



**AGENDA
CITY COUNCIL MEETING
TUESDAY, AUGUST 22, 2023
1371 WEST FM 550 - McLendon-Chisholm, Texas 75032
6:30 PM**

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1. CALL TO ORDER	
2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS	
3. RULES OF DECORUM	
4. PRESENTATION	
4.1. Photo Contest Winners	
5. CITIZEN COMMENTS	
6. CONSENT AGENDA	
6.1. Consider approving an ordinance granting Highpoint Special Utility District the right, privilege and non-exclusive franchise to construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the public rights-of-way of the City of McLendon-Chisholm, Texas. Ord. 2023-06 Highpoint Franchise	4 - 14
6.2. Consider approving an ordinance granting to Blackland Water Supply Corporation the right, privilege and non-exclusive franchise to construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the public rights-of-ways of the City of McLendon-Chisholm, Texas. Ord. 2023-07 Blackland Franchise	15 - 25
6.3. Consider approval of the Minutes of the August 8, 2023 City Council Meeting 08.08.23	26 - 35
6.4. Consider approval of the Minutes of the August 14, 2023 Special City Council Meeting 08.14.23	36 - 42
6.5. Community Waste Disposal Report July, 2023	43 - 47

6.6.	Sheriff's Report July, 2023	48 - 54
6.7.	Code Compliance Report July, 2023	55 - 58
6.8.	All American Dog Report July, 2023	59
6.9.	Fire Rescue Report July 2023 Calls by District July 2023 Calls by Incident	60 - 62
6.10.	Building Official Report Inspections July 2023 Monthly Report- July 2023	63
6.11.	Financial Report Financial Report	64 - 79
7.	PUBLIC HEARING	
7.1.	The City Council of McLendon-Chisholm, Texas, will conduct a public hearing to receive public input regarding the proposed Fiscal Year 2023-2024 Budget.	
8.	ITEMS FOR DISCUSSION AND ACTION	
8.1.	Budget - Presentation/Discussion of FY 24 Budget FINAL FY 2024 Proposed Budget Budget Reasons Proposed Budget Talking Points	80 - 148
8.2.	Discussion/Action on a recommendation that McLendon-Chisholm, through the City Administrator, inform representatives of Tellus-Mann, LLC of an interest towards re-opening negotiations regarding a Developers Agreement (DA) previously presented to Council on March 14, 2023. [Requested by Council Member Tucker] Staff Report	149
8.3.	Sewer Connection Project at four corners of FM 550 and SH 205. Staff Report	150
8.4.	Phone Policy -- City Council, Planning & Zoning Commission, and Board of Adjustment Staff Report	151 - 152
8.5.	Kids' Market Place Staff Report	153
8.6.	Discussion and action of Letter by RCH Water Supply Corporation counsel to North Texas Municipal Water District regarding an operations agreement between Aqua, Texas and RCH.	

9. UPDATES, DISCUSSION AND DIRECTION TO STAFF
10. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

The City Council will have an opportunity to address items of community interest including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

- 10.1. Mayor Short
- 10.2. Mayor Pro Tem Balkum
- 10.3. Council Member McNeal
- 10.4. Council Member McLendon
- 10.5. Council Member Hoffman
- 10.6. Council Member Tucker
11. ADJOURN

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session in order to seek confidential legal advice from the City Attorney on any agenda item herein.

I, Rochelle Green, do hereby certify that the above Notice of Meeting of the City Council of McLendon-Chisholm, Texas was posted or before 5:00 p.m., August 18, 2023 on the outside bulletin board at City Hall, a place convenient and readily accessible to the public at all times.

ORDINANCE NO. 2023-06

AN ORDINANCE GRANTING TO HIGHPOINT SPECIAL UTILITY DISTRICT, THE RIGHT, PRIVILEGE AND NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, INSTALL, EXTEND, REMOVE, REPLACE, ABANDON, OPERATE AND MAINTAIN ITS FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAY OF THE CITY OF MCLENDON-CHISHOLM, TEXAS, THE TRANSPORTATION, DELIVERY, SALE AND DISTRIBUTION OF POTABLE WATER; CONTAINING OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; INCLUDING PROCEDURAL PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS:

SECTION 1. GRANT OF AUTHORITY. Subject to the terms, conditions and provisions of this ordinance, 182.025 (a) and (b) of the Texas Tax Code, the right, privilege and non-exclusive franchise is hereby granted to Highpoint Special Utility District, to construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the Public Rights-of-Way of the City of McLendon-Chisholm, Texas for the transportation, delivery, sale and distribution of potable water within the corporate limits of the City of McLendon-Chisholm, as the same are now and as the same may from time to time be extended. This ordinance may be referred to hereinafter as “this ordinance” or “this “Franchise.”

SECTION 2. DEFINITIONS.

2.1 “City” shall mean the City of McLendon-Chisholm, Texas, a type A general law municipal corporation.

2.2 “Highpoint” shall mean Highpoint Special Utility District, established pursuant to applicable provisions of the Texas Water Code. Highpoint does not mean any other assignee, business organization, entity or person, any of which shall have no right, privilege or franchise granted hereunder.

2.3 “Emergency Operations” means operations or repairs of facilities to prevent imminent harm to the health, safety, or welfare of persons or property.

2.4 “Facilities” shall mean pipes, pipelines, water mains, laterals, feeders, regulators, meters, fixtures, connections and attachments and other associated equipment and appurtenances, used in or incident to providing transportation, distribution, supply and sales of potable water to serve retail customers of Highpoint.

2.5 “Gross Receipts” shall mean all amounts classified as water service revenues collected by Highpoint from Highpoint’s Members for the provision of Water Utility Service received by Highpoints Members at a location within the City. The term “Gross Receipts” shall exclude: revenue billed but not received; reimbursements for damage to the Water Utility System; reimbursements for relocation cost of moving the Water Utility System; contributions in aid of construction; advances in aid of construction; line extension charges in the form of one-time payments or monthly facilities charges; taxes; revenues from materials or equipment sales; principal and interest payments on amounts loaned by the Company; membership fees; deposits; revenues and receipts received from electric utilities for the use of Highpoint transmission lines, Water Utility System, and wholesale distribution sales; rental or fees paid by third parties for joint use attachments to or other use of the Water Utility System; other miscellaneous non-operating revenues and receipts not directly related to the provision of Water Service (i.e. interest income on Highpoint bank accounts); or any receipts required to be remitted by the Highpoint to third parties.

2.6 “Public Rights-of-Way” shall mean the areas in, under, upon, over, across, and along any and all of the present and future streets or streams now or hereafter owned or controlled by City.

2.7 “Routine Maintenance” shall mean, non-emergency repairs, not taking longer than 6 hours on City designated major thoroughfares and in public school zones between 9 a.m. and 3 p.m., and not taking longer than 10 hours on other Public Rights-of-Way between 8 a.m. and 6 p.m. where the paved surface of the rights-of-way, including the sidewalk and curbs, is not broken and there is no trenching in the unpaved surfaces of the Public Rights-of-Way beyond 24 inches.

2.8 “Street” shall mean the surface and the space above and below any public street, road, highway, alley, bridge, sidewalk, or other public place or way.

2.9 “Transport Customer” means any person or entity for whom Highpoint transports water through the distribution system of Highpoint within the corporate limits of the City for consumption within the corporate limits of the City.

SECTION 3. TERM OF FRANCHISE. This Non-Exclusive Franchise shall become effective on the Effective Date described in Section 22 and shall be in full force and effect for a term of five (5) years.

SECTION 4. CONSTRUCTION AND MAINTENANCE OF WATER DISTRIBUTION SYSTEM.

4.1 All Facilities installed by Highpoint in a Public Right-of-Way shall be of sound material and good quality and shall be laid so that they will cause the least interference with traffic over the Public Rights-of-Way, the artificial drainage of the City or its underground or overhead fixtures and public utilities, or with navigation in or the natural drainage of any stream.

All Facilities shall be installed, maintained, and repaired in accordance with applicable Federal, State and City laws, codes and regulations and in accordance with accepted industry standards in effect at the time Highpoint performs construction, maintenance, and repair activities.

4.2 Highpoint shall conduct its maintenance, repair, construction and similar activity in a manner that will cause the least interference with the use of public or private property.

4.3 Within the Public Rights-of-Way, the location, relocation, and route of the Facilities by Highpoint shall be subject to the reasonable and proper regulation, direction and control of the City or the City official to whom such duties have been delegated.

4.4 At least annually, Highpoint will provide current maps detailing the location of Highpoint's Facilities in the corporate limits of the City. In addition, when the City is undertaking any installation or maintenance of public improvements that may involve excavation, upon written request from the City, Highpoint will promptly provide detailed maps of Highpoint's Facilities, if any, within the limits of the City's undertaking.

4.5 Unless otherwise stated herein, Highpoint shall comply with all applicable laws and provisions of ordinances of the City regarding construction within or on a Public Right-of Way.

SECTION 5. PERMITS.

5.1 Permit Applications. Except as indicated below, Highpoint and its contractors shall file an application for a permit indicating the dates, location, and nature of all work to be performed on its Facilities within the Public Rights-of-Way. Unless otherwise stated herein, the City shall approve or deny the permit application within ten (10) days of Highpoint's submission of its application or be deemed granted. Highpoint and contractors performing work for Highpoint shall not be required to pay any fee to perform work on Highpoint's Facilities, or park within the Streets and other Public Rights-of-Way, other than the fees set forth in Section 8 of this Franchise ordinance.

5.2 Major Construction. Highpoint shall not engage in the removal, retirement, abandonment, replacement, extension or installation of Facilities involving open trenching, excavating, boring, cutting, and the like in, under, upon, over, across, or along paved Streets, alleys, public way or place or any Public Rights-of-Way without first filing an application for a permit at least thirty (30) days prior to the start date of construction. Such permit shall include the scope and duration of the work, necessary maps, site and civil drawings, and traffic control plans, if applicable. The City shall approve or deny the permit application within thirty (30) days of Highpoint's submission of its application or be deemed granted.

5.3 Emergency Operations. In the event Highpoint determines there is a need to initiate Emergency Operations, Highpoint may act without any prior notice or permit, but shall provide notice on the first working day following Highpoint's completion of Emergency Operations. Such notice shall include the required permit information provided herein that corresponds to the

type of work performed during the emergency. The notification of police or fire departments when initiating such Emergency Operations shall be at Highpoint's sole discretion and judgment.

5.4 Routine Maintenance. No permit shall be required to perform any Routine Maintenance.

5.5 City Requested Relocations. Highpoint and contractors performing work for Highpoint shall not be required to obtain any permits for relocations of Facilities requested by the City, provided that the relocated Facilities are placed in the location designated by the City and the relocation is otherwise in accordance with the City's request to relocate.

SECTION 6. STREETS TO BE RESTORED TO GOOD CONDITION.

6.1 Following completion of work in the Public Rights-of-Way, Highpoint shall repair the affected Public Rights-of-Way as soon as possible and shall comply with all City ordinances governing time periods and standards relating to excavating in the Public Rights-of-Way. No Street, alley, highway or public place shall be encumbered for a longer period than shall be necessary to execute the work.

6.2 Highpoint shall ensure the quality of the restoration workmanship for one (1) year following the completion of the restoration. During the one-year maintenance period, Highpoint shall remedy any area repaired by Highpoint when directed to do so by City in the event of a pavement failure.

6.3 During Highpoint's installation of its Facilities in a Public Right-of-Way, the City may, at its cost, place its facilities in the trenches in the Right of Way occupied by Highpoint's Facilities, provided the City pays any incremental increase in cost incurred by Highpoint for trenching necessary to accommodate such City facilities. Such activity must be technically, commercially, and economically feasible and not in violation of state or federal regulations or industry safety standards.

6.4 The City expressly reserves the right to change grades, construct, widen or relocate Streets and other public facilities as provided in Section 14.

6.5 Highpoint, in constructing, maintaining or repairing its Facilities, shall not interfere with any public utility facilities in any public property except with the consent and direction of the City Manager or his designee. The right of Highpoint to use any area of public property shall in no way affect the right of the City or its agents to maintain, construct, repair, or operate any pavement, curbs, gutters, wires, cables, water or sewer pipes, or electric distribution facilities owned by the City and located within or near the public property.

SECTION 7. QUALITY OF SERVICE. The service furnished hereunder to the City and its inhabitants shall be in accordance with the quality-of-service rules of the Railroad Commission of Texas and all other applicable local, state and federal regulations. Highpoint

shall furnish the grade of service to its customers as provided by its rate schedules and shall maintain its system in reasonable operating condition during the continuance of this Franchise. An exception to this requirement is automatically in effect, but only for so long as is necessary, when caused by a shortage in materials, supplies and equipment beyond the control of Highpoint as a result of fires, strikes, riots, storms, floods and other casualties, governmental regulations, limitations and restrictions as to the use and availability of materials, supplies and equipment and as to the use of the services, and unforeseeable and unusual demands for service. In any of such events, Highpoint shall do all things reasonably within its power to restore normal service as quickly as practicable.

SECTION 8. PAYMENT TO THE CITY.

8.1 In consideration of the rights and privileges herein granted, the administration of the Franchise by the City, the temporary interference with the use of Public Rights-of-Way and cost and obligations undertaken by the City in relation thereto and in lieu of any license, charge, fee, street or alley rental or other character of charge for use and occupancy of the streets, alleys, and public places of the City, and in lieu of any inspection fee, Highpoint agrees to pay to the City Franchise fees in the amount and manner described herein.

8.2 Highpoint agrees to pay to the City quarterly during the continuance of this Non-Exclusive Franchise a sum of money equal to two percent (2%) of Highpoint's gross receipts for the preceding calendar quarter received by Highpoint from the sale of water within the corporate limits of the City. The non-exclusive franchise fees hereunder shall be calculated for the calendar quarters ending March 31, June 30, September 30, and December 31 and shall be payable on or before the fifteenth day of May, August, November, and February following the quarter for which payment is made, beginning with the first such date following the Effective Date of this Franchise and each August 15th, November 15th, February 15th, and May 15th thereafter; provided, however, the first such payment shall be prorated as necessary to reflect only those gross receipts received and transportation volumes delivered by Highpoint after the Effective Date of this Franchise. In no event shall Highpoint be required to remit to the City Franchise fee amounts that for any reason whatsoever are not fully recoverable from its customers. Upon receipt of the above amount of money, the City Clerk shall deliver to Highpoint a receipt for such amount. If any payment due date required herein falls on a weekend or bank holiday, payment shall be made on or before the close of business of the first working day after the payment due date.

SECTION 9. ANNEXATIONS BY CITY. This Franchise shall extend to and include any and all territory that is annexed by the City during the term of this Franchise. Within sixty (60) days from the receipt of notice from the City of any such annexation, Highpoint shall assure that any and all customers within such annexed territory are included and shown on its accounting system as being within the corporate limits of the City of McLendon-Chisholm. After such sixty (60) day period the payment provisions specified in Section 8 of this Franchise shall apply to gross receipts and transport fees received by Highpoint from customers located within

such annexed territory. Highpoint shall true-up its map of City boundaries to the City's map on an annual basis.

SECTION 10. NON-EXCLUSIVE FRANCHISE. Nothing contained in this Franchise shall ever be construed as conferring upon Highpoint any exclusive rights or privileges of any nature whatsoever.

SECTION 11. COMPLIANCE AND REMEDIES.

11.1 Right to Terminate. In addition to any rights set out elsewhere in this Ordinance, City reserves the right to terminate the Franchise and all rights and privileges pertaining thereto, in the event that Highpoint violates any material provision of the Franchise.

11.2 In the event Highpoint by act or omission violates any material term, condition or provision of this Franchise, the City shall notify Highpoint in writing of such violation. Should Highpoint fail or refuse to correct any such violation within thirty (30) days from the date of City's notice, the City shall, upon written notification to Highpoint, have the right to terminate this agreement. Any such termination and cancellation shall be by ordinance adopted by City Council; provided, however, before any such ordinance is adopted, Highpoint must be given at least sixty (60) days advance written notice. Such notice shall set forth the causes and reasons for the proposed termination and cancellation, shall advise Highpoint that it will be provided an opportunity to be heard by City Council regarding such proposed action before any such action is taken and shall set forth the time, date and place of the hearing.

11.2 Other than its failure, refusal or inability to pay its debts and obligations, including, specifically, the payments to the City required by this Franchise, Highpoint shall not be declared in default or be subject to any sanction under any provision of this Franchise in those cases in which performance of such provision is prevented by reasons beyond its control.

11.3 The rights and remedies of the City and Highpoint set forth herein shall be in addition to, and not in limitation of, any other rights and remedies provided at law or in equity. The City's or Highpoint's exercise of any particular remedy shall not constitute a waiver of their rights to exercise any other remedy.

SECTION 12. RESERVATION OF POWERS. Except as otherwise provided in this Non-Exclusive Franchise, the City by the granting of this Franchise does not surrender or to any extent lose, waive, impair or lessen the lawful powers, claims and rights, now or hereafter vested in the City under the Constitution and statutes of the State of Texas and under the Ordinances of the City of McLendon-Chisholm or other applicable law, to regulate public utilities within the City and to regulate the use of the Streets by Highpoint; and Highpoint, by its acceptance of this Franchise agrees that, except as otherwise provided in this Franchise, all lawful powers and rights, whether regulatory or otherwise, as are or as may be from time to time vested in or reserved to the City, shall be in full force and effect and subject to the exercise thereof by the City at any time and from time to time.

SECTION 13. INDEMNITY. TO THE EXTENT PERMITTED BY LAW, HIGHPOINT, ITS SUCCESSORS AND ASSIGNS, SHALL PROTECT AND HOLD THE CITY AND ITS OFFICERS, AGENTS, AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "THE CITY") HARMLESS AGAINST ANY AND ALL CLAIMS OR DEMANDS FOR DAMAGES TO ANY PERSON OR PROPERTY BY REASON OF THE CONSTRUCTION AND MAINTENANCE OF HIGHPOINT'S WATER DISTRIBUTION SYSTEM, OR IN ANY WAY GROWING OUT OF THE RIGHTS GRANTED BY THIS FRANCHISE, EITHER DIRECTLY OR INDIRECTLY, OR BY REASON OF ANY ACT, NEGLIGENCE OR NONFEASANCE OF HIGHPOINT OR THE CONTRACTORS, AGENTS OR EMPLOYEES OF HIGHPOINT OR ITS SUCCESSORS AND ASSIGNS, AND SHALL REFUND TO THE CITY ALL SUMS WHICH THE CITY MAY BE ADJUDGED TO PAY ON ANY SUCH CLAIM, OR WHICH MAY ARISE OR GROW OUT OF THE EXERCISE OF THE RIGHTS AND PRIVILEGES HEREBY GRANTED OR BY THE ABUSE THEREOF, AND HIGHPOINT OR ITS SUCCESSORS AND ASSIGNS SHALL INDEMNIFY AND HOLD THE CITY HARMLESS FROM AND ON ACCOUNT OF ALL DAMAGES, COSTS, EXPENSES, ACTIONS, AND CAUSES OF ACTION THAT MAY ACCRUE TO OR BE BROUGHT BY, A PERSON, PERSONS, HIGHPOINT OR COMPANIES AT ANY TIME HEREAFTER BY REASON OF THE EXERCISE OF THE RIGHTS AND PRIVILEGES HEREBY GRANTED, OR OF THE ABUSE THEREOF.

SECTION 14. RELOCATION OF FACILITIES. Highpoint shall, upon written request of the City, relocate its Facilities within Public Rights-of-Way at Highpoint's own expense, exclusive of Facilities installed for service directly to the City, whenever such shall be reasonably necessary on account of the widening, change of grade, or relocation by the City of Streets or Public Rights-of-Way, or construction or relocation by the City of City utility infrastructure or drainage facilities. The City shall bear the costs of all relocations of Facilities installed for service directly to the City and of any relocation of other Facilities requested by the City for reasons other than the widening, change of grade, or relocation by the City of Streets or Public Rights-of-Way, or construction or relocation by the City of City utility lines or drainage facilities.

SECTION 15. GOVERNMENTAL FUNCTION. All of the regulations and activities required by this Franchise are hereby declared to be governmental and for the health, safety and welfare of the general public.

SECTION 16. RECORDS AND REPORTS.

16.1 Books of Account. Highpoint shall keep complete and accurate books of accounts and records of its business and operations under and in connection with this Franchise. All such books of accounts and records shall be kept at Highpoint's principal office in Forney, Texas.

16.2 Access by City. The City may conduct an audit or other inquiry or may pursue a cause of action in relation to the payment of the Franchise fee. Each party shall bear its own costs of any such audit or inquiry. Upon receipt of a written request from the City, all books and records related to Highpoint's operations under this Franchise shall be made available for inspection and copying no later than thirty (30) days from receipt of such request.

16.3 Interest on Underpayments and Overpayments.

16.3.1 Amounts due to City for late payments shall include interest, compounded daily equal to the return on equity plus three percent (3%) granted to Highpoint in its most recent proceeding fixing rates applicable to customers within the corporate limits of the City, provided such interest will not exceed the maximum interest rate allowed under applicable law.

16.3.2 If the City identifies, as a result of a franchise fee compliance review, amounts owed by Highpoint from prior periods or prior underpayments, then Highpoint shall pay simple interest on such amounts equal to the return on equity granted to Highpoint in its most recent proceeding fixing rates applicable to customers within the corporate limits of the City. Said interest shall be payable on such sums from the date the initial payment was due until it is paid and shall not be billed to customers.

16.3.3 Amounts due from Highpoint for past overpayments shall include simple interest equal to the return on equity granted to Highpoint in its most recent proceeding fixing rates applicable to customers within the corporate limits of the City; provided, however, if there is a change in the approved return on equity during the time period subject to the City's audit or inquiry, then for each time period during which there was an overpayment, the approved return on equity in effect during such time period shall be used in calculating interest under this subparagraph (c). Interest payable on such sums shall be credited to customers.

SECTION 17. EASEMENT. In consideration for the compensation set forth in Section 8, City agrees that if City sells, conveys, or surrenders possession of any portion of the Public Right-of-Way that is being used by Highpoint pursuant to this Franchise, City, except where relocation is required under Section 14, to the extent of its right to do so, shall first grant Highpoint an easement for such use and the sale, conveyance, or surrender of possession of the Public Right-of-Way shall be subject to the right and continued use of Highpoint.

SECTION 18. WRITTEN ACCEPTANCE. Highpoint shall, within thirty (30) days following the final passage and approval of this Franchise, file with the City Secretary of the City of McLendon-Chisholm a written statement signed in its name and behalf in substantially the following form:

"To the Honorable Mayor: and City Council of the City of McLendon-Chisholm:

Ordinance No. 2023-06
Approved 08.22.23

Granting Franchise

Highpoint Special Utility District, hereby accepts the attached non-exclusive Franchise ordinance and agrees to be bound by all of its terms and provisions."

Highpoint Special Utility District

By: _____
John Washburn, General Manager

Dated this _____ day of _____ 2023.”

SECTION 19. SEVERABILITY. If any provision, section, subsection, sentence, clause or phrase of this Franchise is for any reason held to be unconstitutional, void, or invalid or for any reason unenforceable, the validity of the remaining portions of this Franchise shall not be affected thereby, it being the intent the City of McLendon-Chisholm in adopting this Franchise that no portion hereof or provision hereof shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision or regulation and, to this end, all provisions of this ordinance are declared to be severable.

SECTION 20. NOTICES. Every notice, order, petition, documents or other direction or communication to be served upon the City or Highpoint shall be deemed sufficiently given if sent by registered or certified mail, return receipt requested.

Every such communication to Highpoint shall be sent to:

Highpoint Special Utility District
Attn: John Washborn, General Manager
16983 Valley View
Forney, Texas 75126

With copy to:

Every such communication to the City or the City Council shall be sent to:

City of McLendon-Chisholm, Texas
Attn: Mayor Keith Short
1371 West FM 550
McLendon-Chisholm, Texas 78666

With a Copy to:

City of McLendon-Chisholm, Texas
Attn: City Administrator
1371 West FM 550
McLendon-Chisholm, Texas 75032

SECTION 21. PUBLICATION, PASSAGE AND EFFECTIVE DATE. This Franchise, shall take effect and be in force thirty (30) days after final passage and timely receipt of Highpoint's acceptance under Section 18 ("Effective Date").

SECTION 22. PRIOR AGREEMENTS. This Franchise supersedes any agreements, oral or written, between the City and Highpoint.

SECTION 23. APPLICABLE LAW AND VENUE. This Franchise shall be construed and interpreted under the laws of the state of Texas. Venue for any legal proceedings arising under this Franchise shall lie in the state courts located in Kaufman County, Texas having appropriate jurisdiction.

SECTION 24. COMPLIANCE WITH ORDINANCES. This Non-Exclusive Franchise, the rights granted hereby and the operations and activities performed by Highpoint pursuant hereto shall be subject to applicable provisions of the City's Code of Ordinances. Except to the extent otherwise expressly provided herein, the Franchise and rights granted hereby and the operations and activities performed by Highpoint pursuant hereto, shall be subject to all valid ordinances and regulations of the City insofar as such ordinances and regulations: (a) do not shorten the term hereof or terminate, abrogate, or materially and adversely affect the Franchise and right granted to Highpoint hereby; (b) do not conflict with or are not inconsistent with the terms and provisions contained in this ordinance; or (c) prevent or interfere with Highpoint's federal and state regulatory obligations. All such conflicting or inconsistent ordinances are hereby repealed to the extent of such conflict or inconsistency.

DULY PASSED by the City Council of the City of McLendon-Chisholm, Texas, on the 22nd day of August 2023.

ATTEST:

APPROVED:

Rochelle Green, City Secretary

Keith Short, Mayor

ORDINANCE NO. 2023-07

AN ORDINANCE GRANTING TO BLACKLAND WATER SUPPLY CORPORATION, THE RIGHT, PRIVILEGE AND NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, INSTALL, EXTEND, REMOVE, REPLACE, ABANDON, OPERATE AND MAINTAIN ITS FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAY OF THE CITY OF MCLENDON-CHISHOLM, TEXAS, THE TRANSPORTATION, DELIVERY, SALE AND DISTRIBUTION OF POTABLE WATER; CONTAINING OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; INCLUDING PROCEDURAL PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

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2.5 “Gross Receipts” shall mean all amounts classified as water service revenues collected by Blackland from Blackland’s Members for the provision of Water Utility Service received by Blackland’s Members at a location within the City. The term “Gross Receipts” shall exclude: revenue billed but not received; reimbursements for damage to the Water Utility System; reimbursements for relocation cost of moving the Water Utility System; contributions in aid of construction; advances in aid of construction; line extension charges in the form of one-time payments or monthly facilities charges; taxes; revenues from materials or equipment sales; principal and interest payments on amounts loaned by the Company; membership fees; deposits; revenues and receipts received from electric utilities for the use of Blackland transmission lines, Water Utility System, and wholesale distribution sales; rental or fees paid by third parties for joint use attachments to or other use of the Water Utility System; other miscellaneous non-operating revenues and receipts not directly related to the provision of Water Service (i.e. interest income on Blackland bank accounts); or any receipts required to be remitted by the Blackland to third parties.

2.6 “Public Rights-of-Way” shall mean the areas in, under, upon, over, across, and along any and all of the present and future streets or streams now or hereafter owned or controlled by City.

2.7 “Routine Maintenance” shall mean, non-emergency repairs, not taking longer than 6 hours on City designated major thoroughfares and in public school zones between 9 a.m. and 3 p.m., and not taking longer than 10 hours on other Public Rights-of-Way between 8 a.m. and 6 p.m. where the paved surface of the rights-of-way, including the sidewalk and curbs, is not broken and there is no trenching in the unpaved surfaces of the Public Rights-of-Way beyond 24 inches.

2.8 “Street” shall mean the surface and the space above and below any public street, road, highway, alley, bridge, sidewalk, or other public place or way.

2.9 “Transport Customer” means any person or entity for whom Blackland transports water through the distribution system of Blackland within the corporate limits of the City for consumption within the corporate limits of the City.

SECTION 3. TERM OF FRANCHISE. This Non-Exclusive Franchise shall become effective on the Effective Date described in Section 22 and shall be in full force and effect for a term of five (5) years.

SECTION 4. CONSTRUCTION AND MAINTENANCE OF WATER DISTRIBUTION SYSTEM.

4.1 All Facilities installed by Blackland in a Public Right-of-Way shall be of sound material and good quality and shall be laid so that they will cause the least interference with traffic over the Public Rights-of-Way, the artificial drainage of the City or its underground or overhead fixtures and public utilities, or with navigation in or the natural drainage of any stream.

All Facilities shall be installed, maintained, and repaired in accordance with applicable Federal, State and City laws, codes and regulations and in accordance with accepted industry standards in effect at the time Blackland performs construction, maintenance, and repair activities.

4.2 Blackland shall conduct its maintenance, repair, construction and similar activity in a manner that will cause the least interference with the use of public or private property.

4.3 Within the Public Rights-of-Way, the location, relocation, and route of the Facilities by Blackland shall be subject to the reasonable and proper regulation, direction and control of the City or the City official to whom such duties have been delegated.

4.4 At least annually, Blackland will provide current maps detailing the location of Blackland's Facilities in the corporate limits of the City. In addition, when the City is undertaking any installation or maintenance of public improvements that may involve excavation, upon written request from the City, Blackland will promptly provide detailed maps of Blackland's Facilities, if any, within the limits of the City's undertaking.

4.5 Unless otherwise stated herein, Blackland shall comply with all applicable laws and provisions of ordinances of the City regarding construction within or on a Public Right-of Way.

SECTION 5. PERMITS.

5.1 Permit Applications. Except as indicated below, Blackland and its contractors shall file an application for a permit indicating the dates, location, and nature of all work to be performed on its Facilities within the Public Rights-of-Way. Unless otherwise stated herein, the City shall approve or deny the permit application within ten (10) days of Blackland's submission of its application or be deemed granted. Blackland and contractors performing work for Blackland shall not be required to pay any fee to perform work on Blackland's Facilities, or park within the Streets and other Public Rights-of-Way, other than the fees set forth in Section 8 of this Franchise ordinance.

5.2 Major Construction. Blackland shall not engage in the removal, retirement, abandonment, replacement, extension or installation of Facilities involving open trenching, excavating, boring, cutting, and the like in, under, upon, over, across, or along paved Streets, alleys, public way or place or any Public Rights-of-Way without first filing an application for a permit at least thirty (30) days prior to the start date of construction. Such permit shall include the scope and duration of the work, necessary maps, site and civil drawings, and traffic control plans, if applicable. The City shall approve or deny the permit application within thirty (30) days of Blackland's submission of its application or be deemed granted.

5.3 Emergency Operations. In the event Blackland determines there is a need to initiate Emergency Operations, Blackland may act without any prior notice or permit, but shall provide notice on the first working day following Blackland's completion of Emergency Operations. Such notice shall include the required permit information provided herein that corresponds to the

type of work performed during the emergency. The notification of police or fire departments when initiating such Emergency Operations shall be at Blackland's sole discretion and judgment.

5.4 Routine Maintenance. No permit shall be required to perform any Routine Maintenance.

5.5 City Requested Relocations. Blackland and contractors performing work for Blackland shall not be required to obtain any permits for relocations of Facilities requested by the City, provided that the relocated Facilities are placed in the location designated by the City and the relocation is otherwise in accordance with the City's request to relocate.

SECTION 6. STREETS TO BE RESTORED TO GOOD CONDITION.

6.1 Following completion of work in the Public Rights-of-Way, Blackland shall repair the affected Public Rights-of-Way as soon as possible and shall comply with all City ordinances governing time periods and standards relating to excavating in the Public Rights-of-Way. No Street, alley, highway or public place shall be encumbered for a longer period than shall be necessary to execute the work.

6.2 Blackland shall ensure the quality of the restoration workmanship for one (1) year following the completion of the restoration. During the one-year maintenance period, Blackland shall remedy any area repaired by Blackland when directed to do so by City in the event of a pavement failure.

6.3 During Blackland's installation of its Facilities in a Public Right-of-Way, the City may, at its cost, place its facilities in the trenches in the Right of Way occupied by Blackland's Facilities, provided the City pays any incremental increase in cost incurred by Blackland for trenching necessary to accommodate such City facilities. Such activity must be technically, commercially, and economically feasible and not in violation of state or federal regulations or industry safety standards.

6.4 The City expressly reserves the right to change grades, construct, widen or relocate Streets and other public facilities as provided in Section 14.

6.5 Blackland, in constructing, maintaining or repairing its Facilities, shall not interfere with any public utility facilities in any public property except with the consent and direction of the City Manager or his designee. The right of Blackland to use any area of public property shall in no way affect the right of the City or its agents to maintain, construct, repair, or operate any pavement, curbs, gutters, wires, cables, water or sewer pipes, or electric distribution facilities owned by the City and located within or near the public property.

SECTION 7. QUALITY OF SERVICE. The service furnished hereunder to the City and its inhabitants shall be in accordance with the quality-of-service rules of the Railroad Commission of Texas and all other applicable local, state and federal regulations. Blackland

shall furnish the grade of service to its customers as provided by its rate schedules and shall maintain its system in reasonable operating condition during the continuance of this Franchise. An exception to this requirement is automatically in effect, but only for so long as is necessary, when caused by a shortage in materials, supplies and equipment beyond the control of Blackland as a result of fires, strikes, riots, storms, floods and other casualties, governmental regulations, limitations and restrictions as to the use and availability of materials, supplies and equipment and as to the use of the services, and unforeseeable and unusual demands for service. In any of such events, Blackland shall do all things reasonably within its power to restore normal service as quickly as practicable.

SECTION 8. PAYMENT TO THE CITY.

8.1 In consideration of the rights and privileges herein granted, the administration of the Franchise by the City, the temporary interference with the use of Public Rights-of-Way and cost and obligations undertaken by the City in relation thereto and in lieu of any license, charge, fee, street or alley rental or other character of charge for use and occupancy of the streets, alleys, and public places of the City, and in lieu of any inspection fee, Blackland agrees to pay to the City Franchise fees in the amount and manner described herein.

8.2 Blackland agrees to pay to the City quarterly during the continuance of this Non-Exclusive Franchise a sum of money equal to two percent (2%) of Blackland's gross receipts for the preceding calendar quarter received by Blackland from the sale of water within the corporate limits of the City. The non-exclusive franchise fees hereunder shall be calculated for the calendar quarters ending March 31, June 30, September 30, and December 31 and shall be payable on or before the fifteenth day of May, August, November, and February following the quarter for which payment is made, beginning with the first such date following the Effective Date of this Franchise and each August 15th, November 15th, February 15th, and May 15th thereafter; provided, however, the first such payment shall be prorated as necessary to reflect only those gross receipts received and transportation volumes delivered by Blackland after the Effective Date of this Franchise. In no event shall Blackland be required to remit to the City Franchise fee amounts that for any reason whatsoever are not fully recoverable from its customers. Upon receipt of the above amount of money, the City Clerk shall deliver to Blackland a receipt for such amount. If any payment due date required herein falls on a weekend or bank holiday, payment shall be made on or before the close of business of the first working day after the payment due date.

SECTION 9. ANNEXATIONS BY CITY. This Franchise shall extend to and include any and all territory that is annexed by the City during the term of this Franchise. Within sixty (60) days from the receipt of notice from the City of any such annexation, Blackland shall assure that any and all customers within such annexed territory are included and shown on its accounting system as being within the corporate limits of the City of McLendon-Chisholm. After such sixty (60) day period the payment provisions specified in Section 8 of this Franchise shall apply to gross receipts and transport fees received by Blackland from customers located within

such annexed territory. Blackland shall true-up its map of City boundaries to the City's map on an annual basis.

SECTION 10. NON-EXCLUSIVE FRANCHISE. Nothing contained in this Franchise shall ever be construed as conferring upon Blackland any exclusive rights or privileges of any nature whatsoever.

SECTION 11. COMPLIANCE AND REMEDIES.

11.1 Right to Terminate. In addition to any rights set out elsewhere in this Ordinance, City reserves the right to terminate the Franchise and all rights and privileges pertaining thereto, in the event that Blackland violates any material provision of the Franchise.

11.2 In the event Blackland by act or omission violates any material term, condition or provision of this Franchise, the City shall notify Blackland in writing of such violation. Should Blackland fail or refuse to correct any such violation within thirty (30) days from the date of City's notice, the City shall, upon written notification to Blackland, have the right to terminate this agreement. Any such termination and cancellation shall be by ordinance adopted by City Council; provided, however, before any such ordinance is adopted, Blackland must be given at least sixty (60) days advance written notice. Such notice shall set forth the causes and reasons for the proposed termination and cancellation, shall advise Blackland that it will be provided an opportunity to be heard by City Council regarding such proposed action before any such action is taken and shall set forth the time, date and place of the hearing.

11.2 Other than its failure, refusal or inability to pay its debts and obligations, including, specifically, the payments to the City required by this Franchise, Blackland shall not be declared in default or be subject to any sanction under any provision of this Franchise in those cases in which performance of such provision is prevented by reasons beyond its control.

11.3 The rights and remedies of the City and Blackland set forth herein shall be in addition to, and not in limitation of, any other rights and remedies provided at law or in equity. The City's or Blackland's exercise of any particular remedy shall not constitute a waiver of their rights to exercise any other remedy.

SECTION 12. RESERVATION OF POWERS. Except as otherwise provided in this Non-Exclusive Franchise, the City by the granting of this Franchise does not surrender or to any extent lose, waive, impair or lessen the lawful powers, claims and rights, now or hereafter vested in the City under the Constitution and statutes of the State of Texas and under the Ordinances of the City of McLendon-Chisholm or other applicable law, to regulate public utilities within the City and to regulate the use of the Streets by Blackland; and Blackland, by its acceptance of this Franchise agrees that, except as otherwise provided in this Franchise, all lawful powers and rights, whether regulatory or otherwise, as are or as may be from time to time vested in or reserved to the City, shall be in full force and effect and subject to the exercise thereof by the City at any time and from time to time.

SECTION 13. INDEMNITY. TO THE EXTENT PERMITTED BY LAW, BLACKLAND, ITS SUCCESSORS AND ASSIGNS, SHALL PROTECT AND HOLD THE CITY AND ITS OFFICERS, AGENTS, AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "THE CITY") HARMLESS AGAINST ANY AND ALL CLAIMS OR DEMANDS FOR DAMAGES TO ANY PERSON OR PROPERTY BY REASON OF THE CONSTRUCTION AND MAINTENANCE OF BLACKLAND'S WATER DISTRIBUTION SYSTEM, OR IN ANY WAY GROWING OUT OF THE RIGHTS GRANTED BY THIS FRANCHISE, EITHER DIRECTLY OR INDIRECTLY, OR BY REASON OF ANY ACT, NEGLIGENCE OR NONFEASANCE OF BLACKLAND OR THE CONTRACTORS, AGENTS OR EMPLOYEES OF BLACKLAND OR ITS SUCCESSORS AND ASSIGNS, AND SHALL REFUND TO THE CITY ALL SUMS WHICH THE CITY MAY BE ADJUDGED TO PAY ON ANY SUCH CLAIM, OR WHICH MAY ARISE OR GROW OUT OF THE EXERCISE OF THE RIGHTS AND PRIVILEGES HEREBY GRANTED OR BY THE ABUSE THEREOF, AND BLACKLAND OR ITS SUCCESSORS AND ASSIGNS SHALL INDEMNIFY AND HOLD THE CITY HARMLESS FROM AND ON ACCOUNT OF ALL DAMAGES, COSTS, EXPENSES, ACTIONS, AND CAUSES OF ACTION THAT MAY ACCRUE TO OR BE BROUGHT BY, A PERSON, PERSONS, BLACKLAND OR COMPANIES AT ANY TIME HEREAFTER BY REASON OF THE EXERCISE OF THE RIGHTS AND PRIVILEGES HEREBY GRANTED, OR OF THE ABUSE THEREOF.

SECTION 14. RELOCATION OF FACILITIES. Blackland shall, upon written request of the City, relocate its Facilities within Public Rights-of-Way at Blackland's own expense, exclusive of Facilities installed for service directly to the City, whenever such shall be reasonably necessary on account of the widening, change of grade, or relocation by the City of Streets or Public Rights-of-Way, or construction or relocation by the City of City utility infrastructure or drainage facilities. The City shall bear the costs of all relocations of Facilities installed for service directly to the City and of any relocation of other Facilities requested by the City for reasons other than the widening, change of grade, or relocation by the City of Streets or Public Rights-of-Way, or construction or relocation by the City of City utility lines or drainage facilities.

SECTION 15. GOVERNMENTAL FUNCTION. All of the regulations and activities required by this Franchise are hereby declared to be governmental and for the health, safety and welfare of the general public.

SECTION 16. RECORDS AND REPORTS.

16.1 Books of Account. Blackland shall keep complete and accurate books of accounts and records of its business and operations under and in connection with this Franchise. All such books of accounts and records shall be kept at Blackland's principal office in Forney, Texas.

16.2 Access by City. The City may conduct an audit or other inquiry or may pursue a cause of action in relation to the payment of the Franchise fee. Each party shall bear its own costs of any such audit or inquiry. Upon receipt of a written request from the City, all books and records related to Blackland's operations under this Franchise shall be made available for inspection and copying no later than thirty (30) days from receipt of such request.

16.3 Interest on Underpayments and Overpayments.

16.3.1 Amounts due to City for late payments shall include interest, compounded daily equal to the return on equity plus three percent (3%) granted to Blackland in its most recent proceeding fixing rates applicable to customers within the corporate limits of the City, provided such interest will not exceed the maximum interest rate allowed under applicable law.

16.3.2 If the City identifies, as a result of a franchise fee compliance review, amounts owed by Blackland from prior periods or prior underpayments, then Blackland shall pay simple interest on such amounts equal to the return on equity granted to Blackland in its most recent proceeding fixing rates applicable to customers within the corporate limits of the City. Said interest shall be payable on such sums from the date the initial payment was due until it is paid and shall not be billed to customers.

16.3.3 Amounts due from Blackland for past overpayments shall include simple interest equal to the return on equity granted to Blackland in its most recent proceeding fixing rates applicable to customers within the corporate limits of the City; provided, however, if there is a change in the approved return on equity during the time period subject to the City's audit or inquiry, then for each time period during which there was an overpayment, the approved return on equity in effect during such time period shall be used in calculating interest under this subparagraph (c). Interest payable on such sums shall be credited to customers.

SECTION 17. EASEMENT. In consideration for the compensation set forth in Section 8, City agrees that if City sells, conveys, or surrenders possession of any portion of the Public Right-of-Way that is being used by Blackland pursuant to this Franchise, City, except where relocation is required under Section 14, to the extent of its right to do so, shall first grant Blackland an easement for such use and the sale, conveyance, or surrender of possession of the Public Right of-Way shall be subject to the right and continued use of Blackland.

SECTION 18. WRITTEN ACCEPTANCE. Blackland shall, within thirty (30) days following the final passage and approval of this Franchise, file with the City Secretary of the City of McLendon-Chisholm a written statement signed in its name and behalf in substantially the following form:

"To the Honorable Mayor: and City Council of the City of McLendon-Chisholm:

Ordinance No. 2023-07
Approved 08.22.23

Granting Franchise

Blackland Water Supply Corporation, hereby accepts the attached non-exclusive Franchise ordinance and agrees to be bound by all of its terms and provisions."

*Ordinance No. 2023-07
Approved 08.22.23*

Granting Franchise

Blackland Water Supply Corporation

By: _____
Scott Muckensturm, General Manager

Dated this _____ day of _____ 2023.”

SECTION 19. SEVERABILITY. If any provision, section, subsection, sentence, clause or phrase of this Franchise is for any reason held to be unconstitutional, void, or invalid or for any reason unenforceable, the validity of the remaining portions of this Franchise shall not be affected thereby, it being the intent the City of McLendon-Chisholm in adopting this Franchise that no portion hereof or provision hereof shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision or regulation and, to this end, all provisions of this ordinance are declared to be severable.

SECTION 20. NOTICES. Every notice, order, petition, documents or other direction or communication to be served upon the City or Blackland shall be deemed sufficiently given if sent by registered or certified mail, return receipt requested.

Every such communication to Blackland shall be sent to:

Blackland Water Supply Corporation
Attn: Scott Muckensturm, General Manager
6715 State Highway 276
Royse City, Texas 75189

With copy to:

Every such communication to the City or the City Council shall be sent to:

City of McLendon-Chisholm, Texas
Attn: Mayor Keith Short
1371 West FM 550
McLendon-Chisholm, Texas 78666

With a Copy to:

City of McLendon-Chisholm, Texas
Attn: City Administrator
1371 West FM 550
McLendon-Chisholm, Texas 75032

SECTION 21. PUBLICATION, PASSAGE AND EFFECTIVE DATE. This Franchise, shall take effect and be in force thirty (30) days after final passage and timely receipt of Blackland's acceptance under Section 18 ("Effective Date").

SECTION 22. PRIOR AGREEMENTS. This Franchise supersedes any agreements, oral or written, between the City and Blackland.

SECTION 23. APPLICABLE LAW AND VENUE. This Franchise shall be construed and interpreted under the laws of the state of Texas. Venue for any legal proceedings arising under this Franchise shall lie in the state courts located in Kaufman County, Texas having appropriate jurisdiction.

SECTION 24. COMPLIANCE WITH ORDINANCES. This Non-Exclusive Franchise, the rights granted hereby and the operations and activities performed by Blackland pursuant hereto shall be subject to applicable provisions of the City's Code of Ordinances. Except to the extent otherwise expressly provided herein, the Franchise and rights granted hereby and the operations and activities performed by Blackland pursuant hereto, shall be subject to all valid ordinances and regulations of the City insofar as such ordinances and regulations: (a) do not shorten the term hereof or terminate, abrogate, or materially and adversely affect the Franchise and right granted to Blackland hereby; (b) do not conflict with or are not inconsistent with the terms and provisions contained in this ordinance; or (c) prevent or interfere with Blackland's federal and state regulatory obligations. All such conflicting or inconsistent ordinances are hereby repealed to the extent of such conflict or inconsistency.

DULY PASSED by the City Council of the City of McLendon-Chisholm, Texas, on the 22nd day of August 2023.

ATTEST:

APPROVED:

Rochelle Green, City Secretary

Keith Short, Mayor



**CITY COUNCIL MEETING
CITY OF McLENDON-CHISHOLM, TEXAS
MEETING MINUTES
AUGUST 8, 2023**

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, August 8, 2023, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

ATTENDING:	Keith Short	Mayor [Arrived 8:00 p.m.]
	Adrienne Balkum	Mayor Pro Tem
	Jennifer Hoffman	Council Member
	Bryan McNeal	Council Member
	Floyd McLendon, Jr.	Council Member
ABSENT:	Daniel Tucker	Council Member
Staff Present:	Konrad Hildebrandt	City Administrator
	Shelly Green	City Secretary
	Jim Simmons	Fire Chief
	Michael Halla	City Attorney

1. CALL TO ORDER

Mayor Pro Tem Balkum called the meeting to order at 6:30 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

Council Member Hoffman delivered the invocation and Council Member McNeal led the pledge of allegiance to the U.S. and Texas Flags.

3. RULES OF DECORUM

Mayor Pro Tem Balkum announced the Rules of Decorum are in effect and are to be observed throughout the meeting.

4. PROCLAMATION

4.1. Judge Mark Russo

Mayor Pro Tem Balkum recognized the Honorable Rockwall County Justice of the Peace Mark Russo and Court honored as one of the first to be recognized as a Judicial Centers of Excellence in Texas by the Texas Judicial Council and presented the following Proclamation:

Proclamation

WHEREAS the City of McLendon-Chisholm, Texas recognizes the Honorable Rockwall County Justice of the Peace Mark Russo and Court honored as one of the first to be recognized as a Judicial Centers of Excellence in Texas by the Texas Judicial Council; and

WHEREAS the Centers of Excellence Program is a Judicial Branch Initiative led by the Texas Judicial Council focused on identifying and highlighting the outstanding work that judges and their staff across the state are doing in their communities and their courtrooms; and

WHEREAS Judge Russo was recognized for his outstanding and ongoing dedication to increasing access to the justice system for his constituents, his commitment to individualized justice, and his service to Rockwall County both in and out of the courtroom. As a Judicial Center of Excellence, Judge Russo and his court join seven other district and county courts across the state who have been recognized for their service to the courts and their communities. As part of that collaboration, Judge Russo stands as a leader among the state's judiciary and Justices of the Peace and will continue to work with the Council and the Office of Court Administration to further improve and advance the goals of the program across the state; and

WHEREAS Mark Russo was born in the "Constitution Town" Louisville, Ohio. Mark is married to his wife Nicole and they have two boys. He was elected as Justice of the Peace in 2012 and previously served on Rockwall City Council 2008-2012. Judge Russo also serves on various boards and Commissions such as Rockwall County Bail Board, Chair of the Rockwall County Historical Commission, member of JPCA Legislative Committee, President-Elect of North Texas JPCA, and Court Advocate for the Justice of the Peace Constable Association. In addition, former Zone Chair of Lions International (2021-2023), Past President Toastmasters of Rockwall (2006), Former board member Boys and Girls Club (2006-2007, 2019-2021), currently serving Republican Men's Club Executive Committee, Board Member of Rockwall YMCA, and Board member Women in Need.

NOW THEREFORE I, KEITH SHORT, MAYOR OF McLENDON-CHISHOLM, TEXAS, DO HEREBY CONGRATULATE JUDGE MARK RUSSO ON HIS HONORABLE SERVICE AND RECOGNITION OF THE JUDICIAL CENTERS OF EXCELLENCE BY THE TEXAS JUDICIAL COUNCIL.

5. CITIZEN COMMENTS

Michael Osher, 14893 S. FM 548, Rockwall. Discussed items he requested from the city and has not received any response regarding the property located at 205 and 548.

Trudy Woessner, 43 Fireside Dr., McLendon-Chisholm. Addressed the Fire Chief regarding notifications from RCH about the water restricts and if he had a plan in place to address.

6. CONSENT AGENDA

6.1. Accepting voter approval tax rate.

MOTION: ACCEPT THE VOTER APPROVAL TAX RATE

MADE BY: Council Member Hoffman
SECONDED BY: Council Member McLendon
APPROVAL: Unanimous

6.2. Consider approval of the minutes of the July 25, 2023, City Council meeting.

This item was pulled from the consent agenda on Motion by Council Member Hoffman.

MOTION: APPROVE THE MINUTES OF JULY 25, 2023, CITY COUNCIL MEETING AS CORRECTED.

MADE BY: Council Member McNeal
SECONDED BY: Council Member McLendon
APPROVAL: Unanimous

7. ITEMS FOR CONSIDERTION AND ACTION

7.1. Discussion and action regarding the possible purchase of new or used Fire Department Tanker/Tender or Pumper/Tanker 3000 gallons. Purchase of new pumper/tanker with 3000 gallon plus 1500 gallons per minute pump could reduce fleet size by selling reserve engine [E-222] and brush truck [B-222]. This purchase would meet requirements for ISO available water and NFPA standard for engine having capability of pumping 1250 gallons per minute at structure fire.

Chief Simmons presented options for this item. He pointed out that there is a lot of information in their packets. Prices can start with a used vehicle for around \$70,000 or up to a refurbished vehicle for around \$200,000.

Looking at what is best for the City, he looked at the option of selling two of the existing apparatus – the Freightline Pumper, valued at approximately \$100,000 to \$150,000, and the GMC 3500 Brush Truck valued at approximately \$30,000 to \$50,000.

This would offset some of the cost of a new pumper/tanker, which is approximately \$500,000. The purchase of a new pumper would reduce their fleet from six to four, would reduce the maintenance costs as well saving on insurance costs.

Council Member McNeal confirmed his understanding that the Chief is asking for a new apparatus.

Chief Simmons confirms that is correct.

MOTION: MOVE FORWARD WITH THE PLAN FOR A NEW VEHICLE AND BRING BACK INFORMATION FOR THE BUDGET

MADE BY: Council Member McNeal

MOTION: AMEND THE MOTION TO APPROVE ITEM 7.1 IN ORDER FOR THE CHIEF TO SEEK OUT THE PURCHASE OF A TANKER NOT TO EXCEED \$500,000.

MADE BY: Council Member McNeal
SECONDED BY: Council Member Hoffman

Council Member McLendon expressed his concern with putting in the amount of \$500,000.00.

MOTION: AMEND THE MOTION TO SEEK OUT THE PURCHASE OF A TANKER NOT TO EXCEED \$550,000.00.

MADE BY: Council Member McNeal
SECONDED BY: Council Member Hoffman
APPROVAL: Unanimous

7.2. Discussion and action to send an official letter to request to become a direct customer with North Texas Municipal Water District.

City Administrator Hildebrandt explained this letter is one that NTMWD needs to request the City's request to become a direct customer. This will get the process started.

Council Member McNeal expressed that he does have some concerns with this letter. Before he would ask his Mayor to sign a letter, he would want to confirm the letter is factual. He explained some of his concerns.

Following is Council Member McNeal's statement which he requested be placed in the minutes:

"RCH has been working with a company called Aqua. So far, from my understanding...Aqua has fixed many issues that MC was concerned with as well as taking up operations and doing what they can to help the current situation. Which is getting water to our residents that currently live in the City.

My concerns are quite a few...For one we have Adrienne Balkum working on our water issues when she was on Council starting in 2017 and helped vote Yes mind you for development and such without a concern for water then. And her continued votes of yes for development and not solving one issue on water still is alarming to me.

I have some questions and concerns on this letter...

For one...We state that RCH has no administrative function or able to carry out operations. Before I as a Council Member will vote Yes on that I would like to see proof of that. Because my understanding is RCH is working with Aqua Texas on many of the concerns we have here in this letter. For instance...Aqua Texas has assumed billing and operations. They have bills set to go out in a few weeks and are working with RCH to make sure possible late fees are waived and plans are in place to help customers for the

back billing. There is a compliance team in place that is assisting in the functions and operations of water that we get from Rockwall at 2.1 million gallons a day.

What I have continued to see in all this since last year is that we as a City are very busy in pointing a blame versus really solving the problem. And that concerns me as I am a part of this Council. A committee was set up and put in place to work with RCH and Adrienne Balkum was a part of this based on maybe her Blogs and being able to do research. My alarm bells keep going off here because the one common factor in all this is Adrienne Balkum. She is the one in these meetings...She is not updating Council...She is having conversations that should have us briefed on. And quite certainly we as a Council should have been briefed prior to a Town Hall meeting that we were unable to attend because it was not posted correctly or in time.

I look at this letter and I see that we speak of a plan...What plan? I have not seen a plan...discussed a plan or have been privy to anything with a plan. Again...Adrienne Balkum has been. So is this her plan?

Who are the engineers? Because I was unaware, we had one to look at this water situation?

If we are about to vote on a letter and have our Mayor sign it to become something with NTMWD then show me this plan first ... and if this is the only plan and we will call it Plan E ... then what was wrong with Plan A, B, C & D ... And again, how come we as Council did not see these ideas or plan ... Of more importantly ... Why did we not have input?

Did Adrienne Balkum meet with Blackland? What was discussed? Did Adrienne Balkum meet with Highpoint ... and what was discussed?

In any of these meetings ... did Adrienne Balkum advise Blackland or Highpoint to not work with RCH as McLendon-Chisholm is looking to take over operations? Did she mention something about an interconnect that might have given us some relief?

I feel that her ambitions and ego are getting ahead of her and we are not putting the constituents first ... because of that we are no better off in 2023 than we were in 2022. And I am alarmed if we will be prepared for 2024.

To me asking Adrienne to step down and not hold up the movement and direction of water for McLendon-Chisholm might be a better vote than this letter.

And what is the cost for us to get in the water business? Has that been addressed and brought to Council? I mean this has to be in the millions to be able to do this ... (let's say \$15,000,000). We will have to bring on staff and so much more ... does the city have engineering right of way acquisition on staff who could take point on this project? Did we as a Council at any given time give our Mayor Pro Tem the authority to speak to Blackland and advise them on anything with an interconnect with RCH? I almost wonder if Adrienne Balkum has put the City of McLendon-Chisholm in any legal peril by

running interference on the ability for RCH to do its duties. Because no matter if we like it or not ... RCH is still the water company we deal with. I would think it would be in our best interest to work with them vs against them. Also so will our citizens have to bear this cost so we can be in the water game ... and what is worse ... they are going to pay for the solution that they didn't bring to the table?

RCH has a fair market value now ... so would that mean we have to pay as a City to now buy RCH? Again ... this is a cost that has to come from some place.

So before I say yes on this letter ... all I am asking is to show me the plan we have ... show me what the cost of this plan is going to be ... show me what I am going to have to look at the citizens of McLendon-Chisholm and ask them to be ready for taxes ...

Adrienne Balkum can explain to us and the citizens whom she has met with ... those discussions ... the resolutions and outcomes ... again ... why is her plan the only plan?

When public safety is at risk with water ... meaning our fire department ... our citizens need to know we have them covered ... our citizens I think at this point are not worried about the blame game ... they want to go turn on the faucet and get water!

So if these concerns can be answered and proven ... then I will vote Yes. Until then, I think we are not ready to be in the water game!"

Council Member McNeil said they will now go through this letter a paragraph at a time and if you have an issue with each paragraph, then we will address that paragraph.

Paragraph 1: We desire the right to provide water service to the city limits and extraterritorial jurisdiction of McLendon-Chisholm. McLendon-Chisholm is complying with the provisions of Chapter 13 of the Texas Water Code, as applicable, and the corresponding Texas Public Utility Commission (PUC) regulations. **No comments on this paragraph.**

Paragraph 2: RCH Water Supply Corporation no longer has any administrative employee, officer or agent to carry out its day-to-day operations and business affairs, including, but not limited to: repair and maintenance of its system, water meter reading, or water billing, and this has negatively impacted its ability to provide water service to the area and customers served by RCH. **Mayor Pro Tem Balkum and Council Member McNeal addressed this paragraph.**

Paragraph 3: McLendon-Chisholm will be able to accomplish a public purpose and is in the best interest of McLendon-Chisholm, its citizens and RCH customers to provide continuous and adequate service to consumers. Our plan is to make immediate operational management improvements to the pumping station, provide a meter reader solution and implement billing administration with quality consumer service. In addition to accounting services our City Council will consider combining the water, wastewater and solid waste management services on a single billing statement. **Council Member McLendon and Mayor Pro Tem Balkum discussed this paragraph.**

Paragraph 4: We will work with our engineers to address infrastructure improvements once we are granted by the Public Utility Commission to confirm we will be allowed to service the area requested. **Mayor Pro Tem Balkum addressed this paragraph.**

Paragraph 5: Our engineers currently are working on proposing to the McLendon-Chisholm City Council delivery point options to consider and to propose connecting to a NTMWD southernline. Upon City Council approval, items such as the following requirements: a preliminary plan showing the proposal location for the new Delivery Point, request for additional volume per the NTMWD specifications, buildout worksheets, tabular forms of projections of anticipated growth, zoning information, expected demand, map of the water distribution system engineering study, etc., will be submitted. **Mayor Pro Tem Balkum and Council Member McNeal addressed this paragraph.**

Paragraph 6: In addition to that, we expect to provide adequate storage for receiving additional water at the Delivery Point. We will provide data and calculations that we have adequate ground storage at the NTMWD Delivery point site to meet maximum hour demand versus maximum day demand recommendations. Also, we will provide adequate land area for construction of a metering stations point and/or on the new delivery site. **Mayor Pro Tem Balkum addressed this paragraph.**

Council Member McNeal stated he does not feel that the Council has seen a plan. He cannot say Yes without seeing a plan, it makes no sense.

MOTION: SEND A LETTER TO BECOME A DIRECT CUSTOMER WITH NORTH TEXAS MUNICIPAL WATER DISTRICT.

MADE BY: Council Member McLendon

SECONDED BY: Council Member Hoffman

APPROVAL: APPROVED BY A VOTE OF 3-1 (McNeal voting No)

8. Executive Session

- 8.1. Adjourn into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.072 Deliberations regarding real property: Discuss and consider with Teague, Nall and Perkins, the City's engineer for the NTMWD delivery point project and the most effective and cost-conscious manner to reach same.

Mayor Pro Tem Balkum adjourned the meeting into Executive Session at 7:36 p.m.

8.2. Reconvene Regular Meeting

Mayor Pro Tem Balkum reconvened the regular meeting at 8:32 p.m.

8.3. Executive Session Action

No Action

- 7.3. Discuss and consider with Teague, Nall and Perkins, the City's engineer for the NTMWD delivery point project.

Mayor Pro Tem Balkum recognized engineers from TNP, Michael Demont and Matt Atkins.

Michael Demont reported he is here to assist the city moving forward to making a direct connection with North Texas Municipal Water District. As directed by City staff and City Council, they will be pleased to help you with exploring options for direct connections. He stated they understand the city's plans for the long term and they will provide the data they will need to negotiate the connection with NTMWD. There is a lot of work to do, but we have a contract in place, and with your direction they will move forward with doing that work.

Direction was given to TNP to move forward with their work on this project.

- 7.4. Discuss opportunity to submit Resolutions to TML Legislative Committee for consideration at the annual meeting in October 2023.

Mayor Pro Tem Balkum explained this is an opportunity for the City to submit resolutions to TML for consideration at the annual meeting in October 2023. In order to meet the submission deadline, they will need to hold a special meeting.

A special meeting will be held on August 14, 2023, at 6:30 p.m. for the purpose of considering resolutions.

- 7.5. Consider approving an ordinance granting to RCH Water Supply, Inc. the right, privilege and non-exclusive franchise to construct, install, extend, remove, replace, abandon, operate and maintain its facilities within the public rights-of-ways of the City of McLendon-Chisholm, Texas.

MOTION: APPROVE AN ORDINANCE GRANTING RCH WATER SUPPLY, INC. THE RIGHT, PRIVILEGE AND NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, INSTALL, EXTEND, REMOVE, REPLACE, ABANDON, OPERATE AND MAINTAIN ITS FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAYS OF THE CITY OF MCLENDON-CHISHOLM, TEXAS.

MADE BY: Mayor Pro Tem Balkum
SECONDED BY: Council Member McLendon
APPROVAL: Unanimous

9. UPDATES, DISCUSSION AND DIRECTION TO STAFF

No updates, discussion, or direction to staff.

10. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

- 10.1. Mayor Short – Reminded everyone that school is about to start and urged everyone to be careful of students and especially of new drivers.
- 10.2. Mayor Pro Tem Balkum – Went to the kickoff for the Rockwall County Strategic Committee. She is the representative for the City of McLendon-Chisholm on this committee.
- 10.3. Council Member McLendon – None
- 10.4. Council Member McNeal – None
- 10.5. Council Member Hoffman – Plans are being made for National Night Out.
- 10.6. Council Member Tucker – Absent

10. ADJOURN

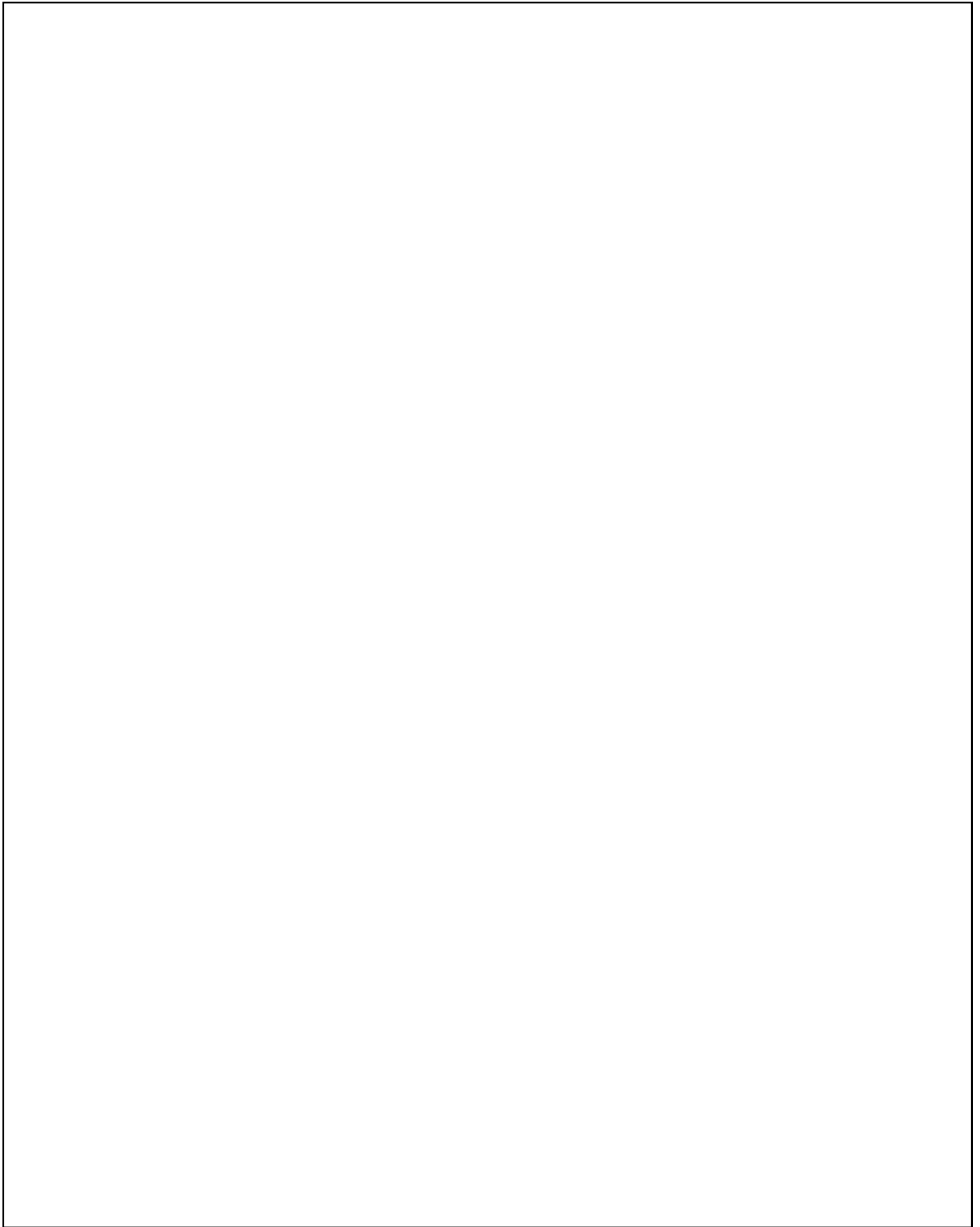
There being no further business to discuss, Mayor Short adjourned the meeting at 8:48 p.m.

APPROVED:

Mayor Keith Short

ATTEST:

Rochelle Green, City Secretary





**CITY COUNCIL SPECIAL MEETING
CITY OF MCLENDON-CHISHOLM, TEXAS
MEETING MINUTES
AUGUST 14, 2023**

The City Council of the City of McLendon-Chisholm convened in Special Session on Monday, August 14, 2023, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

ATTENDING:	Keith Short	Mayor
	Adrienne Balkum	Mayor Pro Tem
	Jennifer Hoffman	Council Member
	Bryan McNeal	Council Member
	Floyd McLendon, Jr.	Council Member
	Daniel Tucker	Council Member
Staff Present:	Konrad Hildebrandt	City Administrator
	Shelly Green	City Secretary

1. CALL TO ORDER

Mayor Short called the meeting to order at 6:30 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

Council Member Hoffman delivered the invocation and Council Member McNeal led the pledge of allegiance to the U.S. and Texas Flags.

3. RULES OF DECORUM

Mayor Short announced the Rules of Decorum are in effect and are to be observed throughout the meeting.

4. CITIZEN COMMENTS

Michael Easter, 403 Wagon Court, McLendon-Chisholm. Thank you Mayor Short, Mayor Pro Tem Balkum & Council Members McLendon, Hoffman, McNeal, and my neighbor, Council Member Tucker, for allowing me to speak.

Thank you all for volunteering your time and resources to make MC and this area a better place to live.

Specifically, thank you for taking time away from friends and family this evening to develop proposed resolutions that may become Texas law in the future with the objective of preventing the type of water shortage problems we're dealing with here in MC & its ETJ.

Access to a safe and reliable source of drinking water is essential for our health and safety. In addition, it is critical for maintaining property values, enhancing quality of life, and supporting economic development.

My wife, Erin, and I appreciate your efforts to obtain access to a more reliable and greater supply of drinking water by pursuing a direct connection with the North Texas Municipal Water District and acquiring RCH. We fully support this objective as it is unclear how the option of another private entity without direct access to North Texas Municipal Water District can provide a more reliable and greater supply of drinking water.

I realize that many have expressed concerns about the potential negative impacts associated with seeking or attaining this objective. Some of which I do agree with, to a degree. However, it is my opinion that the potential benefits of obtaining this objective far outweigh the potential negative impacts. As many economists, like Thomas Sowell, often point out, there are no solutions to problems, just tradeoffs. This observation applies to these issues; nonetheless, the council should consider the admonition of now allowing the perfect to become the enemy of the better.

If MC can accomplish this objective, it will also have much greater ability to control development within MC and the ETJ, and that will be a vast improvement as compared to the current situation. As I understand it, MC has very limited discretion in approving building permits and when it is applied, can run the risk of potential litigation for failure to approve such permits.

Resolving the chronic water shortage is the most important issue facing residents in MC and the ETJ. Acquiring RCH and become a direct customer of the North Texas Municipal Water District will be a significant step towards remedying the chronic shortage of safe and reliable drinking water in much of MC and the ETJ.

Thank you again for allowing me to speak and volunteering your time to address this serious and significant issue.

Anthony Crawford, 104 Lavender Pl., McLendon-Chisholm. Sometime in October 2022 I was approached by then City Council Member Lorna Kipphut and asked if I would be a member of a water committee for the City of McLendon-Chisholm and had our first meeting on November 15, 2022. I didn't know what to expect and thought as a broken-down retired career police officer I would be totally lost regarding municipal utilities. But I have always said that you can't complain unless you are willing to work at a solution. Our water system is a mess and needs quick, levelheaded coordination to bring it up to standards.

I waited in the outer room to be let into the conference room. In walks another citizen and sits down. I had no idea who she was or why she was there. Lo and behold we go into the same meeting. We introduce ourselves and meet, then concerned citizen, Adrienne Balkum. I

immediately realized she is the most prepared person in the room and am quickly brought up to speed on what the issues are.

We got to work and started meeting with experts on municipal water management. I had questions and concerns but Adrienne answered them with an ability that made me feel like I was a part of the group. We were able to create a presentation for the February 22, 2023, City Council Meeting. Adrienne was able to secure the attendance of Blackland Water to help the council members understand what processes and planning would be needed in order to correct our water issues. The water committee took great pride on presenting a vast amount of relevant information that night

If you want to see dedication in action, then tell Adrienne “no” or “it can’t be done” on any matter that involves how we, as citizens, are treated. She just doesn’t complain but puts her concerns into action. She researches large amounts of information and comes up with action plans that work toward solutions and not just words. Fast forward to her now having the title of Mayor Pro Tem after her re-election to the Council.

Mayor Keith Short sees what we all see in Mayor Pro Tem Balkum; her intelligence, knack for research and tenaciousness makes her the perfect representative for this City to solve our long-standing issues with water delivery. That’s why he appointed her and Konrad to work on bringing us an adequate water supply. Mayor Pro Tem Balkum and Konrad have already taken a major step toward this goal by authorizing a letter to the North Texas Municipal Water District requesting membership so that we may have a direct, sustainable connection to the water supply. They are both working hard for us. I’m proud that I get to tag along.

5. ITEMS FOR CONSIDERTION AND ACTION

- 5.1. Discussion and action for a resolution to be submitted to TML Legislative Committee for consideration at the annual meeting in October 2023.

Mayor Pro Tem Balkum explained this is an opportunity for the Council to submit a resolution for consideration at the business meeting of each year’s annual conference. Each city is asked to provide one delegate to serve as its liaison at the meeting. The representatives will be briefed on the content of the resolutions and given a chance to discuss and vote on whether they merit inclusion in the legislative program. The resolutions are the basis of a “fixed” legislative program, under which – each session – modifications to the program will be made only if needed.

Resolutions must be turned in by August 21, 2023, to be considered.

Mayor Pro Tem Balkum presented her proposal for a resolution this year:

“Sponsoring Entity: City of McLendon-Chisholm

Brief Background: Local water supply corporation has failed to provide adequate delivery of water and/or meet the infrastructure requirements to keep up with the water demand.

What the Resolution is Intended to Accomplish:

WHEREAS, Rural water systems are dedicated to helping water and/or wastewater systems provide efficient service and clean, safe drinking water to their customers;

NOW THEREFORE, the State of Texas defines a rural water supply corporation by the number of connections threshold of 1,500. Upon reaching the threshold of 1,000 connections, the rural water supply corporation shall notify the nearest municipality to inform the city of:

- a) any pending transfer by certified mail;
- b) any failure to comply with infrastructure improvements per existing and/or development agreements;
- c) any failure to comply legally with contractual agreements;
- d) any failure to refund finances for improvements, meters, hydrant meters and/or infrastructure related equipment;
- e) any failure to provide adequate staffing;
- f) any failure to provide defined licensed operators, technicians, backflow inspectors;
- g) any failure to refund finances to public improvement district bond obligations;
- h) any failure to produce a third-party audit by the annual meeting for its customer members;
- i) any failure to have day-to-day administration and/or operation support.

With one or more violations based on the above list is determined, the water supply corporation is to be sold, placed under receivership, and/or transferred to another entity, then the nearest municipality has first right to asset transfer and/or customers of the corporation.

How the Resolution is City-related/How it addresses a Municipal Issue

A municipality will be able to accomplish a public purpose for the citizens to provide continuous adequate service to consumers with water delivery/wastewater removal, provide operational support for its current infrastructure, plan and/or make immediate infrastructure improvements, provide alternative water solutions and work with regional resources to meet the demand.

Statewide Importance: Highly Important

Submitted by: Adrienne Balkum
Title: Mayor Pro Tem
City: McLendon-Chisholm
Email: council4@mclendon-chisholm.com

MOTION: APPROVE THE RESOLUTION, AS AMENDED.

MADE BY: Council Member Hoffman
SECONDED BY: Council Member Tucker
APPROVAL: Unanimous

6. ADJOURN

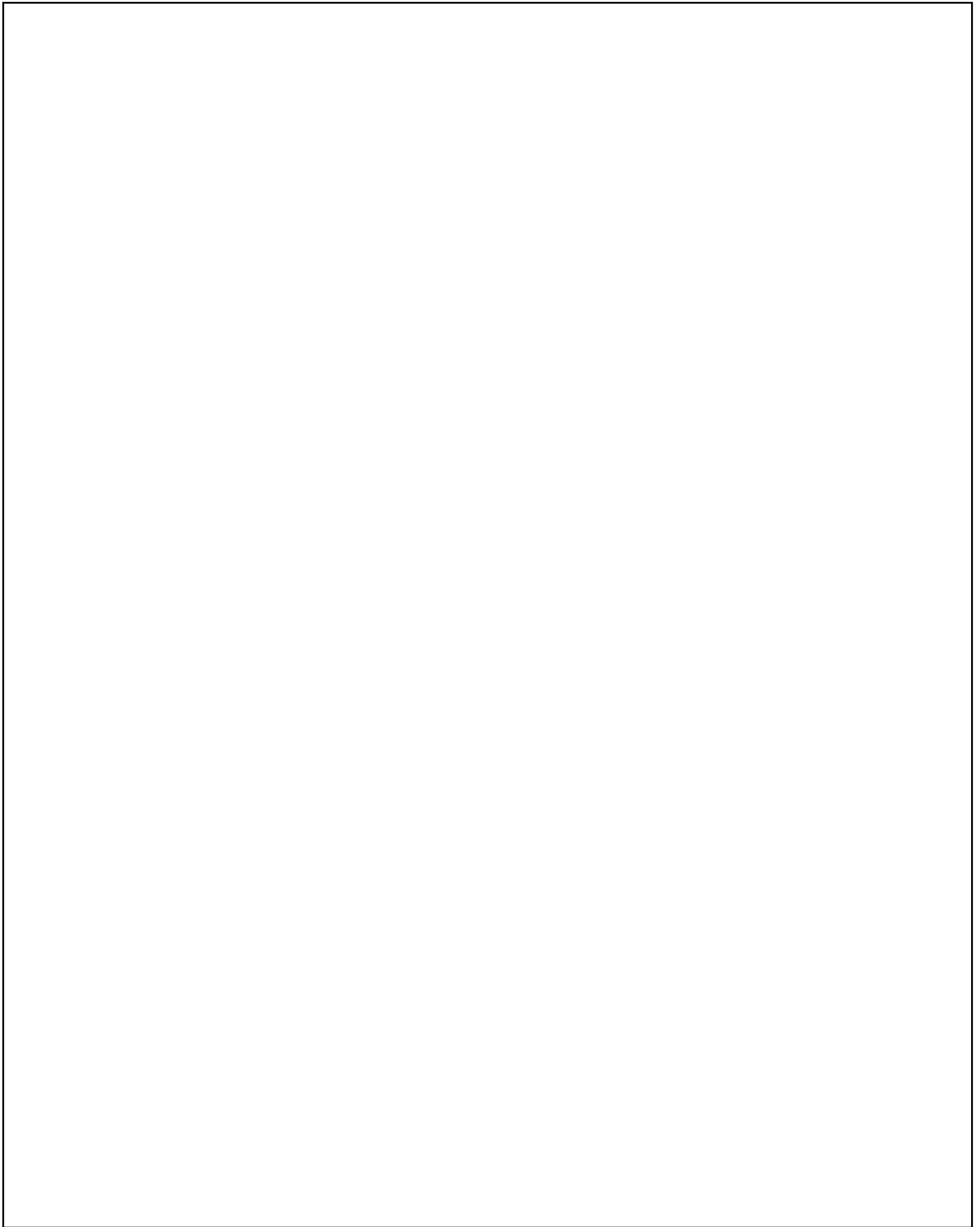
There being no further business to discuss, Mayor Short adjourned the meeting at 6:47 p.m.

APPROVED:

Mayor Keith Short

ATTEST:

Rochelle Green, City Secretary





Community Waste Disposal Monthly Report to the City of McLendon-Chisholm

Jason Roemer *Vice President*





Municipal Recycling Program



Single Stream Recycling

Participation in the Residential Curbside Recycling Program continues to demonstrate that residents of the City of McLendon-Chisholm are dedicated to the preservation of the Texas environment for future generations.

The chart below details the statistics of the CWD Residential Curbside Recycling Program.

	Jul-2023	Jun-2023	May-2023	Apr-2023	Mar-2023	Feb-2023	Jan-2023	Dec-2022	Nov-2022	Oct-2022	Sep-2022	Aug-2022
Homes	1,521	1,465	1,465	1,355	1,355	1,299	1,299	1,299	1,299	1,299	1,299	1,299
Resi Rcy Tonnage	28.56	39.22	31.92	46.33	52.37	8.83	40.27	32.62	28.71	20.46	23.58	38.81
Pounds / Home / Month	37.55	53.54	43.58	68.38	77.30	13.60	62.00	50.22	44.20	31.50	36.30	59.75



Municipal Service Inquiries



Residential Solid Waste Services

The Solid Waste Industry has a standard service inquiry ratio of 1.0 inquiries per 1,000 service opportunities.

	Jul-2023	Jun-2023	May-2023	Apr-2023	Mar-2023	Feb-2023	Jan-2023	Dec-2022	Nov-2022	Oct-2022	Sep-2022	Aug-2022
Service Opportunities	12,721	12,210	12,210	11,734	11,734	11,249	11,249	11,249	11,249	11,249	11,249	11,249
Service Inquiries	6	9	10	12	37	7	7	6	11	16	22	16
Per 1,000 Service Opps	0.47	0.74	0.82	1.02	3.15	0.62	0.62	0.53	0.98	1.42	1.96	1.42



Customer Service Inquiries - Detail



Good Service is Good Business

CWD's Customer Service Community is available to provide solutions via phone or online. Our efficient team is here to support the City of McLendon-Chisholm and we continually strive for top-notch performance to ensure residents receive the most value out of their waste and recycling services.

City Account Grievances for the Period of 07/01/2023 - 07/31/2023

Date	Account	Address	Service Type	Service Code
07/07/2023	108255-1397	ALEX GULOTTA	RESI-RECYCLE	SERVICE RCYCART
Total RESI-RECYCLE: 1				
07/01/2023	108255-1374	RENA HARRIS	RESI-TRASH	SERVICE TRASH CART
07/05/2023	108255-305	BRENT W JONES	RESI-TRASH	SERVICE TRASH CART
07/07/2023	108255-584	DOIGG, STANLEY	RESI-TRASH	SERVICE TRASH CART
07/27/2023	108255-1226	PHILLIP TURNER	RESI-TRASH	SERVICE TRASH CART
07/28/2023	108255-1536	CYNTHIA SHORT	RESI-TRASH	SERVICE TRASH CART
Total RESI-TRASH: 5				

Total Inquiries: 6

Report Time:	08/02/2023 14:03:56	Login ID:	county\sburks	Jurisdiction:	
Incident Number:		Call Number:		Agencies:	Police, Fire, EMS
From Date:	07/01/2023 00:00:00	To Date:	07/31/2023 23:59:59	Phone Number:	
Last Name:		First Name:		Location:	
Plate #:		Plate State:		Include Canceled:	No
Type:		Priority:		Source:	
Disposition:		Unit:		Officer:	
Narrative:					

Call Type	Police Call Type	Fire Call Type	EMS Call Type
Traffic Stop	Traffic Stop		
Civil Process	Civil Process		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Lift Assist		Lift Assist	Lift Assist
Property Damage	Property Damage		
Parking Enforcement	Parking Enforcement		
Suspicious Person/Vehicle	Suspicious Person/Vehicle		
Extra Patrol	Extra Patrol		
Accident Major	Accident Major	Accident Major	Accident Major
Traffic Stop	Traffic Stop		
Traffic Stop	Traffic Stop		
Traffic Stop	Traffic Stop		
Traffic Stop	Traffic Stop		
Fire		Fire	
Lift Assist		Lift Assist	Lift Assist
Open Door	Open Door		
Extra Patrol	Extra Patrol		
Alarm	Alarm		
Alarm	Alarm		
Traffic Stop	Traffic Stop		

Report Time: 08/02/2023 14:03:56 **Login ID:** county\sburks **Jurisdiction:**
Incident Number: **Call Number:** **Agencies:** Police, Fire, EMS
From Date: 07/01/2023 00:00:00 **To Date:** 07/31/2023 23:59:59 **Phone Number:**
Last Name: **First Name:** **Location:**
Plate #: **Plate State:** **Include Canceled:** No
Type: **Priority:** **Source:**
Disposition: **Unit:** **Officer:**
Narrative:

Call Type	Police Call Type	Fire Call Type	EMS Call Type
Traffic Stop	Traffic Stop		
Traffic Stop	Traffic Stop		
Traffic Stop	Traffic Stop		
Traffic Stop	Traffic Stop		
Medical Call		Medical Call	Medical Call
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Business Check	Business Check		
Traffic Stop	Traffic Stop		
Extra Patrol	Extra Patrol		
Traffic Stop	Traffic Stop		
Medical Call		Medical Call	Medical Call
Neighborhood Check	Neighborhood Check		
Extra Patrol	Extra Patrol		
Alarm	Alarm		
Meet Complainant	Meet Complainant		
Traffic Stop	Traffic Stop		
Animal Complaint	Animal Complaint		
Harassment/Threat	Harassment/Threat		
Traffic Stop	Traffic Stop		
Meet Complainant	Meet Complainant		
Traffic Stop	Traffic Stop		
Alarm	Alarm		
Animal Complaint	Animal Complaint		

Report Time: 08/02/2023 14:03:56 **Login ID:** county\sburks **Jurisdiction:**
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From Date: 07/01/2023 00:00:00 **To Date:** 07/31/2023 23:59:59 **Phone Number:**
Last Name: **First Name:** **Location:**
Plate #: **Plate State:** **Include Canceled:** No
Type: **Priority:** **Source:**
Disposition: **Unit:** **Officer:**
Narrative:

Call Type	Police Call Type	Fire Call Type	EMS Call Type
Extra Patrol	Extra Patrol		
Animal Complaint	Animal Complaint		
Welfare Check	Welfare Check		
Extra Patrol	Extra Patrol		
Traffic Stop	Traffic Stop		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Reckless Driver	Reckless Driver		
Medical Call	Medical Call	Medical Call	Medical Call
Fire Structure	Fire Structure	Fire Structure	
Medical Call		Medical Call	Medical Call
Business Check	Business Check		
Civil Matter	Civil Matter		
Reckless Driver	Reckless Driver		
Civil Matter	Civil Matter		
Traffic Stop	Traffic Stop		
Alarm Medical		Alarm Medical	Alarm Medical
Extra Patrol	Extra Patrol		
Reckless Driver	Reckless Driver		
Alarm Residential Fire		Alarm Residential Fire	
Disturbance	Disturbance		
Reckless Driver	Reckless Driver		
Extra Patrol	Extra Patrol		
Neighborhood Check	Neighborhood Check		

Report Time:	08/02/2023 14:03:56	Login ID:	county\sburks	Jurisdiction:	
Incident Number:		Call Number:		Agencies:	Police, Fire, EMS
From Date:	07/01/2023 00:00:00	To Date:	07/31/2023 23:59:59	Phone Number:	
Last Name:		First Name:		Location:	
Plate #:		Plate State:		Include Canceled:	No
Type:		Priority:		Source:	
Disposition:		Unit:		Officer:	
Narrative:					

Call Type	Police Call Type	Fire Call Type	EMS Call Type
Extra Patrol	Extra Patrol		
Neighborhood Check	Neighborhood Check		
Medical Call		Medical Call	Medical Call
Alarm	Alarm		
Traffic Stop	Traffic Stop		
Miscellaneous	Miscellaneous		
CPS Referral	CPS Referral		
Alarm Medical		Alarm Medical	Alarm Medical
Neighborhood Check	Neighborhood Check		
Neighborhood Check	Neighborhood Check		
Extra Patrol	Extra Patrol		
Medical Call	>Choose Call Type<	Medical Call	Medical Call
Alarm	Alarm		
Neighborhood Check	Neighborhood Check		
Neighborhood Check	Neighborhood Check		
Neighborhood Check	Neighborhood Check		
Neighborhood Check	Neighborhood Check		
Extra Patrol	Extra Patrol		
Business Check	Business Check		
Business Check	Business Check		
Extra Patrol	Extra Patrol		
Alarm	Alarm		
Medical Call		Medical Call	Medical Call
Civil Process	Civil Process		

Report Time: 08/02/2023 14:03:56 **Login ID:** county\sburks **Jurisdiction:**
Incident Number: **Call Number:** **Agencies:** Police, Fire, EMS
From Date: 07/01/2023 00:00:00 **To Date:** 07/31/2023 23:59:59 **Phone Number:**
Last Name: **First Name:** **Location:**
Plate #: **Plate State:** **Include Canceled:** No
Type: **Priority:** **Source:**
Disposition: **Unit:** **Officer:**
Narrative:

Call Type	Police Call Type	Fire Call Type	EMS Call Type
Neighborhood Check	Neighborhood Check		
Neighborhood Check	Neighborhood Check		
Neighborhood Check	Neighborhood Check		
Neighborhood Check	Neighborhood Check		
Meet Complainant	Meet Complainant		
Meet Complainant	Meet Complainant		
Traffic Stop	Traffic Stop		
Neighborhood Check	Neighborhood Check		
Alarm	Alarm		
Civil Matter	Civil Matter		
Traffic Stop	Traffic Stop		
Theft	Theft		
Traffic Stop	Traffic Stop		
Traffic Stop	Traffic Stop		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Civil Process	Civil Process		
Traffic Stop	Traffic Stop		
Extra Patrol	Extra Patrol		
Traffic Stop	Traffic Stop		
Civil Process	Civil Process		
Accident Minor	Accident Minor	Accident Minor	

Report Time: 08/02/2023 14:03:56 **Login ID:** county\sburks **Jurisdiction:**
Incident Number: **Call Number:** **Agencies:** Police, Fire, EMS
From Date: 07/01/2023 00:00:00 **To Date:** 07/31/2023 23:59:59 **Phone Number:**
Last Name: **First Name:** **Location:**
Plate #: **Plate State:** **Include Canceled:** No
Type: **Priority:** **Source:**
Disposition: **Unit:** **Officer:**
Narrative:

Call Type	Police Call Type	Fire Call Type	EMS Call Type
Alarm	Alarm		
Suspicious Activity	Suspicious Activity		
Assist Public	Assist Public	Assist Public	
Civil Process	Civil Process		
Extra Patrol	Extra Patrol		
Intoxicated Person	Intoxicated Person		
Neighborhood Check	Neighborhood Check		
Suspicious Person/Vehicle	Suspicious Person/Vehicle		
Extra Patrol	Extra Patrol		
Abandoned Vehicle	Abandoned Vehicle		
Civil Process	Civil Process		
Business Check	Business Check		
Alarm	Alarm		
Follow Up	Follow Up		
Alarm C/O	Alarm C/O	Alarm C/O	
Fraud	Fraud		
911 Hang up	911 Hang up		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Disturbance Noise	Disturbance Noise		
Animal Loose Livestock	Animal Loose Livestock		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		
Extra Patrol	Extra Patrol		

Report Time:	08/02/2023 14:03:56	Login ID:	county\sburks	Jurisdiction:	
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Last Name:		First Name:		Location:	
Plate #:		Plate State:		Include Canceled:	No
Type:		Priority:		Source:	
Disposition:		Unit:		Officer:	
Narrative:					

Call Type	Police Call Type	Fire Call Type	EMS Call Type
Extra Patrol	Extra Patrol		
Follow Up	Follow Up		
Alarm	Alarm		
Extra Patrol	Extra Patrol		
Medical Call		Medical Call	Medical Call
Intoxicated Person	Intoxicated Person		
Traffic Stop	Traffic Stop		
Disturbance Noise	Disturbance Noise		
Medical Call		Medical Call	Medical Call
Criminal Mischief	Criminal Mischief		
Theft	Theft		
Medical Call		Medical Call	Medical Call
Meet Complainant	Meet Complainant		
Alarm	Alarm		

Mark Woodruff

Year: 2023

	JULY												TOTAL
Builder Const-Time Violation	6												6
Total Violations	155												155
Total Inspections	162												162
Total Reinspections	166												166
Extensions Granted	0												0
Voluntary Compliance	153												153
Notification Letters (NOVs)	17												17
Door-tags (DTs)	138												138
Total Complaints	8												8
Valid Complaints	6	0	0	0	0	0	0	0	0	0	0	0	6
Invalid Complaints	2												2
City Abatements (CWOs)	0												0
Substandard Structures	0												0
Citations Issued	2												2
Municipal Court Cases	0												0
Transferred to Other Dept.	1												1

Mark Woodruff - Citations

Month	Citation #	Property Address	Citation Issued To	Reset Court Date	Reset to Trial	Full Fine	Reduced Fine	Fine Amount	FTA
7.21.2023	23-212	1502 Vista Court	Christa Braden (Property Owner)						
7.25.2023	23-226	1925 FM 1139	Austin Kim Stoll						
	00102								
	00103								
	00104								
	00105								
	00106								
	00107								
	00108								
	00109								
	00110								

Mark Woodruff - Problem Properties/ MISC.

Property Address	Property Owner	Occupant	Vacant? Yes or No	Case Type	Date of Last Action
820 Abington Way	Kenny T Vu	Same	N	Trash	7.05.23
Sonoma Verde	All Residents	N/A	N/A	Water Conservat	7.05.23
Mira Vista Subdivision	All Residents	N/A	N/A	High Grass	7.06.23
18 & 16 Dancing Waters	18 Dancing Waters	18 DW (Complainant)	Y	Utility Easement	7.07.23
Perry Homes Subdivisioon	Same (11+ Lots in Violation)	Perry Homes - Builder	N/A	High Grass	7.12.23
City Wide	McLendon-Chisholm	N/A	N/A	Road Repair	7.13.23
City Hall - Painting	McLendon-Chisholm	MC	N	Building Maintena	7.17.23
Sonoma Verde HOA - Pond	Sonoma Verde HOA	N/A	N/A	Water Leak	7.19.23
Heritage Subdivision	Heritage Subdivision (77 lots	N/A	N/A	High Grass	7.20.23
1502 Vista Court	Christa Braden	N/A (Vacant Lot - Mira Vista)	N/A	High Grass	7.21.23
1925 FM 1139	Austin Kim Stoll	N/A (Vacant House)	Y	High Grass	7.25.23
Smith Road & Connie	MC Responsibility	N/A	N/A	Visual Obstructio	7.27.23
Highland & Perry Homes Bldrs	N/A	N/A	N/A	Working on Sund	7.30.23

Comments
HOA complaint, working with CWD to avoid issuing a citation to the property owner. Trash blocking sidewalk
Conduct Inspection; too many violator properties - working with HOA Manager to notify all residents
HOA Complaint, 12 lots with HWG; cited 12 property owners and sent out notice of violation letters to all.
Utility Company Damaged Lawn; Easement area - Utility company will replace sod. (On-site Inspection)
Identified 11+ lots in violation (HWG); sent notification, via email, to Austin Miles. All lots mowed 7/18/23.
Edwards, Klutts, Smith and, W FM 550; repaired six (6) potholes total.
Met with Jose's Painting - bid for painting mayor's office and potentially other areas of City Hall. *BID*
HOA> Kristi - Water is cut OFF; Repair Crew will fix the leak and Kristi will email me when done.
Complaint; took photos and emailed Steven Jesner. He has scheduled (77) lots to be mowed Saturday 7/22
Citation Issued to Property Owner (23-212) for High Grass Violation.
Citation Issued to Property Owner (23-226) for High Grass Violation.
Complaint, drivers cannot see oncoming traffic at stop sign on Connie. I trimmed down all obstructions.
Work 8 hours enforcing subcontractors working in violation of the ordinance. There were (2) violators

Location	Notes	Code
Jul 27, 2023 4:56 PM 1371 w fm 550	Patrolled city focusing on stray animals. left a card	Animal Control
Jul 26, 2023 9:48 AM smith rd/ fm 550	Responded to a deceased dog on the side of the road. Deceased dog was removed	Animal Control
Jul 24, 2023 5:10 PM smith rd	Drove the area again looking to the deceased dog and was unable to locate it.	Animal Control
Jul 24, 2023 4:48 PM smith rd	Responded to a deceased dog on this road. Was unable to locate.	Animal Control
Jul 21, 2023 3:54 PM 1371 w fm 550	Patrolled city focusing on stray animals. spoke to shelly	Animal Control
Jul 14, 2023 3:55 PM 612 stamped run	we removed a large snake from the back porch at this address	Animal Control
Jul 13, 2023 9:55 AM 1371 w fm 550	Patrolled city focusing on stray animals. spoke to shelly	Animal Control
Jul 5, 2023 3:50 PM 1371 w fm 550	Patrolled city focusing on stray animals. spoke to shelly	Animal Control

Alarm Date between 2023-07-01 and 2023-07-31

Total Calls by District

District	2023-07-01	Total
City Limit District	27	27
County District	12	12
Out of County Aid	4	4
County Mutual Aid	1	1
Total	44	44

Incident Date between 2023-07-01 and 2023-07-31

Incident Date	Incident Number	NFIRS Number	Incident Type Code	Incident Type	District	Status
7/1/2023	2023-00000285	0000296	321	EMS call, excluding vehicle accident with injury	City Limit District	1
7/1/2023	2023-00000286	0000295	651	Smoke scare, odor of smoke	County District	1
7/1/2023	2023-00000287	0000294	321	EMS call, excluding vehicle accident with injury	City Limit District	1
7/2/2023	2023-00000288	0000293	611	Dispatched & canceled en route	City Limit District	1
7/2/2023	2023-00000289	0000292	321	EMS call, excluding vehicle accident with injury	City Limit District	1
7/3/2023	2023-00000290	0000298	143	Grass fire	County District	1
7/3/2023	2023-00000291	0000297	311	Medical assist, assist EMS crew	County District	1
7/3/2023	2023-00000292	0000299	154	Dumpster or other outside trash receptacle fire	County District	1
7/4/2023	2023-00000293	0000300	111	Building fire	Out of County Aid	1
7/4/2023	2023-00000294	0000302	142	Brush or brush-and-grass mixture fire	Out of County Aid	1
7/4/2023	2023-00000295	0000309	611	Dispatched & canceled en route	Out of County Aid	1
7/4/2023	2023-00000296	0000301	611	Dispatched & canceled en route	Out of County Aid	1
7/5/2023	2023-00000297	0000304	311	Medical assist, assist EMS crew	City Limit District	1
7/5/2023	2023-00000298	0000305	743	Smoke detector activation, no fire - unintentional	City Limit District	1
7/5/2023	2023-00000299	0000303	311	Medical assist, assist EMS crew	County District	1
7/6/2023	2023-00000300	0000306	611	Dispatched & canceled en route	County Mutual Aid	1
7/7/2023	2023-00000301	0000307	611	Dispatched & canceled en route	City Limit District	1
7/7/2023	2023-00000302	0000308	142	Brush or brush-and-grass mixture fire	County District	1
7/8/2023	2023-00000303	0000314	553	Public service	City Limit District	1
7/10/2023	2023-00000304	0000312	324	Motor vehicle accident with no injuries.	County District	1
7/10/2023	2023-00000305	0000310	324	Motor vehicle accident with no injuries.	County District	1
7/10/2023	2023-00000306	0000311	743	Smoke detector activation, no fire - unintentional	County District	1

7/11/2023	2023-00000307	0000313	324	Motor vehicle accident with no injuries.	City Limit District	1
7/12/2023	2023-00000308	0000315	553	Public service	County District	1
7/14/2023	2023-00000309	0000316	321	EMS call, excluding vehicle accident with injury	City Limit District	1
7/16/2023	2023-00000310	0000317	311	Medical assist, assist EMS crew	City Limit District	1
7/17/2023	2023-00000311	0000318	311	Medical assist, assist EMS crew	City Limit District	1
7/19/2023	2023-00000312	0000319	321	EMS call, excluding vehicle accident with injury	City Limit District	1
7/21/2023	2023-00000313	0000320	745	Alarm system activation, no fire - unintentional	City Limit District	1
7/21/2023	2023-00000314	0000321	611	Dispatched & canceled en route	County District	1
7/22/2023	2023-00000315	0000322	745	Alarm system activation, no fire - unintentional	City Limit District	1
7/23/2023	2023-00000316	0000323	311	Medical assist, assist EMS crew	City Limit District	1
7/23/2023	2023-00000317	0000324	111	Building fire	City Limit District	1
7/23/2023	2023-00000318	0000326	311	Medical assist, assist EMS crew	City Limit District	1
7/23/2023	2023-00000319	0000325	631	Authorized controlled burning	County District	1
7/27/2023	2023-00000320	0000327	311	Medical assist, assist EMS crew	City Limit District	1
7/27/2023	2023-00000321	0000328	311	Medical assist, assist EMS crew	City Limit District	1
7/28/2023	2023-00000322	0000329	311	Medical assist, assist EMS crew	City Limit District	1
7/29/2023	2023-00000323	0000330	311	Medical assist, assist EMS crew	City Limit District	1
7/29/2023	2023-00000324	0000331	631	Authorized controlled burning	City Limit District	1
7/29/2023	2023-00000326	0000332	611	Dispatched & canceled en route	City Limit District	1
7/30/2023	2023-00000327	0000333	324	Motor vehicle accident with no injuries.	City Limit District	1
7/30/2023	2023-00000328	0000340	553	Public service	City Limit District	1
7/30/2023	2023-00000329	0000334	311	Medical assist, assist EMS crew	City Limit District	1
7/31/2023	2023-00000330	0000335	743	Smoke detector activation, no fire - unintentional	County District	1



1255 West 15th Street, Suite 900
Plano, TX 75075
888-644-6489
www.burgess-inc.com

Municipal Monthly Report

Burgess has completed the following services for the City of McLendon-Chisholm for the month of July 2023.

Municipal Plan Reviews - 18

Municipal Permits Issues - 16

Total Inspections - 203

- Passed - 94
- Failed - 85

Thank you,

Melissa Dennis

Municipal Services Manager

A handwritten signature in black ink, appearing to read "Melissa D", located below the printed name.

MUNICIPAL SERVICES

City of McLendon Chisholm
General Fund Financial Summary
For the ten months ended July 31, 2023

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	July 2023 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2022-2023 Adopted Budget	July 2022 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2021-2022 Amended Budget
Revenue								
302 · Franchise Income	675	\$ 241,745	104%	\$ 232,000	693	\$ 207,145	89%	\$ 232,000
303 · Development Income	23,840	334,665	209%	160,000	3,400	56,724	83%	68,000
304 · Building Permit Income	90,411	546,008	56%	975,000	70,190	1,015,375	100%	1,015,375
305 Municipal Court Income		2,300	- %	-		9,000	100%	9,000
306 · Interest Income	19,060	161,581	1836%	8,800	4,873	13,361	- %	23,110
307 · Sign Permit Income		-	- %			-	- %	-
308 · Septic Fees	550	19,325	161%	12,000	1,100	10,375	80%	13,000
309 Food Enforcement		1,000	83%	1,200		1,050	88%	1,200
31001 · Sales Tax Revenue	51,009	686,732	70%	975,000	167,193	910,045	93%	977,930
31002 · Chp 380 Rebates	(21,730)	(201,280)	71%	(285,000)	(25,209)	(252,088)	89%	(284,630)
311 · PID Admin Expense Reimbursement		-	- %			-	- %	-
313 · Donations	30	140	- %			120	- %	-
314 · Copies Public Inf. Income		50	- %			-	- %	-
315 · Miscellaneous Income		7,171	- %			845	- %	-
317 · Ad Valorem Tax	4,423	708,947	104%	680,000	1,426	679,097	100%	679,195
318 · Tax Certifications		-	- %			-	- %	-
321 · Credit Card Fee Revenue	148	2,127	142%	1,500	44	1,096	83%	1,315
325 · Hotel Occupancy Tax		2,771	- %			-	- %	-
Transfer from Fire Capital Fund		-	- %		38,305	1,130,583	98%	1,152,550
Transfer from Unassigned Surplus			0%	500,000				
Total Revenue	\$ 168,416	\$ 2,513,283	77%	\$ 3,260,500	\$ 262,014	\$ 3,782,727	97%	\$ 3,888,045

City of McLendon Chisholm
General Fund Financial Summary
For the ten months ended July 31, 2023

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	July 2023 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2022-2023 Adopted Budget	July 2022 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2021-2022 Amended Budget
Expenditures								
Operating Expenditures								
401 · Municipal Court		\$ 412	41%	\$ 1,000		\$ -	- %	\$ -
402 · Election Expense		6,536	65%	10,000		6,543	- %	6,550
410 · Contracted Services						-		
41003 · Building Inspections	17,212	172,520	88%	195,000	7,875	203,075	94%	216,755
41004 · Engineering Services - Development	5,950	31,050	97%	32,000		-		
41005 · City Planner Services - Development		28,307	84%	33,500		-		
41006 · Other Consultants - Development		20,180	68%	29,500		-		
41007 · Environmental & Health Inspect. Services	575	9,820	65%	15,000	1,350	8,095	85%	9,495
41008 · Animal Control	1,590	15,901	84%	19,000	1,590	15,900	83%	19,080
411 · Vehicle Expenses	9	307	61%	500		117	22%	525
412 · Supplies		2,479	62%	4,000	1,020	4,024	- %	4,000
418 · Membership Fees		3,089	154%	2,000		1,618	81%	2,000
422 · Public Notice Expense		6,576	88%	7,500	182	4,821	74%	6,510
423 · Community Functions		6,571	131%	5,000		1,506	100%	1,510
426 · Appraisal District Collection		9,776	76%	12,800		9,558	75%	12,745
429 · Street Lights	244	2,356	69%	3,400	234	2,331	69%	3,400
Total 400 Operating Expenditures	\$ 25,580	\$ 315,881	85%	\$ 370,200	\$ 12,250	\$ 257,588	91%	\$ 282,570
Occupancy Expenditures								
502 · Electricity	310	\$ 2,485	62%	\$ 4,000	321	2,774	66%	\$ 4,200
506 · Water	287	2,717	73%	3,700	571	3,243	93%	3,500
514 · Building Maint/Improvements	1,422	19,849	79%	25,000	1,866	21,244	97%	22,000
516 · Lawn Maintenance	1,169	7,640	61%	12,500	3,384	10,517	85%	12,371
520 · Telephone & Internet	1,182	11,965	114%	10,500	945	8,701	83%	10,520
522 · Website Expense	2,120	10,480	81%	13,000	2,120	10,480	84%	12,480
Total 500 Occupancy Expenditures	\$ 6,490	\$ 55,137	80%	\$ 68,700	\$ 9,207	\$ 56,959	88%	\$ 65,071

**City of McLendon Chisholm
General Fund Financial Summary
For the ten months ended July 31, 2023**

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	July 2023 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2022-2023 Adopted Budget	July 2022 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2021-2022 Amended Budget
General & Administrative Expenditures								
603 · Citizen Recognition	-	-	0%	2,000	-	-	- %	-
604 · Municipal Manuals, Books & Maps		267	53%	500		-	- %	-
606 · Employee Costs	28,319	293,999	54%	540,000	22,797	267,320	85%	315,503
618 · Liability Insurance		8,900	100%	8,900		6,012	100%	6,012
619 · Software Subscriptions	1,170	17,739	66%	27,000	888	25,334	94%	26,904
621 · IT Support	1,600	18,385	145%	12,700	1,390	9,870	78%	12,610
622 · Office Supplies - City Hall	627	5,404	83%	6,500	618	4,870	81%	6,000
623 · Office Equipment		10,296	53%	19,500	151	2,431	113%	2,150
624 · Office Equip Maintenance		3,033	65%	4,700		3,472	83%	4,200
625 · Printed Materials		1,658	83%	2,000	19	2,083	104%	2,000
626 · Postage-City Hall	351	2,070	94%	2,200	296	1,132	79%	1,428
628 · Bank Fees	322	2,889	100%	2,900	225	2,670	88%	3,020
630 · Legal & Professional						-		
63001-Accounting & Payroll services	6,600	62,700	95%	66,000	5,000	50,000	83%	60,000
63002 - Financial Audit		12,950	86%	15,000		-	0%	17,000
63003 - Legal	3,884	39,491	88%	45,000	2,080	30,642	81%	38,000
63005 - City Planner	3,000	47,505	59%	80,000	13,725	59,340	95%	62,525
63005.1 - Comprehensive Plan		-	- %	-		5,979	100%	5,979
63008 - Consultants	2,275	12,736	15%	85,000	1,161	24,134	- %	29,500
63009 - Engineering	1,000	7,700	- %	-		-	- %	-
632 · Emergency Management		-	- %	-		-	- %	-
645 · Transcription Services		-	- %	-		-	- %	-
646 · Mileage Expense		89	89%	100		74	100%	74
647 · Council Meetings & Development	162	275	11%	2,500		2,098	100%	2,098
648 · Training		-	- %			-		
64801 · Administrative Training	465	1,335	19%	7,000		1,637	- %	1,637
64802 · City Council Training	2,325	4,782	120%	4,000		-	- %	-
649 · Expense Account - City Administrator		873	- %	2,000	52	52	104%	50

City of McLendon Chisholm
General Fund Financial Summary
For the ten months ended July 31, 2023

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	July 2023 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2022-2023 Adopted Budget	July 2022 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2021-2022 Amended Budget
650 · Expense Account - Mayor		211	- %	1,000		88	175%	50
652 · Staff Appreciation	88	1,977	99%	2,000		189	100%	189
655 · Code of Ordinance		-	0%	500		-	- %	-
699 · Miscellaneous Expense		701	3%	22,960		304	100%	304
						-	- %	
Total G & A Expenditures	\$ 52,187	\$ 557,967	58%	\$ 961,960	\$ 48,402	499,731	84%	\$ 597,233
31300 · Gain on Sale of Asset		(51,337)		\$ -				
700 · Capital Expenditures		34,451	11%	300,000		103,036	56%	185,000
Transfer to Public Safety Fund	78,645	800,420	51%	1,559,640	64,663	762,811	84%	905,274
Transfer to Capital Projects Fund		-	- %	-	38,305	1,130,583	98%	1,152,507
Total Capital Expenditures	\$ 78,645	\$ 783,534	42%	\$ 1,859,640	\$ 102,968	\$ 1,996,430	89%	\$ 2,242,781
Total Expenditures	\$ 162,902	\$ 1,712,519	53%	\$ 3,260,500	\$ 172,828	\$ 2,810,708	88%	\$ 3,187,655
Surplus (Deficit)	\$ 5,514	\$ 800,764		\$ -	\$ 89,186	\$ 972,018	139%	\$ 700,390

City of McLendon Chisholm
Utility Fund Financial Summary
For the ten months ended July 31, 2023

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures			
	July 2023 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2022- 2023 Adopted Budget	July 2022 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2021-2022 Amended Budget
Revenue								
306 · Interest Income	\$ 3,944	\$ 32,684	1307%	\$ 2,500	\$ 1,038	\$ 2,684	80%	\$ 3,358
Sewer Utility Revenue								
32200 · Sewer Usage Fees	36,327	\$ 533,398	86%	623,832	59,548	452,817	81%	560,820
32201 · Sewer Tap Fees		135,000	28%	486,000	12,000	465,000	87%	537,000
32204 · Sewer Deposit Refunds		(2,367)	62%	(3,800)		(3,749)	92%	(4,088)
Total Revenue	40,271	\$ 698,715	63%	\$ 1,108,532	72,586	\$ 916,752	84%	\$ 1,097,090
Expenditures								
Operation & Maintenance Expenditures								
Sewer Operation & Maintenance								
41304 · O&M Agreement	4,721	\$ 44,640	83%	\$ 54,000	4,410	\$ 41,778	83%	\$ 50,125
41305 · O&M Maintenance	1,264	45,198	90%	\$ 50,100	237	38,397	78%	\$ 49,275
41308 · Electricity	8	87	79%	110	9	90	0%	108
41310 · Sewer Treatment	38,597	373,554	81%	463,160	24,045	290,883	73%	399,275
41311 · Infiltration Contingency						3,175		
41312 · Tap Fee Developer Rebate		81,000	28%	291,600	7,200	279,000	87%	322,200
Total Operations Expenditures	\$ 44,591	\$ 544,479	63%	\$ 858,970	\$ 35,901	\$ 653,323	80%	\$ 820,983
600 · General & Administrative Exp	\$ 1,395	\$ 13,950	84%	\$ 16,700	\$ 1,274	\$ 13,014	84%	\$ 15,563
Total Expenditures	45,986	\$ 558,429	64%	\$ 875,670	37,175	\$ 666,337	80%	\$ 836,546
Surplus (Deficit)	(5,714)	\$ 140,285		\$ 232,862	35,412	\$ 250,415	0%	\$ 260,544

City of McLendon Chisholm
Debt Service Fund
For the ten months ended July 31, 2023

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures			
	July 2023 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2022-2023 Adopted Budget	July 2022 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2021-2022 Amended Budget
Revenue								
Ad Valorem Tax								
317 · Ad Valorem Tax	\$ 985	155,012	114%	\$ 135,579	\$ 536	\$ 121,803	100%	\$ 121,800
306 · Investment Income	621	5,527	- %	-	880	\$ 600	100%	600
Transfer from Excess Bond Proceeds		-	- %	-		\$ -	- %	-
Transfer from Fund Balance		-	- %	8,586		-	- %	28,163
Total Revenue and Transfers In	\$ 1,606	\$ 160,539	111%	\$ 144,165	\$ 1,416	\$ 122,402	81%	\$ 150,563
Expenditures								
628 · Bank Fees Expense	\$ 750	\$ 1,850		\$ 1,100	\$ 750	\$ 1,850	168%	\$ 1,100
660 · Bond Interest Expense	4,380	43,800	91%	\$ 48,065	4,539	\$ 45,390	83%	\$ 54,463
803 · Bond Premium Amortization		-				\$ -		
Transfer To Bond Principal		95,000	- %	95,000		\$ 95,000	100%	95,000
Total Expenditures and Transfers Out	\$ 5,130	\$ 140,650	98%	\$ 144,165	\$ 5,289	\$ 142,240	94%	\$ 150,563
Surplus (Deficit)	\$ (3,524)	\$ 19,888	- %	\$ -	\$ (3,873)	\$ (19,838)	- %	\$ -

City of McLendon Chisholm
Public Safety Fund
For the ten months ended July 31, 2023

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	July 2023 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2022-2023 Adopted Budget	July 2022 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2020-2021 Amended Budget
Revenue								
Interest Income								
30600 · Alliance Interest Income	\$ 171	\$ 1,479	195%	\$ 760	\$ 263	\$ 812	%	\$ 1,000
30602 · Logic Interest Income	1,764	14,836						
313 · Donations		500	45%	1,100		1,100	%	1,100
316 · County Contract		127,813	100%	127,500		77,500	100%	77,500
319 · Grants		0	%			0		
Transfer from General Fund	78,645	800,418	51%	1,566,640	64,663	762,810	84%	910,456
Total Revenue	\$ 80,579	\$ 945,046	56%	\$ 1,696,000	\$ 64,926	842,222	85%	\$ 990,056
Expenditures								
Operating Expenditures								
43001 · Liability Insurance		\$ 13,284	98%	\$ 13,600		\$ 10,134	100%	\$ 10,140
43002 · Fuel	1,714	13,615	62%	21,900	2,190	17,461	80%	21,900
43003 · Maintenance & Repair - Vehicles	2,556	37,122	74%	50,000	1,744	49,404	118%	41,800
43004 · Maintenance & Repair - Station	516	9,086	96%	9,500	242	6,840	46%	15,000
43005 · Gear and Supplies	211	46,293	132%	35,000	997	38,503	92%	42,050
43006 · Compliance	345	7,185	120%	6,000		5,111	85%	6,000
43007 · Communications		515	3%	17,500		0	0%	17,250
43008 · Dispatch		10,000	100%	10,000		10,000	100%	10,000
43009 · Training	31	6,354	64%	10,000		11,690	117%	10,000
43030 · EMS	1,620	10,171	156%	6,500	1,428	6,311	87%	7,248
Total Operating Expenditures	\$ 6,994	\$ 153,625	85%	\$180,000	\$ 6,601	155,454	86%	\$181,388
Public Safety - Law Enforcement				500,000				
Occupancy Expenditures								
502 · Electricity	\$ 957	\$ 8,055	101%	\$ 8,000	\$ 842	\$ 5,899	74%	\$ 8,000
506 · Water	127	2,074	69%	3,000	292	3,262	111%	2,930
520 · Telephone & Internet	155	1,550	60%	2,600	155	2,275	91%	2,500
Total Occupancy Expenditures	\$ 1,239	\$ 11,679	86%	\$ 13,600	\$ 1,289	11,436	85%	\$ 13,430

City of McLendon Chisholm
Public Safety Fund
For the ten months ended July 31, 2023

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	July 2023 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2022-2023 Adopted Budget	July 2022 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2020-2021 Amended Budget
General & Administrative Exp								
606 · Employee Costs	72,126	\$ 763,817	78%	985,000	57,036	596,956	83%	717,526
61802 · Property Insurance		12,994	96%	13,600		11,592		11,592
619 · Software Subscriptions		2,429	106%	2,300		2,358	102%	2,320
652 · Staff Appreciation	221	502	33%	1,500		285	36%	800
699 · Miscellaneous Expenses		0	%			1,441	0%	
Total General & Administrative Exp	\$ 72,347	\$ 779,742	78%	\$ 1,002,400	\$ 57,036	612,632	84%	\$ 732,238
700 · Capital Expenditures		0		0		62,700		63,000
Total Expenditures	\$ 80,579	\$ 945,046	56%	\$ 1,696,000	\$ 64,926	\$ 842,222		\$ 990,056
Surplus/(Deficit)	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -

City of McLendon Chisholm
 ARPA Expenditures Fund
 For the ten months ended July 31, 2023

	Current Period Revenue & Expenditures					Prior Period Revenue & Expenditures			
	July 2023 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2022-2023 Adopted Budget		July 2022 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2021-2022 Amended Budget
Revenue									
30602 · Interest Income	\$ 3,995	\$ 31,899							
319.1 · ARPA Grant		9,376		\$ -		\$ -	\$ -		
Total Revenue	<u>\$ 3,995</u>	<u>\$ 41,275</u>				<u>\$ -</u>	<u>\$ -</u>		
		-	- %	\$ -			\$ -		
41014 · Impact Fee Study		37,280	- %	-			\$ -		-
Total Expenditures	<u>\$ -</u>	<u>\$ 37,280</u>	<u>- %</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>
Surplus/(Deficit)	<u>\$ 3,995</u>	<u>\$ 3,995</u>	<u>- %</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of July, 2023

	ARPA Fund	Debt Service Fund	General Fund	Public Safety	Utilities Fund
Revenue					
302 Franchise Income					
30204-1 DirecTV			414.79		
30213-1 Community Waste Disposal			233.71		
30222 Peoples			26.85		
Total 302 Franchise Income	\$ 0.00	\$ 0.00	\$ 675.35	\$ 0.00	\$ 0.00
303 Development Income					
30302 Zoning Change			100.00		
30304 Plat Income			21,235.00		
30308 From Development Account			2,505.00		
Total 303 Development Income	\$ 0.00	\$ 0.00	\$ 23,840.00	\$ 0.00	\$ 0.00
304 Building Permit Income					
30401 Contractor Registration Fee Inc			200.00		
30404 Inspection Income			12,730.00		
30405 Building Permit & Plan Review			77,231.00		
30407 Demolition Permit Income			50.00		
30408 Swimming Pool Permits			200.00		
Total 304 Building Permit Income	\$ 0.00	\$ 0.00	\$ 90,411.00	\$ 0.00	\$ 0.00
306 Interest Income					
30600 Alliance Interest Income			8,336.11	170.91	1,925.04
30602 Logic Interest Income	3,995.28	58.16	10,637.46	1,763.81	2,018.88
30603 Tex Pool Interest Income			86.63		
30607 Wilmington Accrued Int Income		563.12			
Total 306 Interest Income	\$ 3,995.28	\$ 621.28	\$ 19,060.20	\$ 1,934.72	\$ 3,943.92
308 Septic Fees					
30801 OSSF Fee Income			550.00		
Total 308 Septic Fees	\$ 0.00	\$ 0.00	\$ 550.00	\$ 0.00	\$ 0.00
310 Sales Tax Revenue					
31001 Sales Tax Receipts			51,008.60		
31002 Chp 380 Refunds			-21,730.00		
Total 310 Sales Tax Revenue	\$ 0.00	\$ 0.00	\$ 29,278.60	\$ 0.00	\$ 0.00
313 Donations					
313.2 Veterans Memorial Fundraising C			30.00		

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of July, 2023

	ARPA Fund	Debt Service Fund	General Fund	Public Safety	Utilities Fund
Total 313 Donations	\$ 0.00	\$ 0.00	\$ 30.00	\$ 0.00	\$ 0.00
317 Ad Valorem Tax					
31701 Ad Valorem Tax - M&O			4,630.41		
31702 Ad Valorem Tax - Debt Service		1,011.26			
31703 Ad Valorem Refunds - M&O			-522.06		
31705 Ad Valorem Tax - Prior Years		14.94	21.26		
31706 Ad Valorem Tax - Penalty		42.12	187.10		
31708 Ad Valorem Refunds - Debt Svc		-113.51			
31709 Ad Valorem Tax - Interest		30.04	106.40		
31710 Ad Valorem Tax - Misc Adj			0.00		
31711 Ad Valorem Business Property			0.00		
Total 317 Ad Valorem Tax	\$ 0.00	\$ 984.85	\$ 4,423.11	\$ 0.00	\$ 0.00
321 Credit Card Fee Revenue			147.93		
322 Sewer Utility Revenue					
32200 Sewer Usage Fees					36,327.32
Total 322 Sewer Utility Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 36,327.32
Total Income	\$ 3,995.28	\$ 1,606.13	\$ 168,416.19	\$ 1,934.72	\$ 40,271.24
Gross Profit	\$ 3,995.28	\$ 1,606.13	\$ 168,416.19	\$ 1,934.72	\$ 40,271.24
Expenses					
400 Operating Expenditures					
410 Contracted Services					
41003 Building Inspections			17,212.42		
41004 Engineer Fees-Development			5,950.00		
41007 Environmental & Health Inspect			575.00		
41008 Animal Control			1,590.42		
Total 410 Contracted Services	\$ 0.00	\$ 0.00	\$ 25,327.84	\$ 0.00	\$ 0.00
411 Vehicles Expenses			8.95		
429 Street Lights			244.45		
Total 400 Operating Expenditures	\$ 0.00	\$ 0.00	\$ 25,581.24	\$ 0.00	\$ 0.00
413 Sewer Operation & Maintenance					
41304 O&M Agreement					4,721.25
41305 Nonstandard O&M Expense					1,264.48
41308 Electricity					7.83
41310 Sewer Treatment					38,597.00

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of July, 2023

	ARPA Fund	Debt Service Fund	General Fund	Public Safety	Utilities Fund
Total 413 Sewer Operation & Maintenance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 44,590.56
430 Public Safety - Fire Department					
43002 Fuel				1,713.64	
43003 Maintenance & Repair - Vehicles				2,555.73	
43004 Maintenance & Repair - Station				516.20	
43005 Gear and Supplies				211.10	
43006 Compliance				345.19	
43009 Training				31.44	
43030 EMS				1,620.34	
Total 430 Public Safety - Fire Department	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,993.64	\$ 0.00
500 Occupancy Expenditures					
502 Electricity			309.96	956.80	
506 Water			287.25	127.11	
514 Building Maint/Improvements			1,422.23		
516 Lawn Maintenance			1,169.19		
520 Telephone & Internet			1,182.44	154.95	
522 Website Expense			2,120.00		
Total 500 Occupancy Expenditures	\$ 0.00	\$ 0.00	\$ 6,491.07	\$ 1,238.86	\$ 0.00
600 General & Administrative Exp					
606 Employee Costs					
60601 Staff Salaries			17,936.09	52,017.73	
60602 Paid Time Off			1,739.44	1,656.00	
60604 Holiday Pay			1,062.50	465.75	
60609 Payroll Tax Expense			1,595.60	4,111.15	
60612 Retirement Plan Contributions			1,619.66	3,588.79	
60613 Health Insurance Expense			2,882.73	9,607.16	
60614 Dental Insurance Expense			184.92	616.40	
60615 Vision Insurance			21.04	63.12	
60619 HRA Rembursements			815.90		
60622 Taxable Fringe Benefits			461.52		
Total 606 Employee Costs	\$ 0.00	\$ 0.00	\$ 28,319.40	\$ 72,126.10	\$ 0.00
619 Software Subscriptions			1,170.09		
621 IT Support			1,600.00		
622 Office Supplies - City Hall			627.49		

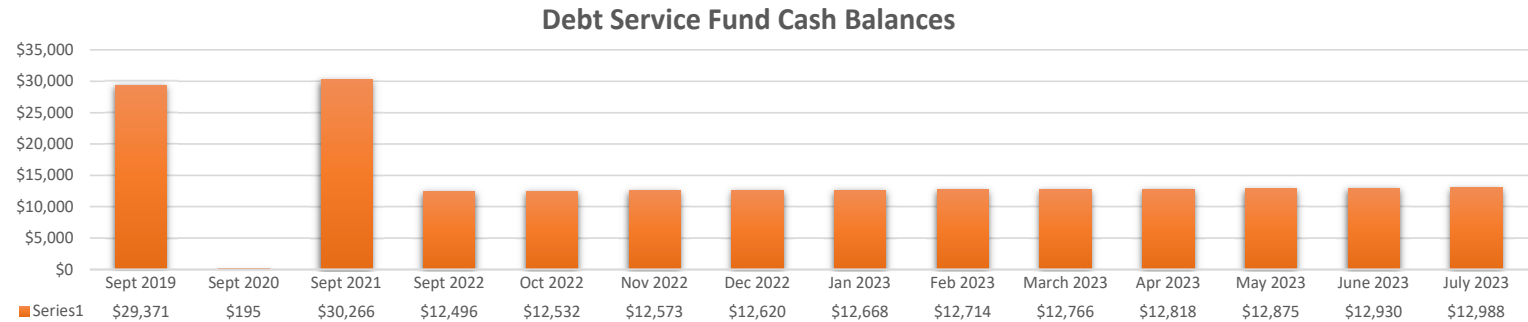
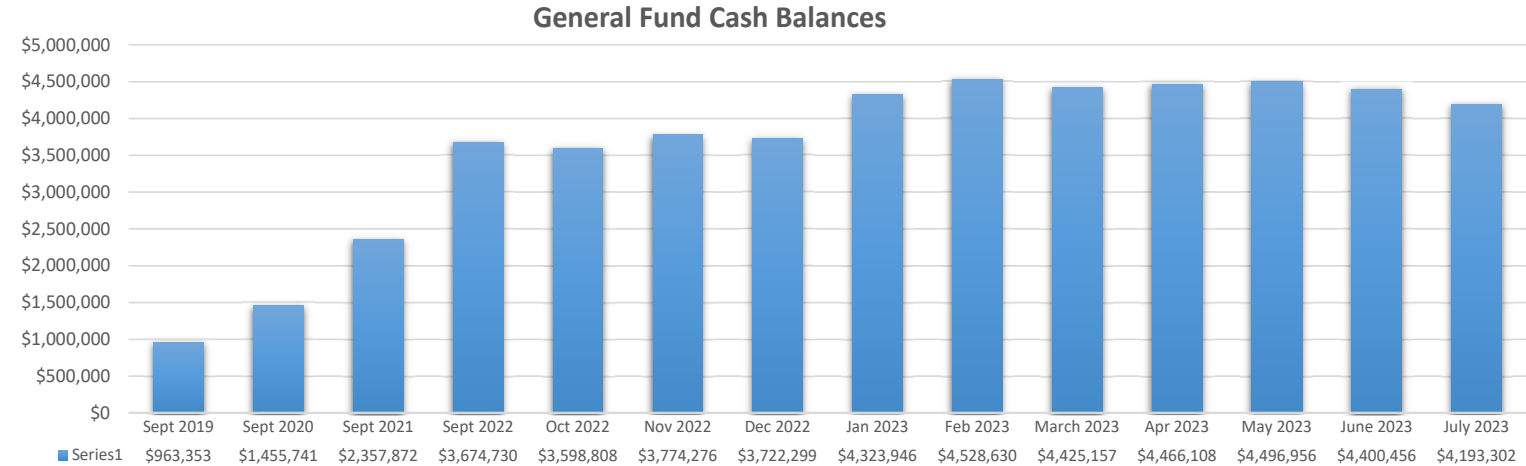
City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of July, 2023

	ARPA Fund	Debt Service Fund	General Fund	Public Safety	Utilities Fund
626 Postage-City Hall			350.65		
628 Bank Fees					
62801 Service Charges			322.11		
62803 Willmington Trust Fees		750.00			
Total 628 Bank Fees	\$ 0.00	\$ 750.00	\$ 322.11	\$ 0.00	\$ 0.00
630 Legal & Professional					
63001 Accounting & Payroll Services			6,600.00		1,395.00
63003 Legal			3,883.50		
63005 City Planner			3,000.00		
63008 Financial Consulting			2,275.00		
63009 Engineering			1,000.00		
Total 630 Legal & Professional	\$ 0.00	\$ 0.00	\$ 16,758.50	\$ 0.00	\$ 1,395.00
647 Council Meetings & Development			161.80		
648 Training					
64801 Admin Training			465.00		
64802 Council Training			2,325.00		
Total 648 Training	\$ 0.00	\$ 0.00	\$ 2,790.00	\$ 0.00	\$ 0.00
652 Staff Appreciation			87.60	220.78	
660 Bond Interest Expense		4,380.21			
Total 600 General & Administrative Exp	\$ 0.00	\$ 5,130.21	\$ 52,187.64	\$ 72,346.88	\$ 1,395.00
Total Expenses	\$ 0.00	\$ 5,130.21	\$ 84,259.95	\$ 80,579.38	\$ 45,985.56
Net Operating Income	\$ 3,995.28	-\$ 3,524.08	\$ 84,156.24	-\$ 78,644.66	-\$ 5,714.32
Net Surplus/(Deficit)	\$ 3,995.28	-\$ 3,524.08	\$ 84,156.24	-\$ 78,644.66	-\$ 5,714.32

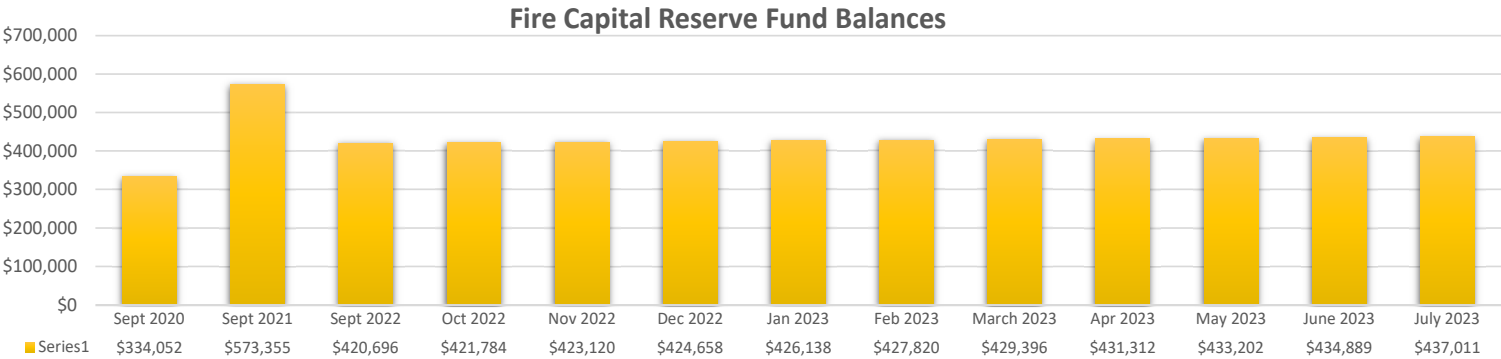
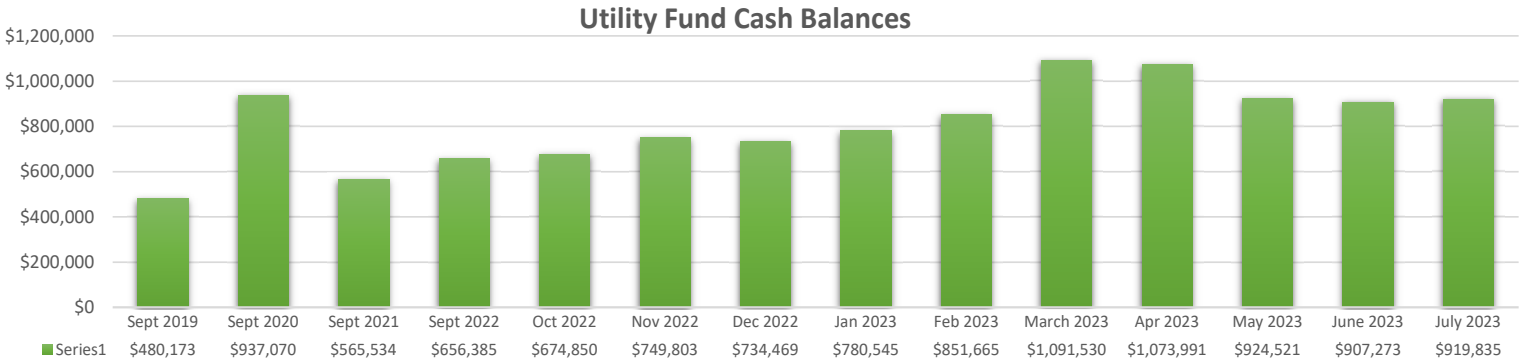
City of McLendon Chisholm
Cash Account Balances

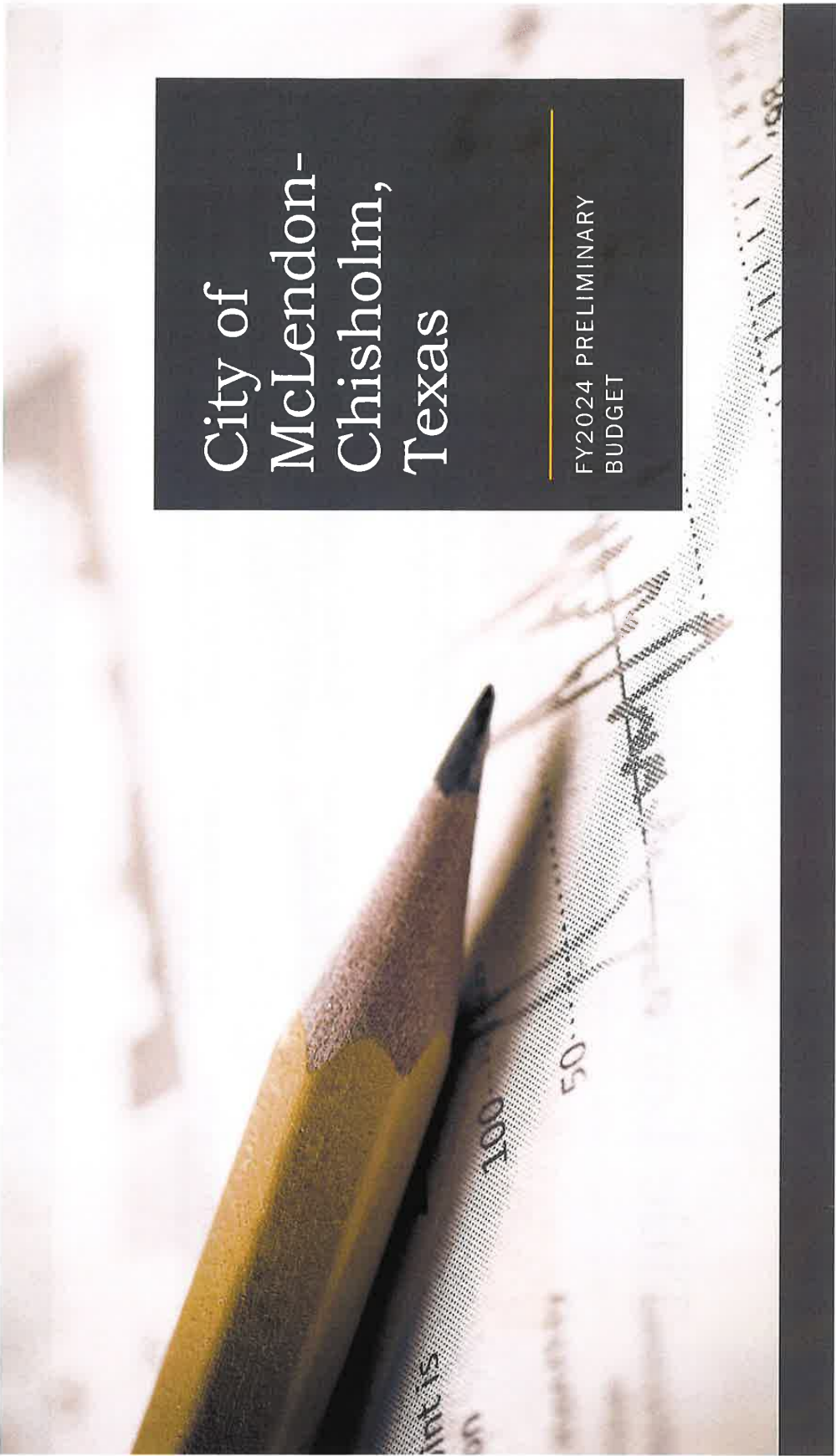
Fund	Account	Sept 30,22	Oct 31, 22	Nov 30, 22	Dec 31, 22	Jan 31, 23	Feb 28, 23	Mar 31, 23	Apr 30, 23	May 31, 23	June 30, 23	July 31, 23
Debt Service	130 · 9003 Logic I&S Fund	12,496	12,532	12,573	12,620	12,668	12,714	12,766	12,818	12,875	12,930	12,988
I&S Total		12,496	12,532	12,573	12,620	12,668	12,714	12,766	12,818	12,875	12,930	12,988
General	100 · 3738 - Alliance Operating	1,468,125	1,386,366	1,554,695	1,494,554	2,087,662	2,284,150	2,171,499	2,203,199	2,224,083	2,117,768	1,900,408
General	103 · Texpool 300001	19,278	19,326	19,383	19,449	19,449	19,586	19,663	19,741	19,825	19,907	19,934
General	125 · Logic - 9001 General Fund Reserves	304,223	305,028	306,013	307,140	308,327	309,448	310,714	311,990	313,364	314,718	316,134
General	127 · Logic-9004 Operating	1,883,103	1,888,088	1,894,185	1,901,157	1,908,508	1,915,446	1,923,281	1,931,178	1,939,685	1,948,063	1,956,827
General Total		3,674,729	3,598,808	3,774,276	3,722,299	4,323,946	4,528,630	4,425,157	4,466,108	4,496,956	4,400,456	4,193,302
Utility	106 · 5071 - Alliance Utility Fund	222,597	239,914	313,463	296,523	340,905	410,427	648,487	629,129	477,699	458,521	469,065
Utility	126 · Logic - 9002 Utility Fund	433,788	434,936	436,341	437,947	439,640	441,238	443,043	444,862	446,822	448,752	450,771
Utility Total		656,385	674,850	749,803	734,469	780,545	851,665	1,091,530	1,073,991	924,521	907,273	919,835
Fire Capital Reserve	102 · 634 Alliance Construction	41,715	41,800	41,909	42,044	42,044	42,329	42,329	42,656	42,834	42,834	43,193
Fire Capital Reserve	128 · 9005 Logic Fire Dept Reserve	378,981	379,984	381,211	382,614	384,094	385,490	387,067	388,656	390,368	392,055	393,818
Reserves Total		420,696	421,784	423,120	424,658	426,138	427,820	429,396	431,312	433,202	434,889	437,011
ARPA Fund	131 · Logic 9007 ARPA Fund	860,152	861,293	863,495	866,673	870,024	873,187	876,759	880,359	884,237	888,056	892,052
ARPA Fund Total		860,152	861,293	863,495	866,673	870,024	873,187	876,759	880,359	884,237	888,056	892,052
Total		5,624,458	5,569,267	5,823,268	5,760,719	6,413,321	6,694,015	6,835,608	6,864,588	6,751,791	6,643,603	6,455,189

City of McLendon Chisholm
Cash Balance Report
As of July 31, 2023



City of McLendon Chisholm
Cash Balance Report
As of July 31, 2023





City of McLendon- Chisholm, Texas

FY2024 PRELIMINARY
BUDGET

“The bedrock of effective city management comes from an understanding that nothing significant can be accomplished unless it is both politically acceptable and administratively sustainable.”

City of McLendon Chisholm, Texas

Elected Officials

2023



Mayor Keith Short (Middle)

Mayor Pro Temp Adrienne Balkum, Place 4

City Council member Brian McNeal, Place 2

City Council member Daniel Tucker, Place 5

City Council member Jennifer Hoffman, Place 1

City Council member – Floyd McLendon Jr., Place 3

OUR HISTORY

The City of McLendon Chisholm recently celebrated 50 years of incorporation.

However, the city has a rich history which dates back almost 170 years, involving two prominent families and two separate towns.

The family names of the early settlers can still be seen today at the historic Chisholm Chapel Cemetery and some of their ancestors continue to reside in our community.

A RICH PAST & A BRIGHT FUTURE

McLendon-Chisholm was formed by the union of two separate communities, each of which was named after a prominent landowning family in the early 1850s. Residents who were seeking zoning protection for their rural type communities voted to incorporate and the two communities were incorporated as McLendon-Chisholm on October 18, 1969.

McLendon derived its name from P. A. McLendon. Around 1870 P. A. McLendon, a large landowner built a store, gin, and blacksmith shop, starting the beginning of the community. This was a thriving neighborhood in the midst of an area where there was rich Blackland soil that produced an abundance of cotton. In the beginning, there was a church and school.

The land, which was the townsite of Chisholm, was given to a veteran of the Mexican War, King Latham in 1847. Enoch Parson Chisholm purchased 200 acres from Latham in 1856 and a few years later, 600 acres for \$2.00 per acre. In 1886, the town of Chisholm was platted.

Chisholm derived its name from Enoch Parson Chisholm and from his brother, B. Frank Chisholm, a colonel in the Civil War.

Enoch Chisholm was not only a farmer and landowner, but a licensed preacher in the Methodist Episcopal Church, South. Enoch organized the Chisholm Methodist Church in his home in 1871 and by 1875 had constructed a small chapel, called Chisholm Chapel by the congregation, which was still standing in the 1980s. The community had two small school buildings, which were combined to form Berry Creek Academy in 1886. In 1898 this school had four rooms, four teachers, and 301 students; it was the second-largest school in Rockwall County.

The city's first store was built in 1890. The population was 102 in 1904, 200 in 1940, and 167 in 1968–69. Until the mid-1960s Chisholm supported a few businesses. On October 18, 1969, the two communities incorporated as McLendon-Chisholm. Afterward the town grew steadily, probably because of the overflow of nearby metropolitan areas. Its population increased from 150 in 1972–73 to 480 in the 1980s, and it supported several small businesses. In 1990 the population was 646 and by 200 the population had grown to 914.

Today, with a population over 5,000 (5,388), McLendon Chisholm is experiencing a strong, well-managed growth period. Upscale residential communities are becoming established and new businesses are discovering the convenience and benefits of being part of the DFW Metroplex area, without the congestion and limitations of a big city.

REMEMBERING THE PAST, AS WE PREPARE FOR THE FUTURE.

MCLENDON-CHISHOLM

Fiscal Year 2023-2024 Proposed Budget



City of McLendon-Chisholm
FY 2023-2024 Proposed Budget
Proposed Budget

This budget will raise more revenue from property taxes than last year's budget by an amount of \$22,103, which is a 2.7% percent increase from last year's budget and of that amount, 100% is tax revenue to be raised from new property added to the tax roll this year.

The members of the City Council voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparisons

	Fiscal Year 2022-23	Fiscal Year 2023-24
Proposed Property Tax Rate	0.10702/\$100	0.09658/\$100
No-New Revenue Rate	0.10702/\$100	0.09115/\$100
Voter-Approval Rate-adjusted for sales tax	0.11050/\$100	0.09658/\$100
No-New Revenue Maintenance & Operations Rate	0.09136/\$100	0.075408/\$100
Debt Rate	0.01983/\$100	0.01282/\$100

The total debt obligation secured by property taxes for the City of McLendon-Chisholm, inclusive of Principal and Interest and net of Early Redemption Escrow, is \$ 1,530,098.

Notice About 2023 Tax Rates

(current year)

Property Tax Rates in The City of McLendon-Chisholm, Texas

(taxing unit's name)

This notice concerns the 2023 property tax rates for The City of McLendon-Chisholm

(current year)

(taxing unit's name)

This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

Taxing units preferring to list the rates can expand this section to include an explanation of how these tax rates were calculated.

This year's no-new-revenue tax rate \$ **.091153** /\$100

This year's voter-approval tax rate \$ **.096578** /\$100

To see the full calculations, please visit <https://mclendon-chisholm.com> for a copy of the Tax Rate Calculation Worksheet.

(website address)

Unencumbered Fund Balances

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
General Fund	\$ 4,364,058
Public Safety Fund	\$ 363,081
American Rescue Plan Act Fund	\$ 817,669
Utilities Fund	\$ 1,043,474
Debt Service Fund	\$ 9,056

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid From Property Taxes	Interest to be Paid From Property Taxes	Other Amounts to be Paid	Total Payment
2015 Certificate of Obligation Bonds	\$ 95,000	\$50,544	\$0	\$ 145,544

(expand as needed)

Total required for 2023 debt service..... \$ 140,843
(current year)

– Amount (if any) paid from funds listed in unencumbered funds \$ 9,056

– Amount (if any) paid from other resources \$ 1,612

– Excess collections last year \$ 18,944

= Total to be paid from taxes in 2023 \$ 111,231
(current year)

+ Amount added in anticipation that the taxing unit will collect

only _____ % of its taxes in _____ \$ 0
(collection rate) (current year)

= Total Debt Levy \$ 111,231

Voter-Approval Tax Rate Adjustments Not Applicable**State Criminal Justice Mandate**

The _____ County Auditor certifies that _____ County has spent \$ _____ (minus any amount
(county name) (county name) (amount)
received from state revenue for such costs) in the previous 12 months for the maintenance and operations cost of keeping inmates sentenced to the Texas Department of Criminal Justice. _____ County Sheriff has provided _____ information on these costs,
(county name) (county name)
minus the state revenues received for the reimbursement of such costs. This increased the voter-approval tax rate by \$ _____ /\$100.
(amount of increase)

Indigent Health Care Compensation Expenditures

The _____ spent \$ _____ from July 1 _____ to Jun 30 _____
(county name) (amount) (prior year) (current year)
on indigent health care compensation procedures at the increased minimum eligibility standards, less the amount of state assistance. For the current tax year, the amount of increase above last year's enhanced indigent health care expenditures is \$ _____. This increased the voter-approval tax rate by \$ _____ /\$100.

Indigent Defense Compensation Expenditures

The _____ spent \$ _____ from July 1 _____ to June 30 _____
(county name) (amount) (prior year) (current year)
to provide appointed counsel for indigent individuals, less the amount of state grants received by the county. In the preceding year, the county spent \$ _____ for indigent defense compensation expenditures. The amount of increase above last year's indigent defense expenditures is \$ _____.
(amount)
This increased the voter-approval rate by \$ _____ /\$100 to recoup _____
(amount of increase) (amount of increase)
(use one phrase to complete sentence: the increased expenditures, or 5% more than the preceding year's expenditures)



City of McLendon-Chisholm, Texas
FY 24 – City Budget

MAYOR'S BUDGET MESSAGE

I am pleased to submit for your consideration the City of McLendon-Chisholm's Fiscal Year 2023-2024 Proposed Budget. Each year, we endeavor to reflect in the budget the city's core values and the stated goals and priorities of the City Council. I want to promote accountability and transparency, increase engagement, and chart a clear path to success.

This budget combines the efforts and input from the City Council, city staff and a few residents to develop a positive and forward-thinking approach to continue the plan for the future, set objectives for the coming year and define the purposes and resources to achieve those objectives.

This document holds information that I believe is relevant to guide staff and the City Council throughout this upcoming year and communicate the Council's priorities to our residents.

My goal is to make this budget document and ones in the future into the City's most comprehensive annual document concerning planned programs, operations, and budgetary policies that influence the city's fiscal state. Due to these factors, the budget is an essential working and planning tool used by the City Council and staff to determine and communicate the desired levels of service, maintenance and infrastructure established by the City Council to be necessary for our community and residents.

This year's balanced budget includes an ongoing push toward improvement and maintenance to our city street structure; completing our full-time fire/paramedic department; attempts to maintain, upgrade, and identify liability exposure; and identify and start encompassing the concurrent development of a market-based pay and benefits plan to better meet the City Council's stated goals

with respect to the continued development of our staff and community.

Although not directly included in our budget, yet, WATER remains our biggest and most high priority item and upon completion of our water system transfer from the Rockwall/Chisholm/Heath (RCH) system to our City of MC system, we will incorporate the activities in our budget.

Finally, I wanted to let our resident know that the city completed a bond rating process with Standard and Poor's Global Rating and due to a variety of factors including fiscal security, credit worthiness indicated by increasing tax growth/base, strong reserves with conservative budget (even with a tremendously low property tax rate (.1344 per \$100 with an availability of \$1.50 per \$100)). A limited economy and growth pressures and additional capital needs constrain the rating. Nonetheless, the city received an 'upgraded' rating to AA Stable with only AA+ and AAA ratings higher.

I look forward to tremendous, continued growth and development within myself and all staff in making the City of McLendon-Chisholm a great city that is enviable to all who have the opportunity to live, work or play here.

Respectfully,

Keith Short,
Mayor

CITY OF MCLENDON-CHISHOLM, TEXAS

BUDGET PROCESS

Probably the most important and certainly the single most extensive effort of each year is the development of the city Budget. The budget represents the financial plan of the city and establishes and communicates the goals and objectives of the city to the community.

Our goal, as a result of this process, is to provide the city with a budget document that:

- Communicates to the citizens what the City Council has interpreted from citizen input to be the community's desires and goals for future direction.
- Defines our departmental objectives and allocates the resources to assure that they are met.
- Develops a financial plan, which balances expenditure levels with available funds.
- Provides City Management with an accounting and fiscal control mechanism.
- Outlines performance and monitoring mechanism for the policy makers and the City's management staff.

The FY24 operating budget for the City of McLendon/Chisholm is submitted in accordance with the General Law city requirements and all applicable State of Texas laws. The budget for the City of McLendon/Chisholm is based on separate funds and sets forth the anticipated appropriations for the upcoming fiscal year.

BUDGET ROLES

The budgeting process is a team effort requiring coordination between our Fire Chief, City Secretary, all of our Contracted Department Heads and the City Administrator, culminating with the mayor's approval and the approval of the budget by the City Council.

The budget staff provides initial projections for the costs of personnel, employee benefits, supplies, equipment, insurance, and contractual services necessary to deliver City services. The staff is responsible for verifying these projections as well as projecting capital needs and requests for enhancements or new services. Staff provide their budget requests based on the calendar set forth.

The city administrator works to combine the personnel, employee benefits and revenue projections that are required to support the overall budget. The city administrator compiles all budget requests and reviews the requests and constraints of the budget based on City Council priorities and the established strategic goals of the city.

The City Administrator and Finance Director (contract) discuss accounting matters and financing strategies related to the budget.

Texas State law requires the City Administrator to prepare and recommend a 'Balanced Operating Budget' for City Council consideration. The City Administrator reviews and evaluates all budget requests to determine whether they help fulfill City Council strategic goals, improve management effectiveness and/or increase productivity. The proposed budget submitted to the City Council includes recommendations for the program of services which the city should provide and which can be financed by the City's projected available resources for the budget year.

The Operating Budget and the Capital Improvement Program (CIP) are developed simultaneously so that a more comprehensive look can be taken at all funding sources, which are then matched with the expenditures/expenses required. The CIP is adopted annually along with the adoption of the annual operating budget.

City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024

This budget will raise more revenue from property taxes than last year's budget by an amount of \$116,242, which is a 14.3% percent increase and of that amount, \$2,374 (7%) is tax revenue to be raised from new property added to the tax roll this year.

The members of the City Council voted on the budget as follows:
FOR:
AGAINST:
PRESENT and not voting:
ABSENT:

	Property Tax Rate Comparisons	
	Fiscal Year 2022-23	Fiscal Year 2023-24
Proposed Property Tax Rate	0.10702/\$100	0.09658/\$100
No-New Revenue Rate	0.10702/\$100	0.09115/\$100
Voter-Approval Rate-adjusted for sales tax	0.11050/\$100	0.09658/\$100
No-New Revenue Maintenance & Operations Rate	0.09136/\$100	0.075408/\$100
Debt Rate	0.01983/\$100	0.01282/\$100

The total debt obligation secured by property taxes for the City of McLendon-Chisholm, inclusive of Principal and Interest and net of Early Redemption Escrow, is \$ 1,530,098.

City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024
Combined Revenue & Expenditure Summary

	General Fund	Public Safety Fund	Debt Service Fund	ARPA Fund	Capital Projects Fund	Total Governmental Funds	Utility Fund
Estimated Beginning Cash Reserves	\$ 4,582,085	\$ 378,981	\$ 31,170	\$ 787,669	\$ -	\$ 5,779,904	\$ 854,134
Revenue							
302 · Franchise Income	\$ 275,000					\$ 275,000	
303 · Development Income	160,000					160,000	
304 · Building Permit Income	607,500					607,500	
305 · Municipal Court Income	2,500					2,500	
306 · Interest Income	199,500	19,970	14,050	30,000		263,520	40,000
308 · Septic Fees	18,800					18,800	
309 · Food Enforcement	1,000					1,000	
310 · Sales Tax Revenue	668,300					668,300	
313 · Donations	100	500				600	
315 · Miscellaneous Income	5,450					5,450	
316 · County Contract		127,800				127,800	
317 · Ad Valorem Tax	820,500		111,230			931,730	
319.1 · ARPA Grant				12,320		12,320	
322 · Sewer Utility Revenue						-	725,150
Total Revenue	\$ 2,758,650	\$ 148,270	\$ 125,280	\$ 42,320	\$ -	\$ 3,074,520	\$ 765,150
Expenditures							
Operating Expenditures	\$ 362,000	\$ 1,439,797		\$ 12,320		\$ 1,814,117	\$ 559,110
Occupancy Expenditures	82,190	14,300				96,490	
General & Administrative Expenditures	901,710	19,950	1,850			923,510	16,700
Debt Service	-		145,544			145,544	
Capital Expenditures	305,000	15,900	-			320,900	
Total Expenditures	\$ 1,650,900	\$ 1,489,947	\$ 147,394	\$ 12,320	\$ -	\$ 3,300,561	\$ 575,810
Transfers In / (Out)	\$ (1,325,777)	\$ 1,325,777		\$ -		\$ -	\$ -
Net Change	\$ (218,027)	\$ (15,900)	\$ (22,114)	\$ 30,000	\$ -	\$ (226,041)	\$ 189,340
Estimated Ending Cash Reserves	\$ 4,364,058	\$ 363,081	\$ 9,056	\$ 817,669	\$ -	\$ 5,553,863	\$ 1,043,474

City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024
Fund Types

Governmental Funds

General Fund

The General Fund is the main operating fund for the administration of City activities. It accounts for sources and uses of resources that (primarily) are discretionary to the City Council in the provision of activities, programs and services deemed necessary and desirable by the community. It accounts for all general revenues of the City not specifically levied or collected for other City funds, and the related expenditures.

Public Safety Fund

The Public Safety Fund is the operating fund for the administration of the Fire Department. Funding for this fund comes primarily from transfers from the General Fund

Debt Service Fund

The Debt Service Fund is a special revenue fund used to account for a portion of the ad valorem property tax revenue exclusively reserved for principal and interest payments on debt issued for General Fund Purposes.

ARPA Fund

The ARPA Fund is a special revenue fund used to account for the use of monies received from the American Rescue Plan Act. This Act was signed into law on March 11, 2021 for the purpose of providing economic relief to cities caused by the Covid Pandemic.

Capital Projects Fund

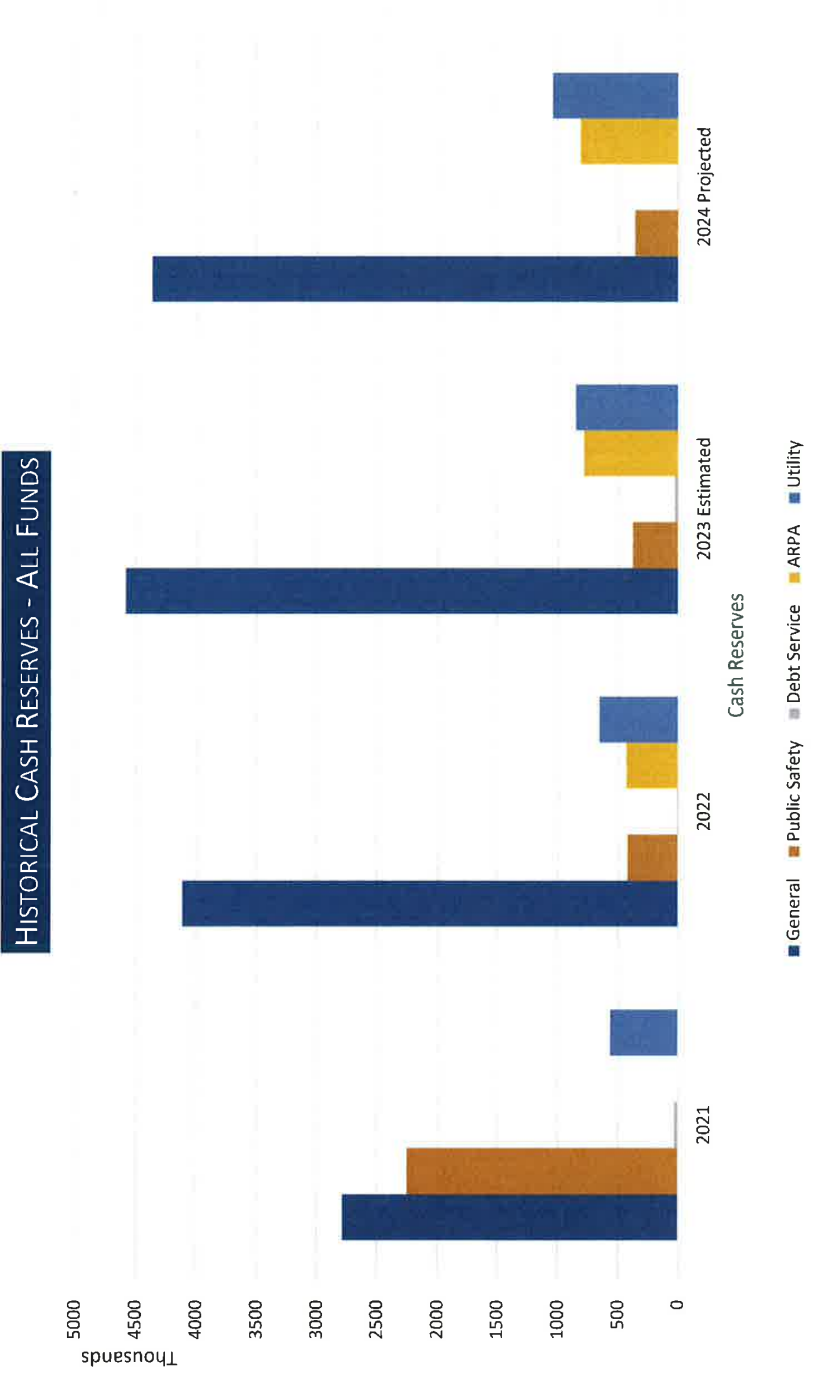
The Capital Projects Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets.

Proprietary Funds

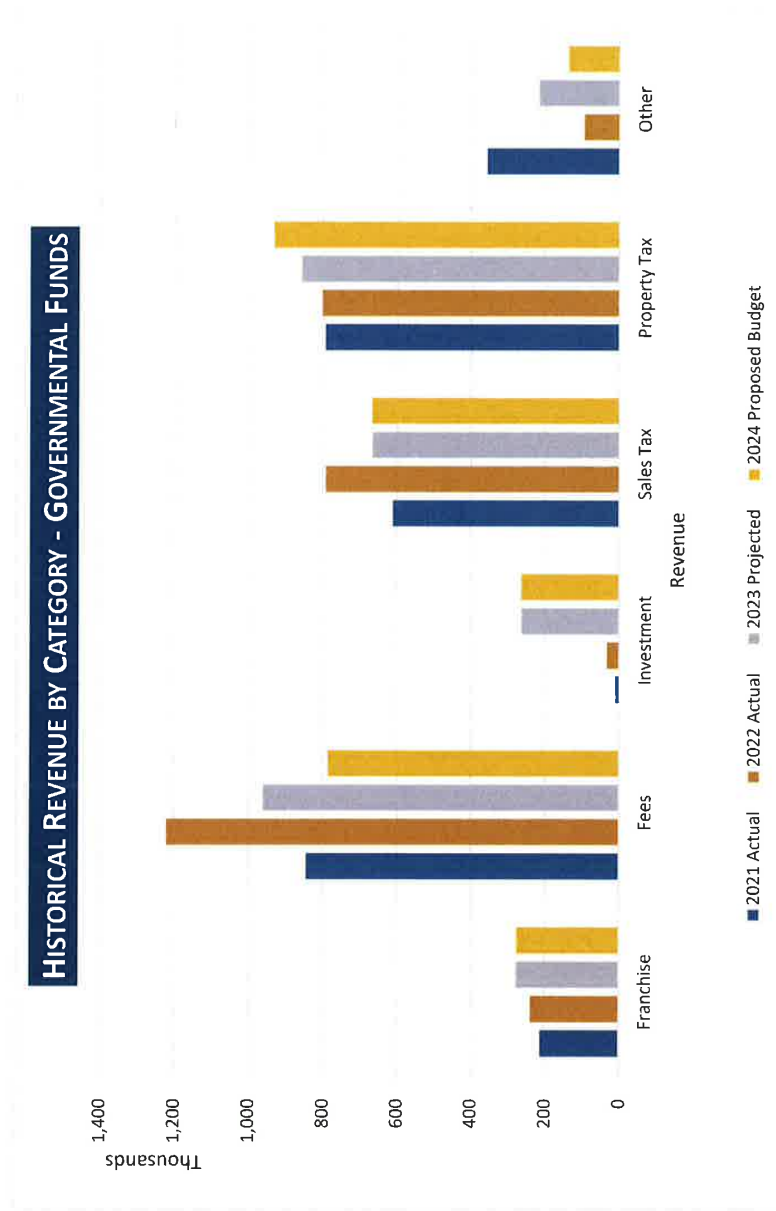
Utilities Fund

Proprietary Funds account for business-like activities of the government. The City's only Proprietary Fund is the Utilities Fund.

**City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024**

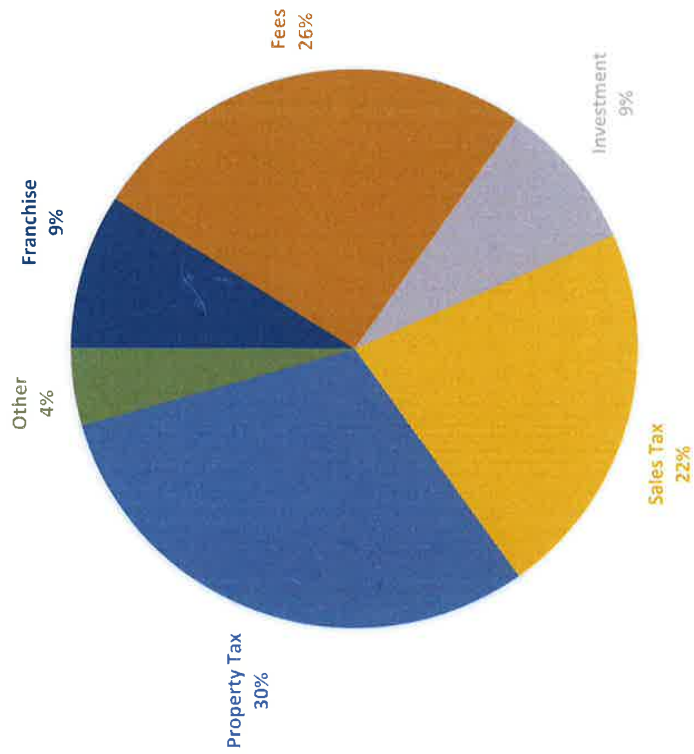


**City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024**



City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024

2024 BUDGETED REVENUE FOR GOVERNMENTAL FUNDS BY CATEGORY



City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024
Major Revenue Categories - Governmental Funds

Franchise Fees

Franchise fees are charged to utility companies for use of City rights-of-way to provide their services. These fees vary by company service and are established by the City Council when the use of the right-of-way is requested by the service provider.

Development Fees

Development Revenue is derived from building activity in the City. Permits issued by the City for new construction of residential and business property, electrical, fences, plumbing, installation of sprinkler systems, pools and septic systems.

Investment Income

Investment Income is derived from the Interest earned on city cash deposits. Interest earnings have been positively impacted by rising interest rates. Deposits are held at Alliance Bank, Texpool and the Local Governmental Investment Cooperative (LOGIC).

Sales Tax

Sales tax is collected on taxable goods and services purchased within the City limits and by remote sellers. In recent years sales tax revenue has been positively impacted by the following factors:

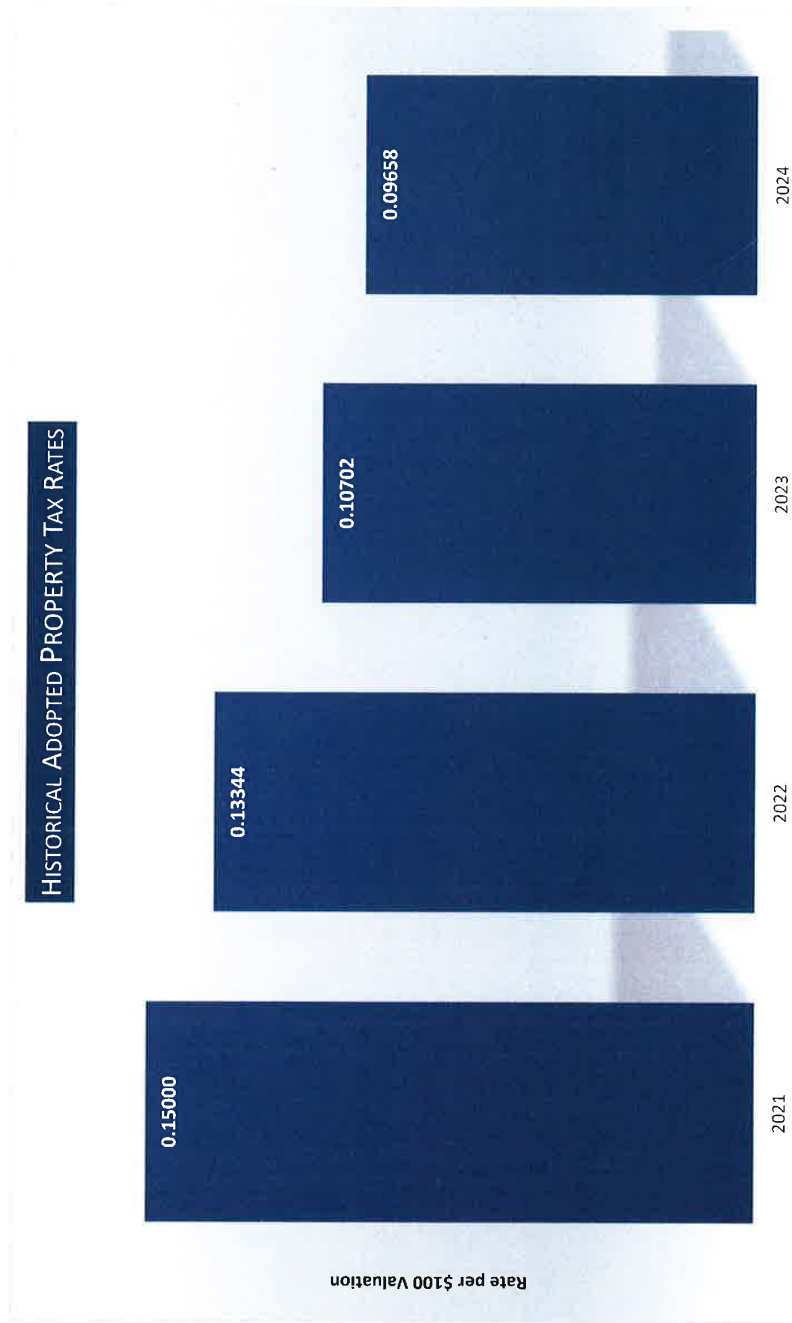
*The continual rise of online purchasing.

*Economic Development Agreements with home builders that allow for sales tax paid on construction supplies and materials to be allocated to the City.

Property Tax

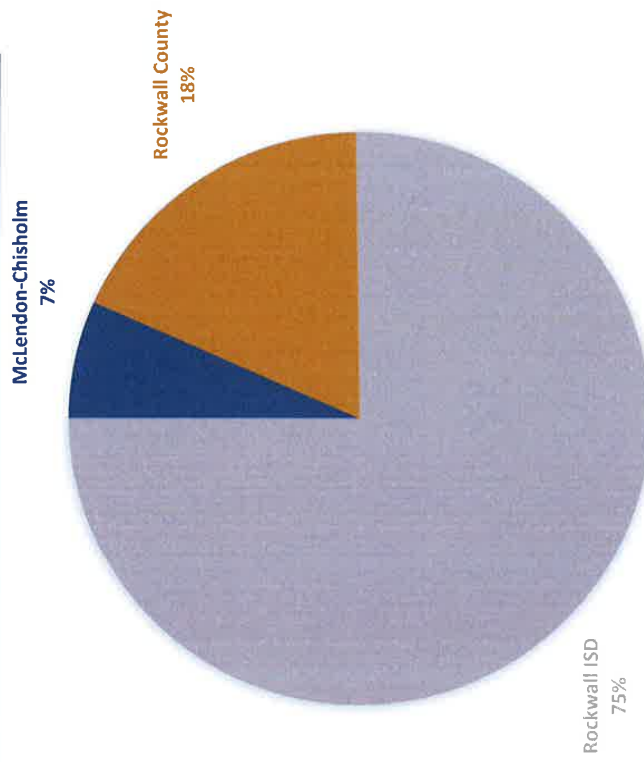
The Rockwall County Appraisal District (RCAD) establishes the value of each property within the City. The City then budgets tax revenue based on this value.

**City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024**



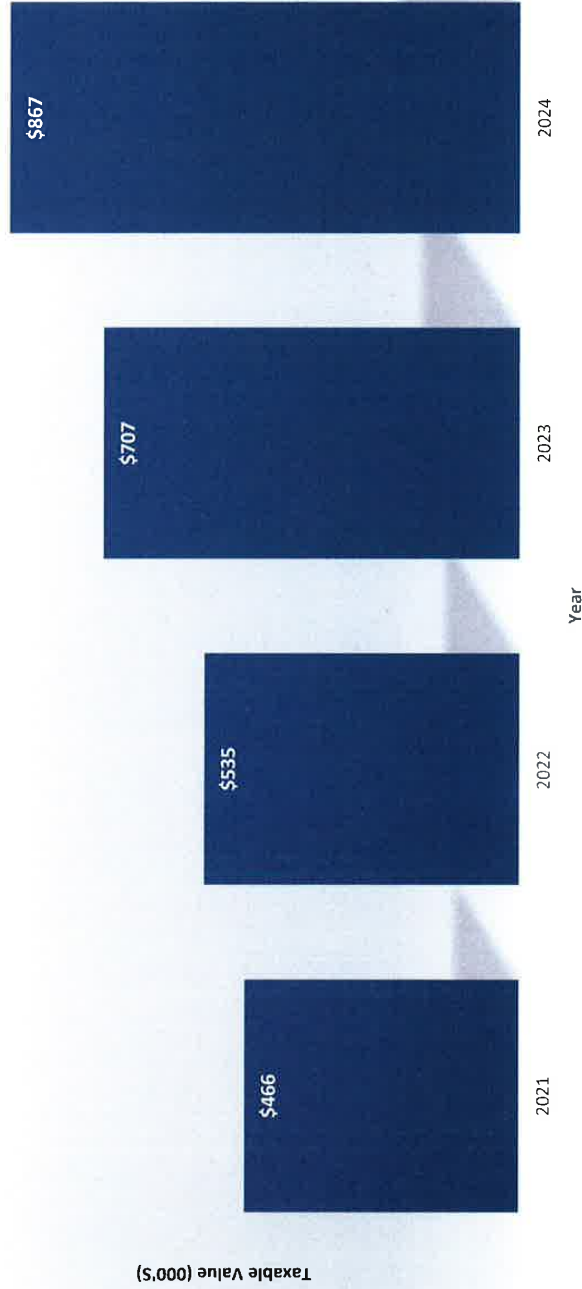
**City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024**

2023 PERCENTAGES OF PROPERTY TAX BY TAXING DISTRICT

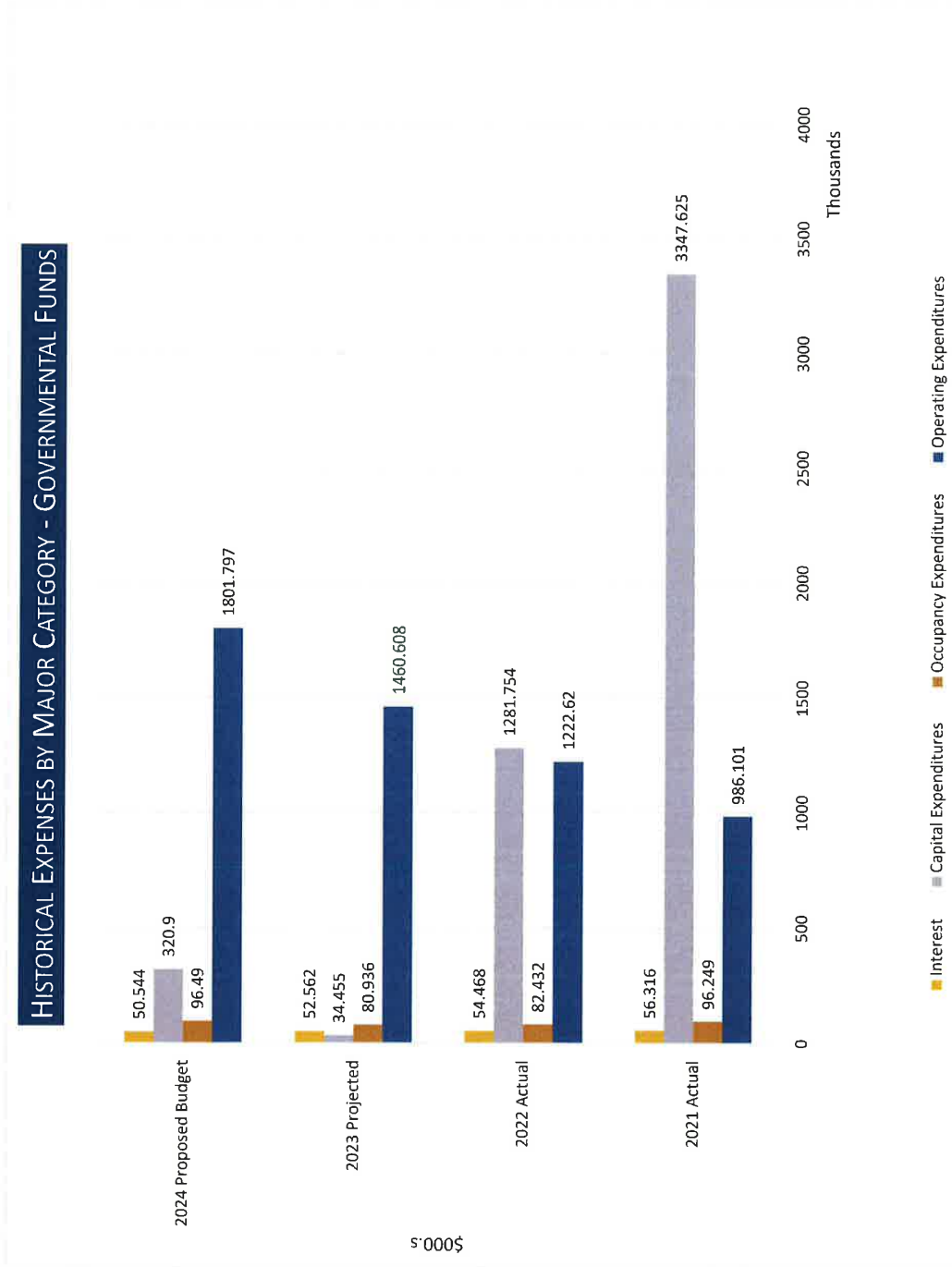


City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024

HISTORICAL TOTAL TAXABLE VALUES



**City of McLendon-Chisholm
Proposed Budget for the year to end September 30, 2024**



2021 & 2022 Capital Expenditures are primarily the Construction of the new Firestation for which funding was received from TXDOT in FY2020

City of McLendon-Chisholm
General Fund
FY 2024 Proposed Budget

	FY 2021-2022 Actuals	FY 2022-2023 Adopted Budget	Current FY 2022-2023 Projected Actuals	FY 2023-2024 Proposed Budget
Revenue				
302 · Franchise Income	\$ 237,973	\$ 232,000	\$ 276,613	\$ 275,000
303 · Development Income	98,224	160,000	334,565	160,000
304 · Building Permit Income	1,108,292	975,000	607,465	607,500
305 · Municipal Court Income	11,000	-	2,300	2,500
306 · Interest Income	28,033	8,800	199,520	199,500
308 · Septic Fees	14,675	12,000	18,775	18,800
309 · Food Enforcement	1,400	1,200	1,000	1,000
310 · Sales Tax Revenue	1,054,024	975,000	912,000	915,000
415 · Chp 380 Sales Tax Rebate	(260,759)	(285,000)	(244,740)	(246,700)
313 · Donations	289		110	100
314 · Copies Public Inf. Income	-		50	50
315 · Miscellaneous Income	845		7,171	-
317 · Ad Valorem Tax	679,867	680,000	704,525	820,500
321 · Credit Card Fee Revenue	1,266	1,500	2,580	2,600
325 · Hotel Occupancy Tax	943		2,770	2,800
Transfer from Unassigned Surplus		500,000		
Total Revenue	\$ 2,976,071	\$ 3,260,500	\$ 2,824,704	\$ 2,758,650

City of McLendon-Chisholm
General Fund
FY 2024 Proposed Budget

	FY 2021-2022 Actuals	FY 2022-2023 Adopted Budget	Current FY 2022-2023 Projected Actuals	FY 2023-2024 Proposed Budget
Expenditures				
Operating Expenditures				
401 · Municipal Court	\$ -	\$ 1,000	\$ 795	\$ 800
402 · Election Expense	6,543	10,000	6,535	6,750
410 · Contracted Services				
41003 · Building Inspections	223,575	195,000	207,080	207,100
41004 · Engineering Services - Development	1,500	32,000	31,050	31,100
41005 · City Planner Services - Development	-	33,500	26,615	26,700
41006 · Other Consultants - Development	-	29,500	20,180	20,200
41007 · Environmental & Health Inspect. Services	9,555	15,000	11,745	11,800
41008 · Animal Control	19,085	19,000	19,080	19,100
411 · Vehicle Expenses	126	500	440	450
412 · Supplies	4,060	4,000	3,720	3,750
418 · Membership Fees	1,921	2,000	3,090	3,100
422 · Public Notice Expense	5,724	7,500	8,080	8,100
423 · Community Functions	2,506	5,000	6,570	8,000
426 · Appraisal District Collection	12,743	12,800	12,115	12,200
429 · Street Lights	2,799	3,400	2,845	2,850
Total 400 Operating Expenditures	\$ 290,136	\$ 370,200	\$ 359,941	\$ 362,000
Occupancy Expenditures				
502 · Electricity	3,441	4,000	3,375	3,750
506 · Water	4,603	3,700	3,235	3,500
510 · Propane Gas	-	-	-	-
514 · Building Maint/Improvements	24,513	25,000	24,520	29,600
516 · Lawn Maintenance	12,305	12,500	8,630	15,340
520 · Telephone & Internet	10,820	10,500	14,685	15,000
522 · Website Expense	12,480	13,000	12,360	15,000
Total 500 Occupancy Expenditures	\$ 68,163	\$ 68,700	\$ 66,806	\$ 82,190
General & Administrative Expenditures				
603 · Citizen Recognition	-	2,000	-	-
604 · Municipal Manuals, Books & Maps	-	500	270	500
606 · Employee Costs	335,497	540,000	361,910	561,175
618 · Liability and Property Insurance	6,012	8,900	8,900	11,235
619 · Software Subscriptions	39,483	27,000	19,960	20,000
621 · IT Support	12,890	12,700	21,390	52,900
622 · Office Supplies - City Hall	6,383	6,500	6,370	6,400

City of McLendon-Chisholm
General Fund
FY 2024 Proposed Budget

	FY 2021-2022 Actuals	FY 2022-2023 Adopted Budget	Current FY 2022-2023 Projected Actuals	FY 2023-2024 Proposed Budget
623 · Office Equipment	2,733	19,500	10,900	11,000
624 · Office Equip Maintenance	7,255	4,700	4,190	4,200
625 · Printed Materials	4,638	2,000	2,160	2,200
626 · Postage-City Hall	1,232	2,200	2,045	2,100
628 · Bank Fees	2,970	2,900	3,490	3,500
630 · Legal & Professional	-	-	-	-
63001-Accounting & Payroll services	60,000	75,900	75,900	75,900
63002 - Financial Audit	12,500	15,000	12,950	15,000
63003 - Legal	35,872	45,000	44,398	45,000
63005 - City Planner	68,250	70,100	45,630	46,000
63005.1 - Comprehensive Plan	6,229	-	-	-
63008 - Consultants	33,700	85,000	22,460	22,500
63009 - Engineering	3,250	-	6,700	7,000
646 · Mileage Expense	74	100	90	100
647 · Council Meetings	2,307	2,500	615	650
64801 · Administrative Training	1,717	7,000	870	900
64802 · City Council Training	-	4,000	3,960	10,000
649 · Expense Account - City Administrator	203	2,000	1,020	1,100
650 · Expense Account - Mayor	88	1,000	360	500
652 · Staff Appreciation	207	2,000	1,890	1,350
655 · Code of Ordinance	-	500	-	500
699 · Miscellaneous Expense	428	22,960	700	-
Total G & A Expenditures	\$ 643,919	\$ 961,960	\$ 659,131	\$ 901,710
31300 · Gain on Sale of Asset	\$ -	\$ -	\$ (51,337)	\$ -
700 · Capital Expenditures	100,500	300,000	34,455	305,000
Net Capital Expenditures	100,500	300,000	(16,882)	305,000
Total Expenditures	\$ 1,102,717	\$ 1,700,860	\$ 1,068,995	\$ 1,650,900
Transfer from Prior Year Surplus				218,027
Transfer to Public Safety Fund	(932,785)	(1,559,640)	(982,188)	(1,325,777)
Transfer to Debt Service Fund	-	-	-	-
Transfer to Capital Projects Fund	(1,130,583)	-	-	-
Net Transfer In / Out	\$ (2,063,368)	\$ (1,559,640)	\$ (982,188)	\$ (1,107,750)
Surplus (Deficit)	\$ (190,014)	\$ -	\$ 773,520	\$ -

City of McLendon-Chisholm
Debt Service Fund
FY 2024 Proposed Budget

	FY 2021-2022 Actuals	FY 2022-2023 Adopted Budget	FY 2022- 2023 Projected Actuals	FY 2023- 2024 Proposed Budget
Revenue				
Ad Valorem Tax				
317 · Ad Valorem Tax	\$ 122,041	\$ 135,579	\$ 154,027	\$ 111,230
306 · Investment Income	(257)	-	4,659	4,650
Contribution from Bond Escrow Account	-	-	9,400	9,400
Transfer from Fund Balance	-	8,586	-	-
Transfer from General Fund				
Total Revenue and Transfers In	\$ 121,784	\$ 144,165	\$ 168,086	\$ 125,280
Expenditures				
628 · Bank Fees Expense	\$ 2,600	\$ 1,100	\$ 1,850	\$ 1,850
660 · Bond Interest Expense	54,468	48,065	52,562	50,544
Transfer To General Fund				
Transfer To Bond Principal	95,000	95,000	95,000	95,000
Total Expenditures and Transfers Out	\$ 143,257	\$ 144,165	\$ 149,412	\$ 147,394
Surplus (Deficit)	\$ (21,473)	\$ -	\$ 18,674	\$ (22,114)

City of McLendon-Chisholm
Public Safety Fund
FY 2024 Proposed Budget

	FY 2021-2022 Actuals	FY 2022-2023 Adopted Budget	Current FY 2022-2023 Projected Actuals	FY 2023-2024 Proposed Budget
Revenue				
30600 · Alliance Interest Income	\$ 1,611	\$ 760	\$ 1,870	\$ 1,870
30602 · Logic Interest Income			\$ 18,130	18,100
313 · Donations	1,250	1,100	500	500
316 · County Contract	77,500	127,500	127,813	127,800
319 · Grants	0		-	0
Transfer from General Fund	932,785	1,566,640	982,188	1,325,777
Total Revenue	\$ 1,013,146	\$ 1,696,000	\$ 1,130,501	\$ 1,474,047
Expenditures				
Operating Expenditures				
416 · Bad Debt				
43001 · Liability Insurance	\$ 10,134	\$ 13,600	\$ 13,284	\$ 14,700
43002 · Fuel	20,897	21,900	16,000	16,000
43003 · Maintenance & Repair - Vehicles	57,485	50,000	40,570	40,500
43004 · Maintenance & Repair - Station	9,114	9,500	9,565	9,600
43005 · Gear and Supplies	55,411	35,000	47,582	47,500
43006 · Compliance	7,750	6,000	7,640	7,650
43007 · Communications	17,539	17,500	515	
43008 · Dispatch	10,000	10,000	10,000	10,000
43009 · Training	11,811	10,000	6,323	6,500
43030 · EMS	6,311	6,500	10,200	10,500
606 · Employee Costs	726,032	985,000	938,989	1,276,847
Total Operating Expenditures	\$ 932,484	\$ 1,165,000	\$ 1,100,667	\$ 1,439,797
Public Safety - Law Enforcement		500,000	-	0
Occupancy Expenditures				
502 · Electricity	\$ 7,936	\$ 8,000	\$ 9,800	\$ 9,900
506 · Water	3,749	3,000	2,470	2,500
520 · Telephone & Internet	2,584	2,600	1,860	1,900
Total Occupancy Expenditures	\$ 14,269	\$ 13,600	\$ 14,130	\$ 14,300

City of McLendon-Chisholm
Public Safety Fund
FY 2024 Proposed Budget

	FY 2021-2022 Actuals	FY 2022-2023 Adopted Budget	Current FY 2022-2023 Projected Actuals	FY 2023-2024 Proposed Budget
General & Administrative Exp				
61802 · Property Insurance	11,592	13,600	\$ 12,994	14,800
619 · Software Subscriptions	2,377	2,300	\$ 2,430	2,500
652 · Staff Appreciation	285	1,500	\$ 281	2,650
699 · Miscellaneous Expenses	16,947		\$ -	
Total General & Administrative Exp	\$ 31,201	\$ 17,400	\$ 15,705	\$ 19,950
700 · Capital Expenditures	50,670	0	\$ -	15,900
Total Expenditures	\$ 1,028,624	\$ 1,696,000	\$ 1,130,501	\$ 1,489,947
Surplus/(Deficit)	\$ (15,479)	\$ -	\$ -	\$ (15,900)

City of McLendon-Chisholm
 ARPA Expenditures Fund
 FY 2024 Proposed Budget

	FY 2023-2024				
	FY 2021-2022 Actuals	FY 2022-2023 Adopted Budget	Current Projected YTD Actuals	FY 2023-2024 Proposed Budget	
Revenue					
30602 · Interest Income	\$ -	\$ -	\$ 39,197	\$ 30,000	
319.1 · ARPA Grant	-	-	72,483	12,320	
Total Revenue	\$ -	\$ -	\$ 111,680	\$ 42,320	
41014 · Impact Fee Study			111,680	42,320	
Total Expenditures	\$ -	\$ -	\$ 111,680	\$ 42,320	
Transfer to General Fund				\$ (218,027)	
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ (218,027)	

City of McLendon-Chisholm
Utility Fund
FY 2024 Proposed Budget

	FY 2021-2022 Actuals	FY 2022-2023 Adopted Budget	Current FY 2022-2023 Projected Actuals	FY 2023-2024 Proposed Budget
Revenue				
306 · Interest Income	\$ 5,669	\$ 2,500	\$ 41,235	\$ 40,000
Sewer Utility Revenue				
32200 · Sewer Usage Fees	556,605	623,832	659,515	659,550
32204 · Sewer Deposit Refunds	(6,768)	(3,800)	(3,864)	(4,000)
Total Revenue	\$ 555,507	\$ 622,532	\$ 696,885	\$ 695,550
Expenditures				
Operation & Maintenance Expenditures				
Sewer Operation & Maintenance				
41304 · O&M Agreement	\$ 50,595	\$ 54,000	\$ 53,360	\$ 54,000
41305 · O&M Maintenance	\$ 42,018	\$ 50,100	54,434	55,000
41308 · Electricity	108	110	104	110
41310 · Sewer Treatment	336,511	463,160	444,098	450,000
41311 · Infiltration Contingency	3,175	-	-	-
Total Operations Expenditures	\$ 432,406	\$ 567,370	\$ 551,996	\$ 559,110
600 · General & Administrative Exp	\$ 15,562	\$ 16,700	\$ 16,740	\$ 16,700
Total Expenditures	\$ 447,968	\$ 584,070	\$ 568,736	\$ 575,810
Income From Operations	\$ 107,539	\$ 38,462	\$ 128,150	\$ 119,740

City of McLendon-Chisholm
 Utility Fund
 FY 2024 Proposed Budget

	FY 2021-2022 Actuals	FY 2022-2023 Adopted Budget	Current FY 2022-2023 Projected Actuals	FY 2023-2024 Proposed Budget
32201 - Sewer Tap Fees	510,000	486,000	174,000	\$ 174,000
41312 - Tap Fee Developer Rebate	306,000	291,600	104,400	\$ 104,400
Net Sewer Tap Fee Revenue	\$ 204,000	\$ 194,400	\$ 69,600	\$ 69,600
Surplus (Deficit)	<u>\$ 311,539</u>	<u>\$ 232,862</u>	<u>\$ 197,750</u>	<u>\$ 189,340</u>



CITY OF MCLENDON CHISHOLM, TEXAS

TEAM MC

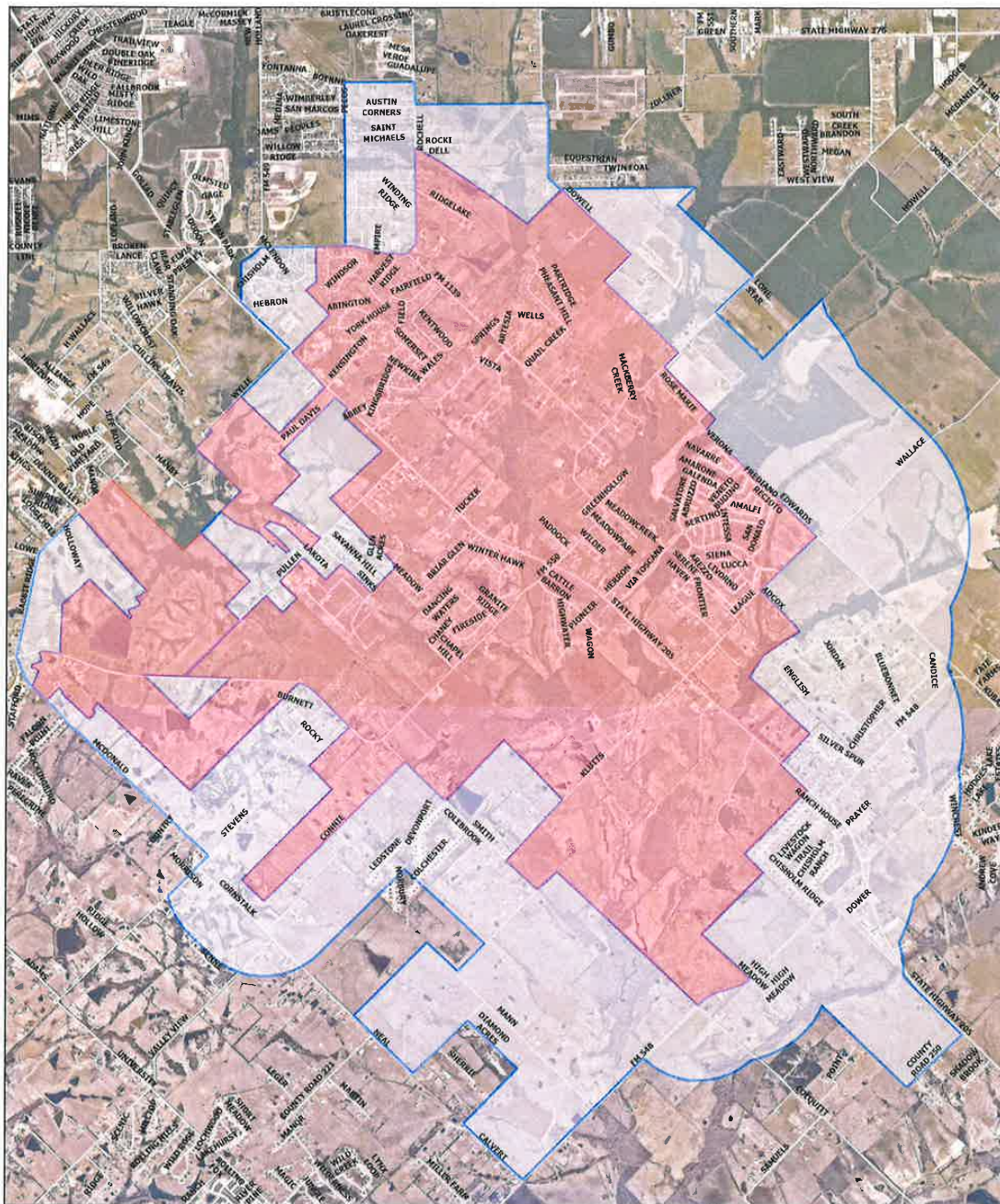
RESIDENTS Population 5,388 – (1796 HH – persons per HH – 3 (US 2020 Census)
(ETJ – 691 HH – 2073 persons) **as of February 06, 2023**

MAYOR KEITH SHORT - CITY COUNCIL Floyd McLendon, Daniel Tucker, Bryan McNeal, Jennifer Hoffman, Adrienne Balkum

CITY ADMINISTRATOR Konrad Hildebrandt

INTERNAL FULL TIME STAFF **FIRE CHIEF** – Jim Simmons; **FIRE CAPTAINS** – Shaun Clements, Tony Boroughs, Daniel Lewis; **FIRE FIGHTERS/DRIVERS** – Jim Bloom, Colton Barber, Eddie Stough, Scott Martinez, Collin Robinson, Anthony Bennett. **PART TIME FIRE** (15), **FIRE VOLUNTEERS** (3); **CITY SECRETARY** – Rochelle Green; **CODE ENFORCEMENT** – Mark Woodruff; **ADMINISTRATIVE ASSISTANT** – Judy Rhodes (Part Time) **13 Full Time, 16 Part Time, 3 Volunteers (Total 32 – (28 Fire))**

CONTRACT STAFF	CITY PLANNER	Mike Coker +
	CITY ENGINEER	Dub Douphrate
	FINANCE DIRECTOR	Ray Smith +
	CITY ATTORNEY	Michael Halla
	UTILITY BILLING	Cameron Robinson Inframark+
	INFORMATION TECH	Bill/Sheil Hair (Computer Guy)+
	WEBSITE DEVELOP.	Mark Brooke
	SOLID WASTE/RECYCLE	Jason Roemer (CWD) +
	LAW ENFORCEMENT	Rockwall County Sheriff +
	BUILDING/PLANS	Buddy Markham (TCS) +
	ANIMAL CONTROL	Lisa (All American Dog)+
	HEALTH/SEPTIC	Kelly Stockburger
	Contract 12 persons and multiple additional companies	



McLendon-Chisholm 1-Mile Extraterritorial Jurisdiction



0 0.75 1.5 Miles

Kimley » Horn



Legend

- City Limits with Annexations
- 1-Mile ETJ
- Streets

**City of MC, TX
Tax Rate Deadlines
FY 2024**

1. Monday, August 7, 2023 - City budget Officer files proposed budget with the City Municipal Clerk (City Secretary) – Budget Cover Page must contain a special cover sheet if the budget will raise more revenue from property taxes than the previous year. More data is required – including a special cover page – to post the proposed budget on the city website. (15 days prior to the public hearing – August 22)
2. Tuesday, August 8, 2023 – submit the voter approval tax rates to the City Council. Post the calculated voter-approval tax rate, along with debt information on the home page of our city website. **Council shall hold a record vote on a Proposed Tax Rate.**
3. Friday, August 11, 2023 – publish notice of budget hearing (public hearing on August 22, 2023 (To paper by August 7) (at least 10 days prior to PH) **The Proposed Budget should be filed with the city clerk on this date as well.(Deadline is Aug 13.)**
4. Friday, August 18, 2023 – The city must publish notice of tax rate hearing (to paper August 14, 2023). A public hearing shall be held Tuesday, September 12, 2023.
5. Tuesday, August 22, 2023 – City Council shall hold a public hearing on the proposed budget. (CC vote to postpone final vote to September 12, 2023.)
6. Tuesday, September 5, 2023 – Last day to publish online (homepage) notice of the tax rate public hearing. (Hearing shall be held on Tuesday, September 12, 2023) (posted continuously for 7 days)
7. Tuesday, September 12, 2023 – The City Council shall hold a public hearing on the proposed tax rate.
8. Tuesday, September 12, 2023 - City Council shall hold a record voter adopting the FY24 budget This action must happen PRIOR TO the tax rate approval. Must be a record vote.
9. Tuesday, September 12, 2023 - City Council shall hold a record vote **adopting** the tax rate. The City Council must SEPARATELY approve the maintenance and operations component and the debt service component the tax rate.

THE ADOPTED BUDGET INCLUDING THE SPECIAL COVER PAGE MUST BE POSTED ON THE CITY'S WEBSITE. TAX RATE CALCULATION FORMS MUST BE INCLUDED.

City of McLendon-Chisholm, Texas
 Budget and Tax Development Timeline
 FY 2023/2024

<u><i>Date</i></u>	<u><i>Activity</i></u>
21-Jul-23	Receive Certification of tax and No-New-Revenue (previously Effective Tax Rate) and Voter-Approval (previously Rollback) tax rates - RCAD
25-Jul-23	FY 23 - FINAL Budget and Tax Timeline established
28-Jul-23	FY 23 - Revenue Projections Completed
2-Aug-23	NEW employee requests reviewed
8-Aug-23	City Council Tentative Budget Review - timeline, proposed new positions, tax rate and process, NEW budget proposals; City Council provides feedback Set Public Hearing - FY 24 Budget and Tax Rate August 22, 2023) Publish Public Hearing
11-Aug-23	Mayor Short review of overall budget materials and approval
11-Aug-23	Publication of 'tax rate & voter approved tax rates' City Website - Newspaper of General Circulation 72 Hour Notice - August 22 and September 12, 2023 City Council meetings
22-Aug-23	City Council Budget Review - Tentative Budget numbers - General Fund Utility Fund, Public Safety Fund, Debt Fund, Fee Ordinance First Reading Budget and Tax Rate Ordinance Public Hearing - FY 24 Proposed Budget Public Hearing - FY 24 Proposed Tax Rate Amendments to FY23 Budget
12-Sep-23	Second Reading Budget and Tax Rate Ordinance Adopt Budget and Vote on Tax Rate
26-Sep-23	Distribute FY24 Final Budget
1-Oct-23	FY24 Budget becomes effective

**CITY OF MCLENDON-CHISHOLM
BUDGET TIMELINE**

MONTH	DATE	ACTIVITY
October	Early	Fiscal Year Begins
October	Late	Distribute PAFR
October	Late	Distribute Budget Book and PAFR to CC and DD
October thru December	all of Quarter 1	Send budget to GFOA for Distinguished Budget Process
October thru December	all of Quarter 1	Remind staff to accumulate FY24 budget requests
January	Mid	Update budget calendar with dates specific Creation of McLendon-Chisholm Public Safety District (MCPSD)
January	Mid	
January	Late	Market Survey sent to benchmarking cities Memo to Departments requesting all personnel- related requests - new positions, reclassification, etc.
February	Mid	Target numbers for review - Finalize Budget Preparation Manual
February	Late	Hold Special CC worksession/visioning to receive CC budget requests/visions
March	Late	
March	Early	Budget Kickoff Meeting
March	Early	Start putting together FY24 budget book
March	Early	Departments review and update proposed department budgets
March	Mid	Deadline to submit personnel-related requests
March	Mid	Oral back up to all department personnel requests
March	Mid	City Administrator reviews all new position and reclassification requests
March	Late	All Department budget submittals due
April	Early	Budget submittal reviews
April	Mid	All Departments meet with CA to verbally request budget changes - demonstrate consistency to CC strategic priorities
April	Late	Complete Department Summary Sheets
May	Early	Go through State Law with City Secretary and identify specific dates to meet

May	Mid	Preliminary Appraisal Roll Due from Rockwall County Central Appraisal District
	Mid-Late Late	All supplemental budget documents are updated and included for FY24 budget Review of all Fees and Charges - citywide
June	Early	Finalize personnel rankings and overall budget numbers jointly with Finance Director
	Mid	Finalize all Graphs, Charts, Pictures, Budget Format
July	Mid	Chief Appraiser certifies appraisal tax value roll
	Mid	Proposed Tentative Budget placed on website, city secretary's office
August	Mid	Publish notice of Public Hearings - budget, tax rate
	Early	Hold Public Hearings and formally present to CC proposed budget and proposed tax rate
September	Late	CC finalized Budget and Tax Rate; updates fees and charges; Final Budget Amendment FY23
	Early	Available for additional items
October	Early	New FY24 begins

FY 2024 Budget Visioning and Goal Workshop

Documents to review:

- Fund Overview Sheets
- Monthly Financials
- City-wide Salary Survey
- Development of Salary Schedules
- Vision on new employees v. contract
- Current Employee/Contract position

Documents to review cont:

- Ongoing v. One time Costs discussion
- Revenue Projections

FY2024 – Budget Visioning and Goals Worksession

Saturday, June 3, 2023 8:30 a.m. – 2:00 p.m.

- 8:30 a.m. – 9:00 a.m. - Light Breakfast
- 9:00 a.m. – 9:15 a.m. - Introduction/Welcome – Mayor Short
- 9:15 a.m. – 11:00 a.m. - Mayor and City Council visions and goals as they relate to FY24 Budget and beyond (15-20 minutes each)
- 11:00 a.m. – 11:10 a.m. - Break
- 11:10 a.m. – 12:00 noon - Fire Department, City Attorney, Finance Director, IT – Cyber security, Website/Social Media
- 12:00 noon – 12:30 p.m. - Lunch and break
- 12:30 p.m. – 1:30 p.m. - City Planner, City Engineer, Utility Billing/ Sewer, Building Department, Code Enforcement/Streets, Health Inspector/Septic Systems
- 1:30 p.m. – 2:00 p.m. - Summation – Overview – Budget Schedule

CITY OF MCLENDON CHISHOLM, TEXAS FUND BALANCE STRATEGY

The Fund Balance policy is a key element of financial stability. Therefore, the maintenance is essential to the preservation of the financial integrity of the City. Having adequate levels of unassigned or unrestricted fund balance is an important measure of economic stability and provides savings for capital purchases and replacements and avoids potential future debt.

Unrestricted fund balance also offers mitigation from financial risk from unforeseen revenue fluctuations, unanticipated expenditures, and similar type circumstances.

In May 2021, the City Council established a FUND BALANCE POLICY and desires to annually review it to keep fiscally sound and to be in compliance with the Governmental Accounting Standards Board (GASB) Statement 54 Fund Balance Reporting.

The City has established the appropriate level of reserves balances as follows:

Restricted Fund Balance – All funds collected for Debt service for debt principal and interest payments.

Assigned Fund Balance

Utility Fund Balance - \$300, 000 to \$500,000 Utility Fund Balance – this Fund is to be used for repair and replacement of water, sewer, and storm drain infrastructure.

Sonoma Verde Road Fund - \$100,000 to \$500,000 – for maintenance of public roads in Sonoma Verde subdivision.

Public Safety Capital Fund Balance – This fund is more of a fleet and equipment replacement fund. The attempt is to not go into debt into the future for equipment, fleet, and apparatus purchases.

Capital Projects Fund Balance – obtaining the financial resources to be used for the acquisition, construction, or improvement of major capital assets other than those acquired through proprietary or fiduciary funds. Used for the acquisition or construction of capital assets and capital improvements.

Unassigned (Unrestricted) General Fund Balance (GF-UFB) – The city's goal is to achieve and maintain UFB equal to 40-60% of annual budget expenditures. The city considers less than 40% to be cause for concern, barring unusual or deliberate circumstances. In the event that the assigned or unassigned fund balance is calculated to be less than the policy stipulates, the City shall plan to adjust budget resources to restore the balance.

60% of projected annual budget expenditures (\$3,000,000) is
\$1,800,000

DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT

	Sep 30, 19	Sep 30, 20	Sep 30, 21	Projected 22
Unrestricted General Fund Balance	963,354	1,789,792	3,170,277	3,430,888
Increase Over Prior Yr		826,438 86%	1,380,485 77%	260,611 8%
General Fund Revenue	1,340,699	2,253,133	2,509,210	2,724,640
% of Revenue to Prior Yr Fund Balance		133%	141%	137%

Unrestricted Fund Balance



CITY OF MCLENDON CHISHOLM, TEXAS
FY 2024 BUDGET WORKSHEET

DEPARTMENT City-wide requests

<u>ONE TIME REQUESTS</u>	<u>AMOUNT</u>	<u>DEPT</u>	<u>ONGOING REQUESTS</u>	<u>DEPT.</u>	<u>AMOUNT</u>	<u>APPROVED REQUESTS</u>	<u>AMOUNT</u>
IPAd PLUS Case	\$ 1,400	FIRE	CYBER SECURITY UPGRAD	CITY-WIDE	\$ 34,339	CYBER SECURITY	
Viking PPE New Hires	\$ 10,500	FIRE	3 new firefighters	FIRE	\$ 226,200	UPGRADE - New computers	\$ 34,339 Ongoing
PP Vent Fan Super Vac Smoke						3 New Firefighters	\$ 226,200 Ongoing
Ejector	\$ 5,409	FIRE	22 hour /week On Call/PT	ADMIN	\$ 19,800	City Hall Deep Clean -	
Storm Surge Combination Tool						Carpets	\$ 5,000 One Time
Kit	\$ 12,000	FIRE	Salary Plan	CITY-WIDE	\$ 172,475	PP Vent Fan Super Vac	\$ 5,409 One Time
Zero Turn Riding Mower	\$ 7,500	FIRE				22 hour /week On Call/PT	\$ 19,800 Ongoing
Speed Trailer - Counter	\$ 8,000	POLICE				Salary Plan	\$ 172,475
Fire Station Copy Machine	\$ 1,500	FIRE				Viking PPE New Hires	\$ 10,500
City Hall Deep Clean (carpets)	\$ 5,000	city-wide				UNFREEZE Plan and Mgmt	
						Analyst	Already included in budget
Total requests	\$ 504,123					Total	\$ 473,723
Total approved	\$ 473,723						
Fire only	\$ 242,109						

City of McLendon Chisholm, Texas
COVID Funding Uses - Proposed
Nov-22

COVID Fund Availability

\$ 861,293

<u>Activity</u>	<u>Estimated Cost</u>	<u>Strategic Priority</u>	<u>ROI (Qualitative v. Quantitative \$\$\$)</u>
SH 205 Beautification - Entry Signs	\$ 500,000	1A(3); 3A(1-3);3E(1-2)	ROI - Qualitative - Beautification
Readway, Water, Wastewater- Impact Fee-Capital Facility Plans-- Kimley-Horn	\$ 154,000	1A(3);3B(5-6);4A(3); 4B(2);	ROI - Quantitative - \$\$\$
Street Maintenance	\$ 55,000	1A(3);3B(5);	ROI - Qualitative - Safety
Sewer - New Main/Main	\$ 152,293	4A(3)	ROI - Quantitative - \$\$\$
Total	\$ 861,293		
<u>Approved and Uses</u>			
Impact Fee - Water, Sewer, Roads	\$ 154,000		
Remaining Funds	\$ -		



City of McLendon Chisholm, Texas
Salary Plan
FY2024

**FIRE DEPARTMENT
STEP PLAN**

All steps and ranges were taken from our Pick 6
FY2021 compensation amounts

POSITION TITLE	# of Employees	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	
Fire Chief		\$ 95,303.00	\$ 98,162.09	\$ 101,106.95	\$ 104,140.16	\$ 107,264.37	\$ 110,482.30	\$ 113,796.77	COLA - Increases the step amounts
Fire Captains		\$ 66,530.00	\$ 68,525.90	\$ 70,581.68	\$ 72,699.13	\$ 74,880.10	\$ 77,126.50	\$ 79,440.30	Step increases based on Performance
Firefighter /Driver		\$ 61,500.00	\$ 63,345.00	\$ 65,245.35	\$ 67,202.71	\$ 69,218.79	\$ 71,295.36	\$ 73,434.22	CPI - OCTOBER 2022 - JUNE 2023
Firefighter/Paramedic		\$ 59,500.00	\$ 61,285.00	\$ 63,123.55	\$ 65,017.26	\$ 66,967.77	\$ 68,976.81	\$ 71,046.11	AVG. 6.6% TOTAL: 7.3% MINUS FOOD/ENERGY
Firefighter /EMT		\$ 54,500.00	\$ 56,135.00	\$ 57,819.05	\$ 59,553.62	\$ 61,340.23	\$ 63,180.44	\$ 65,075.85	
Total	13								

(3 PROPOSED)

**ADMINISTRATION PAY PLAN
RANGES**

	Minimum	Median	Maximum	
City Administrator	\$ 135,000	\$ 162,000	\$ 194,400	5% COLA
City Secretary	\$ 61,256.00	\$ 73,507.20	\$ 88,208.64	Median
Administrative Assistant	\$ 21.20	\$ 25.44	\$ 30.53	5% COLA

New Employees generally start at the Minimum Range
Median is generally considered fully functioning
Market Adjustment is based on performance - TBD
COLA moves the Range forward

Market Adjustments move within the Range

Code	
Enforcement/Streets Management Analyst -	
General	
Management Analyst -	
Planning	
Part time - On Call	

Overall change in salary +/- \$312K

Total 6 (2 FROZEN)

5 PROPOSED

Total Employees 19

10-Jul-23



City Limits

Comprehensive
Plan

Sanitary Sewer

Sanitary sewer service is available and installed in the Sonoma Verde subdivision through negotiated capacity on the Buffalo Creek Interceptor Line and there is a sewer line in the retail area, but the rest of the city is served by on-site septic systems—there are no Certificates of Convenience and Necessity (CCN) for wastewater within the

APPROVED PLAN 9/29/21 || MCLENDON-CHISHOLM COMPREHENSIVE PLAN | PAGE 60



McLendon-Chisholm ultimate municipal boundary (i.e. within the limits of the ETJ). On-site septic permits through the County require a minimum of one acre of land.

Storm Sewer

Stormwater infrastructure is designed to move stormwater runoff (i.e. rain water) away from residential and paved areas to detention or retention ponds, lakes, creeks, or rivers. Stormwater infrastructure can include curbs, gutters, drains, pipes, or collection systems. Data for existing infrastructure in McLendon-Chisholm is limited, but there is no documented stormwater infrastructure outside of visible bar ditches in the city.

Internet

Internet is considered a key part of infrastructure, especially in the adapting virtual environment. Residents and stakeholders noted throughout the planning process the need to improve broadband and internet services and provider options in McLendon-Chisholm.

Services

Police

The City does not have a police department, and police services are currently provided at no direct charge to the City or the residents from the Rockwall County Sheriff's Department. Response times can be long and have been noted as a potential challenge to overcome in the future. There are also questions of long term viability of County police services without contract or payment and associated responsibilities of the County vs. the City. The City does not have routine police patrols or traffic control.

Fire & EMS

Fire and Emergency Medical Services (EMS) are provided to the City of McLendon-Chisholm residents and properties within the ETJ through partnership with the Rockwall County Sheriff's Department, Rockwall County Emergency Medical Services, and the McLendon-Chisholm Fire Rescue. The City Fire Department currently operates as a combination career/volunteer department. A Chief plus six firefighter positions are full-time. Fulltime staff is supplemented with part-time and a couple of volunteer staff to meet required standards. Response times and service delivery can be impacted at times by staffing, equipment, facilities, road deterioration, connectivity within the city limits and fire district, and limited funding for serving the unincorporated areas of the fire district. The Fire Station upgrade and service improvement in progress in 2021 has been well received.

Parks & Recreation (including Library Services)



The City does not currently have a parks and recreation department to construct or maintain parks or establish recreational programming. McLendon-Chisholm also does not have a public library, but there is a Rockwall County Library. There are some trails and sidewalks throughout the community, but more trails are of interest, in addition to parks, recreation, and gathering spaces.

Code Enforcement

Code enforcement helps maintain aesthetics and maintenance of neighborhoods and properties, as well as contributes to safety and sanitation/cleanliness. The Homeowners Associations (HOA's) provide oversight in various areas of aesthetics and property maintenance, and the City also has a Code Enforcement Officer on Staff.

Analysis

The City does not have centralized sewer and it does not own/operate its own water supply and service. Purchasing the Certificate of Convenience and Necessity and providing the associated infrastructure assets to own the water supply and service would cost significant money and would necessitate capital construction and growth in City Staff numbers to manage the various components of the system, billing, construction, and maintenance. Similar constraints are present relating to providing centralized sewer in terms of cost, construction, growth in City Staff numbers, etc. Aside from the cost, it is becoming increasingly apparent that the City owning and maintaining its water could be on the horizon to maintain safe and adequate service to residents and businesses.

In terms of Police, Fire, and EMS, there is further study and evaluation required to determine existing levels of service, desired levels of service, County responsibilities, and options to implement what the community identifies as necessary for its safety and financial viability. Future actions can tackle a detailed analysis of what is currently being provided and the County's long-term statutory responsibility for law enforcement services (or potential lack thereof) will lay the foundation for the future actions. Next will come the identification of what the community feels is necessary from a services standpoint and associated funding, staffing, and/or contracting options are available to achieve that desired level of service, which will be a multi-faceted analysis to include the City's services currently being provided outside the city limits.

McLendon-Chisholm has rolling hillsides to large open expanses of farm and ranch land to residential subdivisions designed to provide the residents with recreational opportunities. Most developed recreational facilities in the City are privately owned and operated by property/homeowners associations or private property owners.

At least four major floodways cross the city essentially from the northeast draining to the southwest ultimately ending up in Lake Ray Hubbard. These floodways and floodplains make up about 2.78 square miles of the 12.41 square miles of the City or 22 percent of the land surface in the City. These floodways and floodplains provide an opportunity to incorporate these mostly undevelopable areas into an open space environment and/or



recreational assets that can positively contribute to quality of life and priorities within the Vision Framework. Floodplain areas should be preserved as open space and natural habitat moving forward but can continue to be held in private ownership.

City parks and recreation is considered desirable by many in McLendon-Chisholm, and several stakeholders, survey respondents, and Community Forum participants expressed a desire for community gathering spaces that cater to the friendly, hometown spirit present in McLendon-Chisholm. Parkland Dedication and Development Fees can offset costs and ensure growth pays for itself, and the associated study required can make McLendon-Chisholm eligible for Texas Parks and Wildlife Department (TPWD) Grant funding. Unless or until appropriate funding mechanisms for the continued construction, operation, and maintenance of parks and trails is allocated or secured, the City will continue to rely on property owners and developers to provide recreational opportunities for the community.

Vision

As of 2021, the City is exploring options and logistics to fully understand what taking and having control of water and sewer would mean (monetarily and operationally). If a city controls their own water and sewer systems, they are better able to control the placement and incentives of future development. They also will be able to charge fees and permitting rights for water, which would help build revenue for the city. Because the City does not control its water or sewer infrastructure or services, McLendon-Chisholm also cannot prohibit or influence the creation of new CCNs or special districts forming within the ETJ. Therefore, although McLendon-Chisholm has not completed analysis on what it would take to purchase water or sewer systems supply/control/maintenance, the implications to future development could be significant if the ownership/supply is adjusted.

An objective of the City has been to minimize the cost of government while ensuring that necessary and desired services are provided. In that vein, increasing public facilities necessarily become a financial liability that the City views with a very keen eye toward, not only the cost of acquisition and construction, but the cost of operations, maintenance, and replacement equipment. Although construction costs and maintenance are concerns of some community members as it relates to potential parks and trails, the community voiced strong support for parks and recreation. Exploring standard fees on new development, standard amenity requirements on new development, and public-private partnerships can help ensure that recreation, enjoyment of McLendon's natural areas, and a gathering place for community events can be possibilities.

McLendon-Chisholm consistently reinforces the maintenance of a high quality of life in the city. Further, the community places a high priority on the maintenance of property values and the desire to maintain a rural atmosphere that restricts urbanization. To that end, continued Code Enforcement and significant HOA accountability for maintenance and enforcement of community standards should be in place.



Actions

- With the assistance of a planning and engineering consultant, create a five-year Capital Improvements Plan (CIP) and prioritization matrix that includes any infrastructure, facilities, and large equipment.
- Water
 - Establish bi-annual standing meetings with Highpoint SUD, Blackland WSC, and RCH WSC (separate meetings), in addition to any other utility providers serving McLendon-Chisholm, to discuss anticipated construction, extensions, upgrades, maintenance issues, and economic development priorities.
 - With the assistance of legal counsel, determine the legal authority the City has to get location data for water lines and other water assets owned and maintained by the utility districts and service corporations within the City's limits and ETJ.
 - Research the American Rescue Plan Act and apply for funding for the City. Use funds and partner with Rockwall and Kaufman Counties for water, wastewater, and broadband improvements.
- Sanitary Sewer
 - Evaluate the authority the City has over the sanitary sewer collection and treatment within the city limits and within the ETJ with an attorney.
 - Map existing sanitary sewer lines in McLendon-Chisholm.
- Storm Sewer and Drainage
 - Establish an impervious surface ordinance amendment to reduce excessive stormwater runoff and system constraints.
 - Map existing stormwater infrastructure in McLendon-Chisholm.
- Internet
 - Evaluate options for Fiber to the Premises/Home (FTTP/FTTH) and Fiber to the Cabinet (FTTC), micro trenching, and pushable fiber and determine the best option for budgetary constraints.
 - Explore options for public-private partnerships with developers, corporations, and providers to expand broadband access across the city.
- Public Safety
 - Utilize the Rockwall County Emergency Services Corporation Board to discuss needed improvements for potential partnership and unified resources to support the City's growing public safety needs.
 - Evaluate County responsibilities for provision of public safety and associated options to provide adequate response times and patrols. Determine appropriate public safety option (ex. contract with the County, City personnel, etc.) accordingly.
 - Evaluate provision of Fire and EMS services outside of the City Limits to analyze financial and service viability. Determine appropriate Fire and EMS level of service, staffing, and funding options and implications accordingly.



- Review Fire Safety ISO Ranking criteria and determine any improvements that can be made with available resources to improve the City's ISO Ranking. Repeat this action annually with the budget and future CIP process.
- Parks and Recreation
 - Complete a Parks and Recreation Study to identify existing and desired future levels of service for parks and recreation consistent with Texas Parks and Wildlife Department (TPWD) standards for grant eligibility.
 - Adopt Parkland Dedication and Parkland Development Fees, in association with a future completed Parks and Recreation Study, through a prepared fee methodology and relevant Code of Ordinances updates.
 - Revise the Subdivision Ordinance to require developers to include dedication language in the associated plat for school sites that would require public access to open spaces and athletic fields within the city limits or ETJ.
 - Revise the Subdivision Ordinance to require developers of Master Planned Communities to provide recreational facilities that include parks, open space, and other amenities to serve the communities that they develop.
- HOA Maintenance and Accountability
 - Develop a list of roadways, drainage facilities, and other infrastructure in need of HOA maintenance and rehabilitation and send letters to the HOA and associated residents of the deficiencies and responsibilities of the HOA. Residents should lead this effort through the aforementioned volunteer Road Planning and Maintenance Working Group.



Chapter 6: Implementation & Monitoring

Key Partners

A Comprehensive Plan cannot be implemented without collaboration between key partners. While there are many different individuals, groups, and organizations that contribute to McLendon-Chisholm's success, the following provides a snapshot of those key partners who play vital roles in their area of influence. A list of key partners and collaboration efforts is provided below:

- **Rockwall & Kaufman County:** Rockwall and Kaufman Counties are key partnering agencies when it comes to the Comprehensive Plan's implementation, especially when planning areas in McLendon-Chisholm's extraterritorial jurisdiction (ETJ). The city also relies on police and emergency services from Rockwall County, so continued conversations are essential in the long-term success of planning for public safety and city services.
- **TxDOT:** As SH 205, McLendon-Chisholm's main corridor, is expanded in the upcoming years, continued partnership with TxDOT must occur to negotiate future roadway amenities, such as sidepaths, trails, and driveway connections. When developing along this corridor, coordination is required for continued access and safety.
- **NCTCOG/TML:** Communication with the North Central Texas Council of Governments (NCTCOG) and the Texas Municipal League (TML) will allow the community to understand the region's vision for growth so the City can accurately plan for and respond to it accordingly.
- **Water Companies (High Point WSC, RCH WSC, and Blackland WSC):** The water CCN holders should be acknowledged as key partners in the community due to their control of McLendon-Chisholm's water and wastewater infrastructure and the potential to transition that control in the future.
- **McLendon-Chisholm Homeowner Associations (HOAs):** Partnerships with McLendon-Chisholm HOAs should be established as neighborhoods continue to build out and provide further phases to the master planned areas. HOAs play a critical role in the provision of the aesthetic and functional maintenance of the community, enforcement, and the education of new residents.

Financing

As seen through the community feedback, many members of the community believe strongly in fiscal conservatism. Financing is crucial to the implementation of the Comprehensive Plan and could pose limitations and delays if not appropriately planned out. Funding can originate from partnerships with private companies and developers, as well as traditional sources such as sales tax and property tax. Below are some specific strategies the City can use to create funding for implementation of the Comprehensive Plan:

- **Impact Fees:** Impact fees can generate revenue from new development in the city. These fees can be used to fund capital costs, such as roadways or city facilities. This is a useful tool that can help offset or reduce the amount of financial impact to the city as it relates to infrastructure improvements.



- **Public Grants and Programs:** Grant funding can be a valuable asset to McLendon-Chisholm as it seeks to encourage development projects and continued growth. Several opportunities exist to obtain funding, such as the American Rescue Plan Act, that can assist the implementation of community-wide projects.
- **Capital Improvement Plan (CIP):** Many of the public realm initiatives will require capital financing through a bond program (for the purchase of parkland and commercial sites), certificates of obligation (for big spends), or other capital financing. McLendon-Chisholm should create a CIP to provide the opportunity to plan for future infrastructure and facility needs. The CIP should consider appropriate funding mechanisms that provide sustainable spending and are appropriately prioritized to meet the goals of the community. It is essential, from a growth management perspective, to ensure the repair, reconstruction, and expansion of infrastructure to that the community is continually positioned to meet its goals.

Action Prioritization

The Action Prioritization Matrix compiles all actions in the McLendon-Chisholm Comprehensive Plan for the City to use as a checklist over the coming years to monitor progress and implement the Vision. The specified years of priority for each timeframe are listed below, however actions can be completed sooner than the specified timeframes:

- **Short-Term:** represents an action that can be completed within 3 years
- **Mid-Term:** an action that is estimated to be completed over the next 4 to 6 years
- **Long-Term:** an action that is estimated to be completed between 7 to 19 years

①

②

Fiscal & Economic Vitality			
Category	Action	Timeframe	Conceptual Cost
Planned and Controlled Development	Develop a set of standards that are typical for developments proposed partially or completely within the ETJ, including parkland dedication and development requirements, internet fiber, walkability and connectivity, water supply/service, sewer treatment/service, and illustration of compliance with the Vision Framework.	Short-term	\$\$
	Create a Heritage Park using the City land around City Hall for a communal gathering space.	Long-term	\$\$\$/Private



(3)	With each year's annual budget process, include an evaluation of the desired set of City services and improvements for the next five years as part of a long-range budget outlook. The five-year evaluation should include a Capital Improvements Program (CIP) for any large/expensive City construction or equipment. Assistance from a consulting planner and engineer may be required for associated technical components and cost estimates.	Short-term	\$\$
(4)	Create an economic development policy and strategies to bring in at least 10 new businesses consistent with the Vision Framework by 2031 ("10 in 10").	Short-term	\$
(5)	Establish a set of tools, in consultation with the City Attorney, that the City can utilize in negotiations with developments partially or completely within the ETJ.	Short-term	\$
(B) Peaceful and Quiet Retreat from Urban Life	(1) Develop a City slogan compatible with "quiet rural living" in McLendon-Chisholm (or something similar to reflect the essence of McLendon-Chisholm) for use in City-wide brand and identity efforts.	Short-term	\$
	(2) Revise the zoning and subdivision ordinances to promote the sustained preservation of peaceful quality of life and rural elements, such as: ▪ Ecological diversity through green infrastructure and restoration of environmentally sensitive areas regulations; ▪ Tree preservation and native plant list for residents to use and developers to follow; ▪ Dark sky lighting standards consistent with pursuing the associated Dark Sky Community Designation; ▪ Flexibility in administrative approval for emerging lowintensity agricultural industry uses, such as limited scale aquaponics, clean/light industrial, and agricultural research uses; and ▪ Regulations consistent with pursuing Scenic City Certification.	Mid-term	\$\$
	(3) Apply for Dark Sky Community Designation upon completion of associated ordinance updates.	Long-term	\$
	(4) Apply for Scenic City Certification upon completion of associated ordinance updates.	Long-term	\$



C	Grassroots Community Events (1)	Establish a Community Events Committee to lead planning and implementation efforts for four community-led events per year.	Mid-term	\$
	(2)	Re-establish at least one signature community event celebrating the city's rural heritage or relating to an agritourism experience (ex. pumpkin patch or Christmas on the Farm, etc.).	Mid-term	\$\$
D	Transparency and Community Engagement (1)	Formalize a tradition to hold two Town Hall meetings per year to discuss community happenings and answer questions, to include streaming online.	Short-term	\$
	(2)	Upgrade the audio/visual equipment and associated software in City Hall to improve sound and video quality for streaming public meetings live and on-demand online.	Mid-term	\$\$
	(3)	Create a list of homeowner's association and neighborhood group leaders to be registered with the City and contacted directly, concurrent with public notice, when significant public hearing items are on the agenda for any board or commission.	Short-term	\$
	(4)	Establish an online suggestion form on the City website and respond to and discuss comments regularly with City Leadership.	Short-term	\$

5

Land Use & Design				
Category	Action	Timeframe	Conceptual Cost	
A Land Use & Design Actions	(1) Rezone areas of the city with standards to be developed and detailed to be consistent with the Future Land Use Plan and Vision Framework.	Short-term	\$	
	(2) Approach property owners within the ETJ to request them to annex or to sign non-annexation agreements to protect additional areas from higher density development.	Mid-term	\$	
	(3) <i>Cross reference:</i> Establish a set of tools, in consultation with the City Attorney, that the City can utilize in negotiations with developments partially or completely within the ETJ.	Short-term	\$	



3

Mobility & Connectivity

A

Category	Action	Timeframe	Conceptual Cost
SH 205-Related	(1) Represent to the Rockwall County Road Consortium McLendon-Chisholm design considerations for ensuring State Highway 205 expansion supports the City's vision, goals, and objectives.	Short-term	\$
	(2) Coordinate, schedule, and hold a Town Hall Meeting to discuss specific State Highway 205 design features under consideration with the schematic design process.	Short-term	\$
	(3) With the assistance of a consultant, prepare a list of design and technical modification requests for TxDOT's expansion of State Highway 205 to reflect the look, feel, and brand consistent with the community's Vision of McLendonChisholm.	Short-term	\$
Reduce Commuter Delay	(1) Revise the Subdivision Ordinance to reduce maximum block length from 1,600 feet to 1,000 feet to promote additional connections and more walkability.	Mid-term	\$
	(2) Review previously prepared cross sections for relevance and technical applicability in an associated Subdivision Ordinance	Short-term	\$

B

	update. Until that is completed, the cross sections in the 2016 Comprehensive Plan apply.		
(3)	Revise the Subdivision Ordinance to require associated cross section design for the Functional Classifications included in the Master Thoroughfare Plan.	Mid-term	\$
(4)	With the assistance of a planning and engineering consultant, create a five-year Capital Improvements Plan (CIP) and prioritization matrix that includes any infrastructure, facilities, and large equipment.	Short-term	\$\$
(5)	Establish a Roadway Maintenance Strategy with funding allocated for the entire lifespan of anticipated construction, maintenance, expansion, and replacement of all new City roads as they are constructed, and update the project list every five years, to coincide with the update of the future CIP, to account for inflation, labor, or supply chain cost increases.	Mid-term	\$\$



C	(6)	Prepare a Roadway Impact Fee Study to adopt an associated Roadway Impact Fee.	Short-term	\$\$
	(7)	Create a Roadway Ownership and Maintenance layer in GIS to assist with contact information and the Road Planning and Maintenance Working Group and City Capital Improvements Planning.	Short-term	\$
	Health and Safety (1)	Coordinate with developers, homeowner associations, and neighborhood associations to eliminate any overgrown landscaping or neighborhood treatment elements from the sight triangle along all major roadways.	Short-term	\$
	(2)	Revise the Subdivision Ordinance to require a licensed structural and geotechnical engineer review and seal/approve all proposed bridges and culverts for adherence to the most recent Manual for Assessing Safety Hardware (MASH) Standards prior to and after construction.	Short-term	\$
	(3)	Create a citywide policy to actively reduce the number of 90 degree turns or sharp bends on existing roads that are classified as minor arterials or higher. The policy should also prohibit the construction of sharp turns on new MTP streets.	Short-term	\$
	(4)	Create a volunteer "Road Planning and Maintenance Working Group" as part of the Roadway Maintenance Strategy to collaborate and assist individual HOA's with guidance for road design and maintenance standards to promote safe community standards across the city.	Mid-term	\$
	D (1)	Recreation (1) Revise the Zoning Ordinance and Subdivision Ordinance to require sidewalks on both sides of the street with new development and redevelopment, and a minimum 10-foot	Short-term	\$
		wide sidepath with adequate shading and tree foliage on the sides any system roadway on the Master Thoroughfare Plan.		
	E (1)	Branding (1) Design locations and features to brand the two City gateways on State Highway 205 at its north and south ends, in conjunction with applicable Manual for Assessing Safety Hardware (MASH) Standards.	Mid-term	\$\$
	(2)	Construct two City gateways on State Highway 205 at its north and south ends.	Long-term	\$\$\$



④

Public Utilities & Services

①

Category	Action	Timeframe	Conceptual Cost
Water	(1) Establish bi-annual standing meetings with Highpoint SUD, Blackland WSC, and RCH WSC (separate meetings), in addition to any other utility providers serving McLendonChisholm, to discuss anticipated construction, extensions, upgrades, maintenance issues, and economic development priorities.	Short-term	\$
	(2) With the assistance of legal counsel, determine the legal authority the City has to get location data for water lines and other water assets owned and maintained by the utility districts and service corporations within the City's limits and ETJ.	Short-term	\$\$
	(3) Research the American Rescue Plan Act and apply for funding for the City. Use funds and partner with Rockwall/Kaufman counties for water/wastewater/broadband improvements.	Short-term	\$
Sanitary Sewer	(1) Evaluate the authority the City has over the sanitary sewer collection and treatment within the city limits and within the ETJ with an attorney.	Mid-term	\$\$
	(2) Map existing sanitary sewer lines in McLendon-Chisholm.	Long-term	\$\$
Storm Sewer and Drainage	(1) Establish an impervious surface ordinance amendment to reduce excessive stormwater runoff and system constraints.	Short-term	\$
	(2) Map existing stormwater infrastructure in McLendonChisholm.	Long-term	\$\$
Internet	(1) Evaluate options for Fiber to the Premises/Home (FTTP/FTTH) and Fiber to the Cabinet (FTTC), micro trenching, and pushable fiber and determine the best option for budgetary constraints.	Mid-term	\$

(2)	Explore options for public-private partnerships with developers, corporations, and providers to expand broadband access across the city.	Mid-term	\$
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E	Public Safety	(1)	Utilize the Rockwall County Emergency Services Corporation Board to discuss needed improvements for potential partnership and unified resources to support the City's growing public safety needs.	Short-term	\$
		(2)	Evaluate County responsibilities for provision of public safety and associated options to provide adequate response times and patrols. Determine appropriate public safety option (ex. contract with the County, City personnel, etc.) accordingly.	Short-term	\$
		(3)	Evaluate provision of Fire and EMS services outside of the City Limits to analyze financial and service viability. Determine appropriate Fire and EMS level of service, staffing, and funding options and implications accordingly.	Short-term	\$
		(4)	Review Fire Safety ISO Ranking criteria and determine any improvements that can be made with available resources to improve the City's ISO Ranking. Repeat this action annually with the budget and future CIP process.	Short-term	\$
F	Parks and Recreation	(1)	Complete a Parks and Recreation Study to identify existing and desired future levels of service for parks and recreation consistent with Texas Parks and Wildlife Department (TPWD) standards for grant eligibility.	Short-term	\$\$
		(2)	Adopt Parkland Dedication and Parkland Development Fees, in association with a future completed Parks and Recreation Study, through a prepared fee methodology and relevant Code of Ordinances updates.	Short-term	\$
		(3)	Revise the Subdivision Ordinance to require developers to include dedication language in the associated plat for school sites that would require public access to open spaces and athletic fields within the city limits or ETJ.	Short-term	\$
		(4)	Revise the Subdivision Ordinance to require developers of Master Planned Communities to provide recreational facilities that include parks, open space, and other amenities to serve the communities that they develop.	Short-term	\$



(6) HOA Maintenance and Accountability	Develop a list of roadways, drainage facilities, and other infrastructure in need of HOA maintenance and rehabilitation and send letters to the HOA and associated residents of the deficiencies and responsibilities of the HOA. Residents should lead this effort through the aforementioned volunteer Road Planning and Maintenance Working Group.	Mid-term	\$
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- A Policy Document: Provides a consistent place that the community can go to where they know what information they are viewing is true, comprehensive, and current.
- A Financial Plan: Helps connect your data to community initiatives and priorities.
- An Operations Guide: Has a clear, clickable table of contents that can instantly take the reader to where they want to go to learn more.
- A Communications Device: Puts information online, where residents expect to get it
- **PLUS:** how can you start preparing an interactive budget document for the next budget cycle.

City of McLendon Chisholm, Texas

Budget Notes:

August 22, 2023

1. Proposed Tax Rate (about 7 pages in) – Increase of approximately \$22,103 based on new property added to the tax roll this year.
2. FY 2023 rate - .107920; FY 2024 rate - .09658 – voter approval rate adjusted for sales tax; M&O (Maintenance and Operation) - .75408; I&S (Debt Rate – Interest and Sinking) - .01282.
3. Remaining debt (city hall) \$1,530,098.
4. Pick 6 Cities lowest rate .29 for M&O
5. **Unencumbered Fund Balances:** General Fund - \$4,364,058; Public Safety - \$363,081; ARPA (Covid) \$817,669; Utilities Fund - \$1,043,474; Debt Service Fund - \$9,056. City Council Fund Balance Ordinance – 40-60% of current year expenditures (\$2,976,677) =(\$1,190,671 - \$1,786,006) Available (\$2,578,052) (\$1,000,000 Police Reserved Capital Fund; \$1,000,000; Fire RCF; \$578,052 (Streets RCF)?
6. Pie Chart Property Tax by Taxing District – Rockwall ISD – 75%; Rockwall County – 18 %; and city of MC – 7%. **IE.** \$10,000 per year property tax – Rockwall ISD would get \$7,500; Rockwall County would get \$1,800; and City of MC - \$700.
7. Review of General Fund Revenues
8. Review of General Fund Expenditures - \$218,027 from fund balance for Roads (\$300,000)
9. Review of Public Safety Fund (Fire) Revenues – \$1,325,777 (transfer from GF) down from current year (\$1,566,640);
10. Review of Public Safety Fund (Fire) Expenditures - \$15,900 from unrestricted Fund Balance (one time expenditure).
11. Review of ARPA Funds – allocation
12. Review of Utility Fund (Sewer) – Budgeted Surplus of \$189,340
13. Review of final timeline

14. All approved requests (Far right column) are currently included in the balanced budget. (one time and ongoing).
15. Covid Discussion – Encumber deadline is December 2024 and Expenditure is December 2025. (Sewer fund balance?) Impact Fees coming.
16. Fire - Salary Step Plan and General Administration Salary Range – All based on FY21 Pick 6 equivalent salaries- Unfreeze positions from last year and add part time (on call) position – no benefits and three (3) full time fire positions. 5% COLA City Administrator and Administrative Assistant. All others through step and range development.
17. Comprehensive Plan – analysis.



City of McLendon-Chisholm

Agenda Item Report

Date: August 22, 2023

Agenda Item: Discuss/Act on a recommendation that McLendon-Chisholm through the City Administrator inform representatives of Tellus-Mann, LLC of an interest towards re-opening negotiations regarding a Developers Agreement (DA) previously presented to Council March 14, 2023.

Background: Currently, the pre-eminent issue affecting citizens of the City/ETJ of McLendon-Chisholm is that of water and its availability. Over the past month, exceedingly elevated temperatures have caused restrictions on water consumption. This has resulted in property loss, increased susceptibility to fire, elevated threats to health and safety, and generally, promoted anger and frustration among residents. Though the local water provider is a privately operated company, many residents look to the City for answers.

On 28 February 2023 the following appeared on the City Council Meeting Agenda:

Item 7.2. "The First Reading of the Tellus-Mann, LLC Development Agreement." Tellus-Mann, LLC is a home developer and current owners of approximately 1,000 acres. Some portions lie within McLendon-Chisholm' ETJ. Some 2800 homes are projected to be built within the boundaries of this municipal utility district (MUD).

The developer previously showed interest in partnering with the City of McLendon-Chisholm in negotiating a developer's agreement (DA). There was a commitment on the part of Tellus-Mann to assist the City towards becoming a water provider and obtaining its own CCN. (See Article V Water and Emergency Services, Miscellaneous p.5-6). In concert with the City of Terrell and another Rockwall County developer, Trilogy-Huffines, the ultimate plan was to make McLendon-Chisholm a long-term recipient of a diverse water infrastructure delivery system worth some \$14 M. The agreement specified there would be no obligation on the part of McLendon-Chisholm to contribute financially to this effort. The greater supply of water will flow to the developments. However, some of this water could conceivably be diverted to McLendon-Chisholm as both a primary and secondary water source. Minimally, this could have an impact during emergency conditions where restrictions in use are being considered.

In that regard, there is a need for the City to Continue to pursue an RCH asset transfer agreement. Simultaneously, there is nothing to preclude McLendon-Chisholm from seeking alternative sources of water. Negotiations with Tellus-Mann failed in great part based on the request for a 600-acre McLendon-Chisholm ETJ land transfer to Terrell City. The City Council on March 14th voted against this transfer and ultimately negotiations died. Events have changed since that meeting. At this point, securing an available water supply for current and future residents has become a priority.

It is incumbent upon this City Council to revisit this offer. A new City Council has since been seated and it is appropriate that they have the opportunity to decide whether this Developers Agreement may benefit the City and its residents.

Presenter: Council Member Dan Tucker



City of McLendon-Chisholm

Staff Report

Date:	August 22, 2023
Agenda Item:	Review/Action - Discussion and possible action relating to the proposed sanitary sewer extension request – Commercial Zone
Fiscal Impact:	ESTIMATED \$275,000 (Engineers Estimate). Funding could completely come from the current Utilities Fund Balance Reserve (\$854,134) that is projected to increase to approximately (\$1,043,474) at the end of FY 2023. Requested approval will be not exceed \$400,000.
Background:	The City of McLendon Chisholm has a sanitary sewer system currently located in The Sonoma Verde residential development. This same line has been stubbed to the SE corner of the SH205/FM550 intersection. This entire area is currently zoned General Business (Commercial). The request would better prepare the city to welcome in future commercial businesses. As we develop in our commercial realm, our sales tax revenues will increase allowing us to service our residents more effectively with needed/wanted city services. The requested project will be to cross sanitary sewer lines to all four corners of this intersection.
Proposed Motion:	Motion to approve the expenditure of not to exceed \$400,000 for the purpose of providing sanitary sewer lines to all four properties at the intersection of FM 550 and SH 205.
Staff Assigned:	Mr. Konrad Hildebrandt, City Administrator



ELECTRONIC DEVICES @ THE DAIS POLICY

DATE

August 22, 2023

PROPOSED POLICY STATEMENT

"The City Council, Planning and Zoning Commission and the Board of Adjustment elected/appointed bodies shall handle electronic communication devices as follows: the use of electronic communication devices, such as cell phones and smart watches, during a City Council/Planning and Zoning/Board of Adjustment meetings may lead to the public's perception that a Councilmember/Commissioner is not paying attention to the subject matter at hand or that a Councilmember/Commissioner is receiving information relative to the subject matter at hand that other Councilmembers/Commissioners and members of the public are not receiving, either one of which is inimical to good government and transparency. "Therefore, a Councilmember's/Commissioner's use of electronic communication devices (including cell phones and smart watches), other than for the purpose of accessing agenda materials that are on a Councilmember's/Commissioners city issued/private iPad/ tablet device or lap top computer, is prohibited at the dais during City Council/Planning Commission/Board of Adjustment meetings and Closed Sessions.

In the event of an urgent family/personal/work matter, a City Council/Planning and Zoning Commissioner or Board of Adjustment member shall notify the Mayor/Chair and leave the Dais and take the urgent phone call, text and/or email message.

BACKGROUND

Cities around the country have debated, on both sides of the cell phone use on the dais, and overall, strongly recommend that local governments establish a

policy requiring elected officials to put away their cell phones while on the dais. Checking your email, texting to constituents, or posting on social media means that you are neglecting your duty to your council and your community.

It's been conclusively proven that multi-tasking is a myth. When you use your cell phone, you're not really at the meeting, you're in your own private world. This weakens the cohesion of the group, distracts others, and wastes time—both your own and that of the group as a whole.

In Fullerton, California, two City Council members request to ban the use of cell phones and texting on the dais were denied in favor of using common courtesy during closed sessions and regular council meetings.

A Councilwoman who initiated the discussion, said messaging with others, including those in the audience, was annoying. She said there was the possibility of violating public records acts if texting occurs during a time "when everything should be out in the public."

One Councilperson stated that there had been frivolous interruptions during closed session.

"I realize there are emergencies, and there should not be a punishment if a policy is adopted,"

Other Councilpersons stated that the activity was no different than someone passing a note, and they didn't view it as a problem.

A City Attorney stated that he knew of two areas where there had been legal violations in other cities.

The first incident was during a public hearing when council members were e-mailing. The second issue arose when a council member was recused and sat in the back room e-mailing her views to other council members.

He also recalled when a council empowered the mayor to stop a meeting and embarrass the cell-phone user by saying the meeting would not go forward until the council member got off the phone.

A City Manager's research said that he contacted four surrounding cities and was told there were no cell-phone bans in place.



KIDS' MARKET DAY - ANNUAL EVENT

- WHAT:** An annual event to allow kids (ages 8-18) a chance to express and the city to assist in development of their entrepreneurial skills in demonstrating and selling any type of food, general merchandise, and/or service product(fs) to the general public.
- WHERE:** Event will be held in the City of McLendon Chisholm parking lot.
- WHEN:** Saturday, October 21, 2023
- WHAT TIME:** 9:00 A.M. – 12:00 NOON
- LEADERSHIP:** Councilmember Jennifer Hoffman
- Cost:** Minimal – Grab bag for participants - +/- \$300