



AGENDA
Regular City Council Meeting and Workshop
Wednesday, June 23, 2021
1371 WEST FM 550 - McLENDON-CHISHOLM, TEXAS 75032
6:30 PM

Page

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS
3. RULES OF DECORUM
4. PROCLAMATION
 - 4.1. Mayor Short will present a proclamation to former Mayor Mike Donegan naming the new public safety building currently under construction in his honor.
5. CITIZEN COMMENTS
6. CONSENT AGENDA

Items under the Consent Agenda are considered non-controversial or routine and will be adopted by one motion without separate discussion of items. Any item may be removed from the Consent Agenda and considered individually by request from any Council Member making such request prior to a motion and vote on the Consent Agenda.

 - 6.1. Action regarding the Minutes of June 9, 2021 City Council Meeting 4 - 8
[06.09.21 CC Meeting](#)
 - 6.2. Action regarding the Minutes of June 15, 2021 Special City Council Meeting 9 - 10
[06.15.21 Special CC Meeting](#)
 - 6.3. Budget Report May 2021
 - 6.4. McLendon-Chisholm Fire Rescue Report May 2021 11 - 13
[Calls by District May 2021](#)
[Calls by Incident May 2021](#)
 - 6.5. Building Official Report May 2021 14 - 19
[Building Official Report May 2021](#)
 - 6.6. Animal Control Report May 2021 20
[All American Dogs Report May 2021](#)

- | | | |
|------|--|---------|
| 6.7. | CWD Report May 2021
CWD Report May 2021 | 21 - 24 |
| 6.8. | Sheriff's Report May 2021
Sheriff's Report May 2021 | 25 - 30 |
| 7. | ITEMS FOR CONSIDERATION | |
| 7.1. | A representative from Kimley-Horn will present information related to the Comprehensive Plan update including establishing a vision statement for the Comprehensive Plan and related matters. Council discussion and possible direction to Kimley Horn and/or staff may follow. (Requested by Palomba) | |
| 7.2. | Discussion and action regarding approval of funds for an additional \$20,000, over and above the previously approved amount of \$110,000, for road maintenance within the Sonoma Verde Public Improvement District Phase 1. (Requested by Palomba)
Staff Report - Sonoma Verde Phase 1 Road Repairs | 31 - 32 |
| 7.3. | Discussion regarding posting notice of all public meetings on the City website agenda calendar including Comprehensive Plan Advisory Committee (CPAC) meetings and related community meetings. (Requested by Council Member Tucker) | |
| 7.4. | Discussion and action regarding appointments to the Economic Development Committee.
Staff Report Applications | 33 - 37 |
| 7.5. | Discussion and action regarding appointments to the Board of Adjustment Committee.
Staff Report Applications | 38 - 44 |
| 7.6. | Discussion and action regarding appointments to the Planning & Zoning Commission.
Staff Report Applications | 45 - 54 |
| 8. | UPDATES, DISCUSSION AND DIRECTION TO STAFF | |
| 9. | COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS | |

The City Council will have an opportunity to address items of community interest including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements

involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

10. ADJOURN REGULAR MEETING

11. CALL WORK SESSION TO ORDER

12. WORK SESSION ITEMS FOR DISCUSSION

- 12.1. Discussion regarding FY 2021-2022 Budget and Tax Rate Adoption including adoption calendar, process, funding priorities, proposed budget and tax rate scenarios and related matters. (Requested by Palomba)

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[MC 2022 Proposed Budget - worksheet #2 for Council Input](#)

[MC Fiscal 2022 Prop Tax Revenue Calcs Rev 3](#)

[2022 M&O Revenue Projections Rev 3](#)

[Chart 1](#)

[Chart 2](#)

[2021 budget and tax deadlines under 30k final](#)

[Sales Tax for Property Tax Reduction](#)

[Tax Calculations Examples](#)

13. ADJOURN WORK SESSION

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session in order to seek confidential legal advice from the City Attorney on any agenda item herein.

I, Rochelle Green, do hereby certify that the above Notice of Meeting of the City Council of McLendon-Chisholm, Texas was posted on or before 5:00 p.m., June 18, 2021 on the outside bulletin board at City Hall, a place convenient and readily accessible to the public at all times.



**CITY COUNCIL MEETING
City of McLendon-Chisholm, Texas
Meeting Minutes
June 9, 2021**

The City Council of the City of McLendon-Chisholm convened in Regular Session on Wednesday, June 9, 2021, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

ATTENDING:	Keith Short	Mayor
	Lorna Kipphut	Mayor Pro Tem
	Trudy Woessner	Council Member
	Dan Tucker	Council Member
	Brian Davis	Council Member
Absent:	Norman Willis	Council Member
Staff Present:	Lisa Palomba	City Administrator
	Shelly Green	City Secretary
	Michael Halla	City Attorney

1. CALL TO ORDER

Mayor Short called the meeting to order at 6:30 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

Mayor Short delivered the invocation and Council Member Kipphut led the pledge of allegiance to the U.S. and Texas Flags.

3. RULES OF DECORUM

Mayor Short announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. CITIZEN COMMENTS

Adriene Balkum, 1518 Firenze Ct., commented on the following items:

- New AV system
- Road construction in Sonoma Verde
- GSI map

5. CONSENT AGENDA

- 5.1. Action Regarding the Minutes of May 26, 2021 City Council Meeting

MOTION: THE CONSENT AGENDA WHICH INCLUDES THE MINUTES OF MAY 26, 2021 CITY COUNCIL MEETING.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Davis
APPROVED: Unanimous

6. ITEMS FOR CONSIDERATION

6.1. Presentation by Suzanne and Mark Brooke representing Bayley/Brook Communications regarding City website updates followed by discussion with City Council. (Requested by Palomba)

Mark Brooke gave an update on the redevelopment of the website. He presented the following development goals:

- Improve the way the information is organized on the website
- Improve citizen communication ways that we can get news updates to the citizens
- Create a good impression
- Make the website efficient which will help the city staff and help citizens in the way they interact with citizens and residents
- Make it easy to update
- Security

Mr. Brooke fielded questions from the Council.

6.2. Discussion and Consideration of the creation of a monthly City newsletter.

Council Member Kipphut requested this item be placed on the agenda. She stated that in looking at the survey results, 73% of the people who took the survey would be interested in a newsletter published by the City. They are also using Facebook to gather their information. She stated she is just seeing if we wanted to do a newsletter.

Mayor Short asked if she was talking about on social media or are we talking about a mail out. Council Member Kipphut responded she would like to do email because that seems to be the way most people wanted to get it and now it seems we have an avenue with this constant contact.

Council Member Kipphut stated that once she gets approval, she will come up with some ideas on how we would go about doing this. She feels like there would be a mayor's corner, a city administrator's update, and then if anybody had any specific projects that they were working on.

Mayor Short stated he feels it is feasible with either the social media or the email aspect of it. What he thinks they should do, because it can involve each and every one of you, maybe we should get ideas of what you would each like to see and send them to Lisa and have her compile them because there may be a lot of similarities. Then they will look at that and then see what we can condense it down to and come up with a possible finished project for you all to look at and agree on before we say yes. We don't want something that's going to be too time intensive for anybody to have to enter that information.

Council Member Woessner stated that it would be something that we could put together that's real quick and just a blip here blip here but it directs everybody back to the website and all of the information that they would need will be there.

Mayor Short asked each of them to give their ideas to Lisa and then we'll compile them together because if there are similarities then we can condense it down to the one everybody wants. We'll need to move very quickly in order to get it ready to consider at the next Council meeting.

Mayor Short asked City Administrator Palomba when she would like to have this information. She replied a week before the next meeting.

- 6.3. Discussion and action regarding consideration of a Master Agreement Between the City of McLendon-Chisholm and Kimley-Horn and Associates, Inc. for continuing Professional Services with specifics of each project to be set forth and approved by Council in an Individual Project Order as needed.

City Administrator Palomba explains that the Comp Plan does not call for an update to each map we have. We need a city limits map for now and then maybe we can come back later and look at a zoning map. She explained that she has met with Kimley-Horn and they do offer GIS mapping services. So what that would look like for us is they would develop our original city limits boundary in the GIS format including the ETJ and our ultimate. However, we could not go so far as to bump into another city. This would be what they called the ultimate municipal boundary in GIS. It would have partial information, and individual parcel information. There can be as many layers as we want. There be an ongoing fee each time we update. It will not be as costly a fee as the original.

This is a master contract and Mr. Halla has reviewed it.

MOTION: APPROVE A MASTER AGREEMENT BETWEEN THE CITY OF MCLENDON-CHISHOLM AND KIMLEY-HORN AND ASSOCIATES, INC. FOR CONTINUING PROFESSIONAL SERVICES WITH SPECIFICS OF EACH PROJECT TO BE SET FORTH AND APPROVED BY COUNCIL IN AN INDIVIDUAL PROJECT ORDER AS NEEDED.

MADE BY: Council Member Davis
SECONDED BY: Council Member Tucker
APPROVAL: Unanimous

- 6.4. Discussion and action regarding consideration of Project Order No. 1 for Geographic Information Systems (GIS) Support Services to include development of City Limits, extraterritorial jurisdiction (ETJ), and Ultimate Municipal Boundary maps, collecting parcel information from various sources and preparation of an interactive map for online viewing by staff and the public for a price not to exceed \$5,000 in accordance with terms of the Master Services Agreement between the City of McLendon-Chisholm and Kimley-Horn, Inc.

MOTION: APPROVE PROJECT ORDER NO. 1 FOR GEOGRAPHIC INFORMATION SYSTEMS (GIS) SUPPORT SERVICES TO INCLUDE DEVELOPMENT OF CITY LIMITS, EXTRATERRITORIAL JURISDICTION (ETJ), AND ULTIMATE MUNICIPAL BOUNDARY MAPS, COLLECTING PARCEL INFORMATION FROM VARIOUS SOURCES AND PREPARATION OF AN INTERACTIVE MAP FOR ONLINE VIEWING BY STAFF AND THE PUBLIC FOR A PRICE NOT TO EXCEED \$5,000 IN ACCORDANCE WITH TERMS OF THE MASTER SERVICES AGREEMENT BETWEEN THE CITY OF MCLENDON-CHISHOLM AND KIMLEY-HORN, INC.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Davis
APPROVAL: Unanimous

7. EXECUTIVE SESSION

- 7.1. Adjourn into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551:071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding the possibility of providing public safety services for new subdivision developments outside the city limits and extraterritorial jurisdiction but within McLendon-Chisholm Fire District 22.

Mayor Short adjourned the regular meeting into Executive Session at 7:21 p.m.

- 7.2. Reconvene Regular Meeting

The Mayor reconvened the regular meeting at 8:04 p.m.

- 7.3. Executive Session Action

No Action

8. UPDATES, DISCUSSION AND DIRECTION TO STAFF

Mayor Short reminded everyone that school is about to end, and they need to remember we will have kids out playing and we need to be conscious of them.

Council Member Davis asked for an update on the new AV system. City Secretary Green reported she had talked to the company today and they are supposed to pick up the equipment this week and will be meeting with staff to plan for installation.

9. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

No reports or announcements.

10. ADJOURN REGULAR MEETING

There being no further business to discuss, Mayor Short adjourned the regular meeting at 8:07 p.m.

11. CALL SPECIAL WORK SESSION TO ORDER

The Special Work Session was called to order at 8:07 p.m.

12. ITEMS FOR DISCUSSION

- 12.1 Discussion regarding FY 2021-2022 Budget and Tax Rate Adoption including adoption an adoption calendar, process, funding priorities, proposed budget and tax rate scenarios and related matters.

City Administrator Palomba provided the Council with information regarding the process for preparing the budget. She also presented a power point with additional information.

13. ADJOURN SPECIAL WORK SESSION.

Mayor Short adjourned the special work session 9:07 p.m.

APPROVED:

Keith Short, Mayor

Rochelle Green, City Secretary



**SPECIAL CITY COUNCIL MEETING
City of McLendon-Chisholm, Texas
Meeting Minutes
June 15, 2021**

The City Council of the City of McLendon-Chisholm convened in Regular Session on Wednesday, June 15, 2021, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

ATTENDING:	Keith Short	Mayor
	Lorna Kipphut	Mayor Pro Tem
	Trudy Woessner	Council Member
	Dan Tucker	Council Member
	Brian Davis	Council Member
	Norman Willis	Council Member
Staff Present:	Lisa Palomba	City Administrator
	Shelly Green	City Secretary
	Jim Simmons	Fire Chief

1. CALL TO ORDER

Mayor Short called the meeting to order at 5:00 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

Council Member Tucker delivered the invocation and Council Member Kipphut led the pledge of allegiance to the U.S. and Texas Flags.

3. RULES OF DECORUM

Mayor Short announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. CITIZEN COMMENTS

None

5. ITEMS FOR CONSIDERATION

- 5.1. Discussion and action regarding the naming of the new Public Safety building located at 1345 W FM 550.

Mayor Short shared that the person he thought of for this served the City for 17 years as Mayor. He is the precinct chair for the Republican Party of Rockwall County. He is a veteran and served as the Chaplain for the American Legion as well as serving as

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Commander at one time. He is suffering with health issues right now and the Mayor feels this would be a great way to honor such a humble man. The person he is referring to is Mike Donegan.

Council Member Woessner ask if there are any other options. Mayor Short stated he would prefer him.

Council Member Davis ask how the sign would be laid out. Chief Simmons stated he has looked into several ways it can be done. He stated there could be a plaque also.

Council Member Tucker stated he has known Mr. Donegan for the past year and a half, and he is totally in favor of this.

Council Member Kipphut stated she considers Mr. Donegan an angel on earth and she supports this honor.

Mayor Short stated one thing he didn't mention was that Mr. Donegan is very involved with kids. He wants to see them grow up to be good, productive, members of society.

MOTION: NAME THE NEW PUBLIC SAFETY BUILDING LOCATED AT 1345 W FM 550 AFTER MR. MIKE DONEGAN.

MADE BY: Council Member Tucker
SECONDED BY: Council Member Woessner
APPROVAL: Unanimous

6. ADJOURN

Mayor Short adjourned the meeting at 5:12 p.m.

APPROVED:

Keith Short, Mayor

Rochelle Green, City Secretary

Alarm Date between 2021-05-01 and 2021-05-31

Total Calls by District

District	2021-05-01	Total
County District	19	19
City Limit District	22	22
County Mutual Aid	2	2
Total	43	43

Incident Date between 2021-05-01 and 2021-05-31

Incident Date	Incident Number	NFIRS Number	Incident Type Code	Incident Type	District	Status
5/15/2021	20201-00214	0000205	324	Motor vehicle accident with no injuries.	City Limit District	1
5/1/2021	2021-000190	0000180	324	Motor vehicle accident with no injuries.	City Limit District	1
5/1/2021	2021-00188	0000182	324	Motor vehicle accident with no injuries.	County District	1
5/1/2021	2021-00189	0000179	321	EMS call, excluding vehicle accident with injury	City Limit District	1
5/1/2021	2021-00191	0000181	131	Passenger vehicle fire	County District	1
5/2/2021	2021-00192	0000183	321	EMS call, excluding vehicle accident with injury	City Limit District	1
5/3/2021	2021-00193	0000184	321	EMS call, excluding vehicle accident with injury	County District	1
5/5/2021	2021-00195	0000185	324	Motor vehicle accident with no injuries.	City Limit District	1
5/6/2021	2021-00196	0000186	321	EMS call, excluding vehicle accident with injury	County District	1
5/6/2021	2021-00197	0000187	321	EMS call, excluding vehicle accident with injury	City Limit District	1
5/7/2021	2021-00198	0000188	324	Motor vehicle accident with no injuries.	County District	1
5/7/2021	2021-00199	0000189	321	EMS call, excluding vehicle accident with injury	City Limit District	1
5/8/2021	2021-00200	0000190	321	EMS call, excluding vehicle accident with injury	County District	1
5/8/2021	2021-00201	0000191	551	Assist police or other governmental agency	City Limit District	1
5/10/2021	2021-00202	0000192	321	EMS call, excluding vehicle accident with injury	County District	1
5/10/2021	2021-00203	0000193	324	Motor vehicle accident with no injuries.	County District	1
5/11/2021	2021-00204	0000194	321	EMS call, excluding vehicle accident with injury	County District	1
5/11/2021	2021-00205	0000195	321	EMS call, excluding vehicle accident with injury	County District	1
5/12/2021	2021-00206	0000196	324	Motor vehicle accident with no injuries.	City Limit District	1
5/13/2021	2021-00207	0000197	324	Motor vehicle accident with no injuries.	City Limit District	1
5/13/2021	2021-00208	0000198	324	Motor vehicle accident with no injuries.	County District	1
5/13/2021	2021-00209	0000199	321	EMS call, excluding vehicle accident with injury	County District	1

5/13/2021	2021-00210	0000200	322	Motor vehicle accident with injuries	City Limit District	1
5/14/2021	2021-00211	0000201	170	Cultivated vegetation, crop fire, other	City Limit District	1
5/14/2021	2021-00212	0000202	611	Dispatched & canceled en route	County Mutual Aid	1
5/14/2021	2021-00213	0000203	324	Motor vehicle accident with no injuries.	City Limit District	1
5/15/2021	2021-00215	0000204	150	Outside rubbish fire, other	City Limit District	1
5/17/2021	2021-00216	0000206	321	EMS call, excluding vehicle accident with injury	City Limit District	1
5/18/2021	2021-00217	0000207	553	Public service	County District	1
5/18/2021	2021-00218	0000208	321	EMS call, excluding vehicle accident with injury	City Limit District	1
5/19/2021	2021-00219	0000209	422	Chemical spill or leak	City Limit District	1
5/19/2021	2021-00220	0000210	561	Unauthorized burning	County District	1
5/21/2021	2021-00221	0000211	322	Motor vehicle accident with injuries	City Limit District	1
5/21/2021	2021-00222	0000212	322	Motor vehicle accident with injuries	County Mutual Aid	1
5/23/2021	2021-00223	0000213	631	Authorized controlled burning	City Limit District	1
5/24/2021	2021-00224	0000214	321	EMS call, excluding vehicle accident with injury	County District	1
5/26/2021	2021-00225	0000215	321	EMS call, excluding vehicle accident with injury	County District	1
5/26/2021	2021-00226	0000216	321	EMS call, excluding vehicle accident with injury	County District	1
5/26/2021	2021-00227	0000217	321	EMS call, excluding vehicle accident with injury	County District	1
5/27/2021	2021-00228	0000218	321	EMS call, excluding vehicle accident with injury	City Limit District	1
5/27/2021	2021-00229	0000219	324	Motor vehicle accident with no injuries.	City Limit District	1
5/30/2021	2021-00230	0000220	311	Medical assist, assist EMS crew	City Limit District	1
5/30/2021	2021-00231	0000221	323	Motor vehicle/pedestrian accident (MV Ped)	County District	1
5/31/2021	2021-00232	0000222	324	Motor vehicle accident with no injuries.	City Limit District	1

North East Texas Inspections

638 Chisholm Ranch Dr. Rockwall, Texas 75032, 972-998-3415

There was 1 new single family residential home permits issued in May, 2021. The attached addendum reflects the home address, valuation, square footage and name of the Builder.

There were 18 new accessory projects permitted including single trades, swimming pools, outdoor living, shop buildings and other accessory endeavors that are also attached.

Thank you for choosing North East Texas Inspections for your Building Services provider.

FY SFR permits to date: 33

May 2021

David Ellis, Building Official

May 2021 New SFR	Valuation	Square ft.	Fee	Builder
1534 vista crt.	million plus	10840	\$ 1,025.00	Dunson
			\$ 1,025.00	

Accessory permits May 2021	Project	Valuation	Fee
1701 pieneze	pool	\$ 95,876.00	\$375.00
1701 pieneze	patio civer	\$5,000.00	\$150.00
1710 pool	pool	\$75,217.00	\$375.00
1600 amalfi ct.	pool	\$74,900.00	\$375.00
1068 frontier trail	solar	\$20,000.00	\$150.00
1096 fm 1139	barn	\$50,000.00	\$225.00
1381 arezzo	pool	\$65,000.00	\$375.00
1700 bertino way	pool	\$50,000.00	\$375.00
403 wagon ct.	pool	\$60,000.00	\$375.00
411 State Hwy. 205	commercial pavilion	\$30,000.00	\$600.00
214 pheasant hill	water heater	\$1,000.00	\$75.00
12 chapel hill	concrete	\$2,000.00	\$75.00
1467 via toscana	pool	\$60,000.00	\$375.00
1419 barrollo	pool	\$60,000.00	\$375.00
1409 wells circle	garage	\$110,000.00	\$375.00
1473 via toscana	pool	\$54,793.00	\$375.00
2551 ridgelake	plmbg	\$36,950.00	\$75.00
402 kentwood	electric panel	\$1,000.00	\$75.00
			\$5,175.00

May 2021 Onsite inspections actual

1714 amarone	final co
938 pullen	flatwork
1324 arezzo	flatwork
1903 galenda	plmbg rough
firestation	sand seperator
1118 oxford ct.	generator
190 tucker	generator
2037 corleone	tpole
1628 vista crt.	frame mep
1514 intessa	belly steel
1635 salvatore	tpole
2017 corleone	gas meter
2017 corleone	elect.meter
1830 abruzzo	elect.meter
1814 bellagio	final c.o
1729 san donato	final co
1729 san donato	final co
1903 galenda	flatwork
1806 abruzzo	frame mep
1613 barrollo	patio cover
1721 amarone	frame mep
firestation	plmbg/sand trap
905 yorkhouse	belly steel
1721 amarone	frame mep
1635 salvatore	plmbg rough
1660 vista crt.	deck & bond
1810 kentwood	water heater
1754 amarone	tpole
905 yorkhouse	belly steel
1198 livorno	frame mep
1903 galenda	tpole
1810 abruzzo	plmbg rough
1842 abruzzo	plmbg rough
1907 sicilia	plmbg rough
1910 sicilia	plmbg rough
1911 sicilia	plmbg rough
1906 galenda	plmbg rough
1923 galenda	plmbg rough
1721 puglia	plmbg rough
1726 puglia	plmbg rough
1118 oxford ct.	gas test
1198 livorno	frame mep
1610 salvatore	gas meter
1417 via toscana	frame mep
1610 salvatore	elect. Meter
1630 salvatore	elect. meter

1630 salvatore	gas meter
1518 vista crt.	pool belly steel
10 granite ridge	belly steel
1722 amarone	final co
2013 corleone	final co
1660 vista crt.	pool final
860 frontier trail	frame mep
911 hamilton	belly steel
1413 artesia	underground electric
704 kensington	elect.rough
1725 amarone	frame mep
1742 amarone	frame mep
1915 galenda	frame mep
1706 amarone	final co
1725 amarone	frame mep
1742 amarone	frame mep
1915 galenda	frame mep
1413 artesia	elect.undergrnd
539 s. smith	tpole
1705 san donato	flatwork
1835 bertino	flatwork
1507 corrara	tpole
1513 corrara	tpole
911 hamilton	belly steel
1635 salvatore	flatwork
1660 vista crt.	foundation
1518 vista crt.	elect.meter
49 fireside	plmbg rough
1829 bellagio	final co
1726 puglia	plmbg rough
1810 abruzzo	plmbg rough
1906 galenda	plmbg rough
1911 sicilia	plmbg rough
1454 corrara	pool final
1448 corrara	pool final
1518 vista crt.	gas meter
214 pheasant hill	water heater
1830 abruzzo	gas meter
811 fm 1139	electric meter
1324 arezzo	electric meter
1514 intessa	belly steel
1413 artesia	pool electric
1502 siena	frame mep
1192 livorno	frame mep
911 hamilton	belly steel
1830 abruzzo	gas meter
1454 corrara	pool final

1448 corrara	pool final
1638 salvatore	electric meter
1606 salvatore	electric meter
1324 arezzo	electric meter
1725 amarone	frame mep
1742 amarone	frame mep
1915 galenda	frame mep

All American Dogs, Inc.

City Of McLendon-chisholm Report

May 1, 2021 - May 31, 2021

Address	Notes	Code
May 24, 2021 1:34 PM 1371 w fm 550	patrolled for strays	Animal Control
May 18, 2021 11:53 AM 1371 w fm 550	Patrolled for strays	Animal Control
May 17, 2021 2:50 PM 1068 frontier trl.	i issued 12 citations for having over the number of equines allowed on the property	Animal Control
May 17, 2021 2:48 PM 1371 w fm 550	we issued 12 citations for having too many equines at 1068 frontier trl	Animal Control
May 10, 2021 9:22 AM 1371 w fm 550	patrolled for strays	Animal Control
May 6, 2021 9:28 AM 1068 frontier trl.	issued citation due to 11 horses being on the property after a judge ordered them to come down to the allowed 2	Animal Control
May 3, 2021 10:14 AM 1371 w fm 550	patrolled for strays	Animal Control



Community Waste Disposal Monthly Report to the City of McLendon-Chisholm

Jason Roemer *Municipal Coordinator*





Municipal Recycling Program



Single Stream Recycling

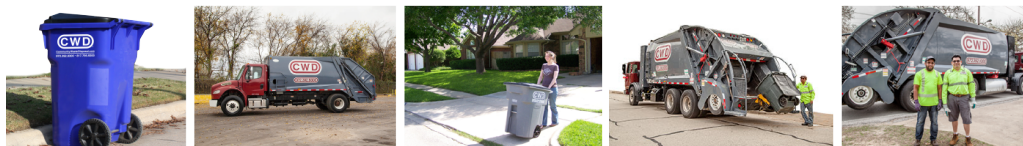
Participation in the Residential Curbside Recycling Program continues to demonstrate that residents of the City of McLendon-Chisholm are dedicated to the preservation of the Texas environment for future generations.

The chart below details the statistics of the CWD Residential Curbside Recycling Program.

	May-2021	Apr-2021	Mar-2021	Feb-2021	Jan-2021	Dec-2020	Nov-2020	Oct-2020	Sep-2020	Aug-2020	Jul-2020	Jun-2020
Homes	1,196	1,196	1,146	1,146	1,146	965	965	965	965	965	965	965
Resi Recy Tonnage	5.24	6.95	4.25	2.51	8.95	36.07	38.47	20.45	29.78	26.58	51.32	26.34
Pounds / Home / Month	8.76	11.62	7.42	4.38	15.62	74.76	79.73	42.38	61.72	55.09	106.36	54.59



Municipal Service Inquiries



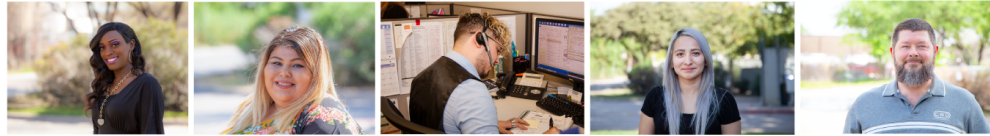
Residential Solid Waste Services

The Solid Waste Industry has a standard service inquiry ratio of 1.0 inquiries per 1,000 service opportunities.

	May-2021	Apr-2021	Mar-2021	Feb-2021	Jan-2021	Dec-2020	Nov-2020	Oct-2020	Sep-2020	Aug-2020	Jul-2020	Jun-2020
Service Opportunities	10,357	10,357	9,924	0	9,924	8,356	8,356	8,356	8,356	8,356	8,356	8,356
Service Inquiries	8	25	15	0	8	6	8	12	3	35	15	15
Per 1,000 Service Opps	0.77	2.41	1.51	0.00	0.81	0.72	0.96	1.44	0.36	4.19	1.80	1.80



Customer Service Inquiries - Detail



Good Service is Good Business

CWD's Customer Service Community is available to provide solutions via phone or online. Our efficient team is here to support the City of McLendon-Chisholm and we continually strive for top-notch performance to ensure residents receive the most value out of their waste and recycling services.

City Account Grievances for the Period of 05/01/2021 - 05/31/2021

Date	Account	Address	Service Type	Service Code
05/21/2021	108255-1176	CHERYL BASS	RESI-RECYCLE	SERVICE RCYCART
Total RESI-RECYCLE: 1				
05/07/2021	108255-1348	PATRICIA BROWN	RESI-TRASH	SERVICE TRASH CART
05/21/2021	108255-1488	CHARLIE NETHAWAY	RESI-TRASH	SERVICE TRASH CART
05/21/2021	108255-403	GRIFFIN DENNIS W	RESI-TRASH	SERVICE TRASH CART
05/22/2021	108255-1013	ROBERT ASHCRAFT	RESI-TRASH	SERVICE TRASH CART
05/27/2021	108255-1321	MARY C ZUNIGA	RESI-TRASH	SERVICE TRASH CART
05/28/2021	108255-1184	DAVID MOHLER	RESI-TRASH	SERVICE TRASH CART
Total RESI-TRASH: 6				
05/04/2021	108255-209	MANDY PEZZANO & TYLER SPEARS	RESI-YARD	REPLACE CART TRASH
Total RESI-YARD: 1				
Total Inquiries: 8				

ROCKWALL COUNTY SHERIFF
972 TL TOWNSEND ROCKWALL , TX 75087

CC.IncDate Between '05/01/2021' And '05/31/2021' AND CC.District = '41' AND

IsNull(CC.Jurisdiction, 'Default') = 'Default'

CFS History Search
Public Report

CFS #	Create When	Location	CallType Disposition
2021-014175	5/31/2021 10:13:12 AM		WELFARE CHECK UTL
2021-013990	5/29/2021 12:03:18 PM		ANIMAL COMPLAINT ASSIGNMENT COM
2021-013903	5/28/2021 11:45:19 AM		ANIMAL LOOSE LIVESTOCK ASSIGNME
2021-013894	5/28/2021 09:43:12 AM		TRAFFIC COMPLAINT ASSIGNMENT CO
2021-013844	5/27/2021 05:54:26 PM		MEET COMPLAINANT ASSIGNMENT CO
2021-013827	5/27/2021 12:01:14 PM		MEDICAL CALL ASSIGNMENT COMPLET
2021-013816	5/27/2021 09:30:02 AM		MEET COMPLAINANT ASSIGNMENT CO
2021-013777	5/26/2021 11:08:50 PM		MEET COMPLAINANT ASSIGNMENT CO
2021-013646	5/25/2021 09:39:50 PM		ASSAULT ARREST
2021-013601	5/25/2021 01:52:53 PM		SUICIDE ATTEMPT/THREAT ASSIGNMEI
2021-013567	5/25/2021 07:27:10 AM		WELFARE CHECK ASSIGNMENT COMPI
2021-013442	5/24/2021 01:58:57 AM		WELFARE CHECK ASSIGNMENT COMPI
2021-013350	5/23/2021 01:08:46 PM		ANIMAL COMPLAINT ASSIGNMENT COM
2021-013153	5/21/2021 10:16:35 AM		ACCIDENT MINOR ACCIDENT REPORT
2021-013149	5/21/2021 09:49:32 AM		ANIMAL LOOSE LIVESTOCK ASSIGNME
2021-013148	5/21/2021 09:44:08 AM		FRAUD RSO REPORT TAKEN
2021-013141	5/21/2021 07:49:55 AM		ANIMAL LOOSE LIVESTOCK UTL
2021-013139	5/21/2021 07:35:17 AM		ANIMAL LOOSE LIVESTOCK ASSIGNME
2021-013068	5/20/2021 11:25:27 AM		SUSPICIOUS ACTIVITY ASSIGNMENT C
2021-013051	5/20/2021 04:38:58 AM		ALARM FALSE ALARM
2021-013039	5/19/2021 10:15:54 PM		SEX OFFENSE RSO REPORT TAKEN
2021-013030	5/19/2021 06:42:08 PM		SUSPICIOUS ACTIVITY ASSIGNMENT C

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CFS #	Create When	Location	CallType Disposition
2021-013028	5/19/2021 05:22:30 PM		ALARM ASSIGNMENT COMPLETE
2021-013019	5/19/2021 02:16:02 PM		SUICIDE ATTEMPT/THREAT ASSIGNMEI
2021-012888	5/18/2021 09:57:56 AM		MEDICAL CALL ASSIGNMENT COMPLETE
2021-012701	5/16/2021 01:24:34 PM		911 HANG UP ASSIGNMENT COMPLETE
2021-012644	5/15/2021 10:24:59 PM		ACCIDENT MINOR RSO REPORT TAKEN
2021-012596	5/15/2021 11:50:19 AM		ANIMAL COMPLAINT ASSIGNMENT COM
2021-012584	5/15/2021 08:42:47 AM		ACCIDENT HIT & RUN ACCIDENT REPO
2021-012560	5/14/2021 11:33:40 PM		ACCIDENT MAJOR ASSIGNMENT COMP
2021-012538	5/14/2021 05:08:11 PM		MEET COMPLAINANT ASSIGNMENT CO
2021-012523	5/14/2021 01:30:58 PM		THEFT ASSIGNMENT COMPLETE
2021-012463	5/13/2021 06:39:25 PM		ACCIDENT MAJOR ACCIDENT REPORT
2021-012418	5/13/2021 10:32:51 AM		SUSPICIOUS PERSON/VEHICLE UTL
2021-012403	5/13/2021 06:21:23 AM		ACCIDENT MAJOR ACCIDENT REPORT
2021-012382	5/12/2021 09:24:41 PM		HARASSMENT/THREAT ASSIGNMENT C
2021-012347	5/12/2021 04:32:24 PM		RECKLESS DRIVER UTL
2021-012306	5/12/2021 11:20:18 AM		WELFARE CHECK ASSIGNMENT COMPI
2021-012266	5/12/2021 12:51:09 AM		ACCIDENT MINOR RSO REPORT TAKEN
2021-012217	5/11/2021 10:02:08 AM		ACCIDENT MINOR ASSIGNMENT COMP
2021-011986	5/8/2021 02:40:24 PM		ALARM FALSE ALARM
2021-011933	5/7/2021 11:12:52 PM		ALARM ASSIGNMENT COMPLETE
2021-011913	5/7/2021 07:38:21 PM		MEDICAL CALL ASSIGNMENT COMPLETE
2021-011872	5/7/2021 11:16:58 AM		DISTURBANCE RSO REPORT TAKEN
2021-011869	5/7/2021 11:03:36 AM		FRAUD RSO REPORT TAKEN
2021-011865	5/7/2021 10:40:01 AM		MEET COMPLAINANT ASSIGNMENT CO
2021-011794	5/6/2021 04:29:48 PM		MEDICAL CALL ASSIGNMENT COMPLETE
2021-011745	5/6/2021 03:27:39 AM		MEDICAL CALL ASSIGNMENT COMPLETE
2021-011644	5/5/2021 09:11:40 AM		ACCIDENT MINOR ASSIGNMENT COMP
CAD Report 71			

Page

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Of

3

CFS #	Create When	Location	CallType Disposition
2021-011476	5/3/2021 09:33:36 PM		STORM WATCH ASSIGNMENT COMPLE
2021-011452	5/3/2021 02:53:59 PM		FRAUD ASSIGNMENT COMPLETE
2021-011301	5/2/2021 04:06:20 PM		DISTURBANCE UTL
Total: 52			

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City of McLendon-Chisholm

Staff Report

DATE:

June 23, 2021

BACKGROUND OF ISSUE:

On May 26, 2021, Council approved road repairs for Sonoma Verde Phase 1 subdivision for several areas due to pavement failure for an amount not to exceed \$110,000. The repairs included 13 areas as listed below.

1. Via Toscana 22.5 x 16
2. Via Toscana 2'.6 x 18.5
3. Via Toscana 10 x 18'.5
4. Via Toscana 29 x 18.5
5. Via Toscana 10.2 x 6.6
6. Via Toscana 38.6 x 27.6 + 9 x 20
7. Arezzo 31 x 40
8. Via Toscana 43 x 37
9. Via Toscana 10 x 20 + 11 x 9
10. Barrolo Dr. 60 x 15.5
11. Barrolo Ct. & Bertino Way 22 x 31
12. Firenze Ct. 20 x 31
13. Veneto Dr. 10 x 31

It was discovered that Intessa Ct. is also in need of repair and this street was not included in the original quote. Additionally, once the contractor exposed areas on Via Toscana for repair, they found that insufficient lime subgrade and concrete thickness may have caused the failure in these locations. As such, the City Engineer is recommending increasing the paving thickness at these locations.

Financial Impact:

The additional cost of increased paving thickness and the Intessa repairs amounts to an additional \$20,000 over the \$110,000 amount approved May 26th.

The first \$100,000 of the total for repairs is covered by a developer contribution. Any additional funds used are derived from the Sonoma Verde Roads Funds Balance. Residents pay an annual assessment for road maintenance.

RECOMMENDATION:

Approve an amount not to exceed \$20,000 for Sonoma Verde road repairs for Intessa Ct. and Via Toscana.

Lisa Palomba, City Administrator

Needed Repair Intessa Ct.





City of McLendon-Chisholm

Staff Report

Nominate and consider appointments for regular positions to the Economic Development Committee.

DATE:

June 23, 2021

BACKGROUND OF ISSUE:

The Economic Development Committee consists of seven (7) voting members and two (2) alternates. Members are appointed for two-year terms. EDC meets at least monthly. The EDC selects their own Chairperson and Vice Chairperson among their selected members. The EDC is created to advocate for business locations or expansion projects and to encourage growth of the community.

EDC Members are appointed in July with a term expiration of June 30.

The current members are:

Tommy Baugh, Chairperson
Term Expires June 2022

Lesley Schwalje
Term Expires June 2021

Mark Kipphut
Term Expires June 2022

Paul Patrick Day
Term Expires June 2022

Melody Osario
Term Expires June 2021

Seeking Reappointment

James Herren
Term Expires June 2021

Is not submitting for reappointment

Norine Childers
Term Expires June 2022

Christian Giadolor (Alternate)
Term Expires June 2022

2021 Applicants: Melody Osario
Cerina Caballero Scott
Gary L. Moody – has applied for ED or P&Z

FINANCIAL IMPACT:

There is no financial impact to the City related to appointing new members other than the possibility of some training.

OPERATIONAL IMPACT:

It is important that all vacancies for regular positions be filled.

RECOMMENDATION:

Staff recommends making nominations and appointing new members from applications submitted.

Lisa Palomba, City Administrator



**City of McLendon-Chisholm
Board & Commission Application**

Personal Information

Name: Melody OSorio
Street Address: 651 Frontier Tr, Rockwall, Texas 75032
Mailing Address (if different): N/A Home Phone: _____
Work Phone: _____ Other: _____ Email Address: _____
Best method to contact you: email
Length of Residence in the City? 8 years In ETJ? NO

Occupational Information

Occupation/Business: Self Employed

Qualifications

Are you a Registered Voter? YES What Precinct? 3D
Special knowledge or experience applicable to City Board or Commission function: International Business, Extensive Travel, Contracts, Strategic Partnerships
Please list any other community activities you are involved in: (civic/hobbies) ELECTION, BOARDS, COMMUNITY
Have you previously or do you currently serve on any City boards? ✓ Yes NO If so, list boards and dates:
BOA
Have you attended any Board or Council meetings? Many

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

____ Board of Adjustments

____ Planning and Zoning Commission

✓ EDC

If selected as a board/commission member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: () allow () not allow public access to my home address, home phone number, social security number, or whether I have family members.

Signed

Melody OSorio

Date:

14 JUNE 2021



City of McLendon-Chisholm
Board, Commission and/or Committee Application

Personal Information

Name: Cerina Caballero-Scott
Street Address: 1313 S. State Hwy 205, Rockwall, Texas 75032
Mailing Address (if different): 1313 S. State Hwy 205 Home Phone: [REDACTED]
Work Phone: [REDACTED] Other: _____ Email Address: CCaballero@Farmeragent.com
Best method to contact you: Cell
Length of Residence in the City? Since 2017 In ETJ? _____

Occupational Information

Occupation/Business: Farmers Ins. Agency

Qualifications

Are you a Registered Voter? Yes What Precinct? _____

Special knowledge or experience applicable to City Board, Commission or Committee function: _____

Hispanic Chamber of Commerce

Please list any other community activities you are involved in: (civic/hobbies)

Rockwall City "Play" Halloween Sponsor @ Hispanic Chamber

Have you previously or do you currently serve on any City boards? ☐ Yes ☒ No If so, list boards and dates: _____

Have you attended any Board or Council meetings? Yes

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below the Board, Commission, or Committee of interest. If interested in more than one, please rank order of preference. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

_____ Board of Adjustments _____ Planning and Zoning Commission ED _____ Committee
(Committee of interest)

If selected as a board, commission or committee member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: (☐) allow (☐) not allow public access to my home address, home phone number, social security number, or whether I have family members.

[Signature]
Signed _____

Nov. 17, 20
Date: _____



City of McLendon-Chisholm
Board, Commission and/or Committee Application

Personal Information

Name: GARY L. MOODY McLENDON - CA, 3/10/21
Street Address: 1406 S STATE HWY 205, Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: _____
Work Phone: _____
Best method to contact you: PHONE
Length of Residence in the City? 15 YRS In ETJ? _____

Occupational Information

Occupation/Business: INSURANCE

Qualifications

Are you a Registered Voter? YES What Precinct? 3
Special knowledge or experience applicable to City Board, Commission or Committee function: _____

Please list any other community activities you are involved in: (civic/hobbies) _____

Have you previously or do you currently serve on any City boards? ____ Yes X No If so, list boards and dates: _____

Have you attended any Board or Council meetings? _____

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below the Board, Commission, or Committee of interest. If interested in more than one, please rank order of preference. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

____ Board of Adjustments X Planning and Zoning Commission X ECONOMIC Committee
(Committee of interest)

If selected as a board, commission or committee member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: () allow X not allow public access to my home address, home phone number, social security number, or whether I have family members.

Signed

Gary L. Moody

Date:

1/28/2021



City of McLendon-Chisholm

Staff Report

Nominate and consider appointments for regular positions to the Board of Adjustment.

DATE:

June 23, 2021

BACKGROUND OF ISSUE:

The Board of Adjustment may authorize variances and special exceptions from the zoning ordinance when variances are not contrary to public interest and owing to special conditions, a literal enforcement of the ordinances will result in an unnecessary hardship.

BOA Members are appointed in July with a term expiration of June 30.

The current members are:

Beverly Stibbens, Chairperson
Term Expires June 2022

Frank Fite
Term Expires June 2021

Has not submitted for reappointment

Herb Harker
Term Expires June 2021

Seeking Reappointment

Gary Nickel
Term Expires June 2021

Seeking Reappointment

Melody Osario
Term Expires June 2022

Valerie Bodart, Alternate
Term Expires June 2021

Has not submitted for reappointment

David Cross, Alternate
Term Expires June 2021

Has not submitted for reappointment

2021 Applicants: Herb Harker (attended 8 of 8 meetings)
Gary Nickel (attended 8 of 8 meetings)
Christian Giadolor – has applied for BOA or P&Z
Prince Giadolor – has applied for BOA or P&Z

FINANCIAL IMPACT:

There is no financial impact to the City related to appointing new members other than the possibility of some training.

OPERATIONAL IMPACT:

It is important that all vacancies for regular positions be filled.

RECOMMENDATION:

Staff recommends making nominations and appointing new members from applications submitted.

Lisa Palomba, City Administrator



**City of McLendon-Chisholm
Board & Commission Application**

Personal Information

Name: HERB FLARKER
Street Address: 321 PARTRIDGE DR., Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: _____
Work Phone: _____ ther: _____ Email Address: _____
Best method to contact you: WORK PHONE
Length of Residence in the City? 14 YEARS In ETJ? _____

Occupational Information

Occupation/Business: ON-SITE SEWAGE SYSTEM DESIGNER

Qualifications

Are you a Registered Voter? YES What Precinct? 3D

Special knowledge or experience applicable to City Board or Commission function: 21 YEARS WORKING WITH BUILDERS/HOMEOWNERS/DEVELOPERS. 29 YEARS WITH CITY OF DALLAS (SEE ATTACHMENT)

Please list any other community activities you are involved in: (civic/hobbies) BOARD OF ADJUSTMENTS MEMBER and MEMBER OF QUAIL CREEK HOA BOARD

Have you previously or do you currently serve on any City boards? ☒ Yes ☐ No If so, list boards and dates: MEMBER OF BOARD OF ADJUSTMENTS SINCE 2013

Have you attended any Board or Council meetings? YES, ROUTINELY

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

☒ Board of Adjustments ☐ Planning and Zoning Commission

If selected as a board/commission member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: ☐ allow ☒ not allow public access to my home address, home phone number, social security number, or whether I have family members.

Herb Flarker RS
Signed

5/25/21
Date:

Herb Harker; Brief Summary of Work Experience

CITY OF DALLAS, ENVIRONMENTAL AND HEALTH SERVICES (1971-2000/Retired)

ASSISTANT DIRECTOR 95

Management responsibilities include both Public Health and Environmental Health Programs with a staff of 450 and a budget, including Community Development Block Grant funds, of approximately \$20 million. Staffing includes doctors, both registered and licensed vocational nurses, registered sanitarians, and registered dietitians. Duties include overseeing the operation of 28 clinics that provide well child, sick child, case management, dietetic and health education. In the environmental area, programs such as Air Pollution Control, Water Pollution Control, Food and Commercial Sanitation, Noise Pollution, Environmental Assessment Program and Vector Control make up part of the responsibility.

Accountability includes overseeing the development of program strategic plans, establishment of program policy and direction, and determining each program's role in a constantly changing environment. Other essential duties encompass the coordination of activities with various city, state, and federal agencies. Tasks are accomplished through the utilization of managers and supervisors to achieve the desired goals.

Additional responsibilities include managing both contracts and grants that provide health and environmental services to the citizens of Dallas and ensuring that appropriate revenues for fees are collected. Other duties include budget preparation and monitoring, responding to City Council requests, liaison to various committees, preparation and presentation of briefing documents, and assuming the Director's duties as necessary.

I coordinated the City's transition from direct services to population-based services, including the development and implementation of a pilot program that was based on the ten essential public health services. The pilot program included activities such as injury prevention, tobacco cessation and other innovative programs.

Other projects included coordinating the development of a departmental Strategic Plan, which incorporates the Healthy People 2010 Goals and Objectives. The development and utilization of performance measures is critical to ensure that progress toward the established goals is maintained. Another project was the Childhood Lead Prevention Program, developed to identify and monitor children with high blood lead levels and conduct environmental assessments of their homes.

EDUCATION: Bachelor of Science, Biology/Chemistry 1970
University of Texas at Arlington

PROFESSIONAL: Registered Sanitarian, State of Texas
Member, Texas Environmental Health Association
Member, Texas Public Health Association
Commitment to Excellence Award



**City of McLendon-Chisholm
Board & Commission Application**

Personal Information

Name: Gary Nickel
Street Address: 612 Kentwood Dr, Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: _____
Work Phone: _____ Other: [REDACTED] Email Address: [REDACTED]
Best method to contact you: Email, phone
Length of Residence in the City? 2010 In ETJ? NO

Occupational Information

Occupation/Business: Ret engr

Qualifications

Are you a Registered Voter? yes What Precinct? 3D

Special knowledge or experience applicable to City Board or Commission function: _____

Please list any other community activities you are involved in: (civic/hobbies) sometimes HOA pres

Have you previously or do you currently serve on any City boards? ☒ Yes ☐ No If so, list boards and dates:
BoA 2013(?) to present

Have you attended any Board or Council meetings? Yes

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

☒ Board of Adjustments ☐ Planning and Zoning Commission

If selected as a board/commission member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: ☒ allow ☐ not allow public access to my home address, home phone number, social security number, or whether I have family members.

Signed Gary Nickel

Date: 6-7-2021



City of McLendon-Chisholm Board & Commission Application

Personal Information

Name: Christian Gnadolor
Street Address: 6 Winterhawk Drive, Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: _____
Work Phone: _____ Other: _____ Email Address: _____
Best method to contact you: Phone & Email
Length of Residence in the City? 14 years In ETJ? N/A

Occupational Information

Occupation/Business: Strategy Consultant, incoming student body president of Stanford

Qualifications

Are you a Registered Voter? Yes What Precinct? 3B
Special knowledge or experience applicable to City Board or Commission function: Member of City of McLendon-Chisholm Economic Development Committee, Board of Mayor at Stanford, legislative aide to state senator
Please list any other community activities you are involved in: (civic/hobbies) President of Texas Justice Group, Member of Glen Hill Preservation Society
Have you previously or do you currently serve on any City boards? ☒ Yes ☐ No If so, list boards and dates: Economic Development
Have you attended any Board or Council meetings? Yes

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

☒ Board of Adjustments

☒ Planning and Zoning Commission

If selected as a board/commission member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: ☐ allow ☒ not allow public access to my home address, home phone number, social security number, or whether I have family members.

Signed: _____

Date: 03/25/2021



**City of McLendon-Chisholm
Board & Commission Application**

Personal Information

Name: Prince S. F. Adolor
Street Address: 6 Winterhawk Dr., Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: 214-906-0308
Work Phone: _____ Other: _____ Email Address: _____
Best method to contact you: email
Length of Residence in the City? 12 years In ETJ? _____

Occupational Information

Occupation/Business: Educator

Qualifications

Are you a Registered Voter? yes What Precinct? N/A
Special knowledge or experience applicable to City Board or Commission function: Legislative experience - Staffer for a Texas State Senator
Please list any other community activities you are involved in: (civic/hobbies) _____

Have you previously or do you currently serve on any City boards? ____ Yes ☒ No If so, list boards and dates: _____

Have you attended any Board or Council meetings? yes

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

☒ Board of Adjustments

☒ Planning and Zoning Commission

If selected as a board/commission member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: ☒ allow ☐ not allow public access to my home address, home phone number, social security number, or whether I have family members.

Prince
Signed

3-25-2021
Date:



City of McLendon-Chisholm

Staff Report

Nominate and consider appointments for regular positions to the Planning & Zoning.

DATE:

June 23, 2021

BACKGROUND OF ISSUE:

The Planning & Zoning Commission consists of 5 regular members and 2-3 alternates. Members are appointed for two-year terms. P&Z meets once per month. Four (4) members must be present to constitute a quorum. The P&Z Commission selects their own Chairperson and Vice Chairperson among their selected members. The Commission hears applications for zoning changes, plats and other land use related items and makes recommendations for final decision by City Council.

P&Z Members' terms expire June 30 and new appointments are made in July.

The current members are:

Lesley Schwalje, Chairperson
Term Expires June 2021

Seeking Reappointment

Shari A. London
Term Expires June 2022

Jody Wright, Vice Chairperson
Term Expires June 2021

Seeking Reappointment

Vacancy
Term Expires June 2021

Daniela Swindoll
Term Expires June 2022

Brian Lane, Alternate
Term Expires June 2021

Has not submitted for reappointment

Brad Martin, Alternate
Term Expires June 2022

Interested in moving into full seat

2021 Applicants: Lesley Schwalje (attended 12 of 14 meetings)
Jody Wright (attended 8 of 8 meetings)
Mark Kipphut
Robert Rhode (former Chairperson)
Ashley Portals
Gary L. Moody – has applied for P&Z or ED
Christian Giadolor – has applied for BOA or P&Z
Prince Giadolor – has applied for BOA or P&Z

FINANCIAL IMPACT:

There is no financial impact to the City related to appointing new members other than the possibility of some training.

OPERATIONAL IMPACT:

It is important that all vacancies for regular positions be filled.

RECOMMENDATION:

Staff recommends making nominations and appointing new members from applications submitted.

Lisa Palomba, City Administrator



City of McLendon-Chisholm
Board, Commission and/or Committee Application

Personal Information

Name: Lesley Schwalje
Street Address: 262 Meadowpark, Rockwall, Texas 75032
Mailing Address (if different): N/A Home Phone: 214.557.1745 (cell)
Work Phone: [REDACTED] Other: N/A Email Address: [REDACTED]
Best method to contact you: cell phone (call or text)
Length of Residence in the City? 6.5 Years In ETJ? N/A

Occupational Information

Occupation/Business: Civil Engineer / Project & Department Manager

Qualifications

Are you a Registered Voter? Yes What Precinct? 3D
Special knowledge or experience applicable to City Board, Commission or Committee function: I've been involved in transportation planning, civil/site design and other related engineering projects for over 20 years.
Please list any other community activities you are involved in: (civic/hobbies) Active at First United Methodist Rockwall, my children's schools and the Society of American Military Engineers.
Have you previously or do you currently serve on any City boards? x Yes No If so, list boards and dates: Currently Chairman of the P&Z Board, member since Spring 2017.
Have you attended any Board or Council meetings? Yes, City Council and P&Z Meetings

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below the Board, Commission, or Committee of interest. If interested in more than one, please rank order of preference. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

 Board of Adjustments x Planning and Zoning Commission Committee
(Committee of interest)

If selected as a board, commission or committee member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: () allow (x) not allow public access to my home address, home phone number, social security number, or whether I have family members.

Signed Lesley R. Schwalje

05.27.2021

Date:



**City of McLendon-Chisholm
Board & Commission Application**

Personal Information

Name: Jody Wright
Street Address: 1513 Barrolo Dr. Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: _____
Work Phone: _____ Other: _____ Email Address: _____
Best method to contact you: home phone
Length of Residence in the City? 5 1/2 years In ETJ? _____

Occupational Information

Occupation/Business: Corp. H.R. Director

Qualifications

Are you a Registered Voter? yes What Precinct? OURS
Special knowledge or experience applicable to City Board or Commission function: current P+2 member

Please list any other community activities you are involved in: (civic/hobbies) _____

Have you previously or do you currently serve on any City boards? ☒ Yes ☐ No If so, list boards and dates:
P+2 current

Have you attended any Board or Council meetings? yes

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

☐ Board of Adjustments

☒ Planning and Zoning Commission

If selected as a board/commission member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: ☐ allow ☐ not allow public access to my home address, home phone number, social security number, or whether I have family members.

Signed: Jody Wright

Date: 6/2/2021



**City of McLendon-Chisholm
Board & Commission Application**

Personal Information

Name: MARK KIRKHAUT
Street Address: 31 FIRSIDE DR, ROCKWALL, TX 75032, Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: [REDACTED]
Work Phone: [REDACTED] Other: _____ Email Address: [REDACTED]
Best method to contact you: EMAIL OR CELL PHONE
Length of Residence in the City? 8 YRS, 2 MONTHS In ETJ? _____

Occupational Information

Occupation/Business: CONSULTANT / COMMUNITY VOLUNTEER

Qualifications

Are you a Registered Voter? YES What Precinct? _____

Special knowledge or experience applicable to City Board or Commission function: 30 YEARS SENIOR MILITARY OFFICER, 10 YEARS EXECUTIVE WITH RAYTHON (BUSINESS DESIGNER), 6 YRS ARMY/NAVY DEFENSE CONSULTANT

Please list any other community activities you are involved in: (civic/hobbies) CURRENT MBR OF ECONOMIC DEVELOPMENT COMMITTEE, ROCKWALL COUNTY SPECIFIC CIVILIAN ADVISORY COMMITTEE, ROCKWALL COUNTY ANTI-VIOLENCE TASK FORCE

Have you previously or do you currently serve on any City boards? ☒ Yes ☐ No If so, list boards and dates: ECONOMIC DEVELOPMENT COMMITTEE SINCE INCORPORATION

Have you attended any Board or Council meetings? YES

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

☐ Board of Adjustments

☒ Planning and Zoning Commission

If selected as a board/commission member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: ☒ allow ☐ not allow public access to my home address, home phone number, social security number, or whether I have family members.

Signed

Date:

5 FEB 2021



**City of McLendon-Chisholm
Board & Commission Application**

Personal Information

Name: Robert L. Rohde
Street Address: 13 Dancing Waters Lane, Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: _____
Work Phone: _____ Other: _____ Email Address: _____
Best method to contact you: Phone
Length of Residence in the City? 13 years In ETJ? _____

Occupational Information

Occupation/Business: Retired

Qualifications

Are you a Registered Voter? Yes What Precinct? 3D
Special knowledge or experience applicable to City Board or Commission function: Served on McLendon-Chisholm P42 prior & Served on City of Jersey Village P42
Please list any other community activities you are involved in: (civic/hobbies) Volunteer for Rockwall Police Department's Citizens on Patrol, Serve on my HOA, Kiwanis Center volunteer
Have you previously or do you currently serve on any City boards? ☒ Yes ☐ No If so, list boards and dates:
P42 member from 7-2018 thru 7-2019, Chairman P42 8-19 thru 6-20
Have you attended any Board or Council meetings? Yes

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

☐ Board of Adjustments

☒ Planning and Zoning Commission

If selected as a board/commission member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: () allow (☒) not allow public access to my home address, home phone number, social security number, or whether I have family members.

Robert L. Rohde
Signed

5/19/2021
Date:



RECEIVED
9/8/20

City of McLendon-Chisholm Board & Commission Application

Personal Information

Name: Ashley Portals
Street Address: 1503 VIA ROSCANA LN, Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: _____
Work Phone: _____ Other: _____ Email Address: _____
Best method to contact you: text or email
Length of Residence in the City? 15 years - July 2020 In ETJ? 1 month

Occupational Information

Occupation/Business: operational planner

Qualifications

Are you a Registered Voter? yes What Precinct? 2
Special knowledge or experience applicable to City Board or Commission function: project management experience, work well with others, a love for where we live
Please list any other community activities you are involved in: (civic/hobbies) Rockwall Art League, Vice president 2017-2018
Have you previously or do you currently serve on any City boards? ____ Yes ☒ No If so, list boards and dates: _____
Have you attended any Board or Council meetings? not yet; just moved to MC

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

____ Board of Adjustments

☒ Planning and Zoning Commission

If selected as a board/commission member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: () allow ☒ not allow public access to my home address, home phone number, social security number, or whether I have family members.

Ashley Portals
Signed

9/7/2020
Date:



City of McLendon-Chisholm
Board, Commission and/or Committee Application

Personal Information

Name: GARY L. MOODY McLendon-Chisholm
Street Address: 1406 S STATE HWY 205 Rockwell, Texas 75032
Mailing Address (if different): _____ Home Phone: _____
Work Phone: _____
Best method to contact you: PHONE
Length of Residence in the City? 15 YRS In ETJ? _____

Occupational Information

Occupation/Business: INSURANCE

Qualifications

Are you a Registered Voter? YES What Precinct? 3

Special knowledge or experience applicable to City Board, Commission or Committee function: _____

Please list any other community activities you are involved in: (civic/hobbies) _____

Have you previously or do you currently serve on any City boards? ____ Yes X No If so, list boards and dates: _____

Have you attended any Board or Council meetings? _____

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below the Board, Commission, or Committee of interest. If interested in more than one, please rank order of preference. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

____ Board of Adjustments X Planning and Zoning Commission X ECONOMIC Committee
(Committee of interest)

If selected as a board, commission or committee member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does allow a board/commission member of a governmental body to choose whether to allow public access to the information in the custody of the City that relates to the home address, home phone number, social security number, or that reveals whether the board/commission member has family members. If selected as a board/commission member of the City of McLendon-Chisholm, I choose to: () allow X not allow public access to my home address, home phone number, social security number, or whether I have family members.

Signed

Gary L. Moody

Date:

1/28/2021



City of McLendon-Chisholm Board & Commission Application

Personal Information

Name: Christian Gnadol
Street Address: 6 Winterhawk Drive, Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: _____
Work Phone: _____ Other: _____ Email Address: _____
Best method to contact you: Phone & Email
Length of Residence in the City? 14 years In ETJ? N/A

Occupational Information

Occupation/Business: Strategy consultant, incoming student body president of Stanford

Qualifications

Are you a Registered Voter? Yes What Precinct? 3B
Special knowledge or experience applicable to City Board or Commission function: Member of City of McLendon-Chisholm Economic Development Committee, Board of Trustees of Stanford Legislative aide to state senator
Please list any other community activities you are involved in: (civic/hobbies) President of Texas Justice Group, Member of Glen Hill Preservation Society
Have you previously or do you currently serve on any City boards? ☒ Yes ☐ No If so, list boards and dates: Economic Development
Have you attended any Board or Council meetings? Yes

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

☒ Board of Adjustments

☒ Planning and Zoning Commission

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Signed _____

Date: 03/25/2021



City of McLendon-Chisholm Board & Commission Application

Personal Information

Name: Prince S. Frazier
Street Address: 6 Winterhawk Dr., Rockwall, Texas 75032
Mailing Address (if different): _____ Home Phone: 214-906-0308
Work Phone: _____ Other: _____ Email Address: _____
Best method to contact you: e mail
Length of Residence in the City? 12 years In ETJ? _____

Occupational Information

Occupation/Business: Educator

Qualifications

Are you a Registered Voter? yes What Precinct? N/A
Special knowledge or experience applicable to City Board or Commission function: Legislative experience - Staffer for a Texas State Senator
Please list any other community activities you are involved in: (civic/hobbies) _____

Have you previously or do you currently serve on any City boards? ____ Yes ☒ No If so, list boards and dates: _____

Have you attended any Board or Council meetings? yes

Thank you for your interest in serving the City of McLendon-Chisholm. Please indicate below on which you would prefer to serve, Board / Commission. Please note that in addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

☒ Board of Adjustments

☒ Planning and Zoning Commission

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Signed

Date:

City of McLendon Chisholm
General Fund
FY 2022 Budget Worksheet #1

	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2021 Adopted Budget	FY 2022 Accountant Input	FY 2022 Council Input	2022 Budget Notes
Accountant input based on FY 2021 projections unless otherwise noted							
Revenue							
302 - Franchise Income	\$ 185,966	\$ 194,126	\$ 202,775	\$ 195,000	\$ 200,000		
303 - Development Income	16,099	78,115	68,040	15,000	68,000		
304 - Building Permit Income	509,929	961,870	808,258	696,127	808,000		
305 - Municipal Court Income	2,183	-	-	500	-		
306 - Interest Income	18,418	23,667	8,127	25,000	8,000		
307 - Sign Permit Income	100	50	-	-	-		
308 - Septic Fees	7,900	16,725	13,200	11,000	13,000		
309 - Food Enforcement	1,050	1,200	1,200	1,200	1,200		
310 - Sales Tax Revenue	218,228	353,242	430,343	341,608	430,000		
311 - PID Admin Expense Reimbursement	43,190	8,400	-	-	-		
313 - Donations	3,609	1,076	(250)	500	-		
314 - Copies Public Inf. Income	133		-	100	-		
315 - Miscellaneous Income	-		118,979	118,000	-		Bond Fee n/a for FY 2022
317 - Ad Valorem Tax	394,882	599,930	619,431	551,083	864,185		Assuming 18 cent rate to support fund replenishment of at least \$300,000
318 - Tax Certifications	83	74	-	-	-		
321 - Credit Card Fee Revenue	738	1,529	1,758	790	1,750		
325 - Hotel Occupancy Tax			3,426	-	3,400		
Total Revenue	\$ 1,402,508	\$ 2,240,004	\$ 2,275,286	\$ 1,955,908	\$ 2,397,535	\$ -	
Expenditures							
Operating Expenditures							
401 - Municipal Court	\$ 7		\$ -	\$ 1,000	\$ -		
402 - Election Expense	12,069		-	25,000	-		
410 - Building Inspections	126,973	204,227	168,000	167,264	168,000		
411 - Environment Regulation Expense	8,115	9,100	10,273	5,375	-		Now Part of CE Officer Compensation
41202 - CE Salary			21,233	30,000	55,576		Full Time + 3% salary increase + Health Ins + WC
41203 - CE Fuel			500	-	500		
41204 - CE Vehicle Repairs & Maint			1,938	-	500		
41205 - CE Supplies & Other Expenses			1,053	-	31,000		Add'l \$30k for taking down condemned buildings
414 - Animal Control		3,180	19,080	19,196	19,080		
415 - Section 380 Grant Program	3,763	24,029	77,000	7,800	84,700		10% Increase over Projected
418 - Membership Fees	1,556	1,662	2,004	2,000	2,000		
422 - Public Notice Expense	13,008	5,892	9,787	11,750	9,800		
423 - Community Functions	1,081	7,290	550	1,000	3,000		\$,2000 increase over prior year budget per LP

City of McLendon Chisholm
General Fund
FY 2022 Budget Worksheet #1

	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2021 Adopted Budget	FY 2022 Accountant Input	FY 2022 Council Input	2022 Budget Notes
426 · Appraisal District Collection	6,366	7,612	9,676	7,500	9,700		
429 · Street Lights			3,400	2,900	3,400		
Total 400 Operating Expenditures	\$ 172,938	\$ 262,992	\$ 324,493	\$ 280,785	\$ 387,256	\$ -	
Occupancy Expenditures							
502 · Electricity	\$ 2,787	2,824	\$ 2,980	\$ 2,900	\$ 3,000		
506 · Water	6,394	6,889	3,419	10,239	3,500		
510 · Propane Gas		-	-	870	-		
512 · Trash Pick up		1,062	-	-	-		
514 · Building Maint/Improvements	15,065	12,079	14,588	12,000	14,600		
516 · Lawn Maintenance	8,412	8,220	8,220	8,000	8,220		
518 · Janitorial	40		-	-			
520 · Telephone & Internet	5,874	8,038	8,976	8,300	9,000		
522 · Website Expense	1,278	1,258	480	2,500	500		
522.1 · Website Design/Redesign			7,000	10,000	-		No repeat in 2022
522.2 · Audio/Video Chamber Updates			42,480	42,280	-		No repeat in 2022
Total 500 Occupancy Expenditures	\$ 39,850	\$ 40,369	\$ 88,142	\$ 97,089	\$ 38,820	\$ -	
General & Administrative Expenditures							
603 · Citizen Recognition			-	-			
604 · Municipal Manuals, Books & Maps	70	346	45	500	500		Using prior budget
606 · Employee Costs	143,034	195,155	222,187	222,187	233,709		3% salary increase + 7.5% increase in health insurance cost + 5% TMRS Rate Increase
618 · Liability Insurance	5,872	5,292	5,563	5,821	6,500		Increase of 16% per agent
619 · Software Subscriptions	18,843	33,366	31,950	37,100	32,600		\$600 increase for subscription to Archive Social
621 · IT Support	6,125	8,425	10,175	7,000	10,200		
622 · Office Supplies - City Hall	3,353	4,084	5,979	3,500	6,000		
623 · Office Equipment	3,027	3,112	2,110	8,900	2,150		
624 · Office Equip Maintenance	4,874	6,135	4,148	4,500	4,200		
625 · Printed Materials	2,111	5,290	2,000	2,000	2,000		
626 · Postage-City Hall	3,512	1,030	1,608	1,500	1,650		
628 · Bank Fees	1,578	1,677	1,659	2,000	1,700		
630 · Legal & Professional							
63001-Accounting & Payroll services	60,234	53,225	60,000	60,000	60,000		
63002 - Financial Audit	9,500	15,000	16,000	16,000	17,000		Anticipate slight Increase

City of McLendon Chisholm
General Fund
FY 2022 Budget Worksheet #1

	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2021 Adopted Budget	FY 2022 Accountant Input	FY 2022 Council Input	2022 Budget Notes
63003 - Legal	41,160	34,007	35,928	40,000	36,000		
63005 - City Planner	51,952	24,985	70,755	25,000	60,000		Estimate at \$5,000 per month
63005.1 - Comprehensive Plan			71,950	71,950	-		No repeat in 2022
63008 -Consultants	28,883	29,014	26,000	26,000	156,000		2021 projected + \$10k for Landscape Architect+50K for Water attorney+\$50k for Impact Fee Study+\$20k for Strategic Plan
63009 - Engineering		6,574	9,800	25,000	10,000		
632 - Emergency Management			1,231	-			
633 - Penalties & Fees	36						
645 - Transcription Services	3,104		-	-	-		
646 - Mileage Expense	832	281	56	750	750		Using prior budget
647 - Council Meetings & Development	1,072	886	566	800	800		Using prior budget
648 - Training	8,957	2,187	2,275	7,000	7,000		Using prior budget
649 - Expense Account - City Administrator		-	-	-	-		
650 - Expense Account - Mayor		-	-	-	-		
652 - Staff Appreciation	760	650	650	800	800		Using prior budget
655 - Code of Ordinance	1,000	3,360	3,360	4,000	3,500		
699 - Miscellaneous Expense	246	954	209	-	210		
Total G & A Expenditures	\$ 400,134	\$ 435,035	\$ 586,203	\$ 572,308	\$ 653,269	\$ -	
700 - Capital Expenditures - Operating	\$ 33,224	\$ 31,160	\$ 55,000	\$ 55,000	\$ 185,000		\$10k for general need + \$75K increase for Roads per LP+\$100k for cost share for Edwards Rd
Total Expenditures	\$ 646,145	\$ 769,556	\$ 1,053,839	\$ 1,005,182	\$ 1,264,345	\$ -	
Surplus (Deficit) before Transfers	\$ 756,363	\$ 1,470,448	\$ 1,221,448	\$ 950,726	\$ 1,133,190	\$ -	
Transfer In / Out							
Transfer In - Fund Surplus	\$ -	\$ -	\$ -	\$ 50,835			
Transfer Out - Replenish Fund Surplus			\$ (228,599)		\$ (342,879)		
Transfer Out - Public Safety	\$ (396,241)	\$ (414,180)	\$ (572,606)	\$ (581,318)	\$ (790,311)		
Transfer Out - Capital Projects Fund	\$ -	\$ -	\$ (420,243)	\$ (420,243)	\$ -		
Surplus (Deficit)	\$ 360,122	\$ 1,056,268	\$ (0)	\$ -	\$ -	\$ -	

City of McLendon Chisholm
Public Safety Fund
FY 2022 Budget Worksheet #1

	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2021 Adopted Budget	FY 2022 Accountant Input	FY 2022 Council Input	FY 2020 Budget Notes
Accountant input based on FY 2021 projections unless otherwise noted							
Revenue							
306 - Interest Income	\$ -	\$ -	\$ 77	\$ -	\$ -		
313 - Donations	56,908	915	2,500	-	-		
316 - County Contract	67,500	77,500	77,500	77,500	77,500		
319 - Grants	245,582	257,952	117,600	117,600	-		2021 Last Year for SAFER Grant
Transfer from General Fund	\$ 254,230	\$ 401,996	572,606	\$ 581,318	790,311		Amount needed from General Fund to balance budget
Total Revenue	\$ 624,220	\$ 738,363	\$ 770,283	\$ 776,418	\$ 867,811	\$ -	
Expenditures							
Operating Expenditures							
40102 - Municipal Court	\$ 39						
418 - Membership Fees		70					
43001 - Liability Insurance	5,220	7,730	7,749	7,962	8,900		16% increase per Agent
43002 - Fuel	9,524	9,627	12,531	10,000	12,600		
43003 - Maintenance & Repair - Vehicles	17,051	22,512	44,973	35,000	35,000		Using Last Years Budget
43004 - Station Maintenance and Operations	5,751	13,171	6,979	12,000	15,000		Projected to increase for new station
43005 - Gear and Supplies	29,542	47,857	20,051	23,000	20,100		
43006 - Compliance	35	3,834	4,192	6,000	6,000		Using Last Years Budget
43007 - Radio Maintenance Contract	11,447	14,741	17,249	17,249	17,249		
43008 - Dispatch	10,000	10,000	10,000	10,000	10,000		
43009 - Training	7,840	7,148	1,912	10,000	10,000		Using Last Years Budget
43010 - Software	308	115	93	115	115		Using Last Years Budget
43011 - Lawn Equipment & Maintenance		835	-		-		
43030 - EMS	2,980	4,929	5,454	5,454	5,454		
43035 - Street Lights	2,891	2,868	-	-	-		
Total 400 Operating Expenditures	\$ 102,628	\$ 145,437	\$ 131,183	\$ 136,780	\$ 140,418	\$ -	
500 - Occupancy Expenditures							
502 - Electricity	\$ 3,895	3,706	\$ 4,166	\$ 3,500	\$ 8,000		Project costs to double with new station
506 - Water	331	451	539	\$ 500	1,200		Project costs to double with new station
512 - Trash	913	223	-		-		
516 - Lawn Maintenance	900	120	60		-		
518 - Janitorial	252	-	-		-		
520 - Telephone & Internet	1,673	2,397	2,386	\$ 2,500	2,500		

City of McLendon Chisholm
Public Safety Fund
FY 2022 Budget Worksheet #1

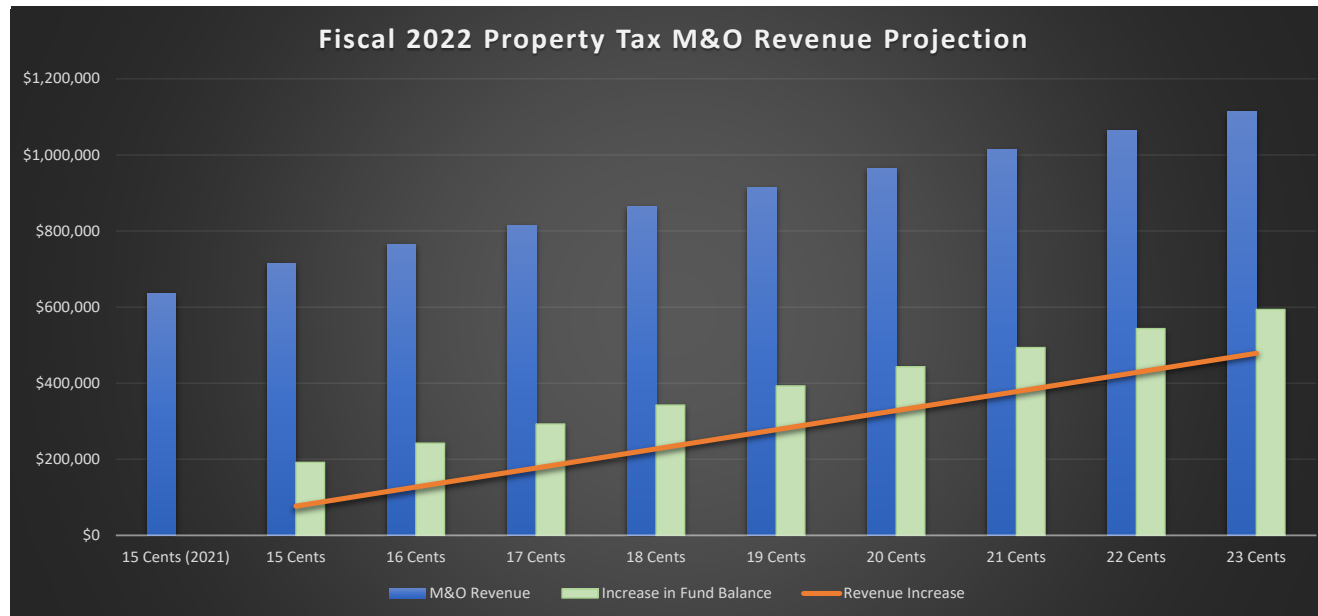
	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2021 Adopted Budget	FY 2022 Accountant Input	FY 2022 Council Input	FY 2020 Budget Notes
521 - Penalties		5			-		
Total 500 Occupancy Expenditures	\$ 7,964	\$ 6,902	\$ 7,150	\$ 6,500	\$ 11,700	\$ -	
General & Administrative Expenditures							
60502 - Volunteer Fire Dept Contract	\$ -		\$ -	\$ -			
60601 - Salaries and Wages	400,805	466,000	489,802	471,678	484,797		3% Increase
60609 - Payroll Tax Expense	34,025	34,614	36,105	35,515	37,087		3% Increase
60611 - Employee Screening		1,000	-		-		
60612 - Retirement Plan Contributions	32,939	12,303	21,686	22,045	29,945		.711 Rate Oct-Dec .0746 Rate Jan-Sep
60613 - Health / Dental / Vision Insurance Expense	32,029	47,229	61,539	75,513	77,729		7.5% Increase
60616 - Disability Insurance		2,119	1,320		3,193		
60621 - Unemployment Benefits		19	22		-		
60622 - Workers Comp Insurance	8,767	17,885	17,457	23,835	29,842		25% Increase per LP
619 - Software Subscriptions	2,653	508	2,289	1,476	2,300		
622 - Office Supplies	39	-	-		-		
623 - Office Equipment	162	-	-		-		
652 - Staff Appreciation	1,268	463	39	800	800		Use Last Years Budget
626 - Postage	14	-	-				
628 - Bank Fees	4	-	-				
699 - Miscellaneous Expenses		7	-				
602806 - Interest Expense		3,877	1,693	2,276	-		Associated Loan is Paid Off
63005 - City Planner	924	-					
Total G & A Expenditures	\$ 513,628	\$ 586,023	\$ 631,950	\$ 633,138	\$ 665,693	\$ -	
700 - Capital Expenditures - Public Safety					50,000		
Total Expenditures	\$ 624,220	\$ 738,362	\$ 770,283	\$ 776,418	\$ 867,811	\$ -	
Surplus/(Deficit)	\$ -	\$ 0	\$ (0)	\$ -	\$ -	\$ -	

City of McLendon-Chisholm
Fiscal 2022 Property Tax Revenue
Various Rate Scenarios - Preliminary
Updated Jun 17, 2021

2021 Preliminary Taxable

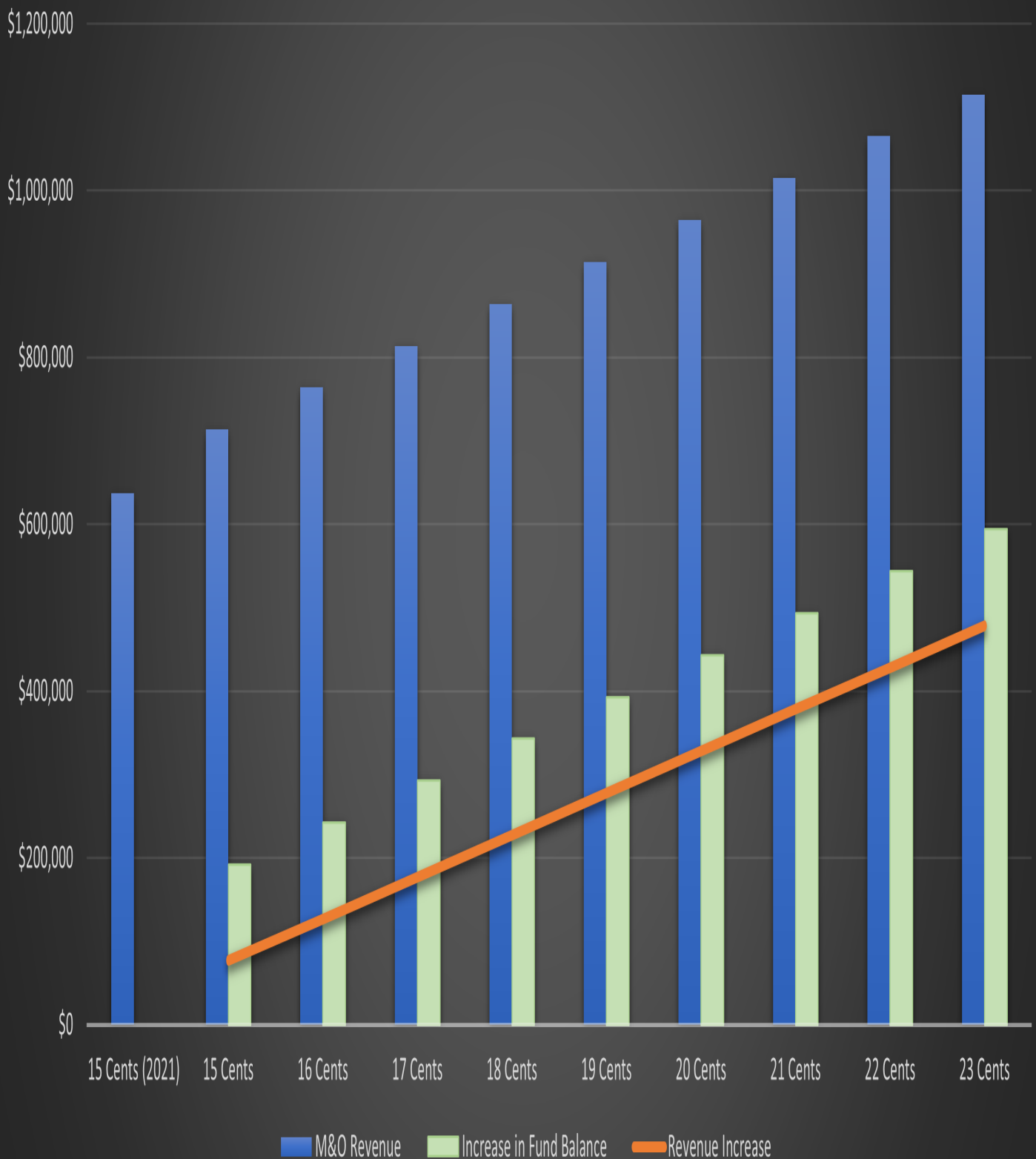
Value	\$502,274,954
2020 Adjusted Value	\$460,245,112
2020 Taxable Value per Budget	\$465,756,139

Rate	15 Cents (2021)	2022 Projection								
		15 Cents	16 Cents	17 Cents	18 Cents	19 Cents	20 Cents	21 Cents	22 Cents	23 Cents
M&O Revenue	\$636,684	\$713,502	\$763,730	\$813,957	\$864,185	\$914,412	\$964,640	\$1,014,867	\$1,065,095	\$1,115,322
Revenue Increase		\$76,818	\$127,046	\$177,273	\$227,501	\$277,728	\$327,956	\$378,183	\$428,411	\$478,638
Increase in Fund Balance		\$192,196	\$242,423	\$292,651	\$342,878	\$393,106	\$443,333	\$493,561	\$543,788	\$594,016

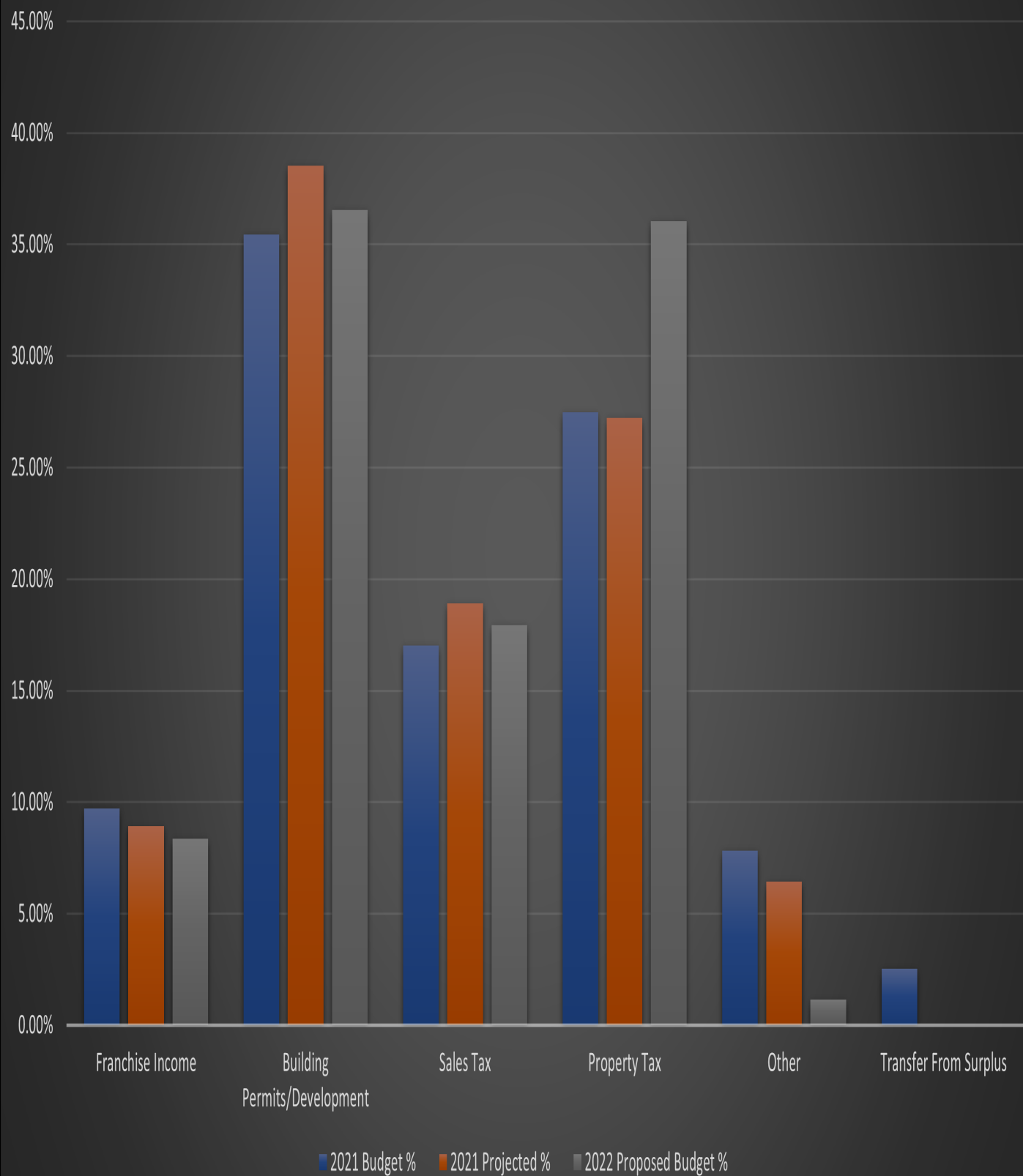


Revenue Increases \$50,277 for every 1 cent Rate Increase

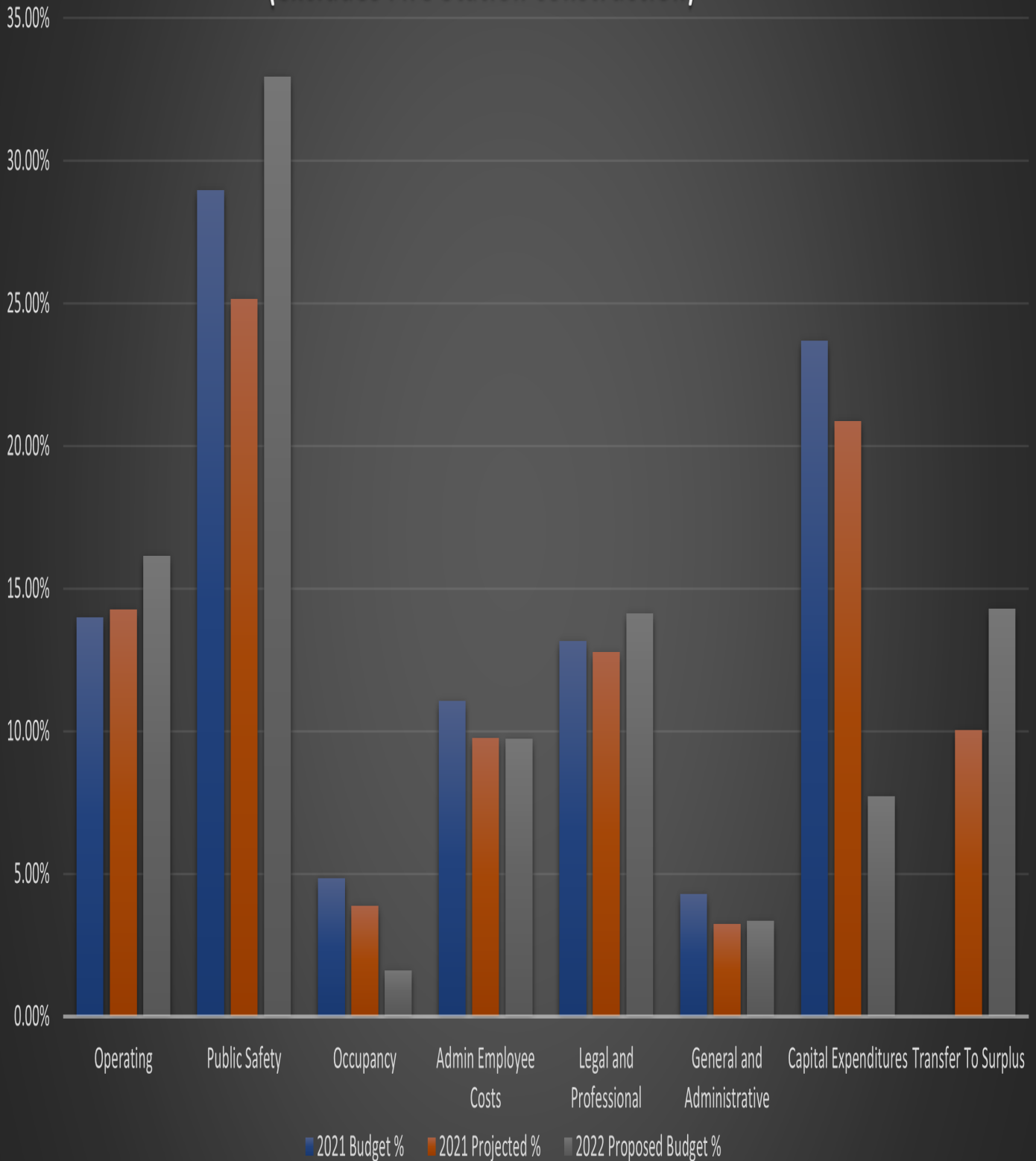
Fiscal 2022 Property Tax M&O Revenue Projection



General Fund Revenue by Source



General Fund Expenses by Category (excludes Fire Station construction)



2021 TAX AND BUDGET DEADLINES FOR CITIES WITH POPULATIONS OF LESS THAN 30,000¹

S.B. 2, the also known as the Texas Property Tax Reform and Transparency Act of 2019, passed during the 2019 legislative session and made significant changes to the property tax rate setting process. The changes made by S.B. 2 are fully incorporated into this memo.

A city that is considered to have a “low tax levy” under Tax Code Section 26.052 (a city that levies under \$500,000 in total property taxes and levies a tax rate under \$.50 per \$100) may choose to provide notice of its tax rate under that section of the Tax Code instead of Sections 26.04(e) and 26.06 of the Tax Code. A “low tax levy” city that chooses to provide notice under Section 26.052 of the Tax Code need not hold a public hearing on the tax rate, and is required to provide mailed or published notice of the tax rate no later than seven days before the date the city adopts the tax rate. If the city chooses to publish notice of the tax rate in the newspaper, the city must also provide public notice of its proposed tax rate by posting notice of the proposed tax rate, along with the information in Tax Code Sec. 26.052(e), prominently on the home page of the city’s website. The budget deadlines listed below still apply to “low tax levy” cities.

These are absolute deadlines, and assume the city waits until the last minute for each step. In most cases the city would be wise to act well in advance when possible.

<u>Adopted Rate Exceeds Voter-Approval Tax Rate</u>	<u>Adopted Rate Doesn’t Exceed Voter-Approval Tax Rate</u>
July 16 – last day for budget officer to file proposed budget with municipal clerk if the city plans to wait until August 16 to adopt the tax rate. TEX. LOC. GOV’T CODE § 102.005 (<i>before 30th day before tax rate adopted</i> – thus, if a city plans to adopt tax rate before August 16, the proposed budget must be filed sooner). The proposed budget must contain a special cover page if the budget will raise more total property taxes than the previous year. The city secretary must post the proposed budget on the city’s website if the city maintains one. Additionally, the proposed budget must include a line item comparing expenditures in the proposed budget and actual expenditures in the preceding year for: (1) notices required to be published in the newspaper; and (2) directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in Government Code Sec. 305.002. TEX. LOC. GOV’T CODE § 140.0045.	July 25 – Chief appraiser must deliver certified appraisal roll or certified estimate of taxable value to assessor. TEX. TAX CODE § 26.01(a). Pursuant to S.B. 2, a chief appraiser may submit a certified estimate of taxable value in lieu of a certified appraisal roll if the appraisal review board for the appraisal district does not approve the appraisal records for the district by July 20. TEX. TAX CODE § 26.01(a-1). If the assessor receives a certified estimate of taxable values, the officer or employee designated by the city council must calculate the no-new-revenue tax rate and voter-approval tax rate using the estimate. TEX. TAX CODE § 26.04(c-2).

July 25 – Chief appraiser must deliver certified appraisal roll or certified estimate of taxable value to assessor. TEX. TAX CODE § 26.01(a). Pursuant to S.B. 2, a chief appraiser may submit a certified estimate of taxable value in lieu of a certified appraisal roll if the appraisal review board for the appraisal district does not approve the appraisal records for the district by July 20. TEX. TAX CODE § 26.01(a-1). If the assessor receives a certified estimate of taxable values, the officer or employee designated by the city council must calculate the no-new-revenue tax rate and voter-approval tax rate using the estimate. TEX. TAX CODE § 26.04(c-2).

August 5 – last day to publish **notice of budget hearing**. TEX. LOC. GOV'T CODE § 102.0065 (not later than 10th day before the budget hearing). Note that the notice may not be published earlier than the 30th day before the hearing. The budget hearing notice must contain specific information about property tax increases. TEX. LOC. GOV'T CODE § 102.0065(d).

August 7 – The designated officer or employee must submit the no-new-revenue and voter-approval tax rates to the city council by this date, or as soon thereafter as practicable. TEX. TAX CODE § 26.04(e). (Note: nothing in the Tax Code requires the designated officer or employee to calculate the de minimis rate for a city under 30,000 in population. Cities are encouraged to communicate with their designated officer or employee in advance of this date to confirm the calculation of the de minimis rate.) Additionally, the designated officer or employee must post the calculated no-new-revenue tax rate and voter-approval tax rates, along with certain debt information, on the home page of the city's website in the form prescribed by the comptroller. *Id.* The designated officer or employee shall use the tax rate calculation forms prescribed by the comptroller in calculating the no-new-revenue and voter-approval tax rates, and may not submit the rates to the city council, until the designated officer or employee certifies on the tax rate calculation forms that the person has accurately calculated the tax rates and used values from the city's certified appraisal roll in performing the calculations. TEX. TAX CODE § 26.04(d-1) and (d-2). As soon as practicable after the designated officer or employee calculates the no-new-revenue tax rate and the voter-approval tax rate of the city, the designated officer or employee shall submit the tax rate calculation forms used in calculating the rates to the county assessor-collector for each county in which all or part of the city is located. TEX. TAX CODE § 26.04(d-3).

August 7 – The designated officer or employee must submit the no-new-revenue and voter-approval tax rates to the city council by this date, or as soon thereafter as practicable. TEX. TAX CODE § 26.04(e). (Note: nothing in the Tax Code requires the designated officer or employee to calculate the de minimis rate for a city under 30,000 in population. Cities are encouraged to communicate with their designated officer or employee in advance of this date to confirm the calculation of the de minimis rate.) Additionally, the designated officer or employee must post the calculated no-new-revenue tax rate and voter-approval tax rates, along with certain debt information, on the home page of the city's website in the form prescribed by the comptroller. *Id.* The designated officer or employee shall use the tax rate calculation forms prescribed by the comptroller in calculating the no-new-revenue and voter-approval tax rates, and may not submit the rates to the city council, until the designated officer or employee certifies on the tax rate calculation forms that the person has accurately calculated the tax rates and used values from the city's certified appraisal roll in performing the calculations. TEX. TAX CODE § 26.04(d-1) and (d-2). As soon as practicable after the designated officer or employee calculates the no-new-revenue tax rate and the voter-approval tax rate of the city, the designated officer or employee shall submit the tax rate calculation forms used in calculating the rates to the county assessor-collector for each county in which all or part of the city is located. TEX. TAX CODE § 26.04(d-3).

August 29 – last day for budget officer to **file proposed budget** with municipal clerk if the city plans to wait until September 29 to adopt the tax rate. TEX. LOC. GOV'T CODE § 102.005 (*before 30th day before tax rate adopted* – thus, if a city plans to adopt tax rate before September 29, the proposed budget must be filed sooner). The proposed budget must contain a special cover page if the budget will raise more total property taxes than the previous year. The city secretary must post the proposed budget on the city's website if the city maintains one. Additionally, the proposed budget must include a line item comparing expenditures in the proposed budget and actual expenditures in the preceding year for: (1) notices required to be published in the newspaper; and (2) directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in Government Code Sec. 305.002. TEX. LOC. GOV'T CODE § 140.0045.

August 9 – City council should hold a record vote approving proposed tax rate. Although there is not statutorily-defined procedure for the city council to follow in determining the proposed tax rate, this date effectively serves as the deadline, as the required notices of the tax rate hearing include the proposed tax rate (see below). Also, the required notice of the tax rate hearing requires the names of all members of the governing body, showing how each voted on the proposed tax rate and indicating the absences, if any, during the vote on the proposed tax rate. TEX. TAX CODE § 26.06(c) and 26.061. August 9 – Continuous Internet and T.V. notice of tax rate public hearing begins, if applicable. TEX. TAX CODE § 26.065. The notice must be posted continuously for at least seven days immediately before the public hearing on the proposed tax rate increase and at least seven days immediately before the date of the vote proposing the increase in the tax rate. <i>Id.</i> For content of published notice and Internet and T.V. notice, see Tax Code Sections 26.06(b-1), (b-2), and (b-3). August 12 – Last day to publish notice of tax rate hearing. TEX. TAX CODE § 26.06(a) (the public hearing may not be held before the fifth day after the date the notice of the public hearing is given). The notice may be delivered by mail to each property owner, or may be published in a newspaper. TEX. TAX CODE § 26.06(c). If the notice is published in the newspaper, the city must also post the notice prominently on the home page of the city's website from the date the notice is first published until the public hearing is concluded. <i>Id.</i> The notice must be in the form prescribed by Tax Code Section 26.06 or 26.061, and must include the table described in Tax Code Section 26.062. A city adopting a rate triggering an automatic election or the ability to petition for an election must modify the notice in accordance with Tax Code Section 26.063. August 15 – last day for hearing on budget. TEX. LOC. GOV'T CODE § 102.006(b) (hearing shall be before the date of the tax levy). Note that the hearing must be after the 15th day after the proposed budget is filed with the clerk. Also, the city must take some sort of action on the budget at conclusion of hearing. TEX. LOC. GOV'T CODE § 102.007. This action could be the adoption of the budget, or else a vote to postpone the final budget vote. It is generally accepted that the city need not adopt the budget at the end of the hearing.	September 18 – last day to publish notice of budget hearing. TEX. LOC. GOV'T CODE § 102.0065 (not later than 10th day before the budget hearing). Note that the notice may not be published earlier than the 30th day before the hearing. The budget hearing notice must contain specific information about property tax increases. TEX. LOC. GOV'T CODE § 102.0065(d). September 22 – City council should hold a record vote approving proposed tax rate. Although there is not statutorily-defined procedure for the city council to follow in determining the proposed tax rate, this date effectively serves as the deadline, as the required notices of the tax rate hearing include the proposed tax rate (see below). Also, the required notice of the tax rate hearing requires the names of all members of the governing body, showing how each voted on the proposed tax rate and indicating the absences, if any, during the vote on the proposed tax rate. TEX. TAX CODE § 26.06(c) and 26.061. September 22 – Continuous Internet and T.V. notice of tax rate public hearing begins, if applicable, and if the proposed tax rate will exceed the no-new-revenue rate. TEX. TAX CODE § 26.065. The notice must be posted continuously for at least seven days immediately before the public hearing on the proposed tax rate increase and at least seven days immediately before the date of the vote proposing the increase in the tax rate. <i>Id.</i> For content of published notice and Internet and T.V. notice, see Tax Code Sections 26.06(b-1), (b-2), and (b-3). September 24 – Last day to publish notice of tax rate hearing, if the proposed tax rate will exceed the no-new-revenue rate, or the meeting to adopt the tax rate, if the tax rate does not exceed the no-new-revenue rate. TEX. TAX CODE § 26.06(a) (the public hearing may not be held before the fifth day after the date the notice of the public hearing is given). The notice may be delivered by mail to each property owner, or may be published in a newspaper. TEX. TAX CODE § 26.06(c). If the notice is published in the newspaper, the city must also post the notice prominently on the home page of the city's website from the date the notice is first published until the public hearing is concluded. <i>Id.</i> The notice must be in the form prescribed by Tax Code Section 26.06 or 26.061, and must include the table described in Tax Code Section 26.062. A city adopting a rate triggering an automatic election or the ability to petition for an election must modify the notice in accordance with Tax Code Section 26.063.
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August 16 – city should **adopt the budget** no later than this date. TEX. LOC. GOV'T CODE § 102.009 (city may only levy taxes in accordance with budget, and because levy cannot take place later than August 17 (see below), this is the effective deadline for property taxing cities). The city council must take a separate ratification vote to adopt any budget that will raise total property tax revenue. TEX. LOC. GOV'T CODE § 102.007(c). The budget must contain a special cover page that includes: (a) a specific statement on the whether the budget raises more, less, or the same amount of property tax revenue compared to the previous year's budget; (b) the record vote of each member of the city council by name voting on the adoption of the budget; (c) the city property tax rates for the preceding and current fiscal years, including the adopted rate, no-new-revenue tax rate, no-new-revenue maintenance and operations tax rate, voter-approval tax rate, and debt rate; and (d) the total amount of city debt obligations secured by property taxes. TEX. LOC. GOV'T CODE § 102.007(d). The adopted budget, including the cover page, must be posted on the city's website if the city has one. The city council shall include as an appendix to the city's budget for a fiscal year the tax rate calculation forms used by the designated officer or employee to calculate the city's no-new-revenue tax rate and the voter-approval tax rate the tax year in which the fiscal year begins. TEX. TAX CODE § 26.04(e-5).

September 28 – last day for **hearing on budget**. TEX. LOC. GOV'T CODE § 102.006(b) (hearing shall be before the date of the tax levy). Note that the hearing must be after the 15th day after the proposed budget is filed with the clerk. Also, the city must take some sort of **action on the budget** at conclusion of hearing. TEX. LOC. GOV'T CODE § 102.007. This action could be the adoption of the budget, or else a vote to postpone the final budget vote. It is generally accepted that the city need not adopt the budget at the end of the hearing.

September 29 – city should **adopt the budget** no later than this date. TEX. LOC. GOV'T CODE § 102.009 (city may only levy taxes in accordance with budget, and because levy cannot take place later than September 29 (see below), this is the effective deadline for property taxing cities). The city council must take a separate ratification vote to adopt any budget that will raise total property tax revenue. TEX. LOC. GOV'T CODE § 102.007(c). The budget must contain a special cover page that includes: (a) a specific statement on the whether the budget raises more, less, or the same amount of property tax revenue compared to the previous year's budget; (b) the record vote of each member of the city council by name voting on the adoption of the budget; (c) the city property tax rates for the preceding and current fiscal years, including the adopted rate, no-new-revenue tax rate, no-new-revenue maintenance and operations tax rate, voter-approval tax rate, and debt rate; and (d) the total amount of city debt obligations secured by property taxes. TEX. LOC. GOV'T CODE § 102.007(d). The adopted budget, including the cover page, must be posted on the city's website if the city has one. The city council shall include as an appendix to the city's budget for a fiscal year the tax rate calculation forms used by the designated officer or employee to calculate the city's no-new-revenue tax rate and the voter-approval tax rate the tax year in which the fiscal year begins. TEX. TAX CODE § 26.04(e-5).

August 16 – Must hold tax rate hearing and adopt a tax rate exceeding the greater of the taxing unit's voter-approval tax rate or de minimis tax rate no later than this date. TEX. TAX CODE § 26.05(a) (city council must adopt a tax rate that exceeds the voter-approval tax rate not later than the 71st day before the November uniform election date; however, the city council must order the automatic election by no later than the 78th day before the November election date under Election Code Section 3.005(c), effectively making the deadline to adopt the tax rate the 78th day before the November uniform election date). The hearing must be held on a weekday that is not a public holiday. TEX. TAX CODE § 26.06(a). The city council may vote on the proposed tax rate at the public hearing. If the city council does not vote on the proposed tax rate at the public hearing, the city council shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate, and that meeting may not be held later than the seventh day after the date of the public hearing. TEX. TAX CODE § 26.06(e). The city council must separately approve the maintenance and operations component and the debt service component of the tax rate. TEX. TAX CODE § 26.05(a). The motion to adopt a tax rate that exceeds the no-new-revenue rate must be made precisely as follows: "I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate) percent increase in the tax rate." If the tax rate will exceed the no-new-revenue tax rate, the vote on the ordinance setting the tax rate must be a record vote and must be approved by at least 60 percent of the members of the city council. TEX. TAX CODE § 26.05(b). Tax Code Section 26.05 contains several other precise requirements regarding notice in the tax rate ordinance itself that must be complied with if the city adopts a rate exceeding the no-new-revenue tax rate. The city council may not hold its public hearing or public meeting to adopt a tax rate until the fifth day after the date the chief appraiser of each appraisal district in which the city participates has delivered its tax estimate notice under Tax Code Sec. 26.04(e-2) and made various types of tax rate information and the tax rate calculation forms available on to the public via the property tax database under Tax Code Sec. 26.17(f). TEX. TAX CODE. § 26.05(d-1).	September 29 – Must hold tax rate hearing (if applicable) and adopt tax rate no later than this date. TEX. TAX CODE § 26.05 (or 60th day after receipt of appraisal roll, whichever is later. If the city uses the 60 day rule, almost every date in this memo would need to be recalculated). The hearing must be held on a weekday that is not a public holiday. TEX. TAX CODE § 26.06(a). The city council may vote on the proposed tax rate at the public hearing. If the city council does not vote on the proposed tax rate at the public hearing, the city council shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate, and that meeting may not be held later than the seventh day after the date of the public hearing. TEX. TAX CODE § 26.06(e). The city council must separately approve the maintenance and operations component and the debt service component of the tax rate. TEX. TAX CODE § 26.05(a). The motion to adopt a tax rate that exceeds the no-new-revenue rate must be made precisely as follows: "I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate) percent increase in the tax rate." S.B. 1760 (2015) provides that if the tax rate will exceed the no-new-revenue tax rate, the vote on the ordinance setting the tax rate must be a record vote and must be approved by at least 60 percent of the members of the city council. TEX. TAX CODE § 26.05(b). Tax Code Section 26.05 contains several other precise requirements regarding notice in the tax rate ordinance itself that must be complied with if the city adopts a rate exceeding the no-new-revenue tax rate. The city council may not hold its public hearing or public meeting to adopt a tax rate until the fifth day after the date the chief appraiser of each appraisal district in which the city participates has delivered its tax estimate notice under Tax Code Sec. 26.04(e-2) and made various types of tax rate information and the tax rate calculation forms available on to the public via the property tax database under Tax Code Sec. 26.17(f). TEX. TAX CODE. § 26.05(d-1).
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August 16 – If the city adopts a rate exceeding the greater of the taxing unit's voter-approval tax rate or de minimis tax rate, the city must **order the automatic election** to approve the tax rate no later than the 78th day before the November uniform election date. TEX. ELEC. CODE § 3.005(c). At the election, the ballots shall be prepared to permit voting for or against the proposition: "Approving the ad valorem tax rate of \$_____ per \$100 valuation in (name of city) for the current year, a rate that is \$_____ higher per \$100 valuation than the voter-approval tax rate of (name of city), for the purpose of (description of purpose of increase). Last year, the ad valorem tax rate in (name of city) was \$_____ per \$100 valuation." The ballot proposition must include the adopted tax rate, the difference between the adopted tax rate and the voter-approval tax rate, and the city's tax rate for the preceding tax year in the appropriate places. TEX. TAX CODE § 26.07(c).

August 23 – A city adopting a tax rate that exceeds the voter-approval tax rate, but is less than the de minimis tax rate, must **adopt its tax rate** no later than this day. TEX. TAX CODE § 26.05(a) (city council must adopt a tax rate that exceeds the voter-approval tax rate not later than the 71st day before the November uniform election date). The city council must separately approve the maintenance and operations component and the debt service component of the tax rate. TEX. TAX CODE § 26.05(a). The motion to adopt a tax rate that exceeds the no-new-revenue rate must be made precisely as follows: "I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate) percent increase in the tax rate." If the tax rate will exceed the no-new-revenue tax rate, the vote on the ordinance setting the tax rate must be a record vote and must be approved by at least 60 percent of the members of the city council. TEX. TAX CODE § 26.05(b). Tax Code Section 26.05 contains several other precise requirements regarding notice in the tax rate ordinance itself that must be complied with if the city adopts a rate exceeding the no-new-revenue tax rate.

¹ This memo does not apply to a city with a population of less than 30,000 if that city's de minimis rate does not exceed the city's voter-approval rate. The very few cities in the state that fit that category should refer to TML's memo on tax and budget deadlines for cities with populations of 30,000 or more.

USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

Texas cities, counties and hospital districts have the option to reduce property taxes by imposing a sales and use tax.

Although this tax is sometimes called “the sales tax to reduce the property tax rate,” state statutes refer to it as “the additional municipal sales and use tax” for cities, the “county sales and use tax” for counties and the “hospital district sales and use tax” for hospital districts.

[Refer to [Health and Safety Code, Sect. 285.061](#), and [Tax Code, Sect. 321.101, 323.101](#).]

ELIGIBILITY

CITIES

A city is eligible to adopt the tax if it is not within the boundaries of a regional transportation or rapid transit authority, does not impose a sales tax to fund a municipal transit department, and the new combined local sales tax rate would not exceed two percent at any location within the city.

Cities within the boundaries of the following metropolitan transit authorities (MTAs), regional transit authority (RTAs), and city transit departments (CTDs) are generally excluded from enacting the tax:

- Austin MTA, Corpus Christi MTA, Houston MTA and San Antonio MTA;
- Dallas RTA and Fort Worth MTA; and
- El Paso CTD and Laredo CTD.

[Refer to [Tax Code, Sect. 321.101](#), and [Transportation Code, Chapters 451-453](#).]



COUNTIES

A county is eligible to adopt the tax if the new combined local sales tax rate would not exceed 2 percent at any location within the county, and no part of the county is located within the boundaries of a rapid transit or regional transportation authority. An authority is not considered part of a county if fewer than 250 people are residents of both the county and the authority.

[Refer to [Tax Code, 323.101](#), and [Transportation Code, Chapters 451-452](#).]

HOSPITAL DISTRICTS

A hospital district authorized to impose a property tax is eligible to adopt the sales and use tax to lower the district's property taxes if the new combined rate of all local sales taxes would not exceed 2 percent at any location within the district.

[Refer to [Health and Safety Code, Sect. 285.061\(a\)](#).]

JANUARY 2020



Glenn Hegar

Texas Comptroller of
Public Accounts

**Additional sales and
use tax can be enacted**

if a community's total
local sales tax rate will
not exceed 2 percent.

FOR MORE INFORMATION,
VISIT OUR WEBSITE
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This publication is intended as a general guide and not as a comprehensive resource on the subjects covered.
It is not a substitute for legal advice.

Within 10 days after an election, the governing body must enter the resolution or the ordinance declaring the results into the minutes of a meeting held for that purpose.

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USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

TAX RATE

CITIES

Voters may adopt a tax rate of up to 2 percent in increments of 0.125 percent. Increases or reductions in the tax rate also must be in increments of 0.125 percent.

[Refer to [Tax Code, Sect. 321.103](#).]

COUNTIES

Voters may adopt the sales and use tax at a rate of 0.5 percent. If a county has no incorporated cities, the county tax rate must be 1 percent.

[Refer to [Tax Code, Sect. 323.103](#).]

HOSPITAL DISTRICTS

Voters may adopt or change the tax in increments of 0.125 percent to a maximum of 2 percent, as long as the combined local sales tax rate would not exceed 2 percent at any location within the district.

[Refer to [Health and Safety Code, Sect. 285.061\(a\), \(c\)](#).]

CALLING ELECTIONS

The governing body of an eligible city, county or hospital district may call for an election in two ways:

- by majority vote of the governing body; or
- by petition of qualified voters equal to at least five percent of the number of registered voters.

COMBINED BALLOT PROPOSITION

A city may use a combined ballot proposition to lower or to repeal any municipal sales tax, including the additional sales tax for property tax relief; and by the same proposition raise or adopt any other municipal sales tax.

A combined sales tax proposition under this section shall contain substantially the same language, if any, required by law for the lowering, repealing, raising, or adopting each tax as appropriate.

A negative vote on a combined sales tax proposition under this section shall have no effect on either the sales tax to be lowered or repealed by the proposition or the sales tax to be raised or adopted by the proposition. This provision only applies to elections called by the city council.

[Refer to [Tax Code, Sect. 321.409](#).]

DEADLINE AFTER PETITION

If responding to a petition, the governing body must determine if it is sufficient within 30 days of receiving it.

If deemed sufficient, the governing body must then adopt an ordinance or order calling for the election within 60 days after receiving the petition.

TIME OF ELECTION

The Tax Code specifies that the election must be held on the next uniform election date not less than 30 days after the ordinance or order is passed.

The uniform election dates are:

- the first Saturday in May; and
- the first Tuesday after the first Monday in November.

For guidance on the timing of elections, please contact the Secretary of State (SOS) at 512-463-5650 or toll free at 800-252-8683. Additional information is available on the [Secretary of State's website](#).

WITHDRAWAL FROM A TRANSPORTATION AUTHORITY

A municipality may withdraw from a Transportation Authority after holding an election for that purpose. However, a municipality may not use a combined ballot proposition to withdraw from a Transportation Authority and impose a sales tax to reduce the property tax rate or any other special purpose sales tax.

USING SALES TAX TO REDUCE THE PROPERTY TAX RATE



BALLOT WORDING

CITIES

When holding an election to adopt, increase, reduce or repeal the additional sales tax, a city must print the ballot to permit voting for or against one of the following propositions, as appropriate:

If a city has a property tax and proposes to adopt or increase the additional sales tax, the ballot proposition must state:

"The adoption of an additional sales and use tax within the city at the rate of _____ to be used to reduce the property tax rate." (Insert rate in increments of 0.125 percent as appropriate).

If a city does not have a property tax and proposes to adopt or increase the additional sales tax, the ballot proposition must state:

"The adoption of an additional sales and use tax within the city at the rate of _____."

(Insert rate in increments of 0.125 percent, as appropriate).

For a city to repeal the tax, the ballot proposition must state:

"The abolition of the additional sales and use tax within the city."

[Refer to **Tax Code, Sect. 321.404.**]

COUNTIES

When holding an election to adopt or repeal the sales and use tax, a county must print the ballot to permit voting for or against one of the following propositions, as appropriate:

In a county with territory within the limits of a city, the ballot proposition to adopt the tax must state:

"Adoption of a one-half percent county sales and use tax within the county to be used to reduce the county property tax rate."

In a county that does not have territory within the limits of a city, the ballot proposition to adopt the tax must state:

"Adoption of a one percent county sales and use tax within the county to be used to reduce the county property tax rate."

In an election to repeal the tax, the ballot proposition must state:

"Abolition of the county sales and use tax within the county."

[Refer to **Tax Code, Sect. 323.404.**]

HOSPITAL DISTRICTS

When holding an election to adopt, increase, reduce or repeal the sales and use tax, a hospital district must print the ballot to permit voting for or against one of the following propositions, as appropriate:

For a hospital district to adopt the tax, the ballot proposition must state:

"The adoption of a local sales and use tax in (name of district) at the rate of (proposed tax rate) percent to be used to reduce the district property taxes."

To change the tax rate, the ballot proposition must state:

"The (increase or decrease, as applicable) in the rate of the local sales and use tax imposed by (name of district) from (tax rate on election date) percent to (proposed tax rate) percent."

To abolish the tax, the ballot proposition must state:

"The abolition of the local sales and use tax in (name of district)."

[Refer to **Health and Safety Code, Sect. 285.062(c)-(e).**]

Cities, counties and hospital districts may use revenues from this tax as they would use property tax revenues.

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Cities and counties
must use excess funds
to pay current debt
obligations.

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NOTIFICATION TO THE COMPTROLLER

Within 10 days after an election, the governing body must enter the resolution or the ordinance declaring the results into its meeting minutes. The resolution or ordinance must include:

- the date of the election;
- the proposition on which the vote was held;
- the total number of votes cast for and against the proposition; and
- the number of votes by which the proposition was approved.

Before the end of the current calendar quarter, the city, county or hospital district must send copies of the resolution or ordinance along with a map of the municipality clearly showing its boundaries to the Comptroller's office, through U.S. certified or registered mail. After receiving the resolution or ordinance, the Comptroller has 30 days to notify the entity that the Comptroller's office is ready to manage the administration of the tax.

[Refer to **Tax Code, Sect. 321.405.**]

COMPTROLLER'S ADDRESS

Comptroller of Public Accounts
Revenue Accounting Division, Tax Allocation Section
P.O. Box 13528
Austin, Texas 78711-3528.

EFFECTIVE DATE OF TAX OR TAX CHANGE

After voter approval, the tax change becomes effective on Oct. 1 after the expiration of the first complete calendar quarter after the Comptroller receives official notice from the entity of the tax rate change.

May Election: Send notice to the Comptroller no later than the last week in June. The new tax rate will take effect on Oct. 1 of the same year. The entity will receive its first payment from the Comptroller in December.

November Election: Send notice to the Comptroller no later than the last week in December. The new tax rate will take effect on Oct. 1 of the following year. The entity will receive its first payment from the Comptroller during the subsequent December.

[Refer to **Tax Code, Sect. 321.102(a-b), 321.409, 323.102(a-b), and Health and Safety Code, Sect. 285.063.**]

USE OF REVENUE AND EXCESS REVENUE

Cities, counties and hospital districts may use revenues from this tax as they would use property tax revenues. There are, however, some restrictions placed on cities and counties in the use of "excess" revenues—the additional sales and use tax that exceeds the projected amount of property tax to be reduced for a given year. For cities and counties that impose a property tax, the revenues collected from the additional sales and use tax up to the projected amount may be used for any legal budgeted purpose. The projected amount is the estimate of sales tax revenue calculated under **Tax Code, Sect. 26.041(d).**

During the first three years of imposing the tax, a city or a county must deposit any amounts that exceed the projected amount into an "excess sales tax revenue fund." During these first three years, the city or the county may use the excess revenues only if, and to the extent that, other revenues fall short of budgeted amounts. After the third year, the city or the county may use the revenue in the fund for any legal purpose listed in its budget. When all revenue in the fund has been spent, the fund ceases to exist.



USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

Similarities in depositing and using funds end with the beginning of the fourth year. In the fourth year, a city must deposit excess funds into a “municipal sales tax debt service fund,” which may be used only to pay city debts. After current debt obligations have been paid, excess funds may be used for any legal budgeted purpose. A city cannot pledge the anticipated sales tax revenue to pay bonds or other debts.

Counties also must use excess funds to reduce county debts. After all debt is paid, a county may use the excess funds for any legal budgeted purpose. Similarly, a county cannot pledge anticipated sales tax revenue to secure the payment of bonds or other debts for a period longer than one year.

[Refer to **Tax Code, Sect. 321.506-7, 323.505**, and **Health and Safety Code, Sect. 285.064**.]

FOR MORE INFORMATION

For more information about the sales tax to reduce the property tax rate, contact the Comptroller's Data Analysis and Transparency Division at 844-519-5672, or econ.dev@cpa.texas.gov.

For more information about property taxes or about calculating no-new-revenue tax rates and voter-approval tax rates, contact the Comptroller's Property Tax Division at 800-252-9121.



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Glenn Hegar
Texas Comptroller of Public Accounts

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listed or by sending a fax to 512-475-0900.

800-252-5555
911 Emergency Service/
Equalization Surcharge
Automotive Oil Fee
Battery Fee
Boat and Boat Motor Sales Tax
Customs Broker
Mixed Beverage Taxes
Off-Road, Heavy-Duty Diesel
Equipment Surcharge
Oyster Fee
Sales and Use Taxes

800-531-5441
Cement Tax
Inheritance Tax
Local Revenue
Miscellaneous Gross
Receipts Taxes
Oil Well Servicing Tax
Sulphur Tax

800-531-5441, ext. 3-3630
WebFile Help

800-252-1381
Bank Franchise
Franchise Tax

800-252-7875
Spanish

800-531-1441
Fax on Demand (Most frequently
requested Sales and Franchise tax forms)

800-252-1382
Clean Vehicle Incentive Program
Manufactured Housing Tax
Motor Vehicle Sales Surcharge,
Rental and Seller Financed Sales Tax
Motor Vehicle Registration Surcharge

800-252-1383
Fuels Tax
IFTA
LG Decals
Petroleum Products Delivery Fee
School Fund Benefit Fee

800-252-1384
Coastal Protection
Crude Oil Production Tax
Natural Gas Production Tax

800-252-1387
Insurance Tax

800-252-1385
Coin-Operated Machines Tax
Hotel Occupancy Tax

800-252-1386
Account Status
Officer and Director Information

800-862-2260
Cigarette and Tobacco

888-4-FILING (888-434-5464)
TELEFILE: To File by Phone

800-252-1389
GETPUB: To Order Forms and
Publications

800-654-FIND (800-654-3463)
Treasury Find

800-321-2274
Unclaimed Property Claimants
Unclaimed Property Holders
Unclaimed Property Name Searches
512-463-3120 in Austin

877-44RATE4 (877-447-2834)
Interest Rate

2020 Tax Rate Calculation Examples

These examples are referenced on the Comptroller's Tax Rate Calculation webpage.

EXAMPLE 1: Calculating the No-New-Revenue Tax Rate

$$\frac{\text{Prior Year's Taxes} - \text{Taxes on Property Lost this Year}}{\text{Current Value of Property Taxed in the Prior Year}} \times \$100 = \text{No-New-Revenue Tax Rate}$$

EXAMPLE 2: Detailed Steps in Calculating the Effective Tax Rate for School Districts

2019 Taxes (on date of calculation)*			Total value on the 2020 certified appraisal roll			
+			+			
Taxes on 2019 values lowered in court decisions or subject to an appeal under Chapter 42			Estimated value that will be placed on property under protest or not included in certification			
+			-			
Taxes refunded for tax years preceding tax year 2019			Value of property annexed after Jan. 1, 2019			
-			-			
Taxes on deannexed territory			Value of new improvements built after Jan. 1, 2019**			
-			-			
Taxes on property value not taxable in 2020 because it received an exemption or special appraisal for the first time			Value of pollution control property exempted from the first time			
=			=			
Adjusted 2019 Taxes			Adjusted 2020 Taxable Values			
Adjusted 2019 Taxes	÷	Adjusted 2020 Taxable Value	X	\$100	=	2020 No-New-Revenue Tax Rate

* Do not include Tax Code § 25.25(d) corrections for over-appraised errors.

** Do not include Tax Increment Financing (TIF) taxes if there is no TIF captured appraised value.

EXAMPLE 3: Detailed Steps in Calculating the No-New-Revenue Tax Rate for Other Taxing Units

2019 Taxes (on date of calculation)*		Total value on the 2020 certified appraisal roll	
+		+	
Taxes on 2019 values lowered in court decisions or subject to an appeal under Chapter 42		Estimated value that will be placed on property under protest or not included in certification	
+		-	
Taxes refunded for tax years preceding tax year 2019		Value of property annexed after Jan. 1, 2019	
-		-	
Taxes on deannexed territory		Value of new improvements built after Jan. 1, 2019	
-		-	
Taxes on property value not taxable in 2020 because it received an exemption or special appraisal for the first time		Value of pollution control property exempted from the first time	
-		-	
Taxes paid to a TIF Fund**		Captured appraised value in a TIF Fund	
=		=	
Adjusted 2019 Taxes		Adjusted 2020 Taxable Values	
Adjusted 2019 Taxes	÷	Adjusted 2020 Taxable Value	X
			\$100
			=
			No-New-Revenue Tax Rate

* Do not include Tax Code § 25.25(d) corrections for over-appraised errors.

** Do not include TIF taxes if there is no TIF captured appraised value.

EXAMPLE 4: Calculating the M&O Portion of the Voter-Approval Tax Rate for School Districts

$$\text{The Rate Equal to the 2020 State Compression Percentage Times \$1.00} + \begin{matrix} \text{The greater of:} \\ \text{(i) 2019 M\&O Tax Rate - (\$1.00 + DTR reduction)} \\ \text{OR} \\ \text{(ii) \$0.05 per \$100 of total value} \end{matrix} = \text{School District Voter-Approval Tax Rate}$$

* If the governing body of school district does not adopt \$0.05 by unanimous vote, use \$0.04

2020 Tax Rate Calculation Examples

EXAMPLE 5: Calculating the M&O Portion of the Voter-Approval Tax Rate for Special Taxing Units

$$\frac{(\text{Adjusted 2019 Value} \times \text{2019 M\&O Rate})}{\text{Adjusted 2020 Taxable Values}} \times \$100 \times 1.08 = \text{M\&O Portion of Voter-Approval Tax Rate}$$

EXAMPLE 6: Calculating the Debt Service Portion of the Voter-Approval Tax Rate

$$\frac{(\text{2020 debt payments} - \text{2019 excess debt tax collections})}{\text{2019 anticipated collection rate}} = \text{Adjusted 2020 debt}$$

$$\frac{\text{Adjusted 2020 debt}}{\text{2020 total taxable values}^* - \text{2020 captured appraised value in a TIF fund}} \times \$100 = \text{2020 debt service rate}^{**}$$

* Counties, cities and junior college districts that adopted the tax ceiling provision exclude the total taxable value of the 2019 homesteads with tax ceilings for homeowners age 65 or older or disabled.

** If the governing body of the school district governs a junior college district in a county with a population of more than two million, add the amount of taxes the governing body proposes to dedicate to the junior college district in 2020 to the result.

EXAMPLE 7: Calculating the Sales Tax Gain Rate

$$\frac{(\text{Estimated Taxable Sales} \times \text{Additional Sales Tax Rate} \times .95)}{\text{2020 Total Taxable Values}} \times \$100 = \text{2020 Sales Tax Gain Rate}$$

EXAMPLE 8: Adjusting for Sales Tax

$$\text{No-New-Revenue Tax Rate} - \text{Sales Tax Gain Rate} = \text{Adjusted No-New-Revenue Tax Rate}$$

$$\text{Voter-Approval Tax Rate} - \text{Sales Tax Gain Rate} = \text{Adjusted Voter-Approval Tax Rate}$$

EXAMPLE 9: Calculating Voter-Approval Tax Rate for Second and Later Years

$$\frac{\text{No-New-Revenue M\&O Tax Rate}}{\text{(Based on prior year's M\&O property taxes and sales tax revenue spent for M\&O)}} \times 1.035 + \text{Current debt service rate} + \text{Unused increment rate} - \text{Sales tax adjustment rate} = \text{Voter-Approval Tax Rate}$$

EXAMPLE 10: Calculating the Sales Tax Adjustment Rate for Second and Later Years

$$\frac{\text{Sales Tax Revenue Last Four Quarters}}{\text{Total 2020 Taxable Values}} \times \$100 = \text{2020 Sales Tax Adjustment Rate}$$

EXAMPLE 11: Adjusting the No-New-Revenue Tax Rate after Abolishing Additional Sales Tax

$$\frac{\text{Adjusted 2019 Tax Levy}}{\text{Adjusted 2020 Taxable Values}} + \text{Sales Tax Loss Rate} \times \$100 = \text{Adjusted No-New-Revenue Tax Rate}$$

EXAMPLE 12: Adjusting Voter-Approval Tax Rate after Abolishing Additional Sales Tax

$$\frac{\text{No-New-Revenue M\&O Tax Rate}}{\text{(Based on prior year's sales and property taxes.)}} \times 1.035 + \text{Debt Service Rate} + \text{Unused increment rate} = \text{Voter-Approval Tax Rate}$$

EXAMPLE 13: Calculating One-Time Adjustment for Mass Transit Sales Tax

$$\text{No-New-Revenue Tax Rate} - \frac{\text{Mass Transit Expenses}}{\text{Current Year Values}} \times \$100 = \text{Adjusted No-New-Revenue Tax Rate}$$

$$\text{Voter-Approval Tax Rate} - \frac{\text{Mass Transit Expenses}}{\text{Current Year Values}} \times \$100 = \text{Adjusted Voter-Approval Tax Rate}$$