



**AGENDA
CITY COUNCIL
SPECIAL WORK SESSION AGENDA (4:30 PM)
AND REGULAR MEETING AGENDA (6:30 PM)
TUESDAY, MAY 26, 2020
1371 WEST FM 550 - MCLENDON-CHISHOLM, TEXAS 75032**

Page

1. CALL SPECIAL WORK SESSION TO ORDER (4:30 P.M.)

2. WORK SESSION ITEMS FOR PRESENTATION AND/OR DISCUSSION

- 2.1. Discussion regarding the possibility of the City of McLendon-Chisholm entering into a Memorandum of Understanding with the City of Terrell as part of an effort for McLendon-Chisholm to become a retail water supplier and/or sewer provider for portions of McLendon-Chisholm city limits and/or McLendon-Chisholm Extraterritorial Jurisdiction (ETJ) and related matters. Representatives from the City of Terrell and affected property developers may deliver presentations and/or participate in discussion. (Requested by Palomba)
- 2.2. Presentation and discussion regarding city maintained street/right-of-way maintenance and related matters. Kevin and Sundra Stubbs, residents on Dowell Road, may present information to Council as related to requested right-of-way maintenance. (Requested by Palomba)
- 2.3. Discussion regarding planning for public safety including department organization, staffing, site location, facilities, equipment, Request for Qualifications for station design-build, funding and related matters. (Requested by Chief Simmons)

3. RECESS OR ADJOURN SPECIAL WORK SESSION*

4. REGULAR CITY COUNCIL MEETING CALL TO ORDER (6:30 P.M.)

5. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

6. CITIZEN COMMENTS

Citizens may present comments in person or submit in advance of the meeting by email. Anyone wishing to present comments in person must complete a public comment form and provide to the City Secretary prior to the start of the Regular Council Meeting. Comments are limited to 5 minutes per speaker. Anyone submitting comments by email must submit a minimum of one hour prior to the start of the Regular Meeting to citysecretary2@mclendon-Chisholm.com. Emailed comments will be read into the record and are limited to what may be read within 5 minutes or less.

7. APPROVAL OF MINUTES

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- 7.1. May 12, 2020
[May 12, 2020 City Council Meeting Minutes](#)

8. ITEMS FOR CONSIDERATION

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- 8.1. Discussion and action regarding a Resolution denying the proposed change in rates of Oncor Electric Delivery Company LLC. (Requested by Palomba)
[Proposed Resolution Denying Rate Increase](#)

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- 8.2. Discussion and action regarding a request for funding in the amount of \$1,750 to contract with Rockwall County to clear debris from the drainage ditch from 2770 Dowell Road to Hackberry Creek and declaring a public purpose for such expenditure. (Requested by Palomba on behalf of Kevin and Sundra Stubbs)
[Staff Report - Request for Funds for Drainage Improvement](#)
- 8.3. Discussion and direction to staff regarding moving forward with discussions with City of Terrell representatives as related to developing a Memorandum of Understanding between the cities of McLendon-Chisholm and Terrell for the mutual benefit of both cities as related to future plans for McLendon-Chisholm to become a retail water and/or sewer provider for portions of McLendon-Chisholm City Limits and/or McLendon-Chisholm Extraterritorial Jurisdiction (ETJ). (Requested by Palomba)
- 8.4. Discussion and direction to staff regarding issuance of a Request for Qualifications for Design-Build Services for Fire Department/Public Safety Facility to be located in City owned property adjacent to City Hall and

possible renovation of Station 2 located on FM 548.(Requested by Chief Simmons)

- 8.5. Discussion and action regarding an Ordinance amending the Code of Ordinances by amending various provisions contained in chapter 8, Offenses and Nuisances.

[Staff Report - Proposed Ordinance Updating Chapter 8, Offenses and Nuisances](#)
[Revised Chapter 8 Offenses and Nuisances](#)

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- 8.6. Discussion and action regarding a Resolution repealing Resolutions 2016-12R, adopting Robert's Rules of Order, 2017-24R, adopting a code of conduct, 2017-20R, adopting a form of acknowledgement of compliance requirement and commitment for members of the City's Planning and Zoning Commission and Resolution 2018-20, adopting an amendment to the code of conduct. (Requested by Mayor Short)

[Proposed Resolution Repealing Res. No 2016-12R, 2017-24R, 2017-20R and 2018-20](#)
[Res. 2016-12R](#)
[Res. 2017-20R](#)
[Res 2017-24R](#)
[Res. 2018-20](#)

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- 8.7. Discussion and action regarding a Resolution adopting a Council Rules of Procedure. (Requested by Mayor Short)

[Proposed Rules of Procedure](#)
[Proposed Resolution adopting Rules of Procedure](#)

9. REPORTS

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- 9.1. Building Official Report April 2020

[April MC permit count report 2020](#)
[North East Texas Inspection Council report -April 2020](#)

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- 9.2. Budget Report April 2020

[Budget Report April 2020](#)

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- 9.3. Rockwall County Sheriff's Department Report April 2020

[Rockwall County Sheriff's Department Report April 2020](#)

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- 9.4. Community Waste Disposal (CWD) Report April 2020

[CWD Report April 2020](#)

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- 9.5. McLendon-Chisholm Fire Department Report April 2020

[MCFD Calls by District April 2020](#)
[MCFD Calls by Incident Type April 2020](#)

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- 9.6. 2020 Census Response Update

10. UPDATES, DISCUSSION AND DIRECTION TO STAFF

11. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

- 11.1. The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

12. ADJOURN REGULAR MEETING

*The City Council Work Session may recess prior to the start of the Regular Council Meeting scheduled for 6:30 p.m. if business is not concluded and may reconvene following the Regular Council Meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session in order to seek confidential legal advice from the City Attorney on any agenda item herein.

I, Rochelle Green, do hereby certify that the above Notice of Meeting of the City Council of McLendon-Chisholm, Texas was posted on or before 6:00 p.m., May 22, 2020 on the outside bulletin board at City Hall, a place convenient and readily accessible to the public at all times.



CITY COUNCIL MEETING
City of McLendon-Chisholm, Texas
Meeting Minutes
May 12, 2020

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, May 12, 2020, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

ATTENDING:	Keith Short	Mayor
	Jim Bloom	Mayor Pro-Tem
	Nathan Hodges	Council Member
	Lorna Kipphut	Council Member
	William Dahl	Council Member
	Trudy Woessner	Council Member
Staff Present:	Lisa Palomba	City Administrator
	Shelly Green	City Secretary
	Jim Simmons	Fire Chief/Marshall
	Michael Halla	City Attorney
	David Ellis	Building Official

1. CALL TO ORDER

Mayor Short called the meeting to order at 6:30 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

Mayor Short delivered the Invocation and Council Member Bloom led the Pledge of Allegiance to the U.S. and Texas Flags.

3. RULES OF DECORUM

Mayor Short announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. CITIZEN COMMENTS

Valerie Bodart, 402 Cattle Barron Dr. Made comments and expressed concerns regarding the last meeting held on March 24, 2020.

Robert Steinhagen, 304 Pheasant Hill. Had a point of parliamentary inquiry regarding rules of decorum and rules of procedure.

Mayor Short recessed the meeting at 6:42 p.m.

Mayor Short reconvened the meeting at 7:34 p.m. and continued Citizen Comments.

Scott Turnbull, 1117 Newkirk Ct. Expressed concern over Item #6.1. and the repercussions if the action is approved.

Citizen Comments were closed at 7:36 p.m.

5. APPROVAL OF MINUTES

5.1. Consider approval of March 24, 2020 City Council Meeting Minutes

MOTION: APPROVE THE MINUTES OF MARCH 24, 2020 AS PRESENTED.

MADE BY: Council Member Hodges

SECONDED BY: Council Member Woessner

APPROVAL: Unanimous (Council Member Bloom abstained due to absence)

6. ITEMS FOR CONSIDERATION

6.1. Presentation by Jason Hughes representing Hilltop Securities regarding consideration of possible refunding of Series 2015 Sonoma Verde Public Improvement District (PID) Bonds.

Jason Hughes, Managing Director, Hilltop Securities presented an overview of potential PID Bond Refunding. He gave an overview of refunding and reimbursement agreement and the plan of finance.

After discussion and questions from the Council, the consensus was to direct the City Administrator to move forward with the bond refunding.

6.2. Discussion and action regarding consideration of an Ordinance adopting the 2018 Editions of the International Building Code, Residential Code, International Fuel Gas Code, International Mechanical Code, International Plumbing Code, International Energy Code, International Property Maintenance Code and 2020 National Electrical Code. All proposed adoptions include North Central Texas Council of Government Local Amendments and Appendices.

City Administrator Palomba presented her staff report regarding this item.

City Building Official, David Ellis, gave a short presentation regarding some of the proposed amendments, particularly regarding the Electrical Code.

MOTION: APPROVE THE ORDINANCE ADOPTING THE 2018 EDITIONS OF THE INTERNATIONAL BUILDING CODE, RESIDENTIAL CODE, INTERNATIONAL FUEL GAS CODE, INTERNATIONAL MECHANICAL CODE, INTERNATIONAL PLUMBING CODE, INTERNATIONAL ENERGY CODE, INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE 2020 NATIONAL ELECTRICAL CODE. ALL PROPOSED ADOPTIONS INCLUDE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENT LOCAL AMENDMENTS AND APPENDICES.

MADE BY: Council Member Bloom
SECONDED BY: Council Member Dahl
APPROVAL: Unanimous

6.3. Discussion and action regarding consideration of an Ordinance adopting the 2018 International Fire Code including North Central Texas Council of Government and Local Amendments and Appendices.

Fire Chief Simmons gave the background and justification for approving this item. It is the recommendation of the staff that the 2018 International Fire Code with North Central Texas Council of Government and Local Amendments as presented.

MOTION: APPROVE THE ADOPTION OF AN ORDINANCE ADOPTING THE 2018 INTERNATIONAL FIRE CODE INCLUDING NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENT AND LOCAL AMENDMENTS AND APPENDICES.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Bloom
APPROVAL: Unanimous

6.4. Discussion and action regarding a Resolution selecting a nominee to fill a vacancy on the Rockwall County Central Appraisal District Board of Directors.

City Administrator Palomba explained that a vacancy has occurred on the Rockwall Central Appraisal District Board of Directors. Per Texas Property Tax Code Sec. 6.04 (1), "each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy." The Tax Code further states that the taxing units "shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the of the existence of the vacancy." The chief appraiser shall prepare and deliver a list of the nominees within the next five days, after which the board shall elect by majority vote one of the nominees to fill the vacancy.

MOTION: THE CITY OF MCLENDON-CHISHOLM, TEXAS SUBMITS DANIEL TUCKER AS A NOMINEE TO THE ROCKWALL CENTRAL APPRAISAL DISTRICT (RCAD) BOARD RELATED TO FILLING THE CURRENT VACANCY ON SAID BOARD.

MADE BY: Council Member Hodges
SECONDED BY: Council Member Woessner
APPROVED: Unanimous

6.5. Discussion and action regarding consideration of a Resolution updating the City's Personnel Policies.

City Administrator Palomba gave a brief background of the issue. She reported that the City's Personnel Policies were updated in October 9, 2018 by Resolution. Council discussed changes at the February 25 and March 10, 2020 Council Meetings and suggested revisions and further clarifications. Changes have been provided and staff is requesting that Council consider approval of the Resolution updating the policies. The latest revision includes a military leave section. Personnel Policies are general policies applicable to all employees. Policies specific to departments are referenced but are not included in the general policies. Staff recommends approval with October 1, 2019 effective date for PTO.

MOTION: APPROVE A RESOLUTION UPDATING THE CITY'S PERSONNEL POLICIES.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Bloom
APPROVED: Unanimous

6.6. DISCUSSION AND POSSIBLE ACTION REGARDING HOLDING A MEMORIAL DAY EVENT AT CITY HALL

Council Kipphut explained she would like to do a wreath ceremony with the Mayor placing the wreath at the monument.

Council was of the consensus that Council Member Kipphut move forward with this event.

6.7. Discussion and action to schedule a date and alternate date for the 2020 Extreme Green event.

City Administrator Palomba explained that as a part of the contract with Community Waste Disposal (CWD), CWD will coordinate and host a Household Hazardous Waste

event to collect bulk trash items, metal waste, appliances, electronic waste, tires and other items not collected weekly. This is a 4-hour event held once per year on a Saturday. The date must be scheduled well in advance as CWD is required to provide 45 days' notice to the TCEQ prior to the event. A list of available dates is included in the packets.

MOTION: SCHEDULE AUGUST 29, 2020 AS THE FIRST CHOICE AND SEPTEMBER 29 AS THE ALTERNATE CHOICE FOR THE 2020 EXTREME GREEN EVENT.

MADE BY: Council member Hodges
SECONDED BY: Council Member Dahl
APPROVED: Unanimous

6.8. Discussion and action regarding setting work session dates for FY 20-21 Budget Prep and Capital Improvement Projects.

City Administrator Palomba explained it is budget season and this year we have a whole new set of challenges. Senate Bill 2 was adopted last year and some of you may be aware of some of the things we are going to have to deal with. One of the biggest challenges with Senate Bill 2 is going to be the adoption timeline. If we choose to go over a certain rate, then we're going to have to adopt earlier in August. So, I want to get things rolling just a little bit. I would suggest that maybe we have a special meeting just to talk about budget and I would suggest June 2nd because I know the accountant is available that date and then I would like to get another budget report in. The more data I have to work with, the better we can project what revenues and expenditures are going to be for the rest of the year. So, that's what I would suggest for that one. The other part of that is I think a second meeting would be helpful. We have some capital projects we need to talk about including the new fire station and possible water and sewer projects that I need to get you updated on. I'm thinking it would be best to do that separately from the budget. If the next agenda doesn't get too crowded, I was thinking we could do it at the back end of the 26th of May, but if we get more items on that agenda, that might make that difficult.

It was the consensus of the Council to hold a workshop on June 2nd and to have a special workshop at 4:30 prior to the May 26th regular meeting.

7. REPORTS

7.1 Budget Report March 2020 – Council Member Kipphut asked if we are on track with building permits. City Administrator Palomba stated it looks really positive right now.

7.2. Building Official Report March 2020 – No Comments

7.3. McLendon-Chisholm Fire Rescue Report March – No Comments

7.4. Sheriff's Report March 2020 – No Comments

7.5. Community Waste Disposal (CWD) March Monthly Report – Council Member Kipphut stated it looks like the calls are up. City Administrator Palomba responded that we did have a little increase for a little while and she has discovered that it only takes one new route driver or a substitute route driver and instead of just getting one call, we may get multiple calls about the same thing. She thinks that is what happened there.

8. UPDATES, DISCUSSION AND DIRECTION TO STAFF - None

13. COUNCIL REPORTS ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

Council Member Woessner – Because of all the things happening this year, they are going to pass on the Fall Festival this year and focus on the Christmas event.

Mayor Short – Yesterday started the official National Police week. I'm going to tell you there are young men and women out there doing law enforcement and if you see one, tell them thank you. It's a thankless job and with all the uncharted waters of the pandemic and all that. They're out there at times dealing with the public and the public is frustrated. Now is the time, more than ever, to tell them thank you and we appreciate you.

Council Member Hodges reported the Mayor asked him to serve on the task force on the pandemic. They are doing large scale testing now. He also thanked the Mayor for his leadership throughout this time.

14. ADJOURN

There being no further business to discuss, Mayor Short adjourned the meeting at 8:42 p.m.

ATTEST:

APPROVED:

Rochelle Green, City Secretary

Keith Short, Mayor

**CITY OF MCLENDON-CHISHOLM
RESOLUTION NO. 2020-**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S ("ONCOR" OR" COMPANY") APPLICATION FOR APPROVAL OF A DISTRIBUTION COST RECOVERY FACTOR PURSUANT TO TEX. ADMIN. CODE 23.243 TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City of McLendon-Chisholm, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

WHEREAS, on or about April 3, 2020, Oncor filed with the City an Application for Approval of a Distribution Cost Recovery Factor ("DCRF"), PUC Docket No. 50734, seeking to increase electric distribution rates by approximately \$ 75,889,531; and,

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and,

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS:

Section 1. That the rates proposed by Oncor to be recovered through its DCRF charged to customers located within the City limits are hereby found to be unreasonable and shall be denied by City.

Section 2. That the Company shall continue to charge its existing rates to customers within the City.

Section 3. That a copy of this Resolution shall be sent to J. Michael Sherburne, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202.

Section 4. That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that the public notice of time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED THIS 26TH DAY OF MAY 2020.

ATTEST:

APPROVED:

Rochelle Green, City Secretary

Keith Short, Mayor



City of McLendon-Chisholm

Staff Report

Discussion and action regarding a request for funding in the amount of \$1,750 to contract with Rockwall County to grade and clear debris from the drainage ditch from 2770 Dowell Road to Hackberry Creek and declaring a public purpose for such expenditure. (Requested by Palomba on behalf of Kevin and Sundra Stubbs)

Date:

May 26, 2020

Background:

Ms. Stubbs contacted the City Administrator and requested the ditch from in front of her home down to Hackberry Creek be cleaned out by the City of McLendon-Chisholm (M-C). Ms. Stubbs was informed by the City Administrator that Dowell was a private street and that the city could not spend public funds maintaining private roads and ditches, etc. This opened discussion between the City Administrator and the County Road and Bridge Department regarding which entity is responsible for maintenance.

Most streets in platted subdivisions in (M-C) are private streets and the Homeowner's Associations are responsible for maintenance. Maintenance involves not only upkeep of pavement surfaces but also may include maintaining bridges, culverts, ditches, tree/brush cutting, signage and sometimes lighting.

The property located at 2770 Dowell Road was annexed into the city limits in 2006. Dowell Road is not part of a platted subdivision and it is a thru street. Rockwall County Road and Bridge Department has maintained Dowell Road for many years. However, this year the County Road and Bridge Department informed M-C that Dowell is in the city limits and it is the responsibility of M-C to maintain.

Many properties in M-C and throughout Rockwall County and Texas have property lines that extend to the middle of a road. These roads are generally maintained by the county until a city annexes a property. Texas law now requires that when part of a county road is annexed, the annexing city must annex the entire right-of-way. This provision in the M-C didn't annex the entire road but rather to the property line which ends in the middle of the road.

To further complicate matters, in 2010 Rockwall County obtained control of various rights-of-way of roads they had been maintaining by having property owners agree to give these rights-of-way by prescriptive easements and Dowell Road was among those roads.

It is still unclear which entity is responsible for maintaining the right-of-way. However, the City Administrator and the City Engineer visited the site and the City Engineer determined that the ditch needs to be cleared with proper grade to drain, removing all the debris build up which is causing a ponding effect on the Stubbs property, contributing to erosion of the property and potential roadway flooding. Due to the location being adjacent to Hackberry Creek, clearing

the ditch serves a greater public purpose other than benefiting just the Stubbs family. An estimate for clean out is \$1,750.

The repercussion of the City paying for this expense could be the expectation to continue to maintain the ditch and the remaining right-of-way components of not only the Stubbs property on Dowell Road but many other properties in similar situations located on the City/ETJ boundary lines. One of the reasons M-C is able to maintain a low tax rate is there are limited roads to maintain.

Recommendation:

At this time, the City Administrator is recommending Council authorize a one-time expense of approximately \$1,750 to clean the ditch to avoid flooding and erosion issues.

Further, direct the City Administrator to engage the City's engineering, planning and legal consultants as necessary to determine M-C's responsibility for future maintenance of Dowell Road and other roads similarly located on the City/ETJ boundary lines.

**CITY OF MCLENDON-CHISHOLM
RESOLUTION NO. 2020-_____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS REPEALING IN ITS ENTIRETY RESOLUTION NO. 2016-12R, ADOPTING ROBERT'S RULES OF ORDER, RESOLUTION 2017-24R, ADOPTING A CODE OF CONDUCT, 2017-20R, ADOPTING A FORM OF ACKNOWLEDGEMENT OF COMPLIANCE REQUIREMENT AND COMMITMENT FOR MEMBERS OF THE CITY'S PLANNING AND ZONING COMMISSION AND RESOLUTION 2018-20, ADOPTING AN AMENDMENT TO RESOLUTION 2017-24R, AMENDING THE CODE OF CONDUCT; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, §51.001 of the Texas Local Government Code provides the governing body of a municipality may adopt, publish, amend, or repeal an ordinance, rule, or police regulation that: (1) is for the good government, peace, or order of the municipality or for the trade and commerce of the municipality; and (2) is necessary or proper for carrying out a power granted by law to the municipality or to an office or department of the municipality; and

WHEREAS, on or about June 14, 2016, the City Council adopted Resolution 2016-12R, adopting Robert's Rules of Order; and

WHEREAS, on or about September 12, 2017, adopted Resolution 2017-24R, which adopted a code of conduct; and

WHEREAS, on or about June 13, 2017, the City Council adopted Resolution 2017-20R which adopted a form of acknowledgement of compliance requirement and commitment for member of the City's Planning and Zoning Commission; and

WHEREAS, on or about June 5, 2018, the City Council adopted Resolution 2018-20 which adopted an amended code of conduct.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS:

SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

SECTION 2: That Resolution 2066-12R, Resolution 2017-24R, Resolution 2017-20R and Resolution 2018-20 are hereby repealed in their entirety and have no force or effect.

SECTION 3: If any section, article, paragraph, sentence, clause, phrase or word in this Resolution or application thereof to any person or circumstance is held invalid or unconstitutional

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Approved 05/26/2020*

by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Resolution, and the City Council hereby declares it would have passed such remaining portions of this Resolution despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 4: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 26th DAY OF MAY 2020.

Keith Short, Mayor

ATTEST:

Rochelle Green, City Secretary

RESOLUTION NO. 2016-12R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS ADOPTING ROBERT'S RULES OF ORDER AS THE RULES OF PROCEDURE OF THE CITY COUNCIL AND ALL CITY COUNCIL APPOINTED COMMISSIONS, BOARDS AND COMMITTEES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of McLendon-Chisholm, Texas (the "City") is authorized to establish rules of procedure for conducting meetings of the City Council and its appointed Commissions, Boards and Committees that are not in conflict or otherwise inconsistent with State or Federal laws; and

WHEREAS, the City Council has determined to adopt Robert's Rules of Order, Newly Revised, 11th Edition, as the parliamentary authority governing all meetings of the City Council and its appointed Commissions, Boards and Committees except where in conflict or otherwise inconsistent with State or Federal laws.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

SECTION 2: That unless otherwise provided for by the Constitution of the United States, the Constitution of the State of Texas, the statutes of the United States, State of Texas, County of Rockwall, Texas, or City, Robert's Rules of Order, Newly Revised, 11th Edition, is hereby adopted by reference and shall be the parliamentary authority governing all meetings of the City Council and all City Council appointed Commissions, Boards and Committees.

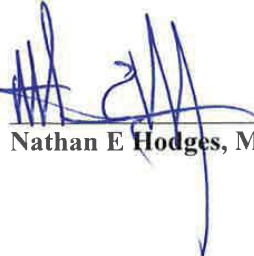
SECTION 3: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 14th DAY OF JUNE 2016.

ATTEST:


Stephanie Galanides, CITY SECRETARY




Nathan E Hodges, MAYOR

RESOLUTION NO. 2017-20R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS ADOPTING A FORM OF ACKNOWLEDGMENT OF COMPLIANCE REQUIREMENT AND COMMITMENT FOR MEMBERS OF THE CITY'S PLANNING AND ZONING COMMISSION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 211 of the Texas Local Government Code permits a municipality to exercise authority relating to zoning regulations and zoning district boundaries provided the municipality establishes procedures for adopting and enforcing the regulations and boundaries; and

WHEREAS, in accordance with Chapter 211, the City Council has adopted a Zoning Ordinance that is codified as Exhibit A to Chapter 14 of the City's Code of Ordinances; and

WHEREAS, the City has established an advisory Planning and Zoning Commission, as allowed by Chapter 211, for the purpose of, among other things, reviewing matters related to zoning and making recommendations to the City Council; and

WHEREAS, the City's Zoning Ordinance and State law requires that zoning decisions be made in conformity with the applicable zoning regulations; and

WHEREAS, it is the intent of the City Council that zoning matters be addressed in the manner required by law, including the City's Zoning Ordinance, and the City Council deems it prudent and in the interest of the public health, safety and welfare of the citizens of the City to establish a policy requiring all members of the City's Planning and Zoning Commission to acknowledge the requirements of the City's Zoning Ordinance and commit to observing those requirements in connection with fulfilling their duties on the Planning and Zoning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

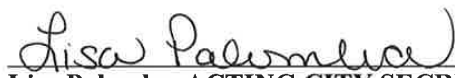
SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

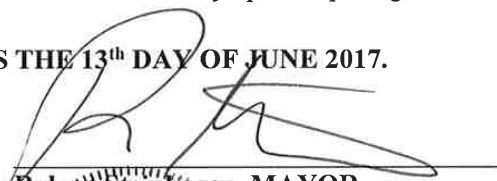
SECTION 2: That all current and future members, including regular and alternate members, of the Planning and Zoning Commission of the City of McLendon-Chisholm shall review and provide to the City an executed copy of an Acknowledgment of Compliance Requirement and Commitment in the form attached to this Resolution as Exhibit "A" and incorporated herein by reference.

SECTION 3: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 13th DAY OF JUNE 2017.

ATTEST:


Lisa Palomba, ACTING CITY SECRETARY


Robert L. Misenhagen, MAYOR



[CITY SEAL]

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EXHIBIT A

Acknowledgment of Compliance Requirement and Commitment

I hereby acknowledge and affirm that the City's Zoning Ordinance mandates that all land use decisions comply with the Zoning Ordinance. I hereby commit that in the faithful execution of my duties as a Member of the City's Planning and Zoning Commission that I will comply with the City's Zoning Ordinance. I understand that failure to comply with the Zoning Ordinance disqualifies me from serving on the City's Planning and Zoning Commission.

Signed this day of ____ 2017.

Signature

~ 2 ~

RESOLUTION NO. 2017 – 24R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS ADOPTING A CODE OF CONDUCT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of McLendon-Chisholm (“City”) believes that persons acting for or on behalf of the City occupy positions of public trust that demands a high standard of conduct and behavior; and

WHEREAS, the City Council seeks to promote, through the adoption of this Resolution, personal integrity, honesty, impartiality and ethical conduct in all activities undertaken by such persons for or on behalf of the City and seeks to inspire public confidence and trust in such persons; and

WHEREAS, the City Council is authorized to establish rules of conduct and behavior, not in conflict or otherwise inconsistent with State or Federal laws, for those acting for or on behalf of the City; and

WHEREAS, to achieve these aspirations and objectives, the City Council has determined to adopt a Code of Conduct for Board and Commission members, City employees, City contractors and other representatives of the City, Mayor and City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

SECTION 2: That unless otherwise provided for by the Constitution of the United States, the Constitution of the State of Texas or the statutes and regulations of the United

States, State of Texas, County of Rockwall, Texas, or City, the Code of Conduct attached to this Resolution and incorporated herein is hereby approved and adopted.

SECTION 3: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 12th DAY OF September 2017.


Robert Steinhagen, MAYOR

ATTEST:


Lisa Palomba, CITY SECRETARY

[CITY SEAL]



~ 2 ~



Code of Conduct

**for Municipal Employees,
Contractors, Sub-contractors, and
Members/Employees of Contractors/Sub-contractors**

Approved August 12, 2017

City of McLendon-Chisholm

All officials, employees, contractors, or representatives of the McLendon-Chisholm City government shall perform their duties for the benefit of its citizens. They shall conduct themselves with integrity and impartiality, without prejudice, favoritism or the opportunity for personal gain. They shall guard against anything that may influence their decisions or actions away from serving the public interest.

Accordingly, all officials, employees, contractors, or representatives of the City are subject to this Code of Conduct, which is a Policy established by a vote of the City Council; effective on the date that it is signed by the Mayor.

All engagement agreements and/or contracts for those that are subject to this Policy and subsequent to the establishment of it shall not fail to reference it. All officials, employees, contractors, or representatives of the City shall know, understand and abide by this Policy, regardless if an engagement agreement and/or contract fails to include a reference to it.

Purpose

The purpose of this policy is to establish standards of conduct for all officials, employees, contractors, or representatives of the City of McLendon-Chisholm, except as otherwise provided, and to require disclosures by all officials and employees of private, financial or other interests in matters that may affect the city. All City of McLendon-Chisholm officials, employees, contractors, or representatives shall adhere to the following code of conduct to build public trust and ensure equitable treatment for all.¹

Definitions

Official: Anyone appointed to a City committee or board.

Employee: Includes full and part time paid employees, as well as volunteers working in an official capacity.

Contractor: An independent entity or person that agrees to furnish goods, material, equipment, personnel, and/or services to meet or exceed city stated requirements or specifications, at a mutually agreed upon price and within a specified timeframe. This shall include its members, employees, and/or sub-contractors.

Representative: Anyone working on behalf of the Mayor or City Council in an official capacity; which includes all officials, employees, & contractors.

Trustworthiness

All officials, employees, contractors, or representatives of the City shall demonstrate the highest standards of personal integrity, truthfulness, and honesty in all public activities. The protection of confidential information from inappropriate use is of utmost importance and shall be handled according to all applicable policies, ordinances and regulations. No officials, employees, contractors, or representatives shall use the funds, property, equipment, supplies or labor of the city for a purpose which is for the private benefit of such officials, employees, contractors, or representatives or any other individual or group of individuals unless the same benefit is available to the general public on equal terms or the use is in accordance with the city's policies and/or ordinances.

¹ This Code of Conduct is intended to enhance and supplement ethical standards imposed by State and Federal laws and the City's Code of Ethics. It is further intended that State and Federal laws and the City's Code of Ethics shall prevail over any conflicting provision of this Code of Conduct.

Gifts or Gratuities

No official, employee, contractor, or representative of the City shall directly or indirectly solicit, accept, or receive any gift or consideration whether in the form of money, services, loan, travel, meals, business luncheons, entertainment, or thing of promise from any vendor, company, person, or entity who presently does business with the city, has done business with the city in the past, or is seeking to do business with the city. No officials, employees, contractors, or representatives, acting within the scope of their employment or because of their position, shall accept any non-monetary item or items with a total value of more than \$25.00 received during one calendar day. The following shall not constitute gifts or consideration for purposes of this section:

- (1) Discounts offered to all city employees.
- (2) Discounts offered to the general public or to private groups such as professional organizations, religious, or service organizations.
- (3) Entertainment provided at a public, professional or community event in which multiple officials, employees, contractors, or representatives of the city or other cities are invited. Examples include: Picnics, holiday parties and civic celebrations.
- (4) Entertainment such as golf outings, hockey games, football games, baseball games or other sporting events available to all city officials, employees, contractors, or representatives.
- (5) Acceptance of a professional or public award reflecting positive performance or community service.
- (6) Campaign contributions reported in full compliance with federal, state and local ordinances as they may apply.
- (7) Informational or promotional materials such as books, reports, pamphlets, calendars, or periodicals; such materials shall not be prominently displayed so as to be misconstrued as promoting a business or enterprise.
- (8) Greeting cards and items with little intrinsic value such as plaques, certificates, and trophies which are intended solely for presentation.
- (9) Luncheons, dinners or other events where membership dues cover the price of the meal or where food is served in conjunction with training previously authorized.
- (10) Contributions and donations from businesses or others used for charitable events, such as United Way fundraisers.
- (11) Actual expenses for food, beverages, registration, travel and lodging which is given in return for participation in a panel or speaking engagement at the meeting when the expenses relate directly to the day or days on which the employee has participation or presentation responsibilities. Any employee who attends a business lunch with a vendor shall be responsible for payment of their own meal.

Drug-free Work Force

No official, employee, contractor, or representative of the City shall possess, use, manufacture, dispense, sell or distribute alcoholic beverages or illegal drugs while on duty, while in a city vehicle, while on city property, or while wearing a city uniform (on or off duty); nor shall any such employee be under the influence of such substances while in the named situations. Consumption of such substances as an authorized part of a law enforcement training program or while doing law enforcement work in an undercover capacity may be permitted, but only to the extent approved by appropriate supervisors.

City of McLendon-Chisholm

Conflicts of Interest

There exists an implicit fiduciary obligation for all officials, employees, contractors, and/or representatives of the City to impartially execute their duties, which is why the City establishes standards for both the disclosure of conflicts of interest, real or perceived, and mitigation of inappropriate conflicts of interest resulting in lesser benefit to, or detrimental impact on, the City verses a competing personal or business interest. Accordingly:

- (1) No official, employee, contractor, or representative of the City shall fail to disclose ownership or proprietary interest, either directly or by virtue of immediate family, of a business or entity where a real or perceived conflict exists that could influence the implicit impartial execution of their duty to the City. This disclosure shall be made on an annual basis and provided to the city secretary in a written conflict of interest statement. For purposes of this paragraph, "proprietary interest" means ownership of more than 25 percent (25%) of the business or the stock therein or any percentage which constitutes a controlling interest, but shall not include any such interest held by a blind trust. "Immediate family" includes a spouse, parent, sibling, or their progeny.
- (2) Where a conflict of interest may exist on a matter that comes before the City, no official, employee, contractor, or representative of the City shall fail to both disclose & recuse themselves from the matter. For purposes of this paragraph, "recuse" means to physically remove oneself from the room where discussion, deliberation, and/or voting on the matter takes place.
- (3) No official, employee, contractor, or representative of the City shall act as a surrogate for another official, employee, contractor, or representative where a conflict of interest exists, real or perceived, in accordance with this section.

Any official, employee, contractor, or representative of the City that violates these conflict of interest standards may not be indemnified from protections under the law established to protect those who work on behalf of a governmental entity and may also be held personally liable, civilly and/or criminally, for actions taken that are found to be in breach of their implicit fiduciary obligations to impartially execute their duty to the City.

Respect, Caring, and Attitude

The attitude of any official, employee, contractor, or representative of the City is a reflection upon the city's service. The formation and cultivation of positive relationships is highly valued, which is why officials, employees, contractors, or representatives should strive to find timely solutions to citizen's issues and problems and offer suggestions for improvement to leadership when appropriate. Accordingly;

- Every official, employee, contractor, or representative of the City shall display integrity, honesty, courtesy, reliability and helpfulness whether they are receiving criticism or answering a question from private citizens or from fellow officials, employees, contractors, or representatives.
- No official, employee, contractor, or representative of the City shall fail to treat all individuals in a respectful, courteous, and professional manner and shall strive to serve all equally, being mindful of neutrality and impartiality.
- No official, employee, contractor, or representative of the City shall exceed their authority or breach any laws or ask others to do so and should work in full compliance with others unless prohibited from doing so by law.

Electronic Communication & Social Media

The City of McLendon-Chisholm promotes positive, healthy and trustworthy discourse.

Therefore, no official, employee, contractor, or representative of the City shall fail to observe the following standards when posting, publishing or submitting communications that may be broadcast to the public, which includes via email or on social media. Accordingly:

- (1) Regardless of the time of day or day of the week, any time an official, employee, contractor, or representative of the City expresses one's opinion or point of view regarding matters that pertain to the City, that individual is considered on-duty and culpable for their actions.
- (2) Whether or not an individual has disclosed their affiliation with the City of McLendon-Chisholm, all officials, employees, contractors, or representatives of the City should presume that their engagement in communicating electronically reflects upon the City. As such, no individual should engage in conduct that;
 - a. is unbecoming of a community leader,
 - b. directly and poorly reflects upon the City and quality of local government,
 - c. interferes with good order in the management of the City's business, or
 - d. is incompatible with one's official position or duties.
- (3) Except as required by law or City policy, no official, employee, contractor, or representative of the City shall disclose information that is financial, operational and legal in nature, as well as any personal or public (names, address, phone number, email etc.) or privileged information that pertains to the operation of the City or any City officials, employees, contractors, representatives, or constituents.
- (4) No material shall be distributed that;
 - a. contains vulgar, obscene or indecent language or images,
 - b. is racially, ethnically, sexually, or religiously insensitive,
 - c. defames, abuses or threatens others,
 - d. includes bigoted, hateful or racially offensive language, and/or
 - e. advocates or promotes illegal activity/activities.
- (5) Personal attacks are strictly prohibited; *there is a difference between voicing legitimate concerns or grievances on matters of public concern and simply disparaging someone or something or some other form of written abuse of someone or some service.*

Responsibility

The primary goal of the City is to uphold the public trust. Therefore, all officials, employees, contractors, or representatives of the City shall perform their duties diligently and promptly and make no promises which either conflicts, or is incompatible, with any public duties and/or responsibilities. Accordingly;

No official, employee, contractor, or representative of the City shall have any financial or personal interest in any business or transaction with the City, a board, commission, committee or other public body of the City without full disclosure and the expressed written approval of the Mayor.

Personal Appearance

Personal appearance is very important, and all officials, employees, contractors, or representatives of the City shall dress professionally, in a manner that leaves a positive impression upon the people served. Therefore, the city has the right and authority to adopt a formal dress code in the event that personal appearance standards are not observed.

City of McLendon-Chisholm

Wear of Uniforms that represent the City

All officials, employees, contractors, or representatives of the City who wear uniforms or some form of official identification [ID badge] shall only wear their uniform or ID badge while they are actively engaged in the performance of their duties as employees, contractors, or representatives, and/or while they are in transit to or from work. Short duration stops which includes, but are not limited to, stops for gas, breakfast, lunch, dinner, to get coffee, etc. are considered acceptable while in uniform.

No official, employee, contractor, or representative of the City may wear their uniform or ID badge while engaging in personal business, or public demonstration of any kind.

Officials, employees, contractors, or representatives of the City who are also citizens may not engage in activities that are exclusive to constituents while in uniform, which includes, but is not limited to, meetings of the City Council, Board of Adjustment, Planning and Zoning Commission or participation in political activities where the uniform can be misconstrued as the City endorsing a particular view point or candidate over another.

Use of City Property

Officials, employees, contractors, or representatives are expected to use and operate city property in a careful and safe manner. No official, employee, contractor, or representative of the City shall use City property for personal use, except where a specific policy, contract, or agreement provides. Responsibility for city property is a part of every person's job. Misuse of city property shall result in disciplinary action.

Fairness

All officials, employees, contractors, or representatives shall treat others with impartiality and equity. No special favors or privileges should be provided or accepted that could be perceived as influencing the performance of one's duties. Applicable laws and regulations shall be applied impartially to everyone.

Outside Employment

City employees may be self-employed or may take occasional part-time jobs if there is no conflict with working hours, the employee's efficiency in the city's work, or with the interest of the city. The employee must obtain approval from the city Mayor before accepting outside employment or venturing into a business. Employees of the city shall not engage in outside employment or another employer's activities while on duty, nor may city property be used for any reason other than city functions except as authorized by a specific policy, agreement or contract.

Political Activity

The city adopts these rules to further the following legitimate government interests: (a) meritorious performance and not political service; (b) efficient government; (c) public confidence in governmental officials, employees, contractors and representatives; (d) rights of citizens to be free of governmental discrimination based on political activities or connections; and (e) the right of governmental employees being free of employer pressure in their personal political decisions.

Neither employees of, nor contractors for, the City of McLendon-Chisholm shall engage in political campaigns and elections of the City. In accordance with this agreement. Accordingly, said employees or contractors and/or a contractor's members and/or employees:

- May be candidates for public office in elections that are unaffiliated with the City of McLendon-Chisholm.

Code of Conduct

- May register and vote as they choose where qualified to do so.
- May assist in voter registration drives.
- May express opinions about candidates and issues.
- May contribute money to political organizations.
- May attend political fundraising functions.
- May attend and be active at political rallies and meetings.
- May join and be an active member of a political party or club.
- May sign nominating petitions where qualified to do so.
- May campaign for or against referendum questions, constitutional amendments, and/or municipal ordinances where registered to vote and qualified to do so.
- May campaign for or against candidates in elections.
- May make campaign speeches for candidates in elections.
- May distribute campaign literature in elections.
- May hold office in political clubs or parties including serving as a delegate to a convention.
- **May not** use their official authority, real or implied, or influence to interfere with an election.
- **May not** solicit, accept or receive political contributions.
- **May not** knowingly solicit or discourage the political activity of any citizen.
- **May not** engage in any political activity while on duty or working in performance of the contract.
- **May not** engage in any political activity in any government office, including facilities that represent the city.
- **May not** engage in any political activity while wearing an official uniform or city ID.
- **May not** engage in any political activity while using either a government vehicle or vehicle that represents the city.
- **May not** be candidates for public office in McLendon-Chisholm municipal elections.
- **May not** wear political buttons on duty.

Accordingly, the following standards of conduct should be applied to circumstances involving political activity:

- (1) No City official, employee, contractor, or representative may use city equipment while campaigning for office, or while campaigning on behalf of a political candidate.
- (2) No City official, employee, contractor, or representative may place campaign literature or signs advocating or supporting or opposing any person or issue on any property, structure or equipment which is owned or leased by the city or any of its trusts.
- (3) No city employee may park a privately-owned vehicle on city-owned property if the vehicle has campaign materials in any form where it is observable from the exterior of the vehicle. This includes all "city-owned property" such as City hall, fire stations, and employee parking lots.
- (4) No employee that either files as candidate or is sworn in as a public official for an outside public office shall fail to continue to perform their routine and typical duties for the city at regular hours and without interference.

City of McLendon-Chisholm

Violation(s) of the Code of Conduct

The failure to uphold the City of McLendon-Chisholm's Code of Conduct by an official, employee, contractor, or representative of the City shall be subject to disciplinary action up to and including discharge, termination of contract or cause from removal as a representative.

The City may also require anyone who is in violation of this Code of Conduct to:

- (1) correct or retract public statements or misimpressions and/or,
- (2) take action to publicly correct the statements or misimpressions of an official, employee, contractor, or representative of the City, and/or
- (3) require an official, employee, contractor, or representative of the City to reimburse the City for all costs associated with correcting public statements or misimpressions, which may include, but is not limited to:
 - a. staff time,
 - b. legal consultations and costs,
 - c. printed material,
 - d. video production and/or distribution, and/or
 - e. postage.

Employees

Disciplinary action for the same or different offenses shall progress in the following manner for City employees:

- (1) Verbal warning. Verbal statement to employee that he/she has violated a rule and/or regulation and that such violation may not continue.
- (2) Written reprimand. Formal notification in writing to employee that he/she has violated a rule and/or regulation.
- (3) Suspension. Loss of work and wages for a specific number of hours or days, but not for more than one work week, depending on the severity of the offense. Notice of suspension is provided to the employee in writing.
- (4) Discharge. The employer/employee relationship is severed.

RESOLUTION NO. 2018-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS ADOPTING AN AMENDED CODE OF CONDUCT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 12, 2017, the City Council of the City of McLendon-Chisholm (“City”) approved Resolution No. 2017-24R adopting a Code of Conduct; and

WHEREAS, the City Council has determined to amend the Code of Conduct to make clear it applies to City Council Members; and

WHEREAS, the City Council believes that persons acting for or on behalf of the City occupy positions of public trust that demands a high standard of conduct and behavior; and

WHEREAS, the City Council seeks to promote, through the adoption of this Resolution, personal integrity, honesty, impartiality and ethical conduct in all activities undertaken by such persons for or on behalf of the City and seeks to inspire public confidence and trust in such persons; and

WHEREAS, the City Council is authorized to establish rules of conduct and behavior, not in conflict or otherwise inconsistent with State or Federal laws, for those acting for or on behalf of the City; and

WHEREAS, to achieve these aspirations and objectives, the City Council has determined to adopt an amended Code of Conduct for Elected and Appointed Officials, Municipal Employees, Contractors, Subcontractors and other representatives of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

SECTION 2: That unless otherwise provided for by the Constitution of the United States, the Constitution of the State of Texas or the statutes and regulations of the United States, State of Texas, County of Rockwall, Texas, or City, the Code of Conduct attached to this Resolution and incorporated herein is hereby approved and adopted.

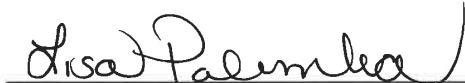
SECTION 3: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 5th DAY OF JUNE 2018.



Keith Short, MAYOR

ATTEST:



Lisa Palomba, CITY SECRETARY



[CITY SEAL]



Code of Conduct

**for Elected and Appointed Officials,
Municipal Employees,
Contractors, Sub-contractors, and
Members/Employees of Contractors/Sub-contractors**

City of McLendon-Chisholm

It is the policy of the City of McLendon-Chisholm ("City") that in all cases its elected and appointed officials ("EAO"), employees, contractors, or representatives will perform their duties for the benefit of its citizens. They shall conduct themselves with integrity and impartiality, without prejudice, favoritism or the opportunity for personal gain. They shall guard against anything that may influence their decisions or actions away from serving the public interest of the citizens of the City.

I. Purpose

The purpose of this policy is to establish standards of conduct for all EAO, employees, contractors, or representatives of the City, except as otherwise provided, and to require disclosures by all EAO and employees of private, financial or other interests in matters that may affect the City. All City EAO, employees, contractors, or representatives shall adhere to the following code of conduct to build public trust and ensure equitable treatment for all.¹

II. Definitions

EAO: Persons elected to the City Council and anyone appointed to a City commission, committee or board.

Employee: Includes full and part time paid employees, as well as volunteers working in an official capacity.

Contractor: An independent entity that agrees to furnish goods, material, equipment, personnel, and/or services to meet or exceed City stated requirements or specifications, at a mutually agreed upon price and within a specified timeframe. This shall include its members, employees, and/or sub-contractors.

Representative: Anyone working on behalf of the Mayor or City Council in an official capacity; which includes all appointed officials, employees, & contractors.

III. Trustworthiness

All EAO, employees, contractors, or representatives of the City shall demonstrate the highest standards of personal integrity, truthfulness, and honesty in all public activities. The protection of confidential information from inappropriate use is of utmost importance and must be handled according to all applicable policies, ordinances and regulations.. No EAO, employees, contractors, or representatives shall use the funds, property, equipment, supplies or labor of the City for a purpose which is for the private benefit of such EAO, employees, contractors, or representatives or any other individual or group of individuals unless the same benefit is available to the general public on equal terms or the use is in accordance with the City's policies and/or ordinances.

IV. Gifts or Gratuities

No EAO, employee, contractor, or representative of the City shall directly or indirectly solicit, accept, or receive any gift or consideration whether in the form of money, services, loan, travel, meals, business luncheons, entertainment, or thing of promise from any vendor, company, person, or entity who presently does business with the City, has done business with the City in the past, or is seeking to do business with the City. No EAO, employees, contractors, or representatives, acting within the scope of their employment or because of their position, shall accept any non-monetary item or items with a total value of more than \$25.00 received during one calendar day. The following shall not constitute gifts or consideration for purposes of this section:

¹ This Code of Conduct is intended to enhance and supplement ethical standards imposed by State and Federal laws and the City's Code of Ethics. It is further intended that State and Federal laws and the City's Code of Ethics shall prevail over any conflicting provision of this Code of Conduct.

- (1) Discounts offered to all City employees.
- (2) Discounts offered to the general public or to private groups such as professional organizations, religious, or service organizations.
- (3) Entertainment provided at a public, professional or community event in which multiple EAO, employees, contractors, or representatives of the City or other cities are invited. Examples include: Picnics, holiday parties and civic celebrations.
- (4) Entertainment such as golf outings, hockey games, football games, baseball games or other sporting events available to all EAO, employees, contractors, or representatives.
- (5) Acceptance of a professional or public award reflecting positive performance or community service.
- (6) Campaign contributions reported in full compliance with federal, state and local ordinances as they may apply.
- (7) Informational or promotional materials such as books, reports, pamphlets, calendars, or periodicals; such materials shall not be prominently displayed so as to be misconstrued as promoting a business or enterprise.
- (8) Greeting cards and items with little intrinsic value such as plaques, certificates, and trophies which are intended solely for presentation.
- (9) Luncheons, dinners or other events where membership dues cover the price of the meal or where food is served in conjunction with training previously authorized.
- (10) Contributions and donations from businesses or others used for charitable events, such as United Way fundraisers.
- (11) Actual expenses for food, beverages, registration, travel and lodging which is given in return for participation in a panel or speaking engagement at the meeting when the expenses relate directly to the day or days on which the employee has participation or presentation responsibilities. Any employee who attends a business lunch with a vendor shall be responsible for payment of their own meal.

V. *Drug-free Work Force*

No EAO, employee, contractor, or representative of the City shall possess, use, manufacture, dispense, sell or distribute alcoholic beverages or illegal drugs while on duty, while in a City vehicle, while on City property, or while wearing a City uniform (on or off duty); nor shall any such employee be under the influence of such substances while in the named situations. Consumption of such substances as an authorized part of a law enforcement training program or while doing law enforcement work in an undercover capacity may be permitted, but only to the extent approved by appropriate supervisors.

VI. *Conflicts of Interest*

There exists an implicit fiduciary obligation for all EAO, employees, contractors, and/or representatives of the City to impartially execute their duties, which is why the City establishes standards for both the disclosure of conflicts of interest, real or perceived, and mitigation of inappropriate conflicts of interest from resulting in lesser benefit to, or detrimental impact on, the City versus a competing personal or business interest. Accordingly:

- (1) No EAO, employee, contractor, or representative of the City shall fail to disclose ownership or proprietary interest either directly or by virtue of immediate family, of a business or entity where a real or perceived conflict exists that could influence the implicit

City of McLendon-Chisholm

impartial execution of their duty to the City. This disclosure shall be made on an annual basis and provided to the City Secretary in a written conflict of interest statement. For purposes of this paragraph, "proprietary interest" means ownership of more than 25 per cent of the business or the stock therein or any percentage which constitutes a controlling interest, but shall not include any such interest held by a blind trust. "Immediate family" includes a spouse, parent, sibling, or their progeny.

- (2) Where a conflict of interest may exist on a matter that comes before the City, no EAO, employee, contractor, or representative of the City shall fail to both disclose & recuse themselves from the matter. For purposes of this paragraph, "recuse" means to physically remove oneself from the room where discussion, deliberation, and/or voting on the matter takes place.
- (3) No EAO, employee, contractor, or representative of the City shall act as a surrogate for another EAO, employee, contractor, or representative where a conflict of interest exists, real or perceived, in accordance with this section.

Any EAO, employee, contractor, or representative of the City that violates these conflict of interest standards may not be indemnified from protections under the law established to protect those who work on behalf of a governmental entity and may also be held personally liable, civilly and/or criminally, for actions taken that are found to be in breach of their implicit fiduciary obligations to impartially execute their duty to the City.

VII. Respect, Caring, and Attitude

The attitude of any EAO, employee, contractor, or representative of the City is a reflection upon the City's service. The formation and cultivation of positive relationships is highly valued, which is why EAO, employees, contractors, or representatives should strive to find timely solutions to citizen's issues and problems and offer suggestions for improvement to leadership when appropriate.

Accordingly:

- Every EAO, employee, contractor, or representative of the City shall display integrity, honesty, courtesy, reliability and helpfulness whether they are receiving criticism or answering a question from private citizens or from fellow EAO, employees, contractors, or representatives.
- No EAO, employee, contractor, or representative of the City shall fail to treat all individuals in a respectful, courteous, and professional manner and shall strive to serve all equally, being mindful of neutrality and impartiality.
- No EAO, employee, contractor, or representative of the City shall exceed their authority or breach any laws or ask others to do so and should work in full compliance with others unless prohibited from doing so by law.

VIII. Electronic Communication & Social Media

The City promotes positive, healthy and trustworthy discourse.

Accordingly, no EAO, employee, contractor, or representative of the City shall fail to observe the following standards when posting, publishing or submitting communications that may be broadcast to the public, which includes via email or on social media. Accordingly:

- (1) Regardless the time of day or day of the week, any time an EAO, employee, contractor, or representative of the City expresses one's opinion or point of view regarding matters that pertain to the City, that individual is considered on-duty and culpable for their actions.
- (2) Whether or not an individual has disclosed their affiliation with the City, all EAO, employees,

contractors, or representatives of the City should presume that their engagement in communicating electronically reflects upon the City. As such, no individual should engage in conduct that;

- a. is unbecoming of a community leader,
 - b. directly and poorly reflects upon the City and quality of local government
 - c. interferes with good order in the management of the City's business, or
 - d. is incompatible with one's official position or duties.
- (3) Except as required by law or City policy, no EAO, employee, contractor, or representative of the City shall disclose information that is financial, operational and legal in nature, as well as any personal or public (names, address, phone number, email etc.) or privileged information that pertains to the operation of the City or any City EAO, employees, contractors, representatives, or constituents.
- (4) No material shall be distributed that;
- a. contains vulgar, obscene or indecent language or images,
 - b. is racially, ethnically, sexually, or religiously insensitive,
 - c. defames, abuses or threatens others,
 - d. includes bigoted, hateful or racially offensive language,
 - e. advocates illegal activity, or promotes illegal activities,
- (5) Personal attacks are strictly prohibited; there is a difference between voicing legitimate concerns or grievances on matters of public concern and simply disparaging someone or something or some other form of written abuse of someone or some service.

IX. Responsibility

The primary goal of the City is to uphold the public trust. Therefore, all EAO, employees, contractors, or representatives of the City shall perform their duties diligently and promptly and make no promises which either conflicts, or is incompatible with, any public duties and responsibilities. Accordingly;

No EAO, employee, contractor, or representative of the City shall have any financial or personal interest in any business or transaction with the City, a board, commission, committee or other public body of the City without full disclosure and the expressed approval through a formal motion and vote of the City Council.

X. Personal Appearance

Personal appearance is very important, and all EAO, employees, contractors, or representatives of the City shall dress professionally, in a manner that leaves a positive impression upon the people served. Therefore, the City has the right and authority to adopt a formal dress code in the event that personal appearance standards are not observed.

XI. Wear of Uniforms that represent the City

All EAO, employees, contractors, or representatives of the City who wear uniforms or some form of official identification [ID badge] shall only wear their uniform or ID badge while they are actively engaged in the performance of their duties as employees, contractors, or representatives, and/or while they are in transit to or from work. Short duration stops which includes, but are not limited to stops for gas, breakfast, lunch, dinner, to get coffee, etc. are considered acceptable while in uniform.

No EAO, employee, contractor, or representative of the City may wear their uniform or ID badge while engaging in personal business, or public demonstration of any kind.

EAO, employees, contractors, or representatives of the City who are also citizens may not engage in activities that are exclusive to constituents while in uniform, which includes, but is not limited to

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meetings of the City Council, Board of Adjustment, Planning and Zoning Commission or participation in political activities where the uniform can be misconstrued as the City endorsing a particular view point or candidate over another.

XII. Use of City Property

EAO, employees, contractors, or representatives are expected to use and operate City property in a careful and safe manner. No EAO, employee, contractor, or representative of the City shall use City property for personal use, except where a specific policy, contract, or agreement provides. Responsibility for City property is a part of every person's job. Misuse of City property shall result in disciplinary action.

XIII. Fairness

All EAO, employees, contractors, or representatives shall treat others with impartiality and equity. No special favors or privileges should be provided or accepted that could be perceived as influencing the performance of one's duties. Applicable laws and regulations shall be applied impartially to everyone.

XIV. Outside Employment

City employees may be self-employed or may take occasional part-time jobs if there is no conflict with working hours, the employee's efficiency in the City's work, or with the interest of the City. The employee must obtain approval from the City Council before accepting outside employment or venturing into a business. Employees of the City shall not engage in outside employment or another employer's activities while on duty, nor may City property be used for any reason other than City functions except as authorized by a specific policy, agreement or contract.

XV. Citizenship

All EAO and personnel should make decisions that benefit the City and public interest, and engage only in activities that are consistent with the performance of one's duties.

XVI. Political Activity

The City adopts these rules to further the following legitimate government interests: (a) meritorious performance and not political service; (b) efficient government; (c) public confidence in governmental EAO, employees, contractors and representatives; (d) rights of citizens to be free of governmental discrimination based on political activities or connections; and (e) the right of governmental employees being free of employer pressure in their personal political decisions.

Neither employees of, nor contractors for, the City shall engage in political campaigns and elections of the City. In accordance with this agreement, said employees or contractors and a contractor's members/employees:

- May be candidates for public office in elections that are unaffiliated with the City.
- May register and vote as they choose where qualified to do so.
- May assist in voter registration drives.
- May express opinions about candidates and issues.
- May contribute money to political organizations.
- May attend political fundraising functions.
- May attend and be active at political rallies and meetings.
- May join and be an active member of a political party or club.
- May sign nominating petitions where qualified to do so.
- May campaign for or against referendum questions, constitutional amendments, and/or municipal ordinances where registered to vote and qualified to do so.

- May campaign for or against candidates in elections.
- May make campaign speeches for candidates in elections.
- May distribute campaign literature in elections.
- May hold office in political clubs or parties including serving as a delegate to a convention.
- **May not** use their official authority, real or implied, or influence to interfere with an election.
- **May not** solicit, accept or receive political contributions.
- **May not** knowingly solicit or discourage the political activity of any citizen.
- **May not** engage in any political activity while on duty or working in performance of the contract.
- **May not** engage in any political activity in any government office, including facilities that represent the City.
- **May not** engage in any political activity while wearing an official uniform or City ID.
- **May not** engage in any political activity while using either a government vehicle or vehicle that represents the City.
- **May not** be candidates for public office in the City municipal elections.
- **May not** wear political buttons on duty.

Accordingly, the following standards of conduct should be applied to circumstances involving political activity:

- (1) No City EAO, employee, contractor, or representative may use City equipment while campaigning for office, or while campaigning on behalf of a political candidate.
- (2) No City EAO, employee, contractor, or representative may place campaign literature or signs advocating or supporting or opposing any person or issue on any property, structure or equipment which is owned or leased by the City or any of its trusts (except as otherwise allowed by law).
- (3) No City employee may park a privately-owned vehicle on City-owned property if the vehicle has campaign materials in any form where it is observable from the exterior of the vehicle. This includes all "City-owned property" such as City hall, fire stations, and employee parking lots.
- (4) No employee that either files as candidate or is sworn in as a public official for an outside public office shall fail to continue to perform their routine and typical duties for the City at regular hours and without interference.

XVII. *Violation(s) of the Code of Conduct*

The failure to uphold the City's Code of Conduct by an EAO, employee, contractor, or representative shall be subject to disciplinary action up to and including discharge, termination of contract or cause from removal.

The City may also require anyone who is in violation of this Code of Conduct to:

- (1) correct or retract public statements or misimpressions and/or,
- (2) take action to publicly correct the statements or misimpressions of an EAO, employee, contractor, or representative of the City, and/or
- (3) require an EAO, employee, contractor, or representative of the City to reimburse the City for all costs associated with correcting public statements or misimpressions, which may include, but is not limited to:
 - a. staff time,
 - b. legal consultations,

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- c. printed material,
- d. video production and/or distribution, and/or
- e. postage.

In the case of elected officials, violation and an express prohibition of this Code of Ethics may be considered as official misconduct for the purpose of removal proceedings.

Employees

Disciplinary action for the same or different offenses shall progress in the following manner for City employees:

- (1) Verbal warning. Verbal statement to employee that he/she has violated a rule and/or regulation and that such violation may not continue.
- (2) Written reprimand. Formal notification in writing to employee that he/she has violated a rule and/or regulation.
- (3) Suspension. Loss of work and wages for a specific number of hours or days, but not for more than one work week, depending on the severity of the offense. Notice of suspension is provided to the employee in writing.
- (4) Discharge. The employer/employee relationship is severed.

**RULES OF PROCEDURE
FOR THE CITY COUNCIL AND THE BOARDS, COMMISSION, AND COMMITTEES OF
THE
CITY OF MCLENDON-CHISOLM, TEXAS**

ARTICLE 1. AUTHORITY, APPLICABILITY, AMENDMENT, AND ANNUAL REVIEW

1.1 Authority

Resolution _____ grants the City Council the right to determine its own rules of procedures; the following rules are enumerated under and by authority of said resolution.

1.2 Applicability.

The rules of procedure adopted by the City Council are applicable not only to the City Council, but shall apply to all other boards, commissions, and committees of the City of McLendon-Chisholm.

1.3 Amendment

These rules may be amended, or new rules adopted, by a majority vote of the members of the City Council present.

ARTICLE 2. GENERAL RULES OF PROCEDURE AND POLICIES

2.1 Construction of Authority

The construction of authority in all matters associated with the meetings and activities of the City Council, including the Agenda, shall be: (1) the U.S. Constitution and statutes of the United States of America; (2) the Texas Constitution and statutes of the State of Texas; (3) the Code of Ordinances of the City of McLendon-Chisholm, Texas; and, (4) these rules.

2.2 Council/Staff Relationships and Communications.

The Council should contact City employees through the City Administrator. Council members should refrain from giving orders or direction to any subordinate of the City Administrator, either publicly or privately. Work assignments and policy direction should come from the elected body as a whole and not from individual members.

2.3 Meetings Shall Be Public

All meetings of the City Council shall be public, and notices thereof shall be posted as provided under the Texas Government Code, Chapter 551, Open Meetings Act. Except in the case of an emergency meeting, notice of all meetings shall be given 72 hours before the time set for any meeting.

The McLendon-Chisholm City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required, please contact the City Secretary a minimum of 24 hours in advance at 972-524-2077.

2.4 Conduct of Meetings.

Meetings of the City Council shall be conducted according to the rules adopted by the City Council.

2.5 Regular Meetings.

Regular meetings of the City Council shall be on the second and fourth Tuesday of each month at 6:30 p.m. The Council may, by majority vote at a regular meeting, change the days or times of meetings as circumstances may necessitate.

2.6 Special/Town Hall Meetings.

Special meetings of the City Council may be called, upon the request of the Mayor or two Council Members. A request for a special meeting shall be filed with the City Administrator in written/electronic format unless made at a regular meeting at which a quorum of Council Members is present. The City Administrator and all Council Members shall be notified of all special meetings.

2.7 Emergency Meetings.

In case of an emergency or urgent public necessity, which shall be expressed in the meeting notice, it shall be sufficient if members receive, and notice is posted two (2) hours before the meeting is convened. Notice shall be provided also to the media in accordance with the Texas Government Code 551.047.

2.8 Work Sessions.

Work Sessions are called for the purpose of conducting a detailed and thorough exploration of matters that may properly come before the City Council.

2.9 Executive Sessions.

Executive Sessions are sessions closed to the public. They are only permitted for the purpose of discussing matters enumerated in Chapter 551, Open Meetings Act of the Texas Government Code. Disclosure of topics to be discussed shall be made to the public in accordance with the requirements of the Open Meetings Act.

The City Council can retire into an Executive Session as stated on a posted agenda during a regular or special meeting, if a motion is duly made and seconded and affirmed by a majority of the Council. However, before said session begins, the presiding officer shall announce that the Executive Session is commencing. The order in which an Executive Session may appear on the agenda is subject to the discretion of the City Council. A certified record of the meeting will be created by the presiding officer or his or her designee, sealed and permanently kept, subject to opening by Court order. No voting or action shall be taken by the City Council during an Executive Session. No other subject but that posted on the agenda is to be considered. Adjournment of the Executive Session and any vote needed shall be made during the open public meeting.

A member of the governmental body who, without lawful authority, knowingly discloses to a member of the public the certified agenda for a meeting that was lawfully closed to the public under the Open Meetings Act is liable for: (a) actual damages; (b) reasonable attorney fees and court costs; and possibly

(c) exemplary damages. An offense is a Class B misdemeanor. The governmental body will make a keep a certified agenda of each closed executive session, except for an executive session held by the governmental body to consult with attorney in accordance with section 551.071 of the Government Code. The presiding officer must certify that the agenda is a true and correct record of the executive session. The certified agenda must include (1) a statement of the subject matter of each deliberation, (2) a record of any further action taken, and (3) an announcement by the presiding officer at the beginning and the end of the closed meeting indicating the time and date. The presiding officer will certify all agendas in accordance with state law.

2.10 Recessed Meetings.

No meeting shall be recessed for a longer period of time than until the next regular meeting except when required information has not been received, or, in the case of work sessions or special meetings, to a date certain by motion duly passed.

2.11 Quorum.

The Open Meetings Act defines a “quorum” as a majority of the governing body unless otherwise defined by applicable law, rule or charter. A quorum of a governmental body’s members must be present in order for the governmental body to exercise the authority delegated to it. A quorum of any governmental body must be present to convene an open meeting of that body under the Act. This requirement applies even if the governmental body plans to go into an executive session immediately after convening. (Charter)

2.12 Conflict of Interest.

A Council Member prevented from voting by a conflict of interest shall file a conflict of interest questionnaire with the City Secretary as soon as possible after the posting of the agenda which contains a conflict, unless and applicable conflict of interest questionnaire has already been filed.

A Council Member prevented from voting by a conflict of interest shall step down from the dais and take a seat in the audience, shall not vote on the matter, shall not participate in discussions regarding the matter or attempt to influence the Council’s deliberation of the matter in any way, shall not attend Executive Sessions regarding the matter, and shall otherwise comply with the state law and city ordinances concerning conflict of interest including Chapter 171 or the Local Government Code.

Also, Section 176.003 of the Local Government Code requires certain local government officers to file a Conflicts Disclosure Statement. A “local government officer” is defined as a member of the governing body of a local government entity, a director, superintendent, administrator, president, or other person designated as the executive director of the local government entity; or an employee of a local government entity with respect to whom the local government has, in accordance with Section 176.005, extended the requirements of Section 176.003 and 176.004. The CIS form is required to be filed with the City Secretary no later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement. Additionally, a local government officer is required to file an “Affidavit Providing Notice of Potential Conflict of Interest” should the office have a “substantial interest” in a business or property, as defined in Chapter 171 of the Local Government Code, if the Council is contemplating taking action that may have a special economic effect

on the business property. That affidavit must be filed if you or a person related to you in the first degree by consanguinity (blood) or affinity (marriage) has the interest. Please contact the City Secretary for a form prior to the meeting for which you need to file an affidavit.

2.13 Presiding Officer.

The Mayor shall serve as the presiding officer for all meetings of the City Council. In the absence of the Mayor, the Mayor Pro Tem shall serve as the presiding officer. In the absence of the Mayor Pro Tem, if a quorum of the Council is present, the first order of business shall be for Council to elect by majority vote, a temporary presiding officer from the members then seated and in attendance. The temporary presiding officer shall serve in such capacity until the meeting is adjourned.

The Presiding Officer shall serve as the chair of all meetings and shall make final rules on all questions pertaining to these rules. All decisions of the Presiding Officer are final unless overruled by the City Council.

The Presiding Officer is entitled to participate in the discussion and debate, and is entitled to vote on all business before the City Council. The Presiding Officer of boards and commissions shall be the person selected by the board or commission as the chair, co-chair, or vice chair. If these persons are not in attendance, the board or commission shall choose a temporary presiding officer from among the members in attendance.

Minutes of the Meetings.

The City Secretary shall keep an account of all proceedings of the City Council and they shall be open to public inspection in accordance with the laws of the State of Texas.

ARTICLE 3. PARLIAMENTARY PROCEDURE

3.1. Purpose

The purpose of these rules of parliamentary procedure is to establish orderly conduct of the meetings. Simple rules lead to a wider understanding and participation. The ultimate purpose of these rules of parliamentary procedure is to encourage and facilitate decision-making by the City Council.

3.2. Model Format for an Agenda Item Discussion.

The following steps may be used as a model or guidebook by the presiding officer. The meeting is governed by the agenda and the agenda constitutes the only items to be discussed. Each agenda item can be handled by the presiding officer (Mayor) in the following basic format.

1. *Announce the Item.* The Mayor should clearly announce the agenda item number and should clearly state what the subject matter of the agenda item is by reading the caption for the item being considered.
2. *Receive a Report.* The Mayor should invite the appropriate people to report on the item, including any recommendation they might have.
3. *Ask Clarifying Questions.* The Mayor should ask the Council Members if they have any technical questions for clarification. At this point, members of the City Council may ask clarifying questions to the people who reported on the item, and they should be given time to respond.

4. *Seek Citizen Input.* The Mayor should invite public comments if a public hearing is to be held. Upon conclusion, the Mayor should announce that public input is closed, or if a public hearing, make a motion to close the public hearing after closing the public hearing.
5. *Motion First.* The Mayor should invite a motion from the City Council before debate is given on the merits of the item. The Mayor should announce the name of the member who makes the motion.
6. *Motion Second.* The Mayor should determine if any member of the City Council wishes to second the motion. The Mayor should announce the name of the member who seconds the motion. If no member of the City Council wishes to second the motion, then the motion fails, and should be so stated by the Mayor.
7. *Repeat Motion.* If the motion is made and seconded, the Mayor should make certain that everyone (including the audience) understands the motion. This is done in four ways:
 - a. Does everyone understand the motion? If clarification is needed, continue to a, b, and c.
 - b. The Mayor can ask the maker of the motion to repeat is;
 - c. The Mayor can repeat the motion; or
 - d. The Mayor can ask the City Secretary to repeat the motion.
8. *Ordinance Caption Read.* When a motion on an ordinance has made and seconded, the City Secretary shall read the caption of the ordinance.
9. *Discuss the Motion.* The Mayor shall invite the members of the City Council to discuss the motion. If there is no desired discussion, the Mayor may call for a vote. If there has been no discussion or a brief discussion, then there is no need to repeat the motion before taking a vote. If the discussion has been lengthy, it is a good idea to repeat the motion before calling for the vote.
10. *Vote.* The Mayor calls for the vote. A simple majority vote determines whether the motion passes or fails. Unless a member of the Council seeks recusal from voting on any question where the vote would constitute a conflict of interest, all members of the Council, not including the Mayor, shall vote upon every question, ordinance or resolution. Any Council Member refusing to vote unless so excused shall be entered upon the minutes as voting in the affirmative. Action items require a vote. The Mayor may vote in the event of a tie.
11. *Announce the Outcome.* The Mayor announces the results of the vote and should also state what action (if any) the Council has taken. The Mayor should announce the name of any member who voted in the minority on the motion.

3.3 Types of Council Actions.

1. Ordinances

An ordinance adopted by the Council is a law of the City that may be enforced through the court system. The City Administrator or any member of the Council may offer an ordinance for consideration by the Council. Copies of proposed ordinances are furnished to members of the Council in their agenda packets. Draft copies of proposed ordinances are made available at City offices and will be furnished to residents upon request to the City Secretary.

A proposed ordinance may be amended during the meeting, except for ordinances authorizing the issues of bonds or other obligations. General ordinances are those ordinances of a permanent or continuing nature that affect the residents of the City at large. The Council may legislate by ordinance only.

2. Resolutions

Resolutions do not have the force of law. A resolution is adopted to state a policy or to define in writing the intent of the Council when a law is not necessary. A list of resolutions is maintained by the City Secretary.

3. Council Actions

In addition to ordinances and resolutions, Council policy may also be set by Council action. Those actions are documented in the minutes of the meeting. Council policy, ordinances, and resolutions, including rules, may be supplemented by administrative orders issued by the City Administrator, City Secretary, and other duly authorized officers of the City, to comply with state law, without City Council approval. Such orders will include grammatical or clerical errors as needed for clarification purposes. All administrative orders must be in conformance with any policies set by the Council.

3.4 The Basic Motions

The basic motion is the one that puts forward a decision for consideration. A basic motion might be: "I move approval of the Ordinance as submitted," or "I make a motion that we deny the Resolution."

3.5 The Motion to Amend

If a member wants to change a basic motion, he or she would have to motion to amend the original or previously amended motion. A motion to amend might be: "I move that we amend the motion to include the changes we discussed to the Ordinance." A motion to amend seeks to retain the basic motion on the floor (a motion made and seconded), but to modify it in some way. A motion to amend requires the agreement of the person making the original motion. If the basic motion has already been seconded, the motion to amend must be acknowledged and accepted by the member who seconded the basic motion.

3.6 Discussion and Debate

The basic rule of motions is that they are subject to discussion and debate. Accordingly, the basic motion and the motion to amend are all eligible, each in their turn, for full discussion by and before the City Council. Discussion and debate can continue as long as the members wish to discuss it, or until the Mayor decides that it is time to move on and call a vote on the motion. However, every member shall have the opportunity to speak on the motion.

3.7 Other Motions.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the Council to move on. The following motions are NOT debatable, and the Mayor must immediately call a vote on the motion, if seconded by another member.

- *Motion to Adjourn.* This motion requires a simple majority vote.
- *Motion to Recess.* This motion, if passed, requires the Council to immediately take a recess or the Mayor may recess. Normally the Mayor will determine the length of the recess which could last for a few minutes to several hours. It requires a simple majority vote.
- *Motion to Table.* This motion, if passed, requires discussion of the agenda item to be halted immediately, and the agenda to be placed on hold. The motion may contain a specific time to bring

the item up again, or it may not specify a time. If no time is specified, the item shall be placed on the agenda at the following Council meeting.

3.8 Courtesy, Decorum and Order.

These rules of order are meant to promote an atmosphere of courtesy and decorum appropriate for the efficient discussion of business. It is the responsibility of the Mayor (and the members of the City Council) to maintain that atmosphere of courtesy and decorum. The Mayor should always ensure that debate and discussion focus on the item and the policy in question, not on the personalities of the participants of the discussion. Debate on policy is healthy; debate on personalities is not. In order to assist in the creation and maintenance of that atmosphere, the following rules shall govern all meetings:

1. *Request to Speak.* Before a Council Member, staff member, or an audience member may speak, they must first be recognized by the Mayor. Upon recognition, the person requesting to speak shall hold the floor and shall make their point clearly and succinctly. Public comments when appropriate, must be kept relevant to the subject before the Council. The Mayor shall rule on the relevance of comments. Persons making irrelevant, personal, impertinent, overly redundant or slanderous remarks may be barred by the Mayor from further comment before the Council during the meeting. Audience members who wish to speak during an agenda must first complete a Citizen Comment Request Form and submit it to the City Secretary. The Mayor has the right to cut a speaker off if the discussion becomes too personal, too loud, too crude, irrelevant, impertinent, redundant, or slanderous. Comments are limited to five minutes. However, the Mayor may extend if determined to be appropriate.
2. *Media.* The Mayor shall have the authority to designate an area for media to set up equipment for all meetings of the City Council as well as boards, commissions, and committees.
3. *Order.* If a person fails to request to speak before speaking, the Mayor shall rule them Out of Order and remind them that they do not have the floor. While the Council is in session, all Council Members must preserve order and decorum. **A person shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the meeting, nor disturb any other person while speaking or refuse to obey the orders of the Mayor.**
4. *Improper References Prohibited.* Every person desiring to speak shall address the entire Council and shall not single out a member of the Council, the audience or a staff member. Speakers shall confine themselves to the question under debate, avoiding all personal attacks and indecorous language. Any member may request the Mayor seek clarification regarding the item from staff.
5. *Interruptions.* A Council Member, once recognized, shall not be interrupted when speaking unless it is to call him or her to order, or other such interruption expressed below. If the Council Member, while speaking, is called to order, he or she shall cease speaking until the question of order is determined, and if the Council Member is found to be in order, he or she shall be permitted to proceed speaking. Allowable interruptions or points of order are as follows:
 - a. *Point of Privilege.* The proper interruption would be: "Point of Privilege." The Mayor would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room might be too hot or cold, or a fan motor might interfere with a Council Members ability to hear.
 - b. *Point of Order.* The proper interruption would be: "Point of Order." The Mayor would then ask the interrupter to "state your point." Appropriate points of order relate to anything that would not

be considered appropriate conduct of the meeting. For example, if the Mayor called for a vote on a motion that permits debate without allowing any discussion.

- c. *Motion to Appeal.* If the Mayor makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the Mayor by stating “motion to appeal.” If the motion is seconded and after debate if it passes by a simple majority vote, the ruling of the Mayor is reversed.
- d. *Call for orders of the day.* This is simply another way of saying, “let’s return to the agenda” if a Council Member believes the discussion has strayed from the agenda. The motion does not require a vote. If the Mayor discovers that the discussion has strayed from the agenda, he or she simply returns to the business of the day.
- e. *Motion to Withdraw.* During the debate and discussion of a motion, the original maker of the motion on the floor, at any time, may interrupt the speaker to withdraw his or her motion. The motion is immediately deemed withdrawn and discussion on the motion shall cease. Council Members are free to make the same motion or another motion.
- 6. *Motion to Enforce.* Any Council Member may move to require the Mayor to enforce these rules and the affirmative vote of a simple majority of the Council shall require the Mayor to do so. A motion to enforce is an allowable interruption and is not debatable.

3.11 Enforcement of Rules and Procedures

The following provisions may be used to enforce the good order and decorum of the meeting. The action may be taken by the Mayor under his or her own action, or upon a Motion to Enforce by any Council Member.

- 1. *Warning.* The Mayor may order any person (Council Member, staff member or audience member) in violation of these rules to be silent.
- 2. *Removal.* If, after receiving a warning from the Mayor, the person continues to disturb the Meeting or breach the peace and good order of the meeting, the Mayor may order the person to leave the meeting. If the person does not leave the room, the Mayor may order the Sergeant-at-Arms to remove the person.
- 3. *Sergeant-at-Arms.* The Sergeant-at-Arms shall be the highest-ranking law enforcement officer in attendance at the Council Meeting, or such other officer designated by the Mayor, Police, or Fire Marshall, for that purpose. Upon instruction of the Mayor, it shall be the duty of the Sergeant-at-Arms to remove from the meeting any person who intentionally disturbs the proceedings of the City Council. A violation of these rules may be deemed an attempt to disrupt, obstruct, and/or interfere with a lawful meeting and subject the violator to prosecution under state law for disrupting a lawful meeting. (Section 42.05 of the Texas Penal Code.)
- 4. *Resisting Removal.* Any person who resists removal by the Sergeant-at-Arms may be charged with violating Section 42.05 of the Texas Penal Code.

3.12 Council May Discipline its Own Members.

In the event a Council Member violates these rules or any other Ordinance of the City or acts in a manner that causes embarrassment or disgrace to the City of McLendon-Chisholm, the City Council may vote to discipline the offending member.

Such action may only take place after an Executive Session is held to discuss the offense. The offending member shall be present at the Executive Session, the remaining members of the City Council or make other statements as he or she may desire to make in his or her defense. If the offending member refuses or is unable to attend the Executive Session, the remaining members of the City Council may proceed in his or her absence.

The outcome of the Executive Session may be as follows and shall be made publicly in Open Session in Accordance with the Texas Open Meetings Act.

1. *No Action.* The City Council chooses to take no action.
2. *Private Censure.* The City Council may choose to privately censure the offending member, leaving their comments to the offending member left in the confines of the Executive Session.
3. *Public Censure.* The City Council may choose to publicly censure the offending member through a resolution passed by the majority vote and entered into the public record.

ARTICLE 4. AGENDA ORDER

The City Secretary shall prepare an agenda and cause the same to be posted a minimum of 72 hours prior to the meeting. Agendas shall be delivered to the City Council, in the format requested by each Council Member, on or before 6:00 PM of the day of the posting, or within such other times as established by the City Council from time to time. In the event of an emergency meeting of the City Council, this provision shall be suspended when not inconsistent with the provisions of federal or state law or City Ordinance.

The Mayor, City Administrator, or City Secretary may request an item to be included on an agenda as necessary until posting. For an item to be included, requests must be made by at least two members of Council and submitted to the City Administrator's office at City Hall by 12:00 noon on the seventh (7th) calendar day preceding the date of the regular meeting. The Mayor may add an item on a case by case basis.

4.1. Call to Order

The Mayor shall call the meeting to order.

4.2 Invocation/Pledge of Allegiance

All meetings of the City Council shall begin with an invocation and the Pledge of Allegiance to the United State and Texas flags.

4.3. Rules of Decorum

The Mayor announces the Rules of Decorum are in place and are to be observed throughout the meeting.

4.4. Presentations and Proclamations.

The Mayor shall make any presentation or deliver any proclamation as may be required from time to time. Outside entities and organizations granted permission to make a presentation shall be placed in this section.

4.5 Citizen Comments on Non-Agenda Items.

All persons desiring to speak to the City Council on a non-agenda item must submit a Citizen Comment Request Form to the City Secretary at least five (5) minutes before meeting starts. Comments limited to public comment period if not a public hearing.

4.6. Approval of Minutes.

The Council shall consider the Minutes of any meeting presented for their review since the last Regular Meeting.

4.7. Consent Agenda Items.

There is hereby established, as a part of every agenda for Regular and/or Special Called Meetings of the City Council, a portion of said agenda that shall be labeled "Consent Agenda." Said Consent Agenda may consist of any and all business regularly coming before the City Council.

All items set out in the Consent Agenda shall be deemed passed upon passage of an affirmative motion, by a vote of the majority of the members of the City Council then seated, that the Consent Agenda be adopted. No further action shall be deemed necessary, and all such items appearing on the Consent Agenda, upon passage of such motion, shall be deemed adopted as if voted upon separately and as if the caption and/or body of any ordinance therein set out shall have been read in full.

Any member of the City Council may request during the *Consider Approval of the Agenda* segment, that an item be removed from the Consent Agenda and considered separately. Such request shall be honored as if it had been passed by majority vote. If any items were removed from the Consent Agenda, it will be considered immediately following approval of the remainder of the Consent Agenda.

4.8 Public Hearings.

This section is only used when a statutorily required public hearing is part of the order of business. The Mayor shall first request staff comments. The Mayor shall make a motion to open the public hearing, receive a second, then open the public hearing to receive public input in the following order: proponents, then opponents. While the public hearing is open, Council may ask questions of the speakers, but may not deliberate or argue with the public on the matter at hand. Those speaking at a public hearing are required to follow the rules established herein for citizen comments. Upon conclusion of citizen comments, the Mayor shall motion to close the public hearing, Council Members may second, then vote

to closes the public hearing. Council may deliberate or take action on the matter at hand upon the closing of the public hearing.

4.9 Regular Agenda Items.

Items for individual consideration shall be considered by the City Council individually and approved by a simple majority vote.

4.10 Council Reports on Items of Community Interest

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

4.11 Updates, Discussions and Direction to Staff

4.12 Executive Session Items.

This section is only used when it is necessary for the Council to convene in Executive Session. Executive Sessions are sessions closed to the public. They are only permitted for the purpose of discussing matters enumerated in Chapter 551, Open Meetings Act of the Texas Government Code. Disclosure of topics to be discussed shall be made to the public in accordance with the requirements of the Open Meetings Act. If the subject of the Executive Session warrants, the Executive Session may be held prior to the Regular Session.

4.13 Action on Executive Session Items.

This section is only used if section 4.12 is used. Action on Executive Session items must be taken during public/open session of the Council. Action may include the taking of no action at all.

4.14 Adjournment.

The Mayor shall adjourn the meeting upon passage of the appropriate motion.

ARTICLE 5. WORK SESSION POLICIES AND PROCEDURES

5.1. Purpose.

City Council may call and hold Work Sessions for the purpose of conducting a detailed and thorough exploration of matters that may properly come before the City Council. The following rules shall prevail for the call and conduct of Work Session meetings.

5.2. Agenda.

Only a limited number of matters shall be considered by the City Council during a Work Session, and sufficient time for consideration of such matters shall be provided. An abbreviated agenda order shall be used for all Work Session agendas.

5.3. Technical Questions.

All questions of a technical nature, which require a detailed explanation for understanding, may be considered in a Work Session. Council may, through the City Manager, request the attendance of such staff members or outside experts as may be required to answer such questions.

5.4 Prohibitions Against Form Actions.

No formal actions may be taken at a Work Session. Council may provide staff direction on the matter being considered and ask that the item be placed on a Regular or Special Called Meeting agenda for formal action.

5.5 Audience Comments or Questions.

Audience comments or questions will not be considered at a Work Session.

ARTICLE 6. RULES GOVERNING CITIZEN COMMENTS

6.1 Purpose

It is the desire of the City Council to hear concerns or comments from the residents of McLendon-Chisholm that are properly a concern of the City Council. The following rules shall control and govern audience comments.

6.2 Mayor to State Rules for Audience Comments.

Immediately preceding the opening of a public hearing, or resident input on an agenda item, or to receive comments on non-agenda items, the Mayor shall summarize the rules governing comments from the audience. The Mayor may direct the City Secretary to read the rules and publish the same in the Council Chambers.

6.3 Rules Governing Citizen Comments

1. Each speaker is limited to one presentation per meeting and a maximum timed limit of five minutes.
2. No individual may address the Council without submitting a Citizen Comment Request Form. The form must clearly state the subject or issue on which the citizen wishes to speak. If the subject matter

does not pertain to city business, the Mayor shall advise the individual and/or make recommendations as to how they may get the issued addressed.

3. Citizens speaking on agenda items shall restrict their comments to the subject matter listed.
4. Citizens speaking on non-agenda items shall only speak on matters pertaining to city business or issues which the Council would have the authority to act upon if brought forth as an agenda item.
5. Council may not act upon or discuss any issue brought forth as a non-agenda item; except to:
 - a. Make a statement of specific factual information given in response to the inquiry, or
 - b. A recitation of existing policy in response to the inquiry.
6. Proper respect, decorum, and conduct shall prevail at all times. Impertinent, slanderous, or personal attacks are strictly prohibited, and violators may be removed from the Council Chambers.
7. No placards, banner or signs may be displayed in the Council Chambers or City Hall. Exhibits relating to a presentation are acceptable.
8. Arguing, intimidation or other disruptive behavior is prohibited. Discussion and/or debate are acceptable only on items specifically listed on the agenda.
9. Unauthorized remarks from the audience, stomping of feet, applauding, whistles, yells, or any type of disruptive behavior is prohibited. Applause of appreciation may be acceptable when recognizing a significant event or achievement.
10. Council meetings are a workplace to carry out the business of the City of McLendon-Chisholm; therefore, any conduct that could constitute harassment in the workplace is prohibited.
11. In all cases, the Mayor shall preside over the Council meeting and ensure that proper conduct and decorum is adhered to.

6.4 Preservation of Order.

The Mayor shall preserve order and decorum and, if necessary, shall cause to be silenced or removed from the Council Chambers any person speaking out of order or disrupting the order of the meeting.

ARTICLE 7. BOARDS AND COMMISSIONS

7.1. General

All boards and commissions are detailed in the City of McLendon-Chisholm Code of Ordinances. Ad hoc boards may be temporarily appointed and terminate upon completion of a specific task or special purpose for which it was created, or when abolished by a majority vote of the City Council. No ad hoc board shall have powers other than advisory to the City Council.

7.2 Meeting Times and Agenda Order.

Boards, commissions, and committees shall set their own meeting times. All boards, commissions, and committees shall be subject to these rules. Each board, commission, and committee shall set their own agenda, so long as it is in accordance with the Texas Open Meetings Act.

7.3 Boards with Regulatory Authority.

The Board of Adjustments, and Planning and Zoning Commission have regulatory authority.

7.4. Appointments.

The City Council will review applications and/or interview eligible applicants for open positions on boards and commissions.

7.5. Board Members.

Members appointed to boards or commissions serve at the will of the Council and may be removed, replaced, or not reappointed at the discretion of the Council, by majority vote, with or without cause. When conducting the business of the City, appointed members of all boards or commissions shall follow the rules of procedure set forth for the City Council.

7.6. Open Government Training.

Upon initial appointment, within 90 days of taking the oath of office or assuming duties, all board, commission, and or committee members shall be required to watch the Texas Public Information Act and the Texas Open Meetings Act training videos. Members shall print the appropriate certificates and provide to the City Secretary who shall keep a copy on file.

7.7. Liaisons

The Mayor may appoint the City Administrator as necessary to various boards and commissions.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MCLENDON-CHISHOLM, TEXAS, RULES OF
PROCEDURE FOR THE CITY COUNCIL AND THE
BOARDS, COMMISSION, AND COMMITTEES OF THE
CITY OF MCLENDON-CHISOLM, TEXAS; AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, §51.001 of the Texas Local Government Code provides that the governing body of a municipality may adopt, publish, amend, or repeal an ordinance, rule, or policy regulation that: (1) is for the good government, peace, or order of the municipality or for the trade and commerce of the municipality; and (2) is necessary or proper for carrying out a power granted by law to the municipality or to an office or department of the municipality; and

WHEREAS, the City Council has good reason to believe and does believe a rules of procedure to assist in governing the conduction of meetings for itself, and the City's boards, commissions and committees, would be a benefit to the citizens of the City and provide guiding principles to make meetings more efficient and such entities better able to serve the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS:

SECTION 1. The Rules of Procedure for the City Council, and the Boards, Commissions and Committees of the City of McLendon-Chisholm, Texas are hereby by adopted and are incorporated herein by reference as Exhibit "A" as if fully recited.

SECTION 2. This resolution shall take effect immediately from and after its issuance.

DULY PASSED by the City Council of the City of McLendon-Chisholm, Texas, on the 26th day of May 2020.

ATTEST:

APPROVED:

Rochelle Green, City Secretary

Keith Short, Mayor

April 2020 New SFR	Valuation	Square ft.	Fee	Builder
1378 arezzo	\$ 282,230.00	4342	\$ 1,025.00	castlerock
1738 amarone	\$ 202,865.00	3121	\$ 875.00	castlerock
1712 san donato	\$ 377,872.00	3344	\$ 875.00	bloomfield
1719 cima	\$ 434,485.00	3845	\$ 1,025.00	bloomfield
1657 san donato	\$400,359	3543	\$ 1,025.00	bloomfield
1604 vista court	\$ 831,956.00	10620	\$ 1,025.00	wcg
			\$ 5,850.00	

Accessory permits April 2020	Project	Valuation	Fee
1 green hollow	water heater	\$ 2,000.00	\$75.00
1400 artesia	pool	\$65,000.00	\$375.00
616 stampede run	pool	\$80,000.00	\$375.00
2 granite ridge	plmbg	\$2,767.00	\$75.00
1625 fm 1139	plmbg	\$1,500.00	\$75.00
431 fm 550	plmbg	\$1,500.00	\$75.00
824 abington	pool	\$65,000.00	\$75.00
1212 lucca	hot tub	\$2,500.00	\$150.00
1212 lucca	patio	\$2,500.00	\$150.00
1710 Cima	pool	\$35,000.00	\$375.00
817 abington	pool	\$45,000.00	\$375.00
			\$2,175.00

April 2020 Onsite inspections actual

1288 somerset	plmbg rough
1725 san donato	plmbg rough
1725 san donato	t-pole
1706 cima	t-pole
1706 cima	plmbg rough
1926 galenda	flatwork
1602 salvatore	plmbg rough
1746 amarone	plmbg rough
809 abington	pool belly steel
809 abington	pool gas
1706 cima	plmbg rough
1725 san donato	plmbg rough
1625 fm 1139	electric meter
1825 tuscany	frame mep
1702 budino	electric meter
1333 arezzo	plmbg rough
108 rose marie	final co
1926 galenda	flatwork
1831 tuscany	frame mep
1819 tuscany	frame mep
1709 budino	electric meter
1709 budino	gas meter
1901 recioto	gas meter
1901 recioto	electric meter
1750 fm 550	flatwork
1801 bertino	t-pole
1771 bertino	t-pole
1753 bertino	t-pole
1288 somerset	plmbg rough
1411 via toscana	electric meter
1411 via toscana	gas meter
1783 bertino	t-pole
1771 bertino	t-pole
1753 bertino	t-pole
1747 bertino	t-pole
1759 bertino	t-pole
1765 bertino	t-pole
1801 bertino	t-pole
1901 recioto	gas meter
1709 budino	gas meter
1725 san donato	plmbg rough
1917 recioto	final co
1750 fm 550	final co
1835 tuscany	gas meter
1835 tuscany	electric meter
1643 salvatore	t-pole

1725 puglia	t-pole
1110 alvington	t-pole
1808 bertino	electric meter
1814 bertino	electric meter
1913 recioto	electric meter
1913 recioto	gas meter
1709 san donato	t-pole
1484 siena	final co
1194 lucca	final co
1747 bertino	flatwork
1753 bertino	flatwork
1327 arezzo	t-pole
1333 arezzo	t-pole
1602 salvatore	t-pole
1746 amarone	t-pole
1288 somerset	plmbg rough
1643 salvatore	plmbg rough
1725 puglia	plmbg rough
1914 galenda	gas meter
1937 recioto	gas meter
431 fm 550	water heater
1783 bertino	plmbg rough
1801 bertino	plmbg rough
1843 tuscan	flatwork
1813 tuscan	flatwork
1759 bertino	flatwork
1765 bertino	flatwork
1771 bertino	flatwork
1643 salvatore	flatwork
1725 puglia	flatwork
1717 san donato	final co
1176 lucca	flatwork
1706 san donato	plmbg rough
1625 fm 1139	plmbg rough
1778 bertino	final co
3063 fm 550	final co
1309 somerset	plmbg rough
1712 san donato	plmbg rough
1176 lucca	flatwork
1718 cima	electric meter
1783 bertino	flatwork
1110 alvington	plmbg rough
1187 livorno	frame mep
1709 san donato	plmbg rough
1110 alvington	t-pole
1733 puglia	frame mep
1718 cima	gas meter

1182 lucca	gas meter
1182 lucca	electric meter
1625 fm 1139	plmbg rough
1712 san donato	t-pole
1843 tuscan	gas meter
1843 tuscan	electric meter
1738 amarone	t-pole
1378 arezzo	t-pole
1217 livorno	ptrap pool gas
1733 puglia	frame mep
1718 cima	gas meter
1709 san donato	flatwork
1701 budino	frame mep
1809 radda	plmbg rough
1809 radda	electric meter
1701 san donato	t-pole
1842 belagio	frame mep
1712 san donato	t-pole
1701 san donato	plmbg rough
8 green hollow	frame mep
1702 cima	final co
1728 san donato	electric meter
1187 livorno	frame mep
1701 budino	frame mep
1484 siena	final co
1212 lucca	hot tub
1212 lucca	patio
1807 tuscan	electric meter
1821 bertino	plmbg rough
1926 galenda	frame mep
1741 amarone	frame mep
1909 recioto	final co
1842 belagio	frame mep
212 adcox	frame mep
280 adcox	frame mep
1701 san donato	plmbg rough
1809 radda	plmbg rough
1750 fm 550	final co
1842 belagio	frame mep
1784 bertino	final co
1802 bertino	final co
1188 lucca	frame mep
8 green hollow	frame mep
1645 san donato	frame mep
1378 arezzo	t-pole
1783 bertino	t-pole
1801 bertino	flatwork

212 adcox	frame mep
280 adcox	frame mep
1783 bertino	t-pole
1217 livorno	deck steel
1804 radda	final co
1808 amalfi	electric meter
809 abington	arbor
1711 cima	final co
1411 via toscana	final co
5763 s. hwy 205	electric meter
5763 s. hwy 205	gas meter
1804 radda	final co
1711 cima	final co
1728 san donato	gas meter
2025 corleone	gas meter
1901 recioto	final co
1714 cima	frame mep
1937 recioto	final co
1910 galenda	final co
8 green hollow	energy
1378 arezzo	plmbg rough
1738 amarone	plmbg rough

North East Texas Inspections

638 Chisholm Ranch Dr. 75032, 972-998-3415

There were 6 new single family residential home permits issued in April, 2020. The attached addendum reflects the home address, valuation, square footage and name of the Builder.

There were 11 new accessory projects permitted including single trades, swimming pools, outdoor living, shop buildings and other accessory endeavors that are also attached.

Thank you for choosing North East Texas Inspections for your Building Services provider.

April 2020

City of McLendon Chisholm
Operating Fund Financial Summary
For the seven months ended April 30, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	April 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	April 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Revenue								
302 · Franchise Income	\$ 1,527	\$ 145,922	78%	\$ 187,000	\$ 4,332	\$ 136,756	88%	\$ 154,830
303 · Development Income	-	70,600	471%	15,000	1,830	13,584	47%	29,000
304 · Building Permit Income	100,126	544,498	165%	330,000	25,653	176,258	36%	492,419
305 · Municipal Court Income	-	-	0%	1,800		359	120%	300
306 · Interest Income	1,636	13,077	71%	18,500	1,676	9,969	- %	-
307 · Sign Permit Income	-	-	0%	100		100	- %	-
308 · Septic Fees	2,150	9,925	127%	7,800	550	5,300	30%	17,885
309 · Food Enforcement	-	1,200	96%	1,250	-	1,050	175%	600
310 · Sales Tax Revenue	25,804	195,710	95%	205,750	13,792	114,258	74%	154,603
311 · PID Admin Expense Reimbursement	-	-	- %	-	-	690	15%	4,750
313 · Donations	-	836	139%	600	-	1,449	290%	500
314 · Copies Public Inf. Income	-	-	0%	130	40	118	- %	-
317 · Ad Valorem Tax	6,163	585,725	109%	537,708	4,029	378,371	108%	350,579
318 · Tax Certifications	-	74	98%	75		60	- %	-
321 · Credit Card Fee Revenue	104	904	164%	550	87	458	31%	1,501
Total Revenue	\$ 137,511	\$ 1,568,471	120%	\$ 1,306,263	\$ 51,988	\$ 838,779	120%	\$ 1,206,967

City of McLendon Chisholm
Operating Fund Financial Summary
For the seven months ended April 30, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	April 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	April 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Expenditures								
Operating Expenditures								
401 · Municipal Court	\$ -	\$ -	0%	\$ 50	\$ -	\$ 7	- %	\$ 1,515
402 · Election Expense	-	-	0%	12,250	-	-	- %	10,000
410 · Building Inspections	8,395	108,752	92%	117,742	13,425	58,825	38%	155,818
411 · Environment Regulation Expense	820	3,950	63%	6,255	550	4,745	45%	10,465
414 · Animal Control	-	-	0%	18,000	-	-	- %	-
415 · Section 380 Grant Program	-	10,444	275%	3,800	-	-	- %	-
418 · Membership Fees	60	1,662	106%	1,575	-	1,556	52%	3,000
422 · Public Notice Expense	-	14,336	157%	9,150	1,328	8,429	376%	2,243
423 · Community Functions	-	7,290	1458%	500	-	156	3%	5,464
426 · Appraisal District Collection	-	3,806	76%	5,000	-	-	0%	5,883
430 · Public Safety	28,817	188,830	62%	306,555	28,059	141,291	38%	375,211
Total 400 Operating Expenditures	\$ 38,092	\$ 339,069	71%	\$ 480,877	\$ 43,362	\$ 218,237	38%	\$ 569,599
Occupancy Expenditures								
502 · Electricity	\$ 170	\$ 1,529	57%	\$ 2,700	\$ 156	1,487	38%	\$ 3,915
506 · Water	268	5,429	136%	4,000	268	2,048	23%	8,952
510 · Propane Gas	-	-	0%	788	-	-	- %	788
512 · Trash Pick up	-	-	0%	1,344	-	-	- %	-
514 · Building Maint/Improvements	2,143	6,344	52%	12,200	704	7,444	139%	5,356
516 · Lawn Maintenance	685	4,795	56%	8,500	685	4,795	59%	8,144
518 · Janitorial	-	-	- %	-	-	40	1%	4,181
520 · Telephone & Internet	793	4,396	64%	6,900	466	3,410	45%	7,593
522 · Website Expense	120	1,138	114%	1,000	180	598	50%	1,202
Total 500 Occupancy Expenditures	\$ 4,178	\$ 23,631	63%	\$ 37,432	\$ 2,459	\$ 19,821	63%	\$ 40,131

City of McLendon Chisholm
Operating Fund Financial Summary
For the seven months ended April 30, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	April 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	April 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
General & Administrative Expenditures								
603 · Citizen Recognition	-	-	- %	-	-	-	0%	500
604 · Municipal Manuals, Books & Maps	-	346	138%	250	-	70	1%	12,803
606 · Employee Costs	16,775	104,140	47%	222,455	11,523	109,573	55%	199,218
618 · Liability Insurance	-	5,292	70%	7,517	-	5,794	63%	9,227
619 · Software Subscriptions	481	6,729	35%	19,000	393	16,608	111%	15,000
621 · IT Support	-	3,825	70%	5,500	550	1,775	36%	5,000
622 · Office Supplies - City Hall	142	1,784	59%	3,000	270	2,393	77%	3,124
623 · Office Equipment	149	2,365	91%	2,600	164	1,466	55%	2,655
624 · Office Equip Maintenance	825	2,519	168%	1,500	-	1,163	42%	2,797
625 · Printed Materials	-	1,823	107%	1,700	161	1,383	92%	1,502
626 · Postage-City Hall	205	627	44%	1,410	1,001	3,020	87%	3,490
628 · Bank Fees	72	1,075	72%	1,500	306	1,118	111%	1,010
630 · Legal & Professional	-	-	-	-	-	-	-	-
63001-Accounting & Payroll services	4,454	30,955	59%	52,514	4,091	37,450	75%	50,000
63002 - Financial Audit	-	-	0%	15,000	-	9,500	63%	15,000
63003 - Legal	2,580	15,722	39%	40,000	2,910	24,300	20%	124,000
63005 - City Planner	225	745	2%	45,000	6,384	35,377	134%	26,376
63008 - Financial Consulting	978	18,725	72%	26,000	3,784	11,389	- %	-
63009 - Engineering	-	6,574	44%	15,000	-	-	- %	-
645 · Transcription Services	-	-	- %	-	-	3,104	- %	-
646 · Mileage Expense	-	281	56%	500	-	180	17%	1,052
647 · Council Meetings & Development	-	551	85%	650	-	53	1%	3,996
648 · Training	(750)	1,937	29%	6,750	615	2,778	56%	5,000
649 · Expense Account - City Administrator	-	-	- %	-	-	-	0%	126
650 · Expense Account - Mayor	-	-	- %	-	-	-	0%	105

City of McLendon Chisholm
Operating Fund Financial Summary
For the seven months ended April 30, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	April 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	April 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
652 · Staff Appreciation	-	650	76%	850	-	760	380%	200
655 · Code of Ordinance	-	3,360	96%	3,500	-	1,000	13%	8,000
699 · Miscellaneous Expense	(61)	39	- %	-	-	-	0%	150
Total G & A Expenditures	\$ 26,075	\$ 210,063	44%	\$ 472,196	\$ 32,153	270,253	44%	\$ 490,331
700 · Capital Expenditures - Public Safety	\$ 9,274	13,324	89%	\$ 15,000		\$ 74,899	125%	\$ 60,000
700 · Capital Expenditures - Operating	\$ -	31,160	89%	35,000	\$ -	\$ 9,900	31%	\$ 32,000
Total Capital Expenditures	\$ 9,274	\$ 44,484	89%	\$ 50,000	\$ -	\$ 84,799	92%	\$ 92,000
Total Expenditures	\$ 77,619	\$ 617,247	59%	\$ 1,040,505	\$ 77,974	\$ 593,110	59%	\$ 1,192,061
Surplus (Deficit)	\$ 59,892	\$ 951,224	358%	\$ 265,758	\$ (25,986)	\$ 245,669	358%	\$ 14,906

City of McLendon Chisholm
Utility Fund Financial Summary
For the seven months ended April 30, 2020

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures			
	April 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	Apr2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Revenue								
306 · Interest Income	\$ 572	\$ 5,231	54%	\$ 9,750	\$ 825.85	\$ 5,309	102%	\$ 5,206
Sewer Utility Revenue								
32200 · Sewer Usage Fees	20,262	\$ 160,673	70%	228,360	16,969	125,071	78%	159,653
32201 · Sewer Tap Fees	30,000	252,000	350%	72,000	9,000	57,000	30%	189,000
32204 · Sewer Deposit Refunds	-	(299)	27%	(1,100)	-	(498)	32%	(1,540)
Transfer from Utility Fund Surplus	-		0%	49,554		-		
Total Revenue	\$ 50,834	\$ 417,605	116%	\$ 358,564	26,795	\$ 186,882	53%	\$ 352,319
Expenditures								
Operation & Maintenance Expenditures								
Sewer Operation & Maintenance								
41304 · O&M Agreement	\$ 3,281	\$ 23,174	69%	\$ 33,570	3,658.30	\$ 35,134	75%	\$ 47,094
41305 · O&M Maintenance	3,801	7,724	21%	\$ 36,000		-		
41308 · Electricity	9	63	- %	-	-	-	0%	42
41310 · Sewer Treatment	17,500	119,944	52%	231,794	21,915	120,864	155%	78,000
41312 · Tap Fee Developer Rebate	18,000	151,200	350%	43,200	5,400	34,200	30%	113,400
Total Operations Expenditures	\$ 42,591	\$ 302,105	88%	\$ 344,564	\$ 30,973	\$ 190,198	80%	\$ 238,536
600 · General & Administrative Exp	\$ 12,193	\$ 19,110	136%	\$ 14,000	652	\$ 5,958	45%	\$ 13,260
Total Expenditures	\$ 54,784	\$ 321,215	90%	\$ 358,564	31,625	\$ 196,155	78%	\$ 251,796
Surplus (Deficit)	\$ (3,950)	\$ 96,390	- %	\$ -	(4,830)	\$ (9,273)	-9%	\$ 100,523

City of McLendon Chisholm
Interest Sinking Fund Financial Summary
For the seven months ended April 30, 2020

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures			
	April 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	April 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Revenue								
Ad Valorem Tax								
317 · Ad Valorem Tax	\$ 1,228	115,117	107%	\$ 107,426	\$ 2,631	\$ 246,819	108%	\$ 228,985
306 · Interest Income	605	7,369	- %	3,250	608	3,643	- %	-
Transfer from Excess Bond Proceeds		-	- %	-		-	- %	-
Transfer From Interest & Sinking Surplus		-	0%	30,968		-	- %	-
Total Revenue and Transfers In	\$ 1,833	\$ 122,486	86%	\$ 141,644	\$ 3,238	\$ 250,462	109%	\$ 228,985
Expenditures								
628 · Bank Fees Expense	\$ 2,500	\$ 2,850				\$ 2,850		
660 · Bond Interest Expense	4,823	33,761	58%	\$ 58,113	4,989	\$ 34,920	58%	\$ 59,862
802 · Bond Cost Amortization	-	(0)	0%	2,912	243	\$ 1,699	- %	-
803 · Bond Premium Amortization	(782)	(5,472)	58%	(9,381)	(828)	\$ (5,799)	- %	-
Transfer To Bond Principal		90,000	100%	90,000		\$ 85,000	100%	85,000
Transfer to Early Redemption Sinking Fund			- %	-		\$ -	0%	78,512
Total Expenditures and Transfers Out	\$ 6,541	\$ 121,139	86%	\$ 141,644	\$ 4,403	\$ 118,669	53%	\$ 223,374
Surplus (Deficit)	\$ (4,708)	\$ 1,347	- %	\$ -	\$ (1,164)	\$ 131,792	2349%	\$ 5,611

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of April, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
Revenue				
302 · Franchise Income				
30204 · AT&T	0.00	743.18	0.00	0.00
30205 · Suddenlink Cable	0.00	704.79	0.00	0.00
30213-1 · Community Waste Disposal	0.00	79.12	0.00	0.00
Total 302 · Franchise Income	0.00	1,527.09	0.00	0.00
304 · Building Permit Income				
30401 · Contractor Registration Fee Inc	0.00	500.00	0.00	0.00
30404 · Inspection Income	0.00	14,400.00	0.00	0.00
30405 · Building Permit & Plan Review	0.00	83,650.91	0.00	0.00
30407 · Demolition Permit Income	0.00	275.00	0.00	0.00
30408 · Swimming Pool Permits	0.00	1,300.00	0.00	0.00
Total 304 · Building Permit Income	0.00	100,125.91	0.00	0.00
306 · Interest Income				
30600 · Alliance Interest Income	0.00	670.63	0.00	199.82
30602 · Logic Interest Income	20.30	958.48	0.00	372.21
30603 · Tex Pool Interest Income	0.00	7.18	0.00	0.00
30607 · Wilmington Accrued Int Income	585.15	0.00	0.00	0.00
Total 306 · Interest Income	605.45	1,636.29	0.00	572.03
308 · Septic Fees				
30801 · OSSF Fee Income	0.00	2,150.00	0.00	0.00
Total 308 · Septic Fees	0.00	2,150.00	0.00	0.00
310 · Sales Tax Revenue	0.00	25,804.43	0.00	0.00
313 · Donations	0.00	0.00	200.00	0.00
317 · Ad Valorem Tax				
31701 · Ad Valorem Tax - M&O	0.00	5,769.09	0.00	0.00
31702 · Ad Valorem Tax - City Hall	1,147.03	0.00	0.00	0.00
31703 · Ad Valorem Refunds - M&O	0.00	-40.88	0.00	0.00
31705 · Ad Valorem Tax - Prior Years	0.00	0.00	0.00	0.00
31706 · Ad Valorem Tax - Penalty	66.04	326.62	0.00	0.00
31708 · Ad Valorem Refunds - City Hall	-7.99	0.00	0.00	0.00

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of April, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
31709 · Ad Valorem Tax - Interest	22.72	108.47	0.00	0.00
31710 · Ad Valorem Tax - Misc Adj	0.00	0.00	0.00	0.00
37112 · Ad Valorem Business Property	0.00	0.00	0.00	0.00
Total 317 · Ad Valorem Tax	1,227.80	6,163.30	0.00	0.00
319 · Grants	0.00	0.00	24,874.11	0.00
321 · Credit Card Fee Revenue	0.00	103.75	0.00	0.00
322 · Sewer Utility Revenue				
32200 · Sewer Usage Fees	0.00	0.00	0.00	20,262.25
32201 · Sewer Tap Fees	0.00	0.00	0.00	30,000.00
Total 322 · Sewer Utility Revenue	0.00	0.00	0.00	50,262.25
Total Income	1,833.25	137,510.77	25,074.11	50,834.28
Gross Profit	1,833.25	137,510.77	25,074.11	50,834.28
Expense				
400 · Operating Expenditures				
410 · Building Inspections				
41003 · Building Inspections	0.00	8,025.00	0.00	0.00
41004 · Engineer Fees	0.00	370.00	0.00	0.00
Total 410 · Building Inspections	0.00	8,395.00	0.00	0.00
411 · Environment Regulation Expense				
41102 · TCEQ	0.00	20.00	0.00	0.00
41103 · Swimming Pool Inspections	0.00	800.00	0.00	0.00
Total 411 · Environment Regulation Expense	0.00	820.00	0.00	0.00
418 · Membership Fees	0.00	60.00	0.00	0.00
Total 400 · Operating Expenditures	0.00	9,275.00	0.00	0.00
413 · Sewer Operation & Maintenance				
41304 · O&M Agreement	0.00	0.00	0.00	3,281.25
41305 · Nonstandard O&M Expense	0.00	0.00	0.00	3,801.00
41308 · Electricity	0.00	0.00	0.00	8.94
41310 · Sewer Treatment	0.00	0.00	0.00	17,500.00
41312 · Tap Fee Developer Rebate	0.00	0.00	0.00	18,000.00
Total 413 · Sewer Operation & Maintenance	0.00	0.00	0.00	42,591.19
430 · Public Safety				

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of April, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
43002 · Fuel	0.00	0.00	927.38	0.00
43003 · Maintenance & Repair - Vehicles	0.00	0.00	5,072.12	0.00
43004 · Maintenance & Repair - Station	0.00	0.00	1,088.11	0.00
43005 · Gear and Supplies	0.00	0.00	3,293.68	0.00
43006 · Compliance	0.00	0.00	537.56	0.00
43009 · Training	0.00	0.00	61.87	0.00
43035 · Street Lights	0.00	0.00	232.04	0.00
Total 430 · Public Safety	0.00	0.00	11,212.76	0.00
500 · Occupancy Expenditures				
502 · Electricity	0.00	169.80	229.11	0.00
506 · Water	0.00	267.73	39.04	0.00
514 · Building Maint/Improvements	0.00	2,143.45	0.00	0.00
516 · Lawn Maintenance	0.00	684.94	0.00	0.00
520 · Telephone & Internet	0.00	792.54	189.24	0.00
522 · Website Expense	0.00	120.00	0.00	0.00
525 · Penalties	0.00	0.00	2.29	0.00
Total 500 · Occupancy Expenditures	0.00	4,178.46	459.68	0.00
600 · General & Administrative Exp				
606 · Employee Costs				
60601 · Staff Salaries	0.00	12,641.93	32,683.92	0.00
60602 · Hourly PTO 0 - 3 Yrs	0.00	349.81	409.20	0.00
60609 · Payroll Tax Expense	0.00	993.88	2,458.45	0.00
60610 · Payroll Processing Fees	0.00	106.76	0.00	0.00
60611 · Employee Screening	0.00	0.00	145.00	0.00
60612 · Retirement Plan Contributions	0.00	274.95	378.73	0.00
60613 · Health Insurance Expense	0.00	2,341.73	5,614.01	0.00
60614 · Dental Insurance Expense	0.00	58.87	353.22	0.00
60615 · Vision Insurance	0.00	6.84	34.20	0.00
60621 · Unemployment Benefits	0.00	0.00	18.72	0.00
Total 606 · Employee Costs	0.00	16,774.77	42,095.45	0.00
619 · Software Subscriptions	0.00	481.41	122.80	0.00
622 · Office Supplies - City Hall	0.00	141.80	0.00	0.00

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of April, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
623 · Office Equipment	0.00	149.49	0.00	0.00
624 · Office Equip Maintenance	0.00	825.00	0.00	0.00
626 · Postage-City Hall	0.00	204.92	0.00	0.00
628 · Bank Fees				
62801 · Service Charges	0.00	71.78	0.00	0.00
62803 · Willmington Trust Fees	2,500.00	0.00	0.00	0.00
Total 628 · Bank Fees	2,500.00	71.78	0.00	0.00
630 · Legal & Professional				
63001 · Accounting & Payroll Services	0.00	4,454.00	0.00	1,143.00
63003 · Legal	0.00	2,580.00	0.00	0.00
63005 · City Planner	0.00	225.00	0.00	0.00
63008 · Financial Consulting	0.00	977.50	0.00	0.00
63010 · Sewer Line Design Study	0.00	0.00	0.00	11,050.00
Total 630 · Legal & Professional	0.00	8,236.50	0.00	12,193.00
646 · Mileage Expense	0.00	0.00	0.00	0.00
648 · Training	0.00	-749.55	0.00	0.00
660 · Bond Interest Expense	4,823.39	0.00	0.00	0.00
699 · Miscellaneous Expenses	0.00	-61.00	0.00	0.00
Total 600 · General & Administrative Exp	7,323.39	26,075.12	42,218.25	12,193.00
Total Expense	7,323.39	39,528.58	53,890.69	54,784.19
Net Ordinary Income	-5,490.14	97,982.19	-28,816.58	-3,949.91
Other Income/Expense				
Other Expense				
803 · Bond Premium Amortization	-781.71	0.00	0.00	0.00
Total Other Expense	-781.71	0.00	0.00	0.00
Net Other Income	781.71	0.00	0.00	0.00
Net Surplus (Deficit)	-4,708.43	97,982.19	-28,816.58	-3,949.91

City of McLendon Chisholm
Public Safety Detail Report
For the seven months ended April 30, 2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	YTD
Revenue								
313 · Donations	300.00	0.00	0.00	0.00	265.00	0.00	200.00	765.00
316 · County Contract	0.00	0.00	0.00	0.00	0.00	77,500.00	0.00	77,500.00
319 · Grants	5,983.97	26,313.89	26,313.89	21,939.87	23,787.82	18,949.44	24,874.11	148,162.99
Total Income	6,283.97	26,313.89	26,313.89	21,939.87	24,052.82	96,449.44	25,074.11	226,427.99
Gross Profit	6,283.97	26,313.89	26,313.89	21,939.87	24,052.82	96,449.44	25,074.11	226,427.99
Expense								
400 · Operating Expenditures								
418 · Membership Fees	0.00	70.00	0.00	0.00	0.00	0.00	0.00	70.00
Total 400 · Operating Expenditures	0.00	70.00	0.00	0.00	0.00	0.00	0.00	70.00
430 · Public Safety								
43001 · Liability Insurance	7,730.24	0.00	0.00	0.00	0.00	0.00	0.00	7,730.24
43002 · Fuel	914.51	726.28	775.31	1,004.33	879.83	781.47	927.38	6,009.11
43003 · Maintenance & Repair - Vehicles	53.99	1,270.27	3,650.12	1,338.51	345.86	1,727.43	5,072.12	13,458.30
43004 · Maintenance & Repair - Station	973.43	807.81	327.33	1,295.59	862.18	1,039.01	1,088.11	6,393.46
43005 · Gear and Supplies	340.73	4,575.90	0.00	388.51	2,371.30	1,402.54	3,293.68	12,372.66
43006 · Compliance	76.94	0.00	0.00	135.00	2,250.10	195.93	537.56	3,195.53
43008 · Dispatch	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
43009 · Training	736.45	150.00	1,051.25	0.00	1,330.00	0.00	61.87	3,329.57
43010 · Software	0.00	0.00	0.00	0.00	0.00	115.00	0.00	115.00
43011 · Lawn Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00	834.57	0.00	834.57
43030 · EMS	1,691.66	0.00	0.00	1,079.16	0.00	1,079.15	0.00	3,849.97
43035 · Street Lights	243.51	243.54	231.33	243.50	243.54	243.54	232.04	1,681.00
Total 430 · Public Safety	22,761.46	7,773.80	6,035.34	5,484.60	8,282.81	7,418.64	11,212.76	68,969.41
500 · Occupancy Expenditures								
502 · Electricity	350.26	256.72	235.21	279.90	264.90	275.94	229.11	1,892.04
506 · Water	30.55	49.47	33.17	50.12	28.59	34.47	39.04	265.41
512 · Trash	111.61	111.61	0.00	0.00	0.00	0.00	0.00	223.22
516 · Lawn Maintenance	120.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00
520 · Telephone & Internet	200.30	450.90	0.00	210.08	189.95	199.41	189.24	1,439.88
525 · Penalties	0.00	0.00	0.00	0.00	0.00	2.81	2.29	5.10
Total 500 · Occupancy Expenditures	812.72	868.70	268.38	540.10	483.44	512.63	459.68	3,945.65
600 · General & Administrative Exp								

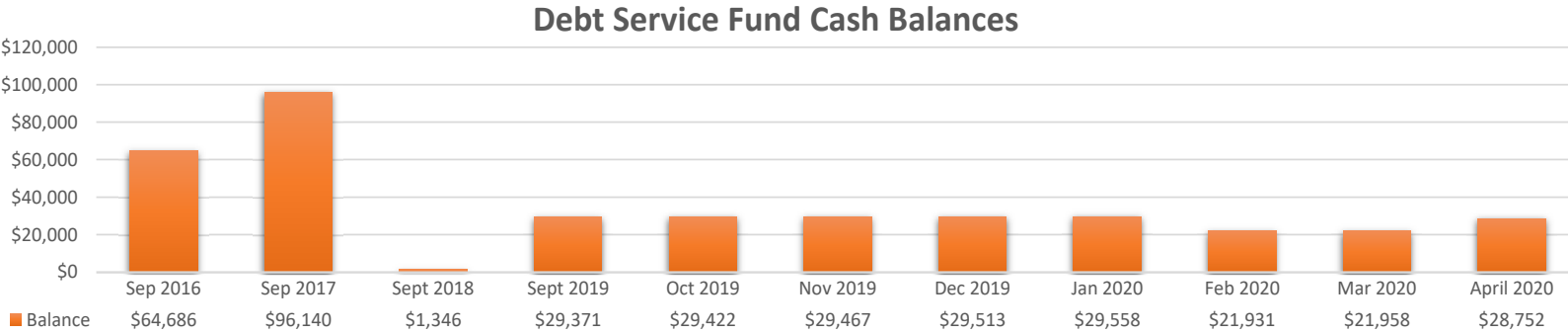
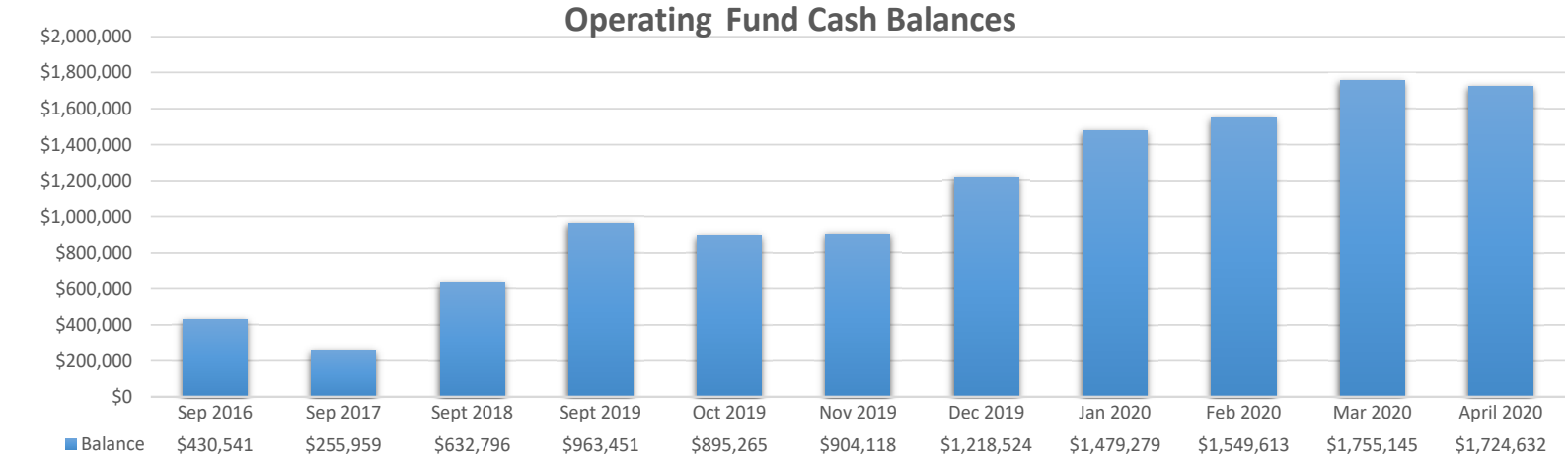
City of McLendon Chisholm
Public Safety Detail Report
For the seven months ended April 30, 2020

606 · Employee Costs								
60601 · Staff Salaries	33,879.94	52,890.28	37,881.41	31,085.65	37,283.26	32,539.81	32,683.92	258,244.27
60602 · Hourly PTO 0 - 3 Yrs	0.00	0.00	0.00	1,209.92	0.00	369.84	409.20	1,988.96
60604 · Holiday Pay	0.00	0.00	0.00	1,959.39	0.00	0.00	0.00	1,959.39
60609 · Payroll Tax Expense	2,518.23	3,936.29	2,824.71	2,547.33	2,778.97	2,602.90	2,458.45	19,666.88
60611 · Employee Screening	0.00	0.00	0.00	0.00	0.00	0.00	145.00	145.00
60612 · Retirement Plan Contributions	2,362.54	3,555.70	2,383.26	400.46	427.96	414.10	378.73	9,922.75
60613 · Health Insurance Expense	3,261.86	3,261.86	3,227.66	2,933.31	2,896.74	2,933.31	5,614.01	24,128.75
60614 · Dental Insurance Expense	0.00	0.00	0.00	294.35	294.63	294.35	353.22	1,236.55
60615 · Vision Insurance	0.00	0.00	0.00	34.20	32.56	34.20	34.20	135.16
60616 · Disability Insurance	2,119.24	0.00	0.00	0.00	0.00	0.00	0.00	2,119.24
60618 · Salary PTO 0 - 3 Yrs	0.00	0.00	0.00	0.00	0.00	2,072.25	0.00	2,072.25
60621 · Unemployment Benefits	0.00	0.00	0.00	0.00	0.00	0.00	18.72	18.72
Total 606 · Employee Costs	44,141.81	63,644.13	46,317.04	40,464.61	43,714.12	41,260.76	42,095.45	321,637.92
610 · Payroll Tax Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
618 · Insurance								
61803 · Workmen's Comp Ins	15,211.00	0.00	0.00	0.00	0.00	2,674.00	0.00	17,885.00
Total 618 · Insurance	15,211.00	0.00	0.00	0.00	0.00	2,674.00	0.00	17,885.00
619 · Software Subscriptions	0.00	0.00	0.00	139.18	133.72	111.89	122.80	507.59
628 · Bank Fees								
62806 · Interest Expense	0.00	0.00	2,205.90	0.00	0.00	0.00	0.00	2,205.90
Total 628 · Bank Fees	0.00	0.00	2,205.90	0.00	0.00	0.00	0.00	2,205.90
652 · Staff Appreciation	0.00	0.00	463.15	0.00	0.00	0.00	0.00	463.15
699 · Miscellaneous Expenses	0.00	6.92	0.00	0.00	0.00	0.00	0.00	6.92
Total 600 · General & Administrative Exp	59,352.81	63,651.05	48,986.09	40,603.79	43,847.84	44,046.65	42,218.25	342,706.48
Total Expense	82,926.99	72,363.55	55,289.81	46,628.49	52,614.09	51,977.92	53,890.69	415,691.54
Net Ordinary Income	-76,643.02	-46,049.66	-28,975.92	-24,688.62	-28,561.27	44,471.52	-28,816.58	-189,263.55
Net Surplus (Deficit)	-76,643.02	-46,049.66	-28,975.92	-24,688.62	-28,561.27	44,471.52	-28,816.58	-189,263.55

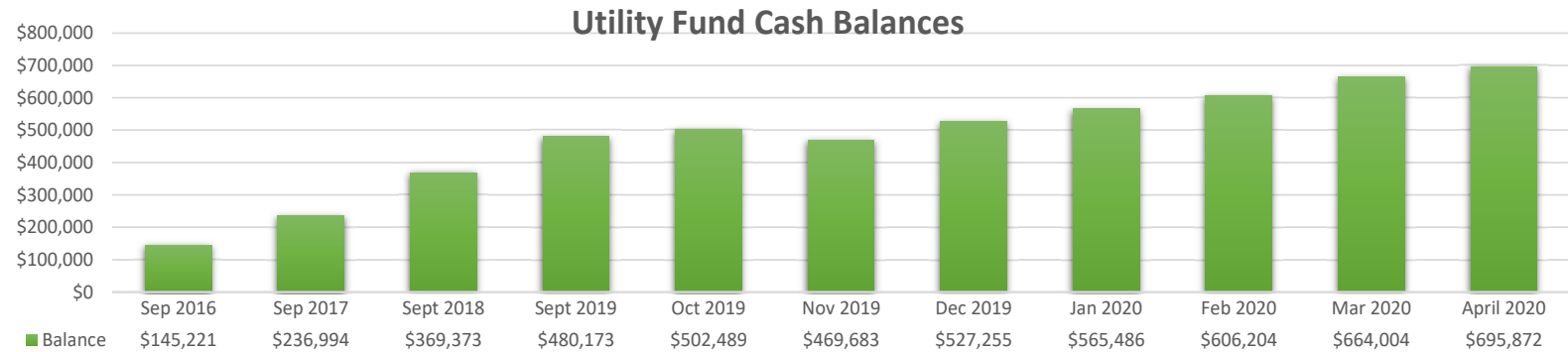
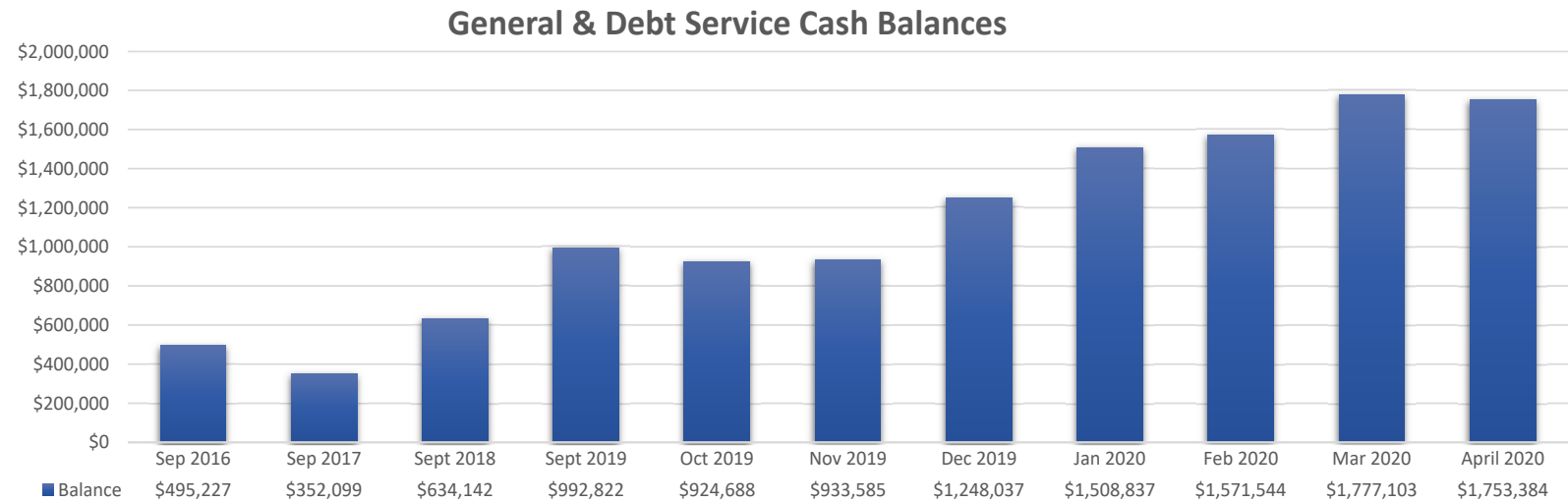
City of McLendon Chisholm
Cash Account Balances
For the seven months ended April 30, 2020

Fund	Account	Sept 30,19	Oct 31,19	Nov 30,19	Dec 31,19	Jan 31,20	Feb 28,20	Mar 31,20	April 30,20
I&S	130 · 9003 Logic I&S Fund	29,371	29,422	29,467	29,513	29,558	21,931	21,958	28,752
I&S Total		29,371	29,422	29,467	29,513	29,558	21,931	21,958	28,752
Operating	100 · 3738 - Alliance Operating	370,625	301,503	309,458	622,951	909,619	626,726	831,148	206,491
Operating	103 · Texpool 300001	18,961	18,992	19,018	19,044	19,070	19,094	19,110	19,117
Operating	125 · Logic - 9001 General Fund Reserves	29,617	29,669	29,714	29,759	2,985	300,335	300,699	300,960
Operating	127 · 9004 Logic Operating	544,151	545,102	545,928	546,770	547,605	277,883	278,219	871,812
Operating	128 · 9005 Logic Fire Dept Reserve	-	-	-	-	-	325,575	325,969	326,252
Operating Total		963,353	895,265	904,118	1,218,524	1,479,279	1,549,613	1,755,145	1,724,632
Utility	106 · 5071 - Alliance Utility Fund	178,334	200,122	166,858	223,962	261,730	177,960	235,241	266,737
Utility	126 · Logic - 9002 Utility Fund	301,840	302,367	302,825	303,293	303,756	428,244	428,763	429,135
Utility Total		480,173	502,489	469,683	527,255	565,486	606,204	664,004	695,872
Grand Total		1,472,898	1,427,177	1,403,268	1,775,292	2,074,323	2,177,749	2,441,107	2,449,256

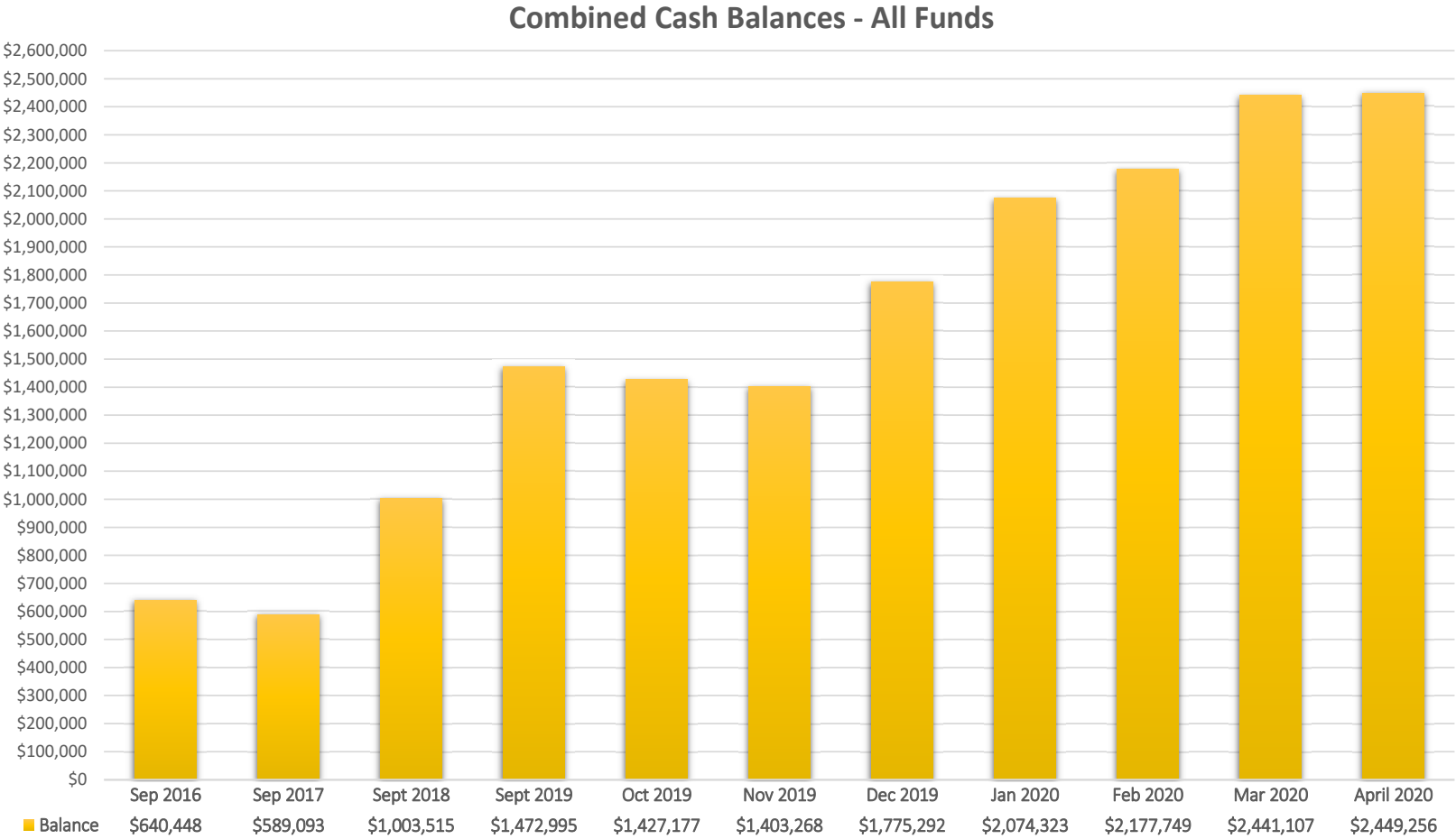
City of McLendon Chisholm
Cash Balance Report
As of April 30, 2020



City of McLendon Chisholm
Cash Balance Report
As of April 30, 2020



City of McLendon Chisholm
Cash Balance Report
As of April 30, 2020



**ROCKWALL COUNTY SHERIFF
972 TL TOWNSEND ROCKWALL , TX 75087**

CC.District = '41' AND CC.IncDate Between '04/01/2020' And '04/30/2020' AND
IsNull(CC.Jurisdiction, 'Default') = 'Default'

**CFS History Search
Public Report**

CFS #	Create When	Location	CallType Disposition
2020-014700	4/30/2020 8:06:54 PM	100B HARVEST RIDGE CV MCLENDON CHISHOLM	INTOXICATED DRIVER UTL
2020-014581	4/29/2020 9:24:36 AM	1600B AMALFI CT MCLENDON CHISHOLM	MEDICAL CALL ASSIGNMENT COMPLET
2020-014548	4/28/2020 11:48:21 PM	1100B WARWICK CT MCLENDON CHISHOLM	FIRE ASSIGNMENT COMPLETE
2020-014496	4/28/2020 2:39:04 PM	1700B BERTINO WAY MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
2020-014415	4/27/2020 8:14:46 PM	1000B ABBEY LN MCLENDON CHISHOLM	SUSPICIOUS PERSON/VEHICLE ASSIGN
2020-014410	4/27/2020 7:42:10 PM	SALVATORE LN ROCKWALL COUNTY	DISTURBANCE NOISE ASSIGNMENT CO
2020-014378	4/27/2020 1:18:36 PM	700B KENSINGTON DR MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
2020-014270	4/26/2020 5:20:07 PM	200B PRAYER CIR ROCKWALL COUNTY	MEET COMPLAINANT ASSIGNMENT COM
2020-014266	4/26/2020 3:20:55 PM	LUCCA CT MCLENDON CHISHOLM	ALARM ASSIGNMENT COMPLETE
2020-014265	4/26/2020 3:09:09 PM	100B STATE HIGHWAY 205 MCLENDON CHISHOLM	ACCIDENT MINOR ASSIGNMENT COMPL
2020-014193	4/25/2020 10:33:26 AM	900B S STATE HIGHWAY 205 MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
2020-014056	4/23/2020 1:10:20 PM	900B S STATE HIGHWAY 205 MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
2020-014033	4/23/2020 8:41:28 AM	5700B S STATE HIGHWAY 205 MCLENDON CHISHOLM	ODOR INVESTIGATION ASSIGNMENT CC
2020-013816	4/21/2020 8:33:22 AM	400B KENTWOOD DR MCLENDON CHISHOLM	SUSPICIOUS PERSON/VEHICLE ASSIGN
2020-013727	4/20/2020 4:11:28 PM	SAVANNA HILL LN / PULLEN RD	RECKLESS DRIVER UTL
2020-013651	4/19/2020 10:18:28 PM	1000B KINGSBRIDGE LN MCLENDON CHISHOLM	SUSPICIOUS PERSON/VEHICLE NO OFF
2020-013616	4/19/2020 4:57:41 PM	400B KENTWOOD DR MCLENDON CHISHOLM	SUSPICIOUS PERSON/VEHICLE ASSIGN
2020-013565	4/18/2020 9:02:41 PM	1600B FIRENZA CT MCLENDON CHISHOLM	CITY ORDINANCE VIOLATION ASSIGNMI
2020-013491	4/18/2020 1:50:57 AM	400B S STATE HIGHWAY 205 MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
2020-013474	4/17/2020 4:52:20 PM	1800B AMALFI DR MCLENDON CHISHOLM	911 HANG UP NO OFFENSE
2020-013460	4/17/2020 2:24:16 PM	1100B NEWCASTLE DR MCLENDON CHISHOLM	MEDICAL CALL ASSIGNMENT COMPLET
2020-013446	4/17/2020 10:29:34 AM	200B TRAIL CT MCLENDON CHISHOLM	MEDICAL CALL ASSIGNMENT COMPLET

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CFS #	Create When	Location	CallType Disposition
2020-013439	4/17/2020 7:15:45 AM	400B KENTWOOD DR MCLENDON CHISHOLM	SUSPICIOUS PERSON/VEHICLE ASSIGN
2020-013414	4/16/2020 7:36:05 PM	400B KENTWOOD DR MCLENDON CHISHOLM	MISCELLANEOUS ASSIGNMENT COMPL
2020-013412	4/16/2020 7:05:19 PM	900B S STATE HIGHWAY 205 MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM
2020-013395	4/16/2020 4:05:47 PM	200B HERRON CIR MCLENDON CHISHOLM	SMOKE INVESTIGATION ASSIGNMENT C
2020-013319	4/15/2020 4:10:00 PM	400B CATTLE BARRON DR MCLENDON CHISHOLM	TRAFFIC HAZARD ASSIGNMENT COMPL
2020-013172	4/14/2020 3:11:57 PM	S STATE HIGHWAY 205 / VIA TOSCANA LN	ANIMAL LOOSE LIVESTOCK ASSIGNMEN
2020-013041	4/13/2020 10:14:49 AM	1600B AMALFI CT MCLENDON CHISHOLM	MEDICAL CALL ASSIGNMENT COMPLET
2020-012953	4/12/2020 5:51:34 PM	300B HACKBERRY CREEK CIR MCLENDON CHISHOLM	ALARM FALSE ALARM
2020-012948	4/12/2020 5:34:08 PM	1200B SOMERSET LN MCLENDON CHISHOLM	ALARM FALSE ALARM
2020-012947	4/12/2020 5:32:53 PM	0B WINTER HAWK DR MCLENDON CHISHOLM	ALARM FALSE ALARM
2020-012946	4/12/2020 5:31:15 PM	700B KENSINGTON DR MCLENDON CHISHOLM	SMOKE INVESTIGATION ASSIGNMENT C
2020-012885	4/11/2020 6:53:15 PM	KLUTTS RD / S SMITH RD	MISCELLANEOUS ASSIGNMENT COMPL
2020-012867	4/11/2020 1:44:11 PM	1900B RECIOTO DR MCLENDON CHISHOLM	ODOR INVESTIGATION ASSIGNMENT CC
2020-012817	4/10/2020 4:32:31 PM	GLEN ACRES DR / MEADOW DR	SHOTS FIRED UTL
2020-012777	4/10/2020 8:35:15 AM	0B WINDSOR DR MCLENDON CHISHOLM	ANIMAL COMPLAINT ASSIGNMENT COM
2020-012747	4/9/2020 7:07:40 PM	1500B PISA CT MCLENDON CHISHOLM	ALARM FALSE ALARM
2020-012739	4/9/2020 5:20:00 PM	1300B SOMERSET LN MCLENDON CHISHOLM	SUICIDE ATTEMPT/THREAT ASSIGNMEN
2020-012730	4/9/2020 2:18:08 PM	5700B STATE HIGHWAY 205 MCLENDON CHISHOLM	MISCELLANEOUS ASSIGNMENT COMPL
2020-012664	4/8/2020 11:58:39 PM	1400B CORRARA DR MCLENDON CHISHOLM	DISTURBANCE ASSIGNMENT COMPLET
2020-012612	4/8/2020 7:58:49 PM	400B KENTWOOD DR MCLENDON CHISHOLM	SUSPICIOUS ACTIVITY ASSIGNMENT CC
2020-012594	4/8/2020 3:52:59 PM	200B HARVEST RIDGE DR MCLENDON CHISHOLM	FRAUD RSO REPORT TAKEN
2020-012480	4/7/2020 7:07:13 PM	N STATE HIGHWAY 205 / E FM 550	RECKLESS DRIVER ASSIGNMENT COMF
2020-012392	4/6/2020 7:09:00 PM	600B MEADOW DR MCLENDON CHISHOLM	ALARM FALSE ALARM
2020-012375	4/6/2020 4:03:56 PM	900B FM 1139 MCLENDON CHISHOLM	DISTURBANCE ASSIGNMENT COMPLET
2020-012256	4/4/2020 10:25:05 PM	700B KENSINGTON DR MCLENDON CHISHOLM	SUSPICIOUS PERSON/VEHICLE ASSIGN
2020-012235	4/4/2020 2:22:12 PM	1500B PISA CT MCLENDON CHISHOLM	ALARM FALSE ALARM
2020-012187	4/3/2020 6:21:58 PM	400B E FM 550 MCLENDON CHISHOLM	MEET COMPLAINANT ASSIGNMENT COM

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CFS #	Create When	Location	CallType Disposition
2020-012154	4/3/2020 5:19:24 AM	NB 548/205	RECKLESS DRIVER UTL
2020-012152	4/3/2020 3:57:08 AM	400B E FM 550 MCLENDON CHISHOLM	WELFARE CHECK ASSIGNMENT COMPL
2020-012036	4/1/2020 8:40:00 PM	LEAGUE RD / FRONTIER TRL	DISTURBANCE ASSIGNMENT COMPLET
2020-012030	4/1/2020 6:02:07 PM	1200B FM 1139 MCLENDON CHISHOLM	MEDICAL CALL ASSIGNMENT COMPLET
Total: 53			

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Community Waste Disposal Monthly Report to the City of McLendon-Chisholm

Jason Roemer *Municipal Coordinator*





Municipal Recycling Program



Single Stream Recycling

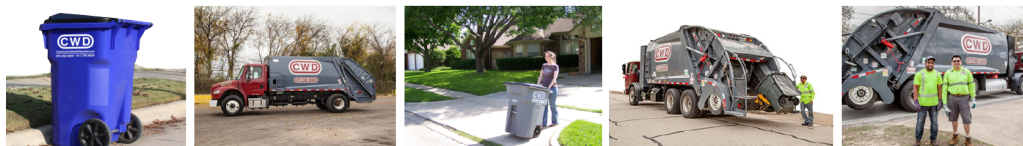
Participation in the Residential Curbside Recycling Program continues to demonstrate that residents of the City of McLendon-Chisholm are dedicated to the preservation of the Texas environment for future generations.

The chart below details the statistics of the CWD Residential Curbside Recycling Program.

	Apr-2020	Mar-2020	Feb-2020	Jan-2020	Dec-2019	Nov-2019	Oct-2019	Sep-2019	Aug-2019	Jul-2019	Jun-2019	May-2019
Homes	965	965	965	969	929	929	955	955	964	972	920	910
Resi Recy Tonnage	50.33	25.31	9.75	21.72	36.60	20.05	9.91	14.66	19.44	17.90	16.75	29.11
Pounds / Home / Month	104.31	52.46	20.21	44.83	78.79	43.16	20.75	30.70	40.33	36.83	36.41	63.98



Municipal Service Inquiries



Residential Solid Waste Services

The Solid Waste Industry has a standard service inquiry ratio of 1.0 inquiries per 1,000 service opportunities.

	Apr-2020	Mar-2020	Feb-2020	Jan-2020	Dec-2019	Nov-2019	Oct-2019	Sep-2019	Aug-2019	Jul-2019	Jun-2019	May-2019
Service Opportunities	8,356	8,356	8,356	8,391	8,045	8,045	8,270	8,270	8,348	8,417	7,967	7,881
Service Inquiries	12	14	20	11	1	3	18	5	10	4	2	3
Per 1,000 Service Opps	1.44	1.68	2.39	1.31	0.12	0.37	2.18	0.60	1.20	0.48	0.25	0.38



Customer Service Inquiries - Detail



Good Service is Good Business

CWD's Customer Service Community is available to provide solutions via phone or online. Our efficient team is here to support the City of McLendon-Chisholm and we continually strive for top-notch performance to ensure residents receive the most value out of their waste and recycling services.

City Account Complaints for the Period of 04/01/2020 - 04/30/2020

Account	Address	Service Type	Service Code
108255-834	LILLY SCHAFFER	RESI-RECYCLE	SERVICE RCYCART
108255-312	PECK,FRANKLIN E & MARGARET F	RESI-RECYCLE	SERVICE RCYCART
108255-595	ALFRED & ELIZABETH ALVARADO	RESI-RECYCLE	SERVICE RCYCART
108255-807	THOMAS GODULA	RESI-RECYCLE	SERVICE RCYCART
Total RESI-RECYCLE: 4			
108255-1193	ASHLEY ROBERTS	RESI-TRASH	SERVICE TRASH CART
108255-1180	SYLVIA GILL	RESI-TRASH	SERVICE TRASH CART
108255-1100	CHANDRA JOHNSON	RESI-TRASH	SERVICE TRASH CART
108255-1180	SYLVIA GILL	RESI-TRASH	SERVICE TRASH CART
108255-1180	SYLVIA GILL	RESI-TRASH	SERVICE TRASH CART
108255-1188	CHAD TREMPERT	RESI-TRASH	SERVICE TRASH CART
Total RESI-TRASH: 6			
108255-708	GILLEN, PHILIP		
Total : 1			
108255-1168	KRISTINE COOK	RESI-TRASH	SERVICE TRASH CART
Total RESI-TRASH: 1			
Total Inquiries: 12			

Alarm Date between 2020-04-01 and 2020-04-30

Total Calls by District

District	2020-04-01	Total
City Limit District	20	20
County District	17	17
County Mutual Aid	4	4
Total	41	41

Incident Date between 2020-04-01 and 2020-04-30

Incident Date	Incident Number	NFIRS Number	Incident Type Code	Incident Type	District	Status
4/10/2020	2020-000114	0000119	143	Grass fire	County Mutual Aid	1
4/1/2020	2020-00106	0000112	321	EMS call, excluding vehicle accident with injury	City Limit District	1
4/2/2020	2020-00107	0000115	321	EMS call, excluding vehicle accident with injury	County District	1
4/3/2020	2020-00108	0000113	151	Outside rubbish, trash or waste fire	County Mutual Aid	1
4/4/2020	2020-00109	0000114	111	Building fire	County Mutual Aid	1
4/5/2020	2020-00110	0000116	321	EMS call, excluding vehicle accident with injury	County District	1
4/6/2020	2020-00111	0000117	321	EMS call, excluding vehicle accident with injury	County District	1
4/8/2020	2020-00113	0000118	324	Motor vehicle accident with no injuries.	City Limit District	1
4/11/2020	2020-00115	0000120	221	Overpressure rupture of air or gas pipe/pipeline	City Limit District	1
4/12/2020	2020-00116	0000121	324	Motor vehicle accident with no injuries.	County District	1
4/12/2020	2020-00117	0000122	321	EMS call, excluding vehicle accident with injury	County District	1
4/12/2020	2020-00118	0000123	651	Smoke scare, odor of smoke	City Limit District	1
4/12/2020	2020-00121	0000124	151	Outside rubbish, trash or waste fire	County District	1
4/13/2020	2020-00122	0000125	321	EMS call, excluding vehicle accident with injury	City Limit District	1
4/14/2020	2020-00123	0000126	324	Motor vehicle accident with no injuries.	County District	1
4/15/2020	2020-00124	0000127	321	EMS call, excluding vehicle accident with injury	City Limit District	1
4/16/2020	2020-00125	0000128	321	EMS call, excluding vehicle accident with injury	County District	1
4/16/2020	2020-00126	0000131	444	Power line down	City Limit District	1
4/16/2020	2020-00127	0000130	735	Alarm system sounded due to malfunction	City Limit District	1
4/16/2020	2020-00128	0000132	143	Grass fire	City Limit District	1
4/16/2020	2020-00129	0000129	321	EMS call, excluding vehicle accident with injury	County District	1
4/17/2020	2020-00130	0000133	321	EMS call, excluding vehicle accident with injury	City Limit District	1

4/17/2020	2020-00131	0000134	321	EMS call, excluding vehicle accident with injury	City Limit District	1
4/17/2020	2020-00132	0000135	321	EMS call, excluding vehicle accident with injury	City Limit District	1
4/18/2020	2020-00133	0000137	151	Outside rubbish, trash or waste fire	City Limit District	1
4/18/2020	2020-00134	0000136	611	Dispatched & canceled en route	County Mutual Aid	1
4/19/2020	2020-00135	0000140	611	Dispatched & canceled en route	County District	1
4/20/2020	2020-00136	0000138	631	Authorized controlled burning	County District	1
4/20/2020	2020-00137	0000139	321	EMS call, excluding vehicle accident with injury	City Limit District	1
4/22/2020	2020-00138	0000141	321	EMS call, excluding vehicle accident with injury	County District	1
4/23/2020	2020-00139	0000142	412	Gas leak (natural gas or LPG)	City Limit District	1
4/23/2020	2020-00141	0000143	322	Motor vehicle accident with injuries	County District	1
4/25/2020	2020-00142	0000144	631	Authorized controlled burning	City Limit District	1
4/25/2020	2020-00143	0000145	631	Authorized controlled burning	County District	1
4/25/2020	2020-00144	0000148	324	Motor vehicle accident with no injuries.	City Limit District	1
4/25/2020	2020-00145	0000146	321	EMS call, excluding vehicle accident with injury	City Limit District	1
4/25/2020	2020-00146	0000149	622	No incident found on arrival at dispatch address	County District	1
4/27/2020	2020-00147	0000150	324	Motor vehicle accident with no injuries.	County District	1
4/28/2020	2020-00148	0000151	321	EMS call, excluding vehicle accident with injury	County District	1
4/28/2020	2020-00149	0000152	321	EMS call, excluding vehicle accident with injury	City Limit District	1
4/28/2020	2020-00150	0000153	444	Power line down	City Limit District	1
4/29/2020	2020-00151	0000154	111	Building fire	City Limit District	1
4/29/2020	2020-00152	0000155	321	EMS call, excluding vehicle accident with injury	City Limit District	1
4/30/2020	2020-00153	0000156	321	EMS call, excluding vehicle accident with injury	County District	1



City of McLendon-Chisholm

Staff Report

2020 Census Response Update

Date:

May 26, 2020

The 2020 Census will provide a snapshot of our nation—who we are, where we live, and so much more. The results of this once-a-decade count determine the number of seats each state has in the House of Representatives. They are also used to draw congressional and state legislative districts. Over the next decade, lawmakers, business owners, and many others will use 2020 Census data to make critical decisions. The results will show where communities need new schools, new clinics, new roads, and more services for families, older adults, and children.

The results will also inform how hundreds of billions of dollars in federal funding are allocated among communities for various programs such as school lunches, highway construction and education.

Response rates as of May 20, 2020:

Rockwall County 66.7% (Best overall response rate in Texas)

Heath 74.5%

McLendon-Chisholm 73.4%

Rockwall 65.9%

Royse City 64.4%

Fate 60.6%

Responding to the Census.

The 2020 Census continues. Answers are confidential. Citizens can respond online, by phone or by mail. Please complete your form. For questions, visit my2020census.gov to begin. Everyone counts!