home permits issued in February, 2019. The attached addendum reflects the home address, valuation, square footage and name of the Builder.

There were 13 new accessory projects permitted including single trades, swimming pools, outdoor living, shop buildings and other accessory endeavors that are also attached.

Thank you for choosing North East Texas Inspections for your Building Services provider.

February 2019

David Ellis, Building Official

February 2019 New SFR	Valuation	Square ft.	Fee	Builder
3063 FM 550	\$ 735,291.00	6507	\$ 1,025.00	Gardner homes
1181 Livorno	\$ 457,990.00	4148	\$ 1,025.00	Highland
1193 Livorno	\$ 429,990.00	3517	\$ 1,025.00	Highland
1229 Livorno	\$ 444,990.00	3951	\$ 1,025.00	Highland
1170 Lucca	\$ 426,990.00	3445	\$ 875.00	Highland
1122 Cambridge Ct.	\$ 634,947.00	5619	\$ 1,025.00	Miller
			\$ 6,000.00	

Accessory permits February 2019	Project	Valuation	Fee
1271 S. Hwy 205	sign	\$ 1,000.00	\$ 150.00
1436 via toscana	gas line	\$ 600.00	\$ 75.00
836 Abington Way	pool	\$ 60,000.00	\$ 375.00
829 Abington Way	pool	\$ 55,000.00	\$ 375.00
787 Kensington	pool	\$ 60,000.00	\$ 375.00
829 Abington Way	outdoor kitchen	\$ 8,500.00	\$150.00
508 Wild Geese Ct.	pool	\$ 70,000.00	\$375.00
1102 Windsor Dr.	pool	\$56,795.00	\$375.00
107 Paddock	solar	\$14,400.00	\$ 150.00
757 Kensington	garage	\$48,000.00	\$ 225.00
201 Briar Glenn	HVAC	\$7,875.00	\$75.00
232 Pheasant Hill	pool	\$60,000.00	\$375.00
1336 Arezzo	pool	\$60,000.00	\$375.00
			\$ 3,450.00

February 2019 Onsite inspections actual

311 S. hwy 205	elect. Meter
701 kensington	paving
704 kensington	final C.O
708 kensington	final C.O
1126 cambridge	frame mep
1318 Arizzo	gas meter
1436 via toscana	gas line
114 windsor	t-pole
1318 Arizzo	gas meter
500 high water crossing	slab
1501 pisa crt.	frame mep
1354 arizzo	gas meter
1363 arizzo	gas meter
22 fireside	undr. Grnd electric
1501 pisa crt.	frame mep
1354 arizzo	gas meter
1363 arizzo	gas meter
22 fireside	undr. Grnd electric
1762 connie	pool belly steel
1524 firenza	ptrap/gas to pool
22 fireside	frame mep
1354 arizzo	gas meter
1418 corrara	pool belly steel
628 stampede run	patio flatwork
1718 amalfi	flatwork
1096 fm 1139	final C.O
1717 bertino	frame mep
1354 arezzo	elect. Meter
1363 arizzo	elect. Meter
22 fireside	frame mep/brick tie
1096 fm 1139	final C.O
820 abington	belly steel
22 fireside	electrical final
1436 via toscana	fire pit/gas test
1742 Amalfi	frame mep
1742 Amalfi	frame mep
1412 artesia	belly steel
787 kensington	belly steel
836 abington	belly steel
1660 S. Vista Crt.	final C.O
1660 S. Vista Crt.	final C.O
1705 bertino	final C.O
817 abington	frame mep
1318 arezzo	final C.O
1387 arezzo	final C.O
1711 bertino	final C.O

1748 amalfi	frame mep
1234 livorno	final C.O
1412 artesia	elect. Undrgrnd
1318 arezzo	final C.O
1387 arezzo	final C.O

Alarm Date between 2019-02-01 and 2019-02-28

Incident Type Code	Alarm Date	Incident Number	Addresses Combined More
321			
	2/1/2019 5:47:47 AM	2019-00037	9689 FM 548
	2/2/2019 10:50:02 AM	2019-00038	500 Highwater Xing
322			
	2/2/2019 7:49:59 PM	2019-00039	3 FIRESIDE DR
324			
	2/3/2019 10:10:24 AM	2019-00040	State Highway 205 HWY S
	2/4/2019 7:40:25 AM	2019-00041	FM 1139
321			
	2/5/2019 3:55:57 AM	2019-00042	1424 Corrara
651			
	2/5/2019 10:02:01 AM	2019-00043	5757 South State Hwy 205
324			
	2/6/2019 8:21:13 AM	2019-00044	S. State Highway 205
	2/6/2019 10:31:42 AM	2019-00045	S. State Highway 205
553			
	2/7/2019 4:53:12 AM	2019-00046	State Highway 205
324			
	2/11/2019 8:41:27 AM	2019-00047	FM 548
321			
	2/13/2019 2:29:39 PM	2019-00048	1251 S SH 205
733			
	2/15/2019 6:46:05 PM	2019-00049	1112 Pullen Road
322			
	2/15/2019 8:04:38 PM	2019-00050	Highway 205
511			
	2/17/2019 5:29:00 PM	2019-00051	120 State Hwy 205
324			
	2/19/2019 3:32:10 PM	2019-00052	851 S. Highway 205
321			
	2/20/2019 8:01:47 PM	2019-00053	1007 South State Hwy 205
	2/20/2019 9:16:39 PM	2019-00054	9689 South FM 548
553			
	2/21/2019 4:56:52 PM	2019-00055	FM 548
541			
	2/22/2019 3:23:50 PM	2019-00056	1371 South FM 550
	2/22/2019 4:49:49 PM	2019-00057	1612 West FM 550
511			
	2/22/2019 7:52:40 PM	2019-00058	9597 South FM 548
321			
	2/23/2019 11:16:50 AM	2019-00059	259 Quail Creek
460			
	2/23/2019 12:36:34 PM	2019-00060	South State Hwy 205
511			
	2/24/2019 11:10:05 AM	2019-00061	5575 S. State HWY 205
553			
	2/25/2019 10:32:33 AM	2019-00062	1401 S State Highway 205
541			
	2/27/2019 10:04:48 AM	2019-00063	FM 550

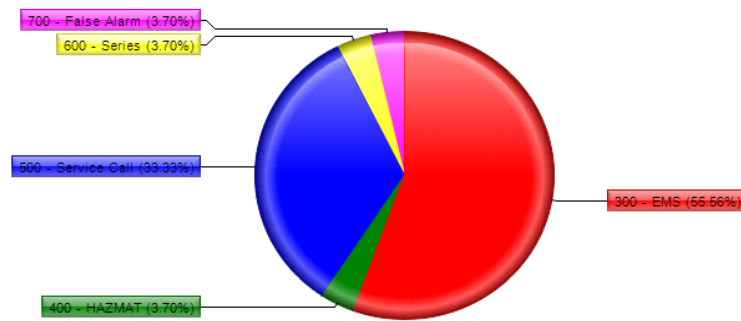
Fire - Incident Types

Date: Friday, March 1, 2019
Time: 9:49:11 AM

Incident Date between 2019-02-01 and 2019-02-28

Fire Incident Type Breakdown

Incident Type Group	
300 - EMS	15
400 - HAZMAT	1
500 - Service Call	9
600 - Series	1
700 - False Alarm	1
	27



ROCKWALL COUNTY SHERIFF
972 TL TOWNSEND ROCKWALL , TX 75087

CC.IncDate Between '02/01/2019' And '02/28/2019' AND CC.District = '41' AND
 IsNull(CC.Jurisdiction, 'Default') = 'Default'

CFS History Search
Public Report

CFS #	Create When	Location	Type Disposition
2019-007386	2/28/2019 6:40:44 PM	1100B CAMBRIDGE CT MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
2019-007173	2/27/2019 9:16:26 AM	0B CHAPEL HILL LN MCLENDON CHISHOLM	ANIMAL LOOSE LIVESTOCK RSO REPO
2019-006694	2/23/2019 9:43:10 PM	800B FM 1139 MCLENDON CHISHOLM	MENTAL PERSON ASSIGNMENT COMPL
2019-006686	2/23/2019 7:46:07 PM	700B KENSINGTON DR MCLENDON CHISHOLM	ALARM ASSIGNMENT COMPLETE
2019-006675	2/23/2019 4:33:59 PM	1300B S FM 550 MCLENDON CHISHOLM	ALARM FALSE ALARM
2019-006667	2/23/2019 12:33:48 PM	N STATE HIGHWAY 205 / FIRESIDE DR	TRAFFIC HAZARD ASSIGNMENT COMPL
2019-006659	2/23/2019 11:15:17 AM	200B QUAIL CREEK RD MCLENDON CHISHOLM	MEDICAL CALL ASSIGNMENT COMPLET
2019-006561	2/22/2019 3:23:31 PM	1300B S FM 550 MCLENDON CHISHOLM	ANIMAL LOOSE LIVESTOCK ASSIGNMEN
2019-006526	2/22/2019 8:56:00 AM	1300B S FM 550 MCLENDON CHISHOLM	ALARM ASSIGNMENT COMPLETE
2019-006383	2/21/2019 8:34:32 AM	900B YORK HOUSE CT MCLENDON CHISHOLM	ALARM FALSE ALARM
2019-006290	2/20/2019 7:59:24 PM	1000B N STATE HIGHWAY 205 MCLENDON CHISHOLM	MEDICAL CALL ASSIGNMENT COMPLET
2019-006158	2/19/2019 6:48:34 PM	0B FIRESIDE DR MCLENDON CHISHOLM	PROPERTY DAMAGE ASSIGNMENT COM
2019-005804	2/16/2019 10:24:00 AM	700B KENSINGTON DR MCLENDON CHISHOLM	PROPERTY DAMAGE RSO REPORT TAK
2019-005724	2/15/2019 6:45:55 PM	1100B PULLEN RD ROCKWALL COUNTY	ALARM RESIDENTIAL FIRE FALSE ALAR
2019-005353	2/13/2019 9:31:00 AM	600B STAMPEDE RUN MCLENDON CHISHOLM	ALARM FALSE ALARM
2019-005344	2/13/2019 7:04:06 AM	BRIGGS/BRIAR GLEN MCLENDON CHISHOLM	TRAFFIC HAZARD ASSIGNMENT COMPL
2019-005253	2/12/2019 3:00:57 PM	400B TUCKER RD MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
2019-005019	2/10/2019 5:23:50 PM	205/CHISHOLM TRL	MOTORIST ASSIST ASSIGNMENT COMP
2019-004999	2/10/2019 1:30:30 PM	100B BRIAR GLEN LN MCLENDON CHISHOLM	ALARM FALSE ALARM
2019-004913	2/9/2019 3:10:55 PM	300B PARTRIDGE DR MCLENDON CHISHOLM	ANIMAL COMPLAINT ASSIGNMENT COM
2019-004810	2/8/2019 4:29:53 PM	N STATE HIGHWAY 205 / E FM 550	ANIMAL LOOSE LIVESTOCK ASSIGNMEN
2019-004790	2/8/2019 1:04:51 PM	700B FRONTIER TRL MCLENDON CHISHOLM	TRAFFIC HAZARD ASSIGNMENT COMPL

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CFS #	Create When	Location	Type Disposition
2019-004624	2/7/2019 3:07:45 AM	1400B EAGLE PASS ROCKWALL COUNTY	ALARM ASSIGNMENT COMPLETE
2019-004522	2/6/2019 1:33:12 PM	200B HARVEST RIDGE DR MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
2019-004485	2/6/2019 1:33:26 AM	205 BTWN KAUFMAN & 548	WELFARE CHECK UTL
2019-004391	2/5/2019 10:01:56 AM	5700B STATE HIGHWAY 205 MCLENDON CHISHOLM	SMOKE INVESTIGATION ASSIGNMENT C
2019-004373	2/5/2019 7:55:34 AM	1400B WELLS CIR MCLENDON CHISHOLM	ALARM ASSIGNMENT COMPLETE
2019-004360	2/5/2019 3:54:29 AM	1400B CORRARA DR MCLENDON CHISHOLM	DECEASED PERSON ASSIGNMENT CON
2019-004337	2/4/2019 8:02:34 PM	0B CHAPEL HILL LN MCLENDON CHISHOLM	ALARM FALSE ALARM
2019-004264	2/4/2019 7:40:17 AM	FM 1139 / ROCHELLE RD	ACCIDENT MAJOR ACCIDENT REPORT
2019-004154	2/2/2019 10:44:12 PM	1500B FIRENZA CT MCLENDON CHISHOLM	ALARM ASSIGNMENT COMPLETE
2019-004148	2/2/2019 7:49:43 PM	0B FIRESIDE DR MCLENDON CHISHOLM	ACCIDENT MAJOR ARREST
2019-004113	2/2/2019 10:49:45 AM	500B HIGHWATER XING MCLENDON CHISHOLM	MEDICAL CALL ASSIGNMENT COMPLET
2019-003979	2/1/2019 11:30:28 AM	100B PADDOCK LN MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
Total: 34			

COMPLETE
RT TAKEN
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[REDACTED]

ETE
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VT COMPLETE
[REDACTED]

E
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03/01/2019 08:53



March 26, 2019

Updates/Status Reports

11.1. McLendon-Chisholm Fire Rescue Report

Chief Simmons will deliver a status report at Council's Request.

11.2 City Accounting RFQ Update

As directed by council, City Administrator Palomba met with Andrew Moore, CPA of the Judd Thomas Accounting firm in an effort to negotiate a not to exceed rate for City Accounting Services. Mr. Moore requested some additional information in order to gain a better understanding of overall accounting duties and expectations. Palomba provided the information and Mr. Moore will return with a not to exceed rate for the April 9, 2019 Council Meeting.

11.3. Future Agenda Items

The next Council Meeting is scheduled for April 9, 2019. The agenda is expected to include the following items:

- City Accounting Services Award of Contract
- City Planning Services Award of Contract
- City Engineering Services Award of Contract
- PID Administrator Award of Contract
- Approval of Minutes
- Any items postponed from March 26, 2019 Council Meeting.
- Code of Ordinance Updates – Fire Code