



AGENDA
CITY COUNCIL - SPECIAL MEETING
THURSDAY, AUGUST 13, 2020
1371 WEST FM 550 - MCLENDON-CHISHOLM, TEXAS 75032
6:30 PM

Page

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| | 1. CALL TO ORDER |
| | 2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS |
| | 3. RULES OF DECORUM |
| | 4. CITIZEN COMMENTS |
| | 5. APPROVAL OF MINUTES |
| 4 - 14 | 5.1. Consider approval of July 28, 2020 City Council Minutes
07.28.20 City Council Meeting |
| 15 - 16 | 5.2. Consider approval of August 4, 2020 Special Meeting and Work Session
08.04.20 Special Meeting & Work Session |
| | 6. ITEMS FOR DISCUSSION |
| 17 | 6.1. Presentation by AGCM, Owner's Representative, followed by discussion and action approving the top four ranked firms for design-build services for the fire station project and direction to staff/AGCM regarding entering into contract negotiations with the top ranked firm. (Requested by City Council)
Staff Report - Design-Build Firms |
| | 6.2. Discussion and direction to staff regarding the possibility of the City of McLendon-Chisholm entering into a Memorandum of Understanding with the City of Terrell for the purpose of enabling McLendon-Chisholm to become a water retailer and wastewater provider and other mutual |

benefits for both cities. (Requested by Palomba)

- 6.3. Discussion and direction to staff regarding the possibility of expanding the City's Extraterritorial Jurisdiction (ETJ) into territory to include all or a portion of a 3,796.18-acre tract of land identified as Tracts 1, 1-1, 3, 3-1, 11, 11-1, 11-2, and 13 of the F. Baugess Survey, Abstract No. 7; Tract 1 of the J. Stephenson Survey, Abstract No. 189; and Tract 2 of the J. T. Spillers Survey, Abstract 203; Rockwall County, Texas, and generally located south of FM-550, north and west of FM-548, and east of Edwards Road. (Requested by Palomba)
- 18 6.4. Discussion and action regarding options for filling the vacancy for City Council Place 4. (Requested by Council Member Kipphut)
[Staff Report - Options for Filling Vacancy](#)
- 19 - 25 6.5. A resolution approving the revised order of a general election for the purpose of electing persons to the offices of Mayor and City Council Member Place 2. (Requested by Green)
[Res Approving Revised Order for General Election 2020 English](#)
[Res Approving Revised Order for General Election Spanish](#)
[Revised Order of General Election-English](#)
[Revised Order of General Election-Spanish](#)
- 26 - 32 6.6. Discussion and action regarding consideration of a Resolution calling a Special Election to fill a vacancy for City Council Member Place 4. (Requested by Green)
[Res Approving Order for Special Election 2020 English](#)
[Res Approving Order for Special Election Spanish](#)
[Order of Special Election-English](#)
[Order of Special Election-Spanish](#)
- 33 6.7. Discussion and action regarding appointment of a Council member to the Rockwall County Emergency Services Corporation (ESC) Board. (Requested by Mayor Short and Council Member Kipphut)
[Staff Report - Rockwall Co. EMS Board Vacancy](#)
- 34 - 42 6.8. Discussion and direction to staff regarding all matters related to the proposed Budget for Fiscal Year starting October 1, 2020 and ending September 30, 2021. (Requested by Palomba)
[MC 2021 Budget Revision #3](#)
- 43 6.9. Discussion and action approving a proposed maximum Tax Rate for legal notice requirements, setting public hearing dates as appropriate and related matters. (Requested by Palomba)
[Staff Report - Maximum Tax Rate & Setting Public Hearings](#)

7. EXECUTIVE SESSION

- 7.3. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code 551:071(2): Consultation with Attorney to seek advice about a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding Owner's Representative, City Council Liaison, Fire Chief, and City Administrator responsibilities/involvement for building McLendon-Chisholm Fire/Public Safety building. (Requested by Council Members Woessner, Kipphut, and Dahl)
- 7.4. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code 551:071(2): Consultation with Attorney to seek advice about a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding options for filling the vacancy for City Council Place 4. (Requested by Council Member Kipphut)

8. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

The City Council will have an opportunity to address items of community interest including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

9. ADJOURN

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session in order to seek confidential legal advice from the City Attorney on any agenda item herein.

I, Rochelle Green, do hereby certify that the above Notice of Meeting of the City Council of McLendon-Chisholm, Texas was posted or before 5:30 p.m., August 10, 2020 on the outside bulletin board at City Hall, a place convenient and readily accessible to the public at all times.



CITY COUNCIL MEETING
City of McLendon-Chisholm, Texas
Meeting Minutes
July 28, 2020

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, July 28, 2020, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

ATTENDING:	Keith Short	Mayor
	Nathan Hodges	Council Member
	Lorna Kippfut	Council Member
	Trudy Woessner	Council Member
	William Dahl	Council Member
Absent:	Jim Bloom	Mayor Pro Tem
Staff Present:	Lisa Palomba	City Administrator
	Shelly Green	City Secretary
	Jim Simmons	Fire Chief/Marshall
	Michael Halla	City Attorney

1. CALL TO ORDER

Mayor Short called the meeting to order at 6:31 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

Council Member Hodges delivered the Invocation and Council Member Dahl led the Pledge of Allegiance to the U.S. and Texas Flags.

3. RULES OF DECORUM

Mayor Short announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. CITIZEN COMMENTS

None

5. APPROVAL OF MINUTES

5.1. Consider approval of June 23, 2020 City Council Minutes

MOTION: APPROVE THE MINUTES OF JUNE 23, 2020 AS PRESENTED

MADE BY: Council Member Hodges

SECONDED BY: Council Member Dahl

APPROVAL: Unanimous by Members Present (Bloom absent)

5.2. Consider approval of June 28, 2020 City Council Work Session

MOTION: Council Member Hodges

SECONDED BY: Council Member Kipphut

APPROVAL: Unanimous by Members Present (Bloom absent)

6. ITEMS FOR CONSIDERATION

6.1. Presentation by Chris Cuny representing Teague Nall & Perkins (TNP), followed by discussion and action regarding final determination of sanitary sewer line route and construction bid process for the sanitary sewer line for the General Business District generally located on State Hwy. 205 north of Via Toscana to FM 550/Hwy 205 intersection.

Mr. Cuny explained they looked at eight different routes trying to explore the most cost-effective way to serve this area. We looked at routes that included going down 205 and pick up all the commercial property turning at the Sonic intersection going under 205 and continuing down FM 55 to the back end of Sonoma Verde and coming in through the property there and directly into that lift station. That scenario was very expensive because the cuts were basically bucking grade where you're on a gravity line and you've got the ground coming up the other way.

In looking at all the different options, after we drew them up, we actually went out and contacted three different contractors that we've worked with to get them to give us some preliminary pricing. We had a pretty good idea what we thought, but they basically verified what we thought that there are really two options that are the best options for the city. We think the base options is the one that's going to be the best but what we've done, after consulting with Lisa, we went ahead and we've prepared construction plans for what we're calling option A, the base bid, and then option B which would be another route. If you will look at the sheets I gave you, there's one that says the east route and the other one is the one that is the one that says the overall sewer layout plan. There are basically one that's in green and one that is in yellow. The one in green basically ties into the existing manhole at Via Toscana and then crosses Highway 205.

We collected the TxDOT plans so we know we are below their proposed improvements so that's not a conflict. The green line runs just outside of the right-of-way and we have the new right-of-way acquisition that TxDot has been requesting from the different property owners and we are suggesting that we place that outside of that right-of-way so you will never have to move it and we don't have to worry about any kind of interference with TxDot or anything they are doing. The main property owner that would be affected is Mr. Paloni's property and Mr. Whittle's property. We've already talked to them and they're both very excited about the opportunity to have sewer so I don't think getting an easement from them will be an issue. plus the fact that where we're proposing to run it would be any type of building setbacks and landscape easements so it won't negatively impact their property in any form or fashion. So that's Option A and if you'll follow it all the way to the west and then down, we can basically carry it all the way down to Cattle Baron Drive gravity and at that point we could pick up the Sonic and what we propose is that this line be built and then from that point you let the other developers get from their property to this trunk line and all of this green system is basically a gravity line. It's a 12" line and it will handle all the capacity that's necessary for those commercial properties.

We are also looking to bid the alternate yellow line that you see. The only reason we are looking at that back to the south and so typically you want to put your sewer in the lowest place. It minimizes your cut and looking at that we would actually go right along Chisholm Crossing Four, make the turn and come along Cattle Baron Drive.

We're proposing that we go ahead and bid both options and see where they come in. We think we can get this system in place, assuming you authorize us to move forward with bidding and work out how it's going to be paid for between the developer and the City. Probably within six to nine months we could have this in the ground.

At this time, the plans and specifications have been prepared and we are ready to go out for bids. There are two ways we can bid this. One would be to bid it as a McLendon-Chisholm project and advertise in the local newspaper, prepare all the documents per the local government code and receive bids. Once the bids are received, you are under no obligation to accept. You can reject any and all bids and we will make that clear in the process.

The other option would be to contact and work with either Mr. Whittle or Mr. Polani and talk to them about having them bid this as a private project. Then there is no obligation on the City.

Council Member Woessner ask if 12" is the normal size for this type project. Mr. Cuny responded that 8" is the smallest to consider. Council Member Woessner ask what size pipes were used in Sonoma Verde. Mr. Cuny stated it is a combination of 8" and 12".

Council Member Kipphut asked how much we are tied to the expansion of 205. Which needs to come first. Mr. Cuny stated it doesn't really matter because we will be outside of the right-of-way.

Council Member Kipphut asked for clarification between the base option and the alternate option and why the base option is preferred. Mr. Cuny stated he doesn't know that it is more preferred. They both will serve the same properties. Basically, they should go with the least expensive option since they will both serve the same properties.

Council Member Hodges asked, from a business owner's perspective, if there is a financial benefit to the base option versus the alternate one or are they going to pay about the same amount. Mr. Cuny replied they will probably pay about the same amount.

Council Member Dahl ask which line would be the preference for long-term preventative maintenance. Mr. Cuny stated they are both about the same.

MOTION: MOVE FORWARD WITH RFPs FOR THE CONSTRUCTION BID PROCESS FOR THE SANITARY SEWER LINE FOR THE GENERAL BUSINESS DISTRICT GENERALLY LOCATED ON STATE HIGHWAY 205 NORTH OF VIA TOSCANA TO FM 550/HWY 205 INTERSECTION.

MADE BY: Council Member Kipphut

SECONDED BY: Council Member Dahl

APPROVAL: Unanimous by Members Present (Bloom absent)

7. EXECUTIVE SESSION

7.1 Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551:071(1) and (2): Consultation with Attorney to seek advice about pending or contemplated litigation or on a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, regarding final determination of sanitary sewer line route and construction bid process for the sanitary sewer line for the General Business District generally located on State Hwy. 205 north of Via Toscana to FM 550/Hwy intersection.

7.2. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code 551:071(1): Consultation with Attorney to seek advice about a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, regarding the implementation of a bi-weekly City Administrator's Update.

Council recessed into Executive Session at 7:00 p.m.

7.3. RECONVENE REGULAR MEETING

The Council reconvened into regular session at 7:53 p.m.

7.4. EXECUTIVE SESSION ACTION

Council gave direction to the staff for clarification on what is wanted on the update.

- 6.2. Discussion and action authorizing the City Administrator to enter into a contract with All American Dogs for full-time animal control services. Bob Matthews representing All American Dogs will be present to provide an overview of proposed services and answer any questions from Council.**

Bob Matthews presented an overview of the proposed contract for animal control services as proposed for the City.

MOTION: APPROVE A CONTRACT WITH ALL AMERICAN DOGS FOR FULL-TIME ANIMAL CONTROL SERVICES.

MADE BY: Council Member Hodges

SECONDED BY: Council Member Dahl

MOTION WAS AMENDED TO INCLUDE REVIEW BY THE CITY ATTORNEY BY COUNCIL MEMBER HODGES, SECONDED BY COUNCIL MEMBER DAHL

APPROVAL: Unanimous by Members Present (Bloom absent)

- 6.3. Discussion and action authorizing the City Administrator to enter into a contract with AG/CM for project management consulting services as related to the fire station project. Representatives from AG/CM will be in attendance and may present an overview of services to be provided and answer any questions from Council regarding the proposed contract.**

David Funk and Ryan Rosborough, representing AG/CM, gave a review of the contract and the services to be provided to the City for the fire station project.

MOTION: COUNCIL MEMBER HODGES MADE A MOTION TO DIRECT STAFF TO HAVE CITY ATTORNEY HALLA REVIEW THE CONTRACT PRIOR TO EXECUTING.

MADE BY: Council Member Hodges

SECONDED BY: Council Member Woessner

APPROVAL: Unanimous by Members Present (Bloom absent)

- 6.4. Consider the adoption of an ordinance approving the issuance and sale of “City of McLendon-Chisholm, Texas, Special Assessment Revenue Refunding and Improvement Bonds, Series 2020 (Sonoma Public Improvement District Phase 1 Project)” and approving various documents related to such bonds including the Sonoma Public Improvement District 2020 Annual Service Plan Update.

MOTION: ADOPT AN ORDINANCE APPROVING THE ISSUANCE AND SALE OF “CITY OF MCLENDON-CHISHOLM, TEXAS, SPECIAL ASSESSMENT REVENUE REFUNDING AND IMPROVEMENT BONDS, SERIES 2020 (SONOMA PUTLIC IMPROVEMENT DISTRICT PHASE 1 PROJECT)” AND APPROVING VARIOUS DOCUMENTS RELATED TO SUCH BONDS INCLUDING THE SONOMA PUBLIC IMPROVEMENT DISTRICT 2020 ANNUAL SERVICE PLAN UPDATE.

MADE BY: Council Member Hodges
SECONDED BY: Council Member Dahl
APPROVAL: Unanimous by Members Present (Bloom absent)

- 6.5. Discussion and action regarding a Resolution designating the Chief Appraiser of the Rockwall Central Appraisal District to calculate the No-New Revenue Tax Rate and the Voter Approval Tax Rate in accordance with Section 26.044 of the Texas Tax Code.

MOTION: APPROVE A RESOLUTION DESIGNATING THE CHIEF APPRAISER OF THE ROCKWALL CENTRAL APPRAISAL DISTRICT TO CALCULATE THE NO-NEW REVENUE TAX RATE AND THE VOTER APPROVAL TAX RATE IN ACCORDANCE WITH SECTION 26.044 OF THE TEXAS TAX CODE.

MADE BY: Council Member Hodges
SECONDED BY: Council Member Woessner
APPROVAL: Unanimous by Members Present (Bloom absent)

- 6.6. Discussion and action regarding a Resolution amending Resolution No. 2020-03 Establishing an Economic Development Committee and regulations for the committee.

MOTION: APPROVE A RESOLUTION AMENDING RESOLUTION NO. 2020-03 ESTABLISHING AN ECONOMIC DEVELOPMENT COMMITTEE AND REGULATIONS BY ESTABLISHING NEW MEMBERSHIP GUIDELINES FOR THE COMMITTEE:

MADE BY: Council Member Hodges
SECONDED BY: Council Member Dahl

APPROVAL: Unanimous by Members Present (Bloom absent)

6.7. Discussion and action regarding appointments to the Economic Development Committee.

MOTION: APPOINT TOMMY BAUGH TO A TWO-YEAR TERM.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Dahl
APPROVAL: Unanimous by Members Present (Bloom absent)

MOTION: APPOINT MARK KIPPHUT TO A TWO-YEAR TERM.

MADE BY: Council Member Hodges
SECONDED BY: Council Member Dahl
APPROVAL: Three voting Aye and one Abstention (Kipphut) and one Absence (Bloom)

MOTION: APPOINT PAUL PATRICK DAY TO A TWO-YEAR TERM.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Dahl
APPROVAL: Unanimous by Members Present (Bloom absent)

MOTION: APPOINT MELODY OSORIO TO A ONE-YEAR TERM.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Hodges
APPROVAL: Unanimous by Members Present (Bloom absent)

MOTION: APPOINT JIM HERREN TO A ONE-YEAR TERM.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Dahl
APPROVAL: Unanimous by Members Present (Bloom absent)

MOTION: APPOINT NORINE CHILDERS TO A TWO-YEAR TERM.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Woessner
APPROVAL: Unanimous by Members Present (Bloom absent)

MOTION: APPOINT LESLEY SCHWALJE TO A ONE-YEAR TERM.

MADE BY: Council Member Hodges
SECONDED BY: Council Member Kipphut
APPROVAL: Unanimous by Members Present (Bloom absent)

6.8. Discussion and action regarding appointment of a Council Member to serve as liaison to the Economic Development Committee.

MOTION: APPOINT COUNCIL MEMBER DAHL TO SERVE AS LIAISON TO THE ECONOMIC DEVELOPMENT COMMITTEE

**MADE BY: Council Member Kipphut
SECONDED BY: Council Member Hodges
APPROVAL: Unanimous by Members Present (Bloom absent)**

6.9. Discussion and action regarding appointments to the Planning & Zoning Commission.

MOTION: APPOINT SHARI LONDON TO A TWO-YEAR TERM ON THE PLANNING & ZONING COMMISSION WITH TERM BEGINNING JULY 28, 2020 AND EXPIRATION JUNE 30, 2022.

**MADE BY: Council Member Kipphut
SECONDED BY: Council Member Woessner
APPROVAL: Unanimously by Members Present (Bloom absent)**

MOTION: APPOINT DANIELA SWINDOL TO CONTINUE HER TERM AS A FULL APPOINTMENT RATHER THAN THE ALTERNATE POSITION. TERM WILL CONTINUE UNTIL JUNE 30, 2021.

**MADE BY: Council Member Kipphut
SECONDED BY: Council Member Dahl
APPROVAL: Unanimously by Members Present (Bloom absent)**

MOTION: APPOINT BRAD MARTIN TO A TWO-YEAR TERM AS AN ALTERNATE MEMBER OF THE PLANNING & ZONING COMMISSION WITH TERM BEGINNING JULY 28, 2020 AND EXPIRING JUNE 30, 2022.

**MADE BY: Council Member Kipphut
SECONDED BY: Council Member Hodges
APPROVAL: Unanimously by Members Present (Bloom absent)**

6.10. Discussion and action regarding appointments to the Board of Adjustment.

MOTION: APPOINT BEVERLY STIBBENS AND MELODY OSARIO TO TWO-YEAR TERMS ON THE BOARD OF ADJUSTMENT COMMISSION WITH TERMS BEGINNING JULY 28, 2020 AND EXPIRING JUNE 30, 2022.

**MADE BY: Council Member Kipphut
SECONDED BY: Council Member Hodges**

APPROVAL: Unanimously by Members Present (Bloom absent)

6.11. Consideration and action regarding accepting the resignation of Mayor Pro Tem Bloom, Place 4, McLendon-Chisholm City Council.

MOTION: ACCEPT RESIGNATION OF MAYOR PRO TEM BLOOM, PLACE 4, MCLENDON-CHISHOLM CITY COUNCIL.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Woessner
APPROVAL: Unanimously

6.12. Discussion and action regarding selection of a new Mayor Pro Tem.

MOTION: APPROVE SELECTION OF COUNCIL MEMBER HODGES AS NEW MAYOR PRO TEM.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Dahl
APPROVAL: Unanimously

8. REPORTS

8.1. Building Official Report June 2020 – No questions or comments.

8.2. Budget Report June 2020– No questions or comments.

8.3. Rockwall County Sheriff's Department Report June 2020– No questions or comments.

8.4. Community Waste Disposal (CWD) Report June 2020– No questions or comments.

8.5. McLendon-Chisholm Fire Department Report June 2020– No questions or comments.

9. UPDATES, DISCUSSION AND DIRECTION TO STAFF

10. COUNCIL REPORTS ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City

of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

Mayor Short – Reminded citizens to apply for openings on committees. He also reminded everyone to respond to the Census. Finally, Mayor Short reminded everyone to be careful during this COV19 epidemic and to be sure to wear face coverings.

11. ADJOURN

There being no further business to discuss, Mayor Short adjourned the meeting at 9:18 p.m.

APPROVED:

Keith Short, Mayor

ATTEST:

Rochelle Green, City Secretary



**CITY COUNCIL MEETING
City of McLendon-Chisholm, Texas
Meeting Minutes
Special Meeting and Work Session
August 4, 2020**

The City Council of the City of McLendon-Chisholm convened in Session on Tuesday, August 4, 2020, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

ATTENDING:	Nathan Hodges Lorna Kipphut William Dahl Trudy Woessner	Mayor Pro Tem Council Member Council Member Council Member
ABSENT:	Keith Short	Mayor
Staff Present:	Lisa Palomba Shelly Green Jim Simmons Ray Smith	City Administrator City Secretary Fire Chief/Marshall City Accountant

1. CALL TO ORDER

Mayor Pro Tem Hodges called the special work session to order at 6:25 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

Mayor Pro Tem Hodges led the invocation and Council Member Kipphut led the pledges of allegiance to U.S. and Texas Flags.

3. RULES OF DECORUM

4. CITIZEN COMMENTS

Robert Steinhagen, 304 Pheasant Hill Dr.

- Urged council and city to remember Gaines family during their time of loss
- Expressed concern over there being no competitive bids for the project manager. City Administrator Palomba confirmed there had been RFQs and competitive bids received.
- Explained he will be having a show focusing on fire calls over the last seven years.
- Discussed 4,000 acres being returned to City by Rockwall County.

5. ITEMS FOR CONSIDERATION

- 5.1. Discussion and action regarding approving the contract with AG/CM for project management consulting services as related to the fire station project.

MOTION: APPROVE THE CONTRACT WITH AG/CM FOR PROJECT MANAGEMENT CONSULTING SERVICES AS RELATED TO THE FIRE STATION PROJECT AND FURTHER DIRECT CITY STAFF TO PUT ON THE AUGUST 13, 2020 AGENDA TO FORMALIZE THE PROCESS ON HOW THE CITY IS GOING TO OVERSEE THE PROJECT WITH THE CONTRACTOR.

MADE BY: Council Member Woessner
SECONDED BY: Council Member Kipphut
APPROVAL: Unanimous by Members Present (Mayor Short absent)

6. ADJOURN SPECIAL MEETING

Mayor Pro Tem adjourned the special meeting at 6:54 p.m.

7. CALL WORK SESSION TO ORDER

Mayor Pro Tem called the work session to order at 6:55 p.m.

- 7.1. Discuss Fiscal Year 2020-2021 proposed budget, tax rate and related matters.

Council conducted a line-by-line review of proposed expenditures for the 2020-2021 proposed budget. The tax rate and related matters were discussed.

A special meeting was set for Thursday, August 13, 2020 at 6:30 p.m.

8. ADJOURN WORK SESSION

There being no further business to discuss, Mayor Pro-Tem Hodges adjourned the meeting at 9:58 p.m.

ATTEST:

APPROVED:

Rochelle Green, City Secretary

Nathan Hodges, Mayor Pro Tem



City of McLendon-Chisholm

Staff Report

Presentation by AGCM, Owner's Representative, followed by discussion and action approving the top four ranked firms for design-build services for the fire station project and direction to staff/AGCM regarding entering into contract negotiations with the top ranked firm. (Requested by City Council)

Date:

August 13, 2020

Background:

Eighteen firms submitted proposals in response to the RFQ issued on July 6, 2020 for McLendon-Chisholm Fire Station Design-Build Services. AGCM was hired by Council to serve as Owner's Representative and to provide project management services for the project. AGCM representatives have reviewed and ranked the proposals as follows.

Design-Build Firm	Rank
Speed Fab Crete DB Contractor + CFA	1
Core Construction + PSC	2
Harrison Walker & Harper + GSR/Andrade	3
Hill & Wilkinson G.C + BSW Architects	4

A Representative from AGCM will be in attendance to further explain the rankings and upcoming process of negotiations and final selection of a design-build firm.

Suggested Action:

Motion to accept top four ranked design build firms and provide direction to staff/AGCM regarding entering into negotiations with top ranked design build firm.

Lisa Palomba, City Administrator



City of McLendon-Chisholm

Staff Report

Discussion and action regarding options to fill vacancy of City Council Place 4.

Date:

August 10, 2020

Background:

There are three possible methods for filling a vacancy:

1. Leave vacancy until next general election in May; or
2. By appointment until the next general election and then by electing a successor to the appointee for the remainder of the term if there is a remainder; or
3. By special election for the remainder of the term.

Appointment to fill the vacancy would require Council appointing someone to fill the place until the November election. At that time, an appointment would need to be made to fill the place until the general election in May. This place would then be placed on the May ballot to fill the unexpired term for City Council Place 4.

A special election would require the following steps:

1. Order the Special Election to be held on November 3, 2020. This will have to be completed at the August 13th meeting in order to meet deadlines.
2. Filing period for name to be placed on ballot will begin immediately following ordering election and continue through August 24th at 6 p.m. The original deadline of August 20th was extended to the 24th.
3. The drawing for order of names on ballot will be August 25th.

Required Action:

Staff is requesting a decision as to the method of filling the vacancy be made tonight.

Shelly Green, City Secretary

CITY OF McLENDON-CHISHOLM, TEXAS

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS APPROVING THE REVISED ORDER OF A GENERAL ELECTION FOR THE PURPOSE OF ELECTING PERSONS TO THE OFFICES OF MAYOR AND CITY COUNCIL MEMBER PLACE 2; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of McLendon-Chisholm, Texas (“City”) is a Type A general-law municipality of the State of Texas; and

WHEREAS, the Texas Local Government Code provides a term of two years for elected officials of the City and that elections be held annually on an authorized uniform election date as provided by Chapter 41 of the Texas Election Code; and

WHEREAS, Chapter 41 of the Texas Local Government Code provides that the first Tuesday in November, being November 3, 2020, is an authorized uniform election date for municipal elections; and

WHEREAS, the Texas Election Code requires that the governing body of the City is responsible for ordering the general election of elected officials of the City; and

WHEREAS, the City will hold a general election on November 3, 2020 for the purpose of electing persons to the offices of Mayor and City Council Member Place 2;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council acting in its legislative capacity and are incorporated herein.

SECTION 2: That the City Council hereby approves the City of McLendon-Chisholm, Texas Revised Order of General Election for the purpose of electing persons to the offices of Mayor and City Council Member Place 2, a true and correct copy of which is attached to this Resolution as Exhibit A for all purposes, and authorizes the Mayor and Council Members to execute the Order.

SECTION 3: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 13th DAY OF August 2020.

Keith Short, Mayor

ATTEST:

Rochelle Green, City Secretary

CIUD DE MCLENDON-CHISHOLM, TEXAS

RESOLUCION NO. 2020-

UNA RESOLUCION DEL AYUNTAMIENTO DE LA CIUDAD DE MCLENDON-CHISHOLM, TEXAS, APROBANDO LA ORDEN DE UNA ELECCION GENERAL PARA EL PROPOSITO DE LAS PERSONAS ELEGIDAS A LAS OFICINAS DEL ALCALDE Y MIEMBRO DEL CONSEJO LUGAR 2; Y PROPORCIONANDO UNA FECHA EFFECTIVA.

POR CUANTO, la Ciudad de McLendon-Chisholm, Texas ("Ciudad") es un municipio de ley general Tipo A del Estado de Texas; y

POR CUANTO, elCodigo de Gobierno Local de Texas establece un plazo de dos anos para los funcionarios electos de la Ciudad y que las elecciones se celebren anualmente en una fecha de eleccion uniforme autorizada segun lo dispuesto en el Capitulo 41 del Codigo de Elecciones de Texas; y

POR CUANTO, el Capitulo 41 del Codigo de Gobierno Local de Texas establece que el primer martes e noviembre, el 3 de noviembre de 2020, es una fecha de eleccion uniforme autorizada para las elecciones municipales; y

POR CUANTO, elCodigo Electoral de Texas requiere que el cuerpo gobernante de la Ciudad sea responsable de ordinar la eleccion general de los funcionarios electos de la Ciudad; y

POR CUANTO, la Ciudad celebrara una eleccion general el 3 de noviembre de 2020 con el proposito de elegir personas para los cargos de Alcalde y Miembro del Concejo Municipal Lugar 2;

AHORA, POR LO TANTO, RESUELVE POR EL AYUNTAMIENTO DE LA CIUDAD DE MCLENDON-CHISHOLM, TEXAS:

SECCION 1: Los considerandos establecidos en las clausulas CONSIDERANDO que esta Resolucion son verdaderos y correctos, constituyen conclusiones y determinaciones del Ayuntamiento que actua en su capacidad legislativa y se incorporan acui.

SECCION 2: Que el Consejo de la Ciudad aprueba la Orden de Eleccion General de la Ciudad de McLendon-Chisholm, Texas, con el proposito de elegir peronsas para los cargos de Alcalde y Miembro del Consejo de la Ciudad, Lugar 2, buya copia correcta y verdadera se adjunta a este Resolucion como Anexo A para todos los propósitos, y autoriza al Alcalde y a Consejo Membres a ejecutar la Orden.

SECTION 3: Que esta Resolucion entrara en vigencia inmediatamente después de su aprobación.

APROBADO Y APROBADO ESTE TERCER DIA DE AGOSTO DE 2020.

Keith Short, Alcalde

DAR FE:

Rochelle Green
Secretaria de la Ciudad

CITY OF MCLENDON-CHISHOLM, TEXAS

REVISED ORDER OF GENERAL ELECTION

An election is hereby ordered to be held on November 3, 2020 for the purpose of electing persons to the following named offices of the City of McLendon-Chisholm in a general election for two-year terms:

MAYOR AND CITY COUNCIL MEMBER PLACE 2

Early voting by personal appearance shall be administered by the Rockwall County Elections Administrator. Early voting location for McLendon-Chisholm voters shall be:

	LOCATION & ADDRESS (lugar y direccion)	CITY (ciudad)
ROCKWALL	COUNTY LIBRARY 1215 E. YELLOWJACKET LN	ROCKWALL
HEATH	HEATH CITY HALL 200 LAWRENCE DR	HEATH
FATE	FATE CITY HALL 1900 CD BOREN PKWY	FATE
ROYSE CITY	ROYSE CITY CITY HALL 305 N. ARCH ST	ROYSE CITY

Early voting shall be conducted on the dates and times listed below:

SUNDAY (Domingo)	MONDAY (Lunes)	TUESDAY (Martes)	WEDNESDAY (Miercoles)	THURSDAY (Jueves)	FRIDAY (Viernes)	SATURDAY (Sabado)
		OCT 13 8am - 5pm Early Voting	OCT 14 8am - 5pm Early Voting	OCT 15 8am - 5pm Early Voting	OCT 16 8am - 5pm Early Voting	

SUNDAY (Domingo)	MONDAY (Lunes)	TUESDAY (Martes)	WEDNESDAY (Miercoles)	THURSDAY (Jueves)	FRIDAY (Viernes)	SATURDAY (Sabado)
	OCT 19 8am - 5pm Early Voting	OCT 20 8am - 5pm Early Voting	OCT 21 8am - 5pm Early Voting	OCT 22 7am - 7pm Early Voting	OCT 23 8am - 5pm Early Voting	OCT 24 10am - 3pm Early Voting

SUNDAY (Domingo)	MONDAY (Lunes)	TUESDAY (Martes)	WEDNESDAY (Miercoles)	THURSDAY (Jueves)	FRIDAY (Viernes)	SATURDAY (Sabado)
OCT 25 11am - 2pm Early Voting	OCT 26 8am - 5pm Early Voting	OCT 27 8am - 5pm Early Voting	OCT 28 8am - 5pm Early Voting	OCT 29 7am - 7pm Early Voting	OCT 30 8am - 5pm Early Voting	

***NOTE* THE ONLY LOCATION FOR EARLY VOTING ON OCTOBER 25TH IS THE COUNTY LIBRARY**

FRIDAY, OCTOBER 30 IS THE LAST DAY OF EARLY VOTING

The designated Election Day polling location for McLendon-Chisholm voters shall be the McLendon-Chisholm City Hall, 1371 W. FM 550, McLendon-Chisholm, Texas 75032 from 7 a.m. to 7 p.m.

Application for a ballot by mail should be mailed to:

Mr. Christopher Lynch
Rockwall County Elections Administrator
915 Whitmore Drive, Suite D
Rockwall, Texas 75087

Applications for a ballot by mail must be received no later than the close of business on October 23, 2020.

Issued the 13th day of August 2020.

Keith Short, Mayor

Lorna Kipphut, Council Member

Nathan Hodges, Mayor Pro Tem

William Dahl, Council Member

Trudy Woessner, Council Member

CIUDAD DE MCLENDON-CHISHOLM, TEXAS

ORDEN REVISADO DE ELECCION GENERAL

Por la presente se ordena que se celebre una elección el 3 de noviembre de 2020 con el propósito de elegir personas para los siguientes cargos nombrados de la Ciudad de McLendon-Chisholm en una elección general por periodos de do años:

ALCALDE Y MIEMBRO DEL CONSEJO MUNICIPAL LUGAR 2

La votación anticipada en persona será administrada por el Administrador de Elecciones del Condado de Rockwall. Los lugares de votación anticipada para los votantes de McLendon-Chisholm serán:

	LUGAR Y DIRECCION	CIUDAD
ROCKWALL	BIBLIOTECA DEL CONDADO 1215 E. YELLOWJACKET LN	ROCKWALL
HEATH	AYUNTAMIENTO DE HEATH 200 LAWRENCE D	HEATH
FATE	AYUNTAMIENTO DEL DESTINO 1900 CD BOREN PKWY	FATE
ROYSE CITY	AYUNTAMIENTO DE ROYSE CITY 305 N. ARCH ST	ROYSE CITY

La votación anticipada se llevará a cabo en las fechas y horas que se enumeran a continuación:

Domingo	Lunes	Martes	Miercoles	Jueves	Viernes	Sabado
		OCT 13 8am-5pm Votación Temprana	OCT 14 8am-5pm Votación Temprana	OCT 15 8am – 5pm Votación Temprana	OCT 16 8am-5pm Votación Temprana	

Domingo	Lunes	Martes	Miercoles	Jueves	Viernes	Sabado
	Oct 19 8am-5pm Votación Temprana	Oct 20 8am-5pm Votación Temprana	Oct 21 8am-5pm Votación Temprana	Oct 22 7am-7pm Votación Temprana	Oct 23 8am-5pm Votación Temprana	Oct 24 10am-3pm Votación Temprana

Domingo	Lunes	Martes	Miercoles	Jueves	Viernes	Sabado
OCT 25	Oct 26	Oct 27	Oct 28	Oct 29	Oct 30	
11am-2pm	8am-5pm	8am-5pm	8am-5pm	7am-7pm	8am-5pm	
Votación	Votación	Votación	Votación	Votación	Votación	
Temprana	Temprana	Temprana	Temprana	Temprana	Temprana	

“NOTA” EL UNICO LUGAR PARA LA VOTACION ANTICIPADA EL 25 DE OCTUBRE
ES LA BIBLIOTECA DEL CONADO

EL VIERNES 30 DE OCTUBRE ES EL ULTIMO DIA DE VOTACION ANTICIPADA

El lugar de votación designado para el día de las elecciones para los votantes de McLendon-Chisholm será el Ayuntamiento de McLendon-Chisholm, 1371 W. FM 550, McLendon-Chisholm, Texas 75032 de 7 a.m. a 7 p.m.

La solicitud para una boleta electoral por correo debe enviarse por correo a:

Sr. Christopher Lynch
Administrator de Elections
915 Whitmore Drive, Suite D
Rockwall, Texas 75087

Las solicitudes para una boleta de votación por correo deben recibirse a mas tardar al cierre de operaciones el 23 de octubre de 2020.

Emitido el día 13 de agosto de 2020.

Keith Short, Alcalde

Lorna Kipphut, Miembro del Consejo

William Dahl, Miembro del Consejo

Nathan Hodges, Miembro del Consejo

Trudy Woessner, Miembro del Consejo

CITY OF McLENDON-CHISHOLM, TEXAS

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS APPROVING THE ORDER OF A SPECIAL ELECTION FOR THE PURPOSE OF ELECTING ONE PERSON TO FILL THE VACANCY OF CITY COUNCIL MEMBER PLACE 2; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of McLendon-Chisholm, Texas (“City”) is a Type A general-law municipality of the State of Texas; and

WHEREAS, the Texas Local Government Code allows for the filling of a City Council vacancy at an authorized uniform election date as provided by Chapter 41 of the Texas Election Code; and

WHEREAS, Chapter 41 of the Texas Local Government Code provides that the first Tuesday in November, being November 3, 2020, is an authorized uniform election date for municipal elections; and

WHEREAS, the Texas Election Code requires that the governing body of the City is responsible for ordering the special election to fill a vacancy of a City Council place; and

WHEREAS, the City will hold a special election on November 3, 2020 for the purpose of filling the vacancy of City Council Member Place 2;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council acting in its legislative capacity and are incorporated herein.

SECTION 2: That the City Council hereby approves the City of McLendon-Chisholm, Texas Order of Special Election for the purpose of electing one person to fill the office of City Council Member Place 2, a true and correct copy of which is attached to this Resolution as Exhibit A for all purposes, and authorizes the Mayor and Council Members to execute the Order.

SECTION 3: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 13th DAY OF August 2020.

Keith Short, Mayor

ATTEST:

Rochelle Green, City Secretary

CIUD DE MCLENDON-CHISHOLM, TEXAS

RESOLUCION NO. 2020-

UNA RESOLUCION DEL CONCILIO MUNICIPAL DE LA CIUDAD DE MCLENDON-CHISHOLM, TEXAS QUE APRUEBA LA ORDEN DE UNA ELECCION ESPECIAL CON EL PROPOSITO DE ELIGIR UNA PERSONA PARA LLENAR LA VACANTE DEL LUGAR 2 DE MIEMBRO DEL CONSEJO MUNICIPAL; Y PROPORCIONANDO UNA FECHA DE VIGENCIA.

POR CUANTO, la Ciudad de McLendon-Chisholm, Texas ("Ciudad") es un municipio de ley general Tipo A del Estado de Texas; y

POR CUANTO, el Código de Gobierno Local de Texas permite llenar una vacante en el Concejo Municipal en una fecha de elección uniforme autorizada según lo dispuesto por el Capítulo 41 del Código Electoral de Texas; y

CONSIDERANDO que el Capítulo 41 del Código de Gobierno Local de Texas establece que el primer martes de noviembre, que es el 3 de noviembre de 2020, es una fecha de elección uniforme autorizada para las elecciones municipales; y

CONSIDERANDO QUE, el Código Electoral de Texas requiere que el cuerpo gobernante de la Ciudad sea responsable de ordenar la elección especial para llenar una vacante de un lugar en el Concejo Municipal; y

CONSIDERANDO QUE, la Ciudad llevara a cabo una elección especial el 3 noviembre de 2020 con el propósito de llenar la vacante del Lugar 2 de Miembro del Concejo Municipal;

AHORA, POR LO TANTO, RESUELVA EL CONSEJO DE LA CIUDAD DE MCLENDON-CHISHOLM, TEXAS:

SECCION 1: Los considerandos establecidos en las cláusulas, **CONSIDERANDO QUE** las clausulas de esta Resolución son verdaderas y correctas, constituyen hallazgos y determinaciones del Concejo Municipal actuando en su capacidad legislativa y se incorporan aquí.

SECCION 2: Que el Concejo Municipal por la presente aprueba la Orden de Elección Especial de la Ciudad de McLendon-Chisholm, Texas con el propósito de elegir a una persona para ocupar el puesto de Miembro del Concejo Municipal Lugar 2, una copia fiel y correcta de la cual se adjunta a este Resolución como Anexo A para todos los propósitos, y autoriza al alcalde y los Miembros del Concejo a ejecutar la Orden.

SECTION 3: Que esta Resolución entrara en vigencia inmediatamente después de su aprobación.

APROBADO Y APROBADO ESTE TERCER DIA DE AGOSTO DE 2020.

Keith Short, Alcalde

DAR FE:

Rochelle Green
Secretaria de la Ciudad

CITY OF MCLENDON-CHISHOLM, TEXAS

ORDER OF SPECIAL ELECTION

A special election is hereby ordered to be held on November 3, 2020 for the purpose of electing one person to fill the vacancy of City Council Member Place 2.

Early voting by personal appearance shall be administered by the Rockwall County Elections Administrator. Early voting location for McLendon-Chisholm voters shall be:

	LOCATION & ADDRESS (lugar y direccion)	CITY (ciudad)
ROCKWALL	COUNTY LIBRARY 1215 E. YELLOWJACKET LN	ROCKWALL
HEATH	HEATH CITY HALL 200 LAWRENCE DR	HEATH
FATE	FATE CITY HALL 1900 CD BOREN PKWY	FATE
ROYSE CITY	ROYSE CITY CITY HALL 305 N. ARCH ST	ROYSE CITY

Early voting shall be conducted on the dates and times listed below:

SUNDAY (Domingo)	MONDAY (Lunes)	TUESDAY (Martes)	WEDNESDAY (Miercoles)	THURSDAY (Jueves)	FRIDAY (Viernes)	SATURDAY (Sabado)
		OCT 13 8am - 5pm Early Voting	OCT 14 8am - 5pm Early Voting	OCT 15 8am - 5pm Early Voting	OCT 16 8am - 5pm Early Voting	

SUNDAY (Domingo)	MONDAY (Lunes)	TUESDAY (Martes)	WEDNESDAY (Miercoles)	THURSDAY (Jueves)	FRIDAY (Viernes)	SATURDAY (Sabado)
	OCT 19 8am - 5pm Early Voting	OCT 20 8am - 5pm Early Voting	OCT 21 8am - 5pm Early Voting	OCT 22 7am - 7pm Early Voting	OCT 23 8am - 5pm Early Voting	OCT 24 10am - 3pm Early Voting

SUNDAY (Domingo)	MONDAY (Lunes)	TUESDAY (Martes)	WEDNESDAY (Miercoles)	THURSDAY (Jueves)	FRIDAY (Viernes)	SATURDAY (Sabado)
OCT 25 11am - 2pm Early Voting	OCT 26 8am - 5pm Early Voting	OCT 27 8am - 5pm Early Voting	OCT 28 8am - 5pm Early Voting	OCT 29 7am - 7pm Early Voting	OCT 30 8am - 5pm Early Voting	

***NOTE* THE ONLY LOCATION FOR EARLY VOTING ON OCTOBER 25TH IS THE COUNTY LIBRARY**

FRIDAY, OCTOBER 30 IS THE LAST DAY OF EARLY VOTING

The designated Election Day polling location for McLendon-Chisholm voters shall be the McLendon-Chisholm City Hall, 1371 W. FM 550, McLendon-Chisholm, Texas 75032 from 7 a.m. to 7 p.m.

Application for a ballot by mail should be mailed to:

Mr. Christopher Lynch
Rockwall County Elections Administrator
915 Whitmore Drive, Suite D
Rockwall, Texas 75087

Applications for a ballot by mail must be received no later than the close of business on October 23, 2020.

Issued the 13th day of August 2020.

Keith Short, Mayor

Lorna Kipphut, Council Member

Nathan Hodges, Mayor Pro Tem

William Dahl, Council Member

Trudy Woessner, Council Member

CIUDAD DE MCLENDON-CHISHOLM, TEXAS

ORDEN DE ELECCION ESPECIAL

Por la presente se ordena que se celebre una elección especial el 3 de noviembre de 2020 con el propósito de elegir a una persona para llenar la vacante del Lugar 2 de Miembro del Concejo Municipal.

La votación anticipada en persona será administrada por el Administrador de Elecciones del Condado de Rockwall. Los lugares de votación anticipada para los votantes de McLendon-Chisholm serán:

	LUGAR Y DIRECCION	CIUDAD
ROCKWALL	BIBLIOTECA DEL CONDADO 1215 E. YELLOWJACKET LN	ROCKWALL
HEATH	AYUNTAMIENTO DE HEATH 200 LAWRENCE D	HEATH
FATE	AYUNTAMIENTO DEL DESTINO 1900 CD BOREN PKWY	FATE
ROYSE CITY	AYUNTAMIENTO DE ROYSE CITY 305 N. ARCH ST	ROYSE CITY

La votación anticipada se llevará a cabo en las fechas y horas que se enumeran a continuación:

Domingo	Lunes	Martes	Miercoles	Jueves	Viernes	Sabado
		OCT 13 8am-5pm Votación Temprana	OCT 14 8am-5pm Votación Temprana	OCT 15 8am – 5pm Votación Temprana	OCT 16 8am-5pm Votación Temprana	

Domingo	Lunes	Martes	Miercoles	Jueves	Viernes	Sabado
	Oct 19 8am-5pm Votación Temprana	Oct 20 8am-5pm Votación Temprana	Oct 21 8am-5pm Votación Temprana	Oct 22 7am-7pm Votación Temprana	Oct 23 8am-5pm Votación Temprana	Oct 24 10am-3pm Votación Temprana

Domingo	Lunes	Martes	Miercoles	Jueves	Viernes	Sabado
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OCT 25	Oct 26	Oct 27	Oct 28	Oct 29	Oct 30	
11am-2pm	8am-5pm	8am-5pm	8am-5pm	7am-7pm	8am-5pm	
Votación	Votación	Votación	Votación	Votación	Votación	
Temprana	Temprana	Temprana	Temprana	Temprana	Temprana	

“NOTA” EL UNICO LUGAR PARA LA VOTACION ANTICIPADA EL 25 DE OCTUBRE ES LA BIBLIOTECA DEL CONADO

EL VIERNES 30 DE OCTUBRE ES EL ULTIMO DIA DE VOTACION ANTICIPADA

El lugar de votación designado para el día de las elecciones para los votantes de McLendon-Chisholm será el Ayuntamiento de McLendon-Chisholm, 1371 W. FM 550, McLendon-Chisholm, Texas 75032 de 7 a.m. a 7 p.m.

La solicitud para una boleta electoral por correo debe enviarse por correo a:

Sr. Christopher Lynch
Administrator de Elections
915 Whitmore Drive, Suite D
Rockwall, Texas 75087

Las solicitudes para una boleta de votación por correo deben recibirse a mas tardar al cierre de operaciones el 23 de octubre de 2020.

Emitido el día 13 de agosto de 2020.

Keith Short, Alcalde

Lorna Kipphut, Miembro del Consejo

Nathan Hodges, Miembro del Consejo

William Dahl, Miembro del Consejo

Trudy Woessner, Miembro del Consejo



City of McLendon-Chisholm

Staff Report

Discussion and action regarding appointment of a Council member to the Rockwall County Emergency Services Corporation (ESC) Board. (Requested by Mayor Short and Council Member Kipphut)

DATE:

August 13, 2020

BACKGROUND OF ISSUE:

Due to the resignation of former Council Member Place 4, the City Council is requested to appoint a replacement member to serve on the Rockwall County Emergency (EMS) Services Board.

Rockwall County Emergency Services (ESC) Board was developed in 2003, initially as a way to more effectively manage and share costs for EMS services within Rockwall County. Since 2004, EMS service within Rockwall County has been contractually provided by an ambulance service with oversight by the ESC board. Board members include elected officials from Rockwall County and the cities of Rockwall, Heath, Fate, McLendon-Chisholm, Royse City, Rowlett and Mobile City.

Meetings are generally held once each month at 5 p.m. on the third Wednesday of the month at the historic Rockwall County Courthouse on the downtown square.

SUGGESTED ACTION: Nominate a Council Member to serve on the Rockwall County EMS board.

Lisa Palomba, City Administrator

City of McLendon Chisholm
Fiscal 2021 Budget Summary
For the fiscal year to end September 30, 2021
Rev 3 - Projections updated as of 7/31/2020

Cash Reserves	FY 2020 Current	FY 2020 Projected
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General Fund	\$ 1,412,273	\$ 1,417,224
Fire Capital	\$ 4,881,059	\$ 4,881,059
	<u>\$ 6,293,332</u>	<u>\$ 6,298,283</u>

Utility Fund	\$ 760,590	\$ 755,256
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I&S Fund	\$ 28,787	\$ -
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Financial Summary	FY 2020 Current	FY 2020 Projected	FY 2020 Budget	FY 2021 Proposed Budget
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General Fund Revenue	1,766,361	2,082,751	1,306,263	1,837,908
General Fund Expenses	<u>(825,305)</u>	<u>(1,126,407)</u>	<u>(1,052,505)</u>	<u>(1,347,808)</u>
Surplus	<u>\$ 941,056</u>	<u>\$ 956,344</u>	<u>\$ 253,758</u>	<u>\$ 490,100</u>

Surplus Reduced by \$24,729 as a result of changes made on 8/4 Council Meeting

Does not include TxDot Payment for new Fire Station

Utility Fund Revenue	520,657	627,987	358,564	638,780
Utility Fund Expenses	<u>(400,075)</u>	<u>(532,526)</u>	<u>(358,564)</u>	<u>(577,143)</u>
Surplus	<u>120,582</u>	<u>95,461</u>	<u>-</u>	<u>61,637</u>

I&S Fund Revenue	125,665	150,726	141,644	154,452
I&S Fund Expenses	<u>(129,221)</u>	<u>(150,726)</u>	<u>(141,644)</u>	<u>(146,312)</u>
Surplus	<u>(3,556)</u>	<u>-</u>	<u>-</u>	<u>8,140</u>

City of McLendon Chisholm
Operating Fund Budget Worksheet
For the fiscal year to end September 30, 2021
Rev 3 - Projections updated as of 7/31/2020

	FY 2020 Projected	Prior Projection	% of Budget Current YTD	FY 2020 Budget	FY 2021 Proposed Budget	Changes resulting from last Council budget worksession	Comments
Revenue							
302 - Franchise Income	193,865	195,698	104%	\$ 187,000	\$ 195,000		Projected to hold steady
303 - Development Income	72,570	71,900	484%	15,000	15,000		No significant plat fees on the horizon
304 - Building Permit Income	824,591	673,673	250%	330,000	696,127		Based on current projections from Sonoma developer
305 - Municipal Court Income	-	-	0%	1,800	500		
306 - Interest Income	22,663	22,417	123%	18,500	25,000		Increase based on earnings from funds received from TXDot
307 - Sign Permit Income	-	-	0%	100	-		
308 - Septic Fees	16,825	14,125	216%	7,800	11,000		Most new construction is not on septic
309 - Food Enforcement	1,200	2,400	96%	1,250	1,200		
310 - Sales Tax Revenue	352,811	312,193	171%	205,750	341,608		No new sales tax revenue projected
313 - Donations	836	836	139%	600	500		
314 - Copies Public Inf. Income	-	-	0%	130	100		
317 - Ad Valorem Tax	596,156	589,979	111%	537,708	551,083		M&O Revenue based on Certified Value at current rate of 15 cents
318 - Tax Certifications	74	74	98%	75	-		
321 - Credit Card Fee Revenue	1,160	1,160	211%	550	790		
Total Revenue	\$ 2,082,751	\$ 1,884,455	159%	\$ 1,306,263	\$ 1,837,908		
Expenditures							
Operating Expenditures							
401 - Municipal Court / Code Enforcement	\$ -	\$ -	0%	\$ 50	\$ 1,000		Based on increased code enforcement
402 - Election Expense	-	-	0%	12,250	25,000	Increased from \$12K	
410 - Building Inspections	198,131	196,077	168%	117,742	167,264		Correlated with decrease in Bldg Permits
411 - Environment Regulation Expense	8,222	7,581	131%	6,255	5,375		Correlated with decrease in Septic Inspections
414 - Animal Control	3,181	-	18%	18,000	19,196		Per new Contract
415 - Section 380 Grant Program	11,944	11,944	314%	3,800	7,800		Based on current projections from Sonoma developer
418 - Membership Fees	1,662	1,662	106%	1,575	2,000		
422 - Public Notice Expense	15,622	14,336	171%	9,150	11,750		
423 - Community Functions	7,290	7,290	1458%	500	1,000	Reduced from \$1k	Only event planned is Christmas Tree Lighting
426 - Appraisal District Collection	6,902	6,902	138%	5,000	7,500	Increased from \$5k	
429 - Street Lights					2,900		
430 - Public Safety	388,288	339,786	116%	333,555	525,018		see attached detail
Total 400 Operating Expenditures	\$ 641,241	\$ 585,577	126%	\$ 507,877	\$ 775,803		
Occupancy Expenditures							

City of McLendon Chisholm
Operating Fund Budget Worksheet
For the fiscal year to end September 30, 2021
Rev 3 - Projections updated as of 7/31/2020

	FY 2020 Projected	Prior Projection	% of Budget Current YTD	FY 2020 Budget	FY 2021 Proposed Budget	Changes resulting from last Council budget worksession	Comments
502 · Electricity	\$ 2,623	\$ 2,619	97%	\$ 2,700	\$ 2,900		
506 · Water	7,277	9,309	182%	4,000	10,239		
510 · Propane Gas	788	788	100%	788	870		
514 · Building Maint/Improvements	10,994	10,874	90%	12,200	12,000		
516 · Lawn Maintenance	8,220	8,220	97%	8,500	8,000	Increased from \$0	Will be a duty of new code enforcement officer
520 · Telephone & Internet	8,241	7,536	119%	6,900	8,300		
522 · Website Expense	1,258	1,138	126%	1,000	2,500		
522.1 · Website Design/Redesign					10,000	\$10k added	
522.2 · Audio/Video Chamber Updates					25,000	\$25K added	
Total 500 Occupancy Expenditures	\$ 39,401	\$ 40,484	105%	\$ 37,432	\$ 44,809		
General & Administrative Expenditures							
604 · Municipal Manuals, Books & Maps	346	346	138%	250	500		
606 · Employee Costs	195,517	188,014	88%	222,455	260,304	Decrease of \$23,449 - See revised payroll projection worksheet	See payroll and benefit projection worksheet
618 · Liability Insurance	5,292	5,292	70%	7,517	5,821		Projected 10% increase
619 · Software Subscriptions	9,739	11,534	51%	19,000	12,000		
621 · IT Support	8,425	6,825	153%	5,500	7,000		
622 · Office Supplies - City Hall	2,738	3,059	91%	3,000	3,500		
623 · Office Equipment	3,110	4,055	120%	2,600	8,900	\$4800 added for Council Laptops	
624 · Office Equip Maintenance	4,265	5,407	284%	1,500	4,500		
625 · Printed Materials	2,773	2,408	163%	1,700	2,000		
626 · Postage-City Hall	1,081	1,025	77%	1,410	1,500		
628 · Bank Fees	1,607	1,780	107%	1,500	2,000		
630 · Legal & Professional							
63001-Accounting & Payroll services	53,225	53,225	101%	52,514	60,000		Based on increase in transaction postings and higher # of employees
63002 - Financial Audit	15,000	15,000	100%	15,000	16,000		Quote from Current Auditor
63003 - Legal	32,912	29,536	82%	40,000	40,000		
63005 - City Planner	26,350	9,935	59%	45,000	25,000	Reduced from \$45k, Comp plan moved to separate line	
63005.1 - Comprehensive Plan				-	25,000	\$20k moved from 63005, \$5k added	
63008 - Financial Consulting	26,000	26,000	100%	26,000	26,000		
63009 - Engineering	15,000	15,000	100%	15,000	25,000		
646 · Mileage Expense	500	500	100%	500	750		
647 · Council Meetings & Development	650	650	100%	650	800		

City of McLendon Chisholm
Operating Fund Budget Worksheet
For the fiscal year to end September 30, 2021
Rev 3 - Projections updated as of 7/31/2020

	FY 2020 Projected	Prior Projection	% of Budget Current YTD	FY 2020 Budget	FY 2021 Proposed Budget	Changes resulting from last Council budget worksession	Comments
648 - Training	2,187	1,937	32%	6,750	7,000		
652 - Staff Appreciation	650	650	76%	850	800		
655 - Code of Ordinance	3,360	3,360	96%	3,500	4,000		
699 - Miscellaneous Expense	39	39	- %	-	-		
Total G & A Expenditures	\$ 410,765	\$ 385,576	87%		\$ 472,196		
700 - Capital Expenditures - Operating	35,000	35,000	100%	35,000	55,000		\$40,000 for Klutts Rd + \$15,000 for unplanned events
Total Capital Expenditures	\$ 35,000	\$ 35,000	100%	\$ 35,000	\$ 55,000		
Total Expenditures	\$ 1,126,407	\$ 1,046,637	107%	\$ 1,052,505	\$ 1,347,808		
Surplus (Deficit)	\$ 956,344	\$ 837,818	377%	\$ 253,758	\$ 490,100		

City of McLendon Chisholm
Utility Fund Budget Worksheet
For the fiscal year to end September 30, 2021
Rev 2 - Projections updated as of 7/31/2020

	FY 2020 Projected	% of Budget Current YTD	Prior Projection	FY 2020 Budget	FY 2021 Proposed Budget	Comments
Operating Revenue						
306 · Interest Income	\$ 6,745	69%	\$ 8,605	\$ 9,750	\$ 6,000	Assuming lower interest rates
Sewer Utility Revenue						
32200 · Sewer Usage Fees	\$ 250,000	109%	\$ 250,000	228,360	306,625	11.5% increase in # of accounts + 10% rate increase (from Rate Study)
32204 · Sewer Deposit Refunds	(758)	69%	(538)	(1,100)	(845)	
Transfer from Utility Fund Surplus		0%		49,554		
Total Revenue	\$ 255,987	89%	\$ 258,067	\$ 286,564	\$ 311,780	
Operating Expenditures						
Operation & Maintenance Expenditures						
Sewer Operation & Maintenance						
41304 · O&M Agreement	\$ 40,000	119%	\$ 40,000	\$ 33,570	\$ 46,000	11.5% increase in # of accounts + 3% rate increase
41305 · O&M Maintenance	13,500	38%	13,500	\$ 36,000	\$ 15,500	11.5% increase in # of accounts + 3% rate increase
41308 · Electricity	108	- %	108	-	150	
41310 · Sewer Treatment	187,044	81%	200,849	231,794	304,000	From Rate Study
Total Operations Expenditures	\$ 240,652	80%	\$ 254,457	\$ 301,364	\$ 365,650	
600 · General & Administrative Exp	\$ 68,675	491%	\$ 68,675	\$ 14,000	\$ 15,293	2020 Projection includes \$54,900 for Sewer Line Expansion Design / 11.5% 2021 budget increase
700 · Capital Expenditures	\$ -		\$ -	\$ -	\$ -	Placeholder for Sewer Line Expansion

City of McLendon Chisholm
Utility Fund Budget Worksheet
For the fiscal year to end September 30, 2021
Rev 2 - Projections updated as of 7/31/2020

	FY 2020 Projected	% of Budget Current YTD	Prior Projection	FY 2020 Budget	FY 2021 Proposed Budget	Comments
Total Expenditures	<u>\$ 309,326</u>	<u>98%</u>	<u>\$ 323,131</u>	<u>\$ 315,364</u>	<u>\$ 380,943</u>	
Surplus (Deficit) from Operations	<u>\$ (53,340)</u>	<u>- %</u>	<u>\$ (65,064)</u>	<u>\$ (28,800)</u>	<u>\$ (69,164)</u>	
Sewer Tap Fees						
32201 · Sewer Tap Fee Revenue	372,000	517%	327,000	72,000	327,000	
41312 · Tap Fee Developer Rebate	<u>(223,200)</u>	<u>517%</u>	<u>(196,200)</u>	<u>(43,200)</u>	<u>(196,200)</u>	
Net Revenue from Tap Fees	<u>148,800</u>		<u>130,800</u>	<u>28,800</u>	<u>130,800</u>	
Total Surplus (Deficit)	<u>\$ 95,461</u>		<u>\$ 65,736</u>	<u>\$ -</u>	<u>\$ 61,636</u>	

City of McLendon Chisholm
Interest and Sinking Fund Budget Worksheet
For the fiscal year to end September 30, 2021
Rev 2 - Projections updated as of 7/31/2020

	FY 2020 Projected	% of Budget Current YTD	Prior Projection	FY 2020 Budget	FY 2021 Proposed Budget	Comments
Revenue						
Ad Valorem Tax						
317 - Ad Valorem Tax	117,196	109%	115,961	\$ 107,426	\$ 147,552	I&S Revenue based on current rate of 15 cents
306 - Interest Income	8,899	- %	7,983	3,250	6,900	Assuming lower Interest Rates
Transfer from Excess Bond Proceeds	-	- %	-	-		
Transfer From Interest & Sinking Surplus	24,631	80%	26,782	30,968	-	
Total Revenue and Transfers In	\$ 150,726	106%	\$ 150,726	\$ 141,644	\$ 154,452	
Expenditures						
628 - Bank Fees Expense	\$ 2,850		\$ 2,850		\$ 2,850	
660 - Bond Interest Expense	57,876	100%	57,876	\$ 58,113	56,312	
Transfer To Bond Principal	90,000	100%	90,000	90,000	90,000	
Transfer to Early Redemption Sinking Fund		- %		-		
Total Expenditures and Transfers Out	\$ 150,726	102%	\$ 150,726	\$ 148,113	\$ 146,312	
Surplus (Deficit)	\$ (0)	- %	\$ -	\$ (6,469)	\$ 8,140	

City of McLendon Chisholm
Public Safety Budget Worksheet
For the fiscal year to end September 30, 2021
Rev 3 - Projections updated as of 7/31/2020

	FY 2020 Projected	Prior Projection	FY 2020 Budget	FY 2021 Proposed Budget	Changes resulting from last Council budget worksession	Comments
Revenue						
313 · Donations	765	765	-	-		
316 · County Contract	77,500	77,500	67,500	77,500		
319 · Grants	252,000	252,000	252,000	117,600		
Transfer from Fire Capital Fund	-	-	-	4,025,000	Reduced \$30k, vehicle purchase changed from \$55k to \$30K	Reduction per Grant Agreement
Transfer from General Fund	388,288	339,784	333,555	525,018		\$4,000,000 for new station & \$55,000 new vehicle
Total Revenue	718,553	670,049	653,055	4,745,118		
Expenses						
400 · Operating Expenditures						
418 · Membership Fees	70	70	-	70		
Total 400 · Operating Expenditures	70	70	-	70		
430 · Public Safety						
43001 · Liability Insurance	7,730	7,730	3,326	7,962		
43002 · Fuel	10,360	10,334	10,000	10,000		
43003 · Maintenance & Repair - Vehicles	23,205	23,352	20,000	20,000	Adjusted up to \$20k from \$8k	
43004 · Maintenance & Repair - Station	14,843	10,780	12,000	12,000		
43005 · Gear and Supplies	27,029	27,308	23,000	23,000		
43006 · Compliance	5,479	5,479	6,000	6,000		
43007 · Radio Maintenance Contract	12,000	12,000	12,000	14,653		
43008 · Dispatch	10,000	10,000	10,000	10,000		
43009 · Training	5,563	5,560	10,000	10,000		
43010 · Software	115	115	-	115		
43030 · EMS	4,929	4,929	3,000	3,780		Per latest info from Rockwall County
43035 · Street Lights	2,874	2,874	2,900	-		Moved to General Fund
Total 430 · Public Safety	124,127.09	120,461	112,226	117,510		
500 · Occupancy Expenditures						
502 · Electricity	3,221	3,234	-	3,500		
506 · Water	466	458	-	500		
512 · Trash	223	223	-	-		
516 · Lawn Maintenance	120	120	-	-		
520 · Telephone & Internet	2,386	2,386	-	2,500		
Total 500 · Occupancy Expenditures	6,416.49	6,421	-	6,500		
600 · General & Administrative Exp						

City of McLendon Chisholm
Public Safety Budget Worksheet
For the fiscal year to end September 30, 2021
Rev 3 - Projections updated as of 7/31/2020

	FY 2020 Projected	Prior Projection	FY 2020 Budget	FY 2021 Proposed Budget	Changes resulting from last Council budget worksession	Comments
					Decrease of \$8,701 - See revised payroll projection worksheet	
606 · Employee Costs	562,441	524,298	525,829	591,556		See payroll and benefit projection worksheet
619 · Software Subscriptions	1,123	1,123	-	1,476		
628 · Interest Expense	2,206	2,206	-	2,206		
652 · Staff Appreciation	463	463	-	800		
699 · Miscellaneous Expenses	7	7	-	-		
Total 600 · General & Administrative Exp	566,239.48	528,097	525,829	596,038		
700 · Capital Expenditures						
Equipment	21,700	15,000	15,000			
Vehicles	-	-	-	25,000		
New Fire Station	-	-	-	4,000,000		
Total 700 · Capital Expenditures	21,700.00	15,000	15,000	4,025,000		
Total Expenses	718,553	670,049	653,055	4,745,118		
Surplus (Deficit)	-	-	-	-		



City of McLendon-Chisholm

Staff Report

Discussion and action regarding approving a proposed maximum Tax Rate for FY 2020-2021 for legal notice requirements, setting public hearing dates as appropriate and related matters.

DATE:

August 13, 2020

BACKGROUND OF ISSUE:

The City must provide notice of its proposed tax rate in the newspaper and on the City website. Once this proposed rate is published, the rate may be lowered but may not be increased. The last regular meeting to adopt the Budget and Tax Rate is September 22, 2020. The proposed budget must be filed in the Office of the City Secretary a minimum of 30 days prior to adoption (by Fri., August 21). The suggested date for the budget public hearing is September 8th (must be after the 15th day the budget is filed with City Secretary). The budget does not have to be adopted this date. However, if it is not adopted this date then Council must announce the date. The suggested date for the Tax Rate public hearing is September 22 with adoption of the Budget and Tax Rate immediately following the public hearing. (Adoption of the Tax Rate must take place within 7 days of the public hearing)

SUGGESTED MOTION:

I Move that the proposed maximum Tax Rate for Fiscal Year 2019-2020 be set at \$0. _____ per \$100 valuation and that public hearings to receive public input regarding the budget be scheduled for September 8 and public hearing for the Tax Rate be scheduled for September 22, 2020.

Lisa Palomba, City Administrator