AGENDA
City Council
Tuesday, September 22, 2020
1371 WEST FM 550 - McLENDON-CHISHOLM, TEXAS 75032 6:30 PM

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1. CALL TO ORDER
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3. RULES OF DECORUM
4. CELEBRATING CONSTITUTION WEEK
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     Proclamation
   - 4.2. Presentation by Mindi Lovell
5. CITIZEN COMMENTS
6. APPROVAL OF MINUTES
   - 6.1. Consider approval of September 8, 2020 City Council Minutes — 6 - 15
     09.08.20 City Council Meeting
7. ITEMS FOR CONSIDERATION
   - 7.1. Receive Presentation by RCH Water Supply regarding recent boil water notice and other water supply related matters. *(Requested by Council Member Woessner)*
   - 7.2. Presentation followed by discussion and consideration of Rockwall Central Appraisal District's Resolution to renovate and expand the RCAD appraisal office property situated at 841 Justin Road, Rockwall, Texas. (Requested by Kevin Passons, RCAD Chief Appraiser) — 16 - 19
     RCAD Resolution
     2020 Proposed Building Addition City of McLendon Chisolm
     RCAD Addition Bullet Points for M-C
   - 7.3. Consider approval of local Davis Bacon Wage Rates for use on the upcoming fire station project. (Requested by Ryan Rosborough) — 20 - 30
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   - 7.4. Consider ranking of Geotech/Materials Testing Firms and authorize City Administrator to negotiate a contract with top ranked firm in accordance

with approved Fire Station Budget. *(Requested by Rosborough)*

7.5. Fire Station Design-Build update and related matters. *(Requested by Rosborough)*

7.6. Discussion and action regarding consideration of an Interlocal Agreement for Fire Protection Services between Rockwall County and the City of McLendon-Chisholm. (Requested by Chief Simmons) 31 - 35

Interlocal Agreement for Fire Protection Services

7.7. Hold a Public Hearing to receive comments regarding setting the Tax Rate to $0.150000 per $100 valuation on all taxable property for Fiscal Year starting October 1, 2020 and ending September 30, 2021.*(Requested by Palomba)*

7.8. Discussion and action regarding an Ordinance approving and adopting the Budget for Fiscal Year Starting October 1, 2020 and ending September 30, 2021. *(Requested by Palomba)* 36 - 49

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7.14. Discussion and action providing for authorized signatories to the city's financial accounts with Alliance Bank, Texpool, Logic and Wilmington Trust. *(Requested by Palomba)* 79

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Animal Control Report August 2020

9. COUNCIL MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

10. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

The City Council will have an opportunity to address items of community interest including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

11. ADJOURN

FOOTER

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session in order to seek confidential legal advice from the City Attorney on any agenda item herein.

I, Rochelle Green, do hereby certify that the above Notice of Meeting of the City Council of McLendon-Chisholm, Texas was posted on or before 6:00 p.m., September 18, 2020 on the outside bulletin board at City Hall, a place convenient and readily accessible to the public at all times.

Constitution Week 2020

WHEREAS, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2020, marks the two hundred thirty-third anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorial anniversary, and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, BE IT RESOLVED, that I, Keith Short, Mayor of the City of McLendon-Chisholm, Texas do hereby proclaim the week of September 17 through September 23, 2020 as

Constitution Week

and ask our citizens to reaffirm the ideals the Framers of the Constitution held in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of McLendon-Chisholm, Texas to be affixed this 22nd day of September 2020.

____

Keith Short, Mayor

CITY COUNCIL MEETING
City of McLendon-Chisholm, Texas
Meeting Minutes
September 8, 2020

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, September 8, 2020, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

ATTENDING:	Keith Short	Mayor (Arrived at 7:35 p.m.)
	Nathan Hodges	Mayor Pro Tem
	Lorna Kipphut	Council Member
	Trudy Woessner	Council Member
	William Dahl	Council Member
Staff Present:	Lisa Palomba	City Administrator
	Shelly Green	City Secretary
	Jim Simmons	Fire Chief/Marshall
	Michael Halla	City Attorney

1. CALL TO ORDER

Mayor Pro Tem Hodges called the meeting to order at 6:31 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

Mayor Pro Tem Hodges delivered the Invocation and Council Member Dahl led the Pledge of Allegiance to the U.S. and Texas Flags.

3. RULES OF DECORUM

Mayor Pro Tem Hodges announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. CITIZEN COMMENTS

<u>Adrienne Balkum, 1518 Firenza Ct.</u>
- Expressed concerns with RCH and actions City can take.

<u>Paul Day, 1 Greenhollow.</u>
- Presented information on HB 2840 which is a revision to the Open Meetings act effective September 15, 2019

- Urged the Council to thoroughly review the MOU before signing

Jody Wright, 1513 Barrolo Dr.
- Expressed thanks to Council Members for their leadership during RCH matters.
- Urged Council to have RCH appear at a meeting and explain what is going on and what their plans are.

Val Bodart, 402 Cattle Barron Dr.
- Commended Council for their response on social media to questions about the boil water order.
- Expressed concerns about RCH and their methods of notifying every citizen in a timely manner.
- Urged Council to be caution about getting into the water business.
- Commented on Comprehensive Plan not being updated.

Lance Agee, 1509 Via Tuscana.
- Expressed concern over water situation with RCH.
- Commended Council for looking to Terrel for water. Urged Council to use their wisdom when entering into something with them.
- Recommended enacting a building moratorium.
- Commented on use of funds for fire department.

Robert Steinhagen, 304 Pheasant Hill.
- Agreed that RCH needs to come before this Council.
- Expressed concerns over possibility of City becoming water supplier.
- Expressed concerns over Council spending so much time behind closed doors in discussion and deliberation.

5. APPROVAL OF MINUTES

5.1. Consider approval of August 25, 2020 City Council Minutes

MOTION: APPROVE THE MINUTES OF AUGUST 25, 2020 AS PRESENTED

MADE BY: **Council Member Kipphut**
SECONDED BY: **Council Member Woessner**
APPROVAL: **Unanimous**

6. ITEMS FOR CONSIDERATION

6.1. Hold a Public Hearing to receive input regarding the proposed Annual Budget for Fiscal Year starting October 1, 2020 and ending September 30, 2020.

Mayor Pro Tem Hodges opened a Public Hearing at 7:00 p.m. for the purpose of receiving input regarding the proposed Annual Budget for Fiscal Year Starting October 1, 2020 and ending September 30, 2021.

Lance Agee, 1529 Via Toscano. Expressed concerns in regard to the budget related to spending the funds that were provided by the State of Texas for the fire station.

Robert Steinhagen, 304 Pheasant Hill. Expressed his struggles with the funds for the fire station. He asked what the long-range plan is. Urged Council to stay a Type A General Law city and not become home ruled.

Mayor Pro Tem Hodges closed the public hearing at 7:04 p.m.

6.2. Discussion and action regarding consideration of an Ordinance approving the proposed Budget for Fiscal Year starting October 1, 2020 and ending September 30, 2021.

MOTION: POSTPONE APPROVAL OF BUDGET UNTIL THE SEPTEMBER 22, 2020 MEETING.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Woessner

Council Member Kipphut wanted to make the public aware of some of the initiatives that were put into this budget. I think there are things we've heard today over and over. Top of the list is the Comprehensive Plan update. The Economic Development Committee is in place now and will start work next week. We have increased our employee benefit package. It is what many cities have adopted for their employees and I think it will keep our city competitive as far as hiring new personnel if need be and just give our employees the benefits they deserve as far as their retirement goes. As you know, a few months ago we went into the animal control services. We see this as a benefit that our citizens have asked for. One other thing we are doing is hiring a part-time code enforcement officer. We have a lot of work to do in that area and I think this is something the public needs to know that we're funding. Our website is going to get redesigned and finally one of the most important things is that we're going to get this chamber up to the 21st century with an electronics package for audio and video equipment.

Council Member Kipphut also presented the EMS budget and explained the expenditures.

APPROVAL: Unanimous

6.3. Discussion and action regarding an Ordinance approving and updating the Master Fee Schedule effective October 1, 2020.

City Administrator Palomba explained these are the changes previously discussed. They include minor changes to the plumbing and electrical permits; a slight increase to the monthly sewer fee; a new solicitor's permit fee; a decrease in the swimming pool permit fee; fire permit fees are added; and, animal control related fees are added. These would be effective October 1.

MOTION: APPROVE THE ORDINANCE APPROVING AND UPDATING THE MASTER FEE SCHEDULE EFFECTIVE OCTOBER 1, 2020.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Woessner
APPROVAL: Unanimous

6.4. Discussion and action regarding setting a date for a future Town Hall meeting, topics for said meeting and related matters.

Council Member Woessner explained that we have had some issues and questions that have been coming up. She thinks it would be beneficial if we could do some type of town hall meeting. We could possibly limit it to a few issues that I'm aware of and that anybody else is aware of.

Mayor Pro Tem Hodges asked if we would put it open to citizen input as far as topics? They could email us and say these are the four most popular leading topics that we want to discuss.

Council Member Woessner stated she feels like we need some correspondence. She feels they need to understand what is being asked. We're doing a lot of things here and very few people are showing up. We don't know if we're doing it right or not, but I would like to know what some of the citizens have to say. You know, what are their concerns. The water things are a big concern. But there are things that we can actually control.

Council Member Kipphut stated she didn't know if it is good to have a town hall that focuses on one subject such as the town hall when we laid out the fire department plan or do we do it just as a generic one. Town halls are not designed to determine policy, but a place where we just listen and provide our feedback.

Council Member Woessner expressed that she personally would like to limit it to maybe three or four items. I think that it can get out of control. Let's start out with one that just has specific questions.

Council Member Kipphut suggest they call for topics and then go with the top four topics and then we schedule the date. Give people a couple of weeks for people to provide topics and then schedule it out.

Mayor Pro Tem Hodges suggested they give citizens a 14-day window for anybody who has concerns they want to be discussed in a town hall format to email Shelly and those would be items that we would discuss in a forum.

Council Member Kipphut suggested they get the topics and then find a date. Or, do they want to put out a date now.

City Attorney Halla suggested they have a special called meeting with discussion between council and the public. He stated that in general a town hall has one or two council members, but not a quorum. He stated he likes the idea of topics and putting it on there as a discussion with members of the public and council. By calling it a special meeting you're not going to have to worry about a quorum and you're not going to have to worry about open meeting act violations. It gets everything accomplished.

Mayor Pro Tem Hodges stated that at this point citizens can email Shelly with talking points they would like to see at that meeting.

6.5. Discussion and action regarding setting a date for a City Council work session retreat and topics for said retreat.

Council Member Kipphut explained she put this on the agenda just because we know we're going to have a new City Council member after November 3rd, and she thinks it would be great to get everybody on the same page as soon as possible. It seems like we better do it right at the beginning of January because we only have one meeting now and then in November and December, we usually only have one meeting. I suggested more generic as
in how the City Council and staff work and then explain some differences such as between ETJ, the unincorporated area, fire district, etc.

Council Member Woessner stated she thought it would be enormously helpful to have someone come in and talk to them face to face.

It was the consensus of the Council to set a tentative date for Saturday, January 9, 2021.

City Administrator Palomba stated she would be glad to put this together with the format we did a year and a half or so ago. I think at that meeting I did a general overview of how cities work specific to our general law type city. I had our consultants come in and introduce themselves. I explained how the PID administrator works and what she does, and our engineer came in and our planner came in. Each of them came in and gave a little bit of an overview of how they work with us. I think I went over a little bit of what I do. We talked about budget and I think our accountant came and we talked a little bit about finances. We can include whatever topics you'd like, anything you feel like you need to know more about
, anything you feel in hindsight as a new official that would be beneficial to somebody new coming in.

6.6. Discussion and action regarding approval of an all-inclusive budget for the Fire Station/Public Safety Building Project.

Ryan Rosborough was present to report the progress made since the last City Council meeting. He explained that what they are asking for tonight, as they discussed at the last meeting, they would like to establish and all-in budget early on and that really sets the parameters moving forward. It ensures you that we're not flying blind and that we have constraints that we're committed to staying within. After the last meeting we visited extensively with Speed Fab Crete and you have in front of you, as far as budget is concerned, the all-in budget now that we have brought back to City Council. At the last meeting we were sitting right about that four and a half million-dollar mark which was what TxDOT had committed to the city. Today we've come back to you and we have brought that number down to just over four million.

City Administrator Palomba suggested this might a good time to adjourn into Executive Session to discuss items 6.6. and 6.7.

7. EXECUTIVE SESSION

7.1 Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551:071(2): Consultation with Attorney to seek advice about a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, regarding the Fire Station/Public Safety Building Project scope of services, budget and related matters.

7.2. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code 551:071(2): Consultation with Attorney to seek advice about a matter in which the duty of the attorney to the governmental body under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding consideration of entering into a contract with Fab-Crete Corporation for Design and Construction Services for the McLendon-Chisholm Fire Station/Public Safety Building Project.

Council recessed into Executive Session at 7:33 p.m.

7.3. RECONVENE REGULAR MEETING

The Council reconvened into regular session at 8:23 p.m.

7.4. EXECUTIVE SESSION ACTION

No Action

6.7. Discussion and action regarding consideration of entering into a contract with Speed Fab-Crete Corporation for Design and Construction Services for the McLendon-Chisholm Fire Station/Public Safety Building Project.

Mr. Rosborough explained what they are asking for tonight is Council approval to move forward with a stipulation contract of 3.165 million dollars. This is down about $350,000 from the previous budgetary numbers that were run. We've been working with Speed Fab Crete the past couple of weeks. They have really stepped up to help us find ways to make this building more efficient and more friendly to the local environment. So, this puts us at about $314 per square foot just for the hard construction costs.

MOTION: APPROVE ENTERING INTO A CONTRACT WITH SPEED FAB-CRETE CORPORATION FOR DESIGN AND CONSTRUCTION SERVICES FOR THE MCLENDON-CHISHOLM FIRE STATION/PUBLIC SAFETY BUILDING PROJECT

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Woessner

Mayor Pro Tem Hodges stated that in his experiences early on in this process, he talked to a couple of different architects, and he heard numbers near $500 a square foot.

Ryan injected there is a representative from Speed Fab-Crete and also the architect to answer any questions.

Council Member Kipphut asked since they accepted the design build contract with Speed Fab-Crete, are they creating the best design that we're going to go with for the construction with what we have, or will you and Chief Simmons and Council Member Woessner have a chance to alter the floor plan that's required as long as we stick to the basic way it is now at 11,000 square feet.

Mr. Rosborough responded yes, that's correct. He explained that what you have in your contract is a defined scope that they are contractually required to construct, and they are obligated to meet that defined scope. That will be the construction of the building, the different compartments of the building, the different facets of design going into the building. The footprint itself is going to shift and move a little. As we get their design team on board and start diving into the programming a little bit, naturally things are going to move around a little bit. There will be regular updates with Council to present where we are in the design phase so that everybody is up to date on those changes as they're happening in the process.

Questions were fielded by Chief Simmons and Mr. Rosborough. Questions were answered regarding the number of bays; the use or propane; open air barracks vs individual format; the State requirements for fire stations; and the Safe Room.

Mr. Rosborough pointed out that Speed Fab-Crete was the only company to provide a two-year warranty which is very uncommon in the industry.

APPROVAL: UNANIMOUS

6.6. Discussion and action regarding approval of an all-inclusive budget for the Fire Station/Public Safety Building Project.

Continuation of Item previously discussed

Mr. Rosborough explained they've now gotten their construction contract approved, but we know that that's only a portion of the overall cost of the station. We're also going to have a number of soft costs associated with the construction of the station. That includes everything from site surveying fees, geotechnical materials testing, furniture, fixtures and equipment. It's going to include all those things that aren't within the balance of the construction contract. So, what we are asking for on this item is to approve the all-in budget. What this will allow us to do as we go into construction, there's going to be things we need to make decisions on quickly. When you approve this all-in budget, it's going to allow us to move forward with the construction as long as we stay within the confines of that budget. Now we will have the parameters set that we cannot exceed for the overall budget for the station. If we do run into something that will jeopardize the overall budget, we will then have to come back to Council and request additional dollars. The amount we are asking for on the all-in budget is $4,029,935.

MOTION: APPROVE AN ALL-INCLUSIVE BUDGET FOR CONSTRUCTION OF THE MCLENDON-CHISHOLM FIRE STATION/PUBLIC SAFETY BUILDING PROJECT IN AN AMOUNT NOT TO EXCEED $4,029,935.

MADE BY: Council Member Kipphut
SECONDED BY: Council Member Woessner

Council Member Kipphut asked Ryan to take them through the McLendon-Chisholm budget snapshot.

APPROVAL: Unanimous

8. COUNCIL MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

Council Member Woessner. Asked the Staff to contact RCH and make sure they have a plan of action should there be an emergency and get it in writing. Possibly meet with each of them and find out what steps they are taking to inform the citizens should an emergency happen. She ask Staff to look into their contract to see if there's any type of information or stipulations that are required like RCH to report to the City. Once we get all this information
please put it on the next agenda to discuss.

9. COUNCIL REPORTS ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

Council Member Woessner. Reported that as for RCH, it is a private company and the City of McLendon-Chisholm does not own it. She did meet with two of the board members on Friday, September 4th and explained some questions and concerns that had been posted on Facebook. She gave them this information to take back to the other board members. So, they know your concerns, they know your name. I put your name with it so they if they want to contact you then they have that option. They talked about RCH considering updating their website and contact information; various ways to notify their customers in case of an emergency; reaching out to the City via our ways of communication to the citizens. She reported that water samples they have sent in have come back with a good report. If you have any questions or concerns, just contact RCH. She then read a statement from RCH as follows:

"RCH has engineering plans already in place to lay a new line. Due to the pandemic, this has slowed the process. The new line will run from north of FM 550 to League Road to Edwards Road. RCH has hired a firm that is in the process of acquiring the last 13 easements.

The last test of water has come back safe but we are still under the boil water requirement Please keep limiting your outdoor watering at this time.

Along with removing the Boil Water signs that have been placed around town, RCH will post on its website and advise the McLendon-Chisholm City Hall staff of when the boil ban is no longer in effect. The city will notify citizens via their City website and Face Book City page.

Thank you in advance for your patience and apologize for the inconvenience."

Mayor Pro Tem Hodges stated he had also talked to RCH.

Council Member Dahl announced Economic Development Committee will meet next week.

11. ADJOURN

There being no further business to discuss, Mayor Pro Tem Hodges adjourned the meeting at 9:01 p.m.

APPROVED:

____
Nathan Hodges, Mayor Pro Tem

ATTEST:

____
Rochelle Green, City Secretary

State of Texas §
§
County of Rockwall §

RESOLUTION # 2020-ROCKWALL CENTRAL APPRAISAL DISTRICT

WHEREAS, § 6.051, TEX. TAX CODE authorizes the Board of Directors of an appraisal district to purchase or lease real property, construct or renovate a building or other improvements as necessary to establish and operate the appraisal office, with the approval of its taxing units.

AND WHEREAS, the Board of Directors of Rockwall Central Appraisal District has determined that renovating and constructing new improvements at the site of the current appraisal office located at 841 Justin Road, Rockwall, Texas, is the best choice for the taxpayers and taxing units of Rockwall County. No suitable building(s) are available for rent or sale, and the cost associated with purchasing land and building a new appraisal office is too high compared to renovating and expanding the current office.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Rockwall Central Appraisal District proposes to construct an addition of approximately 15,100 square feet to the appraisal office and to renovate the present appraisal office. The plan's costs will not exceed $3,350,000 and consists of

- Building addition
- Update of existing space
- Extension of current parking lot

The chief appraiser shall deliver a copy of this resolution, along with information showing the costs of other available alternatives to this proposal, to the presiding officer of each taxing unit entitled to vote on the appointment of board members to the appraisal district. The taxing units are asked to pass a resolution approving this resolution on or before the 30th day following delivery of this resolution and accompanying documentation, and to file its resolution of approval no later than the 40th day following delivery of this resolution and accompanying documentation.

ADOPTED this 27th day of August, 2020.

Chairman, Board of Directors

Attest:

Secretary, Board of Directors

Executive Summary

The Rockwall Central Appraisal District (RCAD) office building has stood in its existing location for 23 years. In that time the population of Rockwall County has grown from 36,500 to an estimated 106,340 as of January 1, 2020 (291% increase). Our parcel count has also grown in that time from 22,263 to 48,002 as of July 21, 2020 (216% increase). Both the population and parcel count will continue to grow at a steady pace.

When the current facility was built in 1997 there was adequate space to house all employees needed to facilitate the day to day operations of the appraisal district. The growth of the county in the past 23 years has demanded additional staff to be added for both the appraisal and collection departments. Currently we have a total of 21 employees. Three staff appraisers are located at an offsite facility, one staff appraiser offices in a storage area in our current building and one appraisal support staff employee is set up in our collections area due to lack of adequate space. The file cabinets and storage shelves that were once in the storage area now line our hallways due to no space to put them. When we created our 2021 appraisal layer, the July 21st parcel count previously mentioned immediately began to grow. Just recently we received multiple plats for new subdivisions with well over 1,500 parcels. These plats as well as others that will be filed throughout the year will only continue to increase the total parcel count. As the population and parcel count of Rockwall County continue to increase there will be a need for additional staff. Our current building does not have the space to house all our current employees much less the additional staff that will be needed soon.

The Texas Property Tax Code authorizes the Board of Directors of an appraisal district, with the approval of its taxing units, to purchase, lease or renovate a building as necessary to operate the appraisal office. A search of existing properties for sale or lease within Rockwall County has been conducted and no suitable facility was found. All properties either lacked the appropriate space and parking or were far too costly to renovate.

The board of directors has determined that the most logical and fiscally responsible approach to address our immediate needs and prepare for the future is to build an expansion to our current facility. The planned 15,100 square foot two story addition, expanded parking lot and updates to the current building will not exceed $3,350,000. The estimated annual allocation for each entity is included in this packet.

The additional space and redesign will greatly enlarge and enhance the comfort in the public areas. The parking area will triple and with one-way flow of traffic, will accommodate all visitors and make access to the building safer. It will allow for the hiring of additional employees as the county continues to grow in the future. This project will also provide the opportunity to better serve the citizens of Rockwall County now and for many years to come.

Rockwall Central Appraisal Proposed Building Addition

The costs below are estimates as we do not have a complete construction bid available without an approval to build. Proposed amount in FY2021 budget allocation for City of Mclendon Chisholm is worst case scenario.

- **New (Two Story) 15,100 SF Building Addition @ $185.46/SF:** $2,800,400.00
  A) First Floor Interiors only (second floor will be a/c & heated shell only)
  B) Sitework, Utilities, Paving

- **First Floor FF&E (6,500 x 18):** $ 117,000.00

- **Remodel Existing Building** $ 159,100.00
  A) New Drive – Thru Canopy / Drop Box
  B) Fire Sprinkler System / Breakroom / Offices
  C) Providing New office & Corridor to New Building

- **Architect, Engineering & City Fees Soft Cost** $ 273,500.00

Total Estimated Cost **$3,350,000.00**

LIKELY SCENARIO

- RCAD has an estimated $912,548 in reserve funds which are planned to be used toward the building costs diminishing the estimated future costs.

- Total estimated finance amount of $2,500,000 due to reserve funds being used. Expected average extra cost per year for City of Mclendon Chisholm is $478 for the RCAD building addition.
  A) $2,500,000 @ 3.5% 20 YR Fixed = $177,062 yr. x 0.27% (City of Mclendon Chisholm 2019 Levy Percent) = $478

- The resolution is for a building not to exceed a total cost of $3,350,000

- The total cost was estimated from a design/development package due to a full set of architectural drawings not being rendered at this time. The full set of architectural drawings will be completed after an approved resolution.

City of McLendon-Chisholm

Staff Report

Consider approval of local Davis Bacon Wage Rates for use on the upcoming fire station project.

DATE:

September 22, 2020

BACKGROUND OF ISSUE:

The Texas Government Code sets forth that a contract for a public project awarded by a political subdivision of the state, that public body shall require the contractor to pay no less than prevailing wage rates for their locality. Prevailing wage rates set the rate of per diem wages in the locality in which the public work is to be performed for each craft or type of worker needed to execute the contract and the prevailing rate for legal holidays and overtime work.

As recommended by our Project Manager, Ryan Rosborough, the City will be using the prevailing wage rates as determined by the United States Department of Labor. The appropriate rates have been obtained and will be included in the contract with Speed Fab-Crete.

SUGGESTED MOTION:

I move to approve the local Davis Bacon Wage Rates for use on the upcoming fire station project.

Shelly Green, City Secretary

"General Decision Number: TX20200281 08/28/2020

Superseded General Decision Number: TX20190281

State: Texas

Construction Type: Building

Counties: Hunt, Kaufman and Rockwall Counties in Texas.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Under Executive Order (EO) 13658, an hourly minimum wage of $10.80 for calendar year 2020 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least $10.80 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2020. If this contract is covered by the EO and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must pay workers in that classification at least the wage rate determined through the conformance process set forth in 29 CFR 5.5(a)(1)(ii) (or the EO minimum wage rate,if it is higher than the conformed wage rate). The EO minimum wage rate will be adjusted annually. Please note that this EO applies to the above-mentioned types of contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but it does not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60). Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/03/2020
1	02/14/2020
2	08/28/2020

ASBE0021-011 06/01/2016

	Rates	Fringes
ASBESTOS WORKER/HEAT & FROST		

```
INSULATOR (Duct, Pipe and
Mechanical System Insulation)....$ 24.32           7.52
----------------------------------------------------------------
 BOIL0074-003 01/01/2017

                                  Rates          Fringes

BOILERMAKER......................$ 28.00          22.35
----------------------------------------------------------------
 CARP1421-002 04/01/2016

                                  Rates          Fringes

MILLWRIGHT.......................$ 26.60           8.65
----------------------------------------------------------------
 ELEV0021-006 01/01/2020

                                  Rates          Fringes

ELEVATOR MECHANIC................$ 42.59          34.765

FOOTNOTES:
  A. 6% under 5 years based on regular hourly rate for all
  hours worked.  8% over 5 years based on regular hourly rate
  for all hours worked.

  B. New Year's Day, Memorial Day, Independence Day, Labor Day,
  Thanksgiving Day, the Friday after Thanksgiving Day,
  Christmas Day, and Veterans Day.

----------------------------------------------------------------
* ENGI0178-005 06/01/2020

                                  Rates          Fringes

POWER EQUIPMENT OPERATOR
     (1) Tower Crane.............$ 32.85          13.10
     (2) Cranes with Pile
     Driving or Caisson
     Attachment and Hydraulic
     Crane 60 tons and above.....$ 28.75          10.60
     (3) Hydraulic cranes 59
     Tons and under..............$ 32.35          13.10
----------------------------------------------------------------
 IRON0263-005 06/01/2017

                                  Rates          Fringes

IRONWORKER (ORNAMENTAL AND
STRUCTURAL)......................$ 23.25           7.32
```

PLUM0100-005 11/01/2017

	Rates	Fringes
HVAC MECHANIC (HVAC Unit Installation Only)	$ 30.84	11.51
PIPEFITTER (Excludes HVAC Pipe Installation)	$ 30.84	11.51

SUTX2014-061 07/21/2014

	Rates	Fringes
BRICKLAYER	$ 19.89	0.00
CARPENTER, Excludes Drywall Hanging, Form Work, and Metal Stud Installation	$ 16.62	0.00
CAULKER	$ 15.16	0.00
CEMENT MASON/CONCRETE FINISHER	$ 13.21	0.00
DRYWALL HANGER AND METAL STUD INSTALLER	$ 15.42	0.00
ELECTRICIAN (Alarm Installation Only)	$ 20.93	3.86
ELECTRICIAN (Communication Technician Only)	$ 17.62	2.92
ELECTRICIAN (Low Voltage Wiring Only)	$ 17.97	2.63
ELECTRICIAN, Excludes Low Voltage Wiring and Installation of Alarms/Sound and Communication Systems	$ 20.65	3.05
FORM WORKER	$ 12.13	0.00
GLAZIER	$ 16.55	3.13
HIGHWAY/PARKING LOT STRIPING: Operator (Striping Machine)	$ 10.04	2.31
INSTALLER - SIDING (METAL/ALUMINUM/VINYL)	$ 14.74	0.00

INSTALLER - SIGN	$ 15.61	0.00
INSULATOR - BATT	$ 13.00	0.00
IRONWORKER, REINFORCING	$ 12.37	0.00
LABORER: Common or General	$ 11.25	0.00
LABORER: Mason Tender - Brick	$ 10.54	0.00
LABORER: Mason Tender - Cement/Concrete	$ 10.75	0.00
LABORER: Pipelayer	$ 13.00	0.35
LABORER: Plaster Tender	$ 12.22	0.00
LABORER: Roof Tearoff	$ 11.28	0.00
LABORER: Landscape and Irrigation	$ 11.09	0.00
LATHER	$ 16.00	0.00
OPERATOR: Backhoe/Excavator/Trackhoe	$ 12.83	0.00
OPERATOR: Bobcat/Skid Steer/Skid Loader	$ 13.93	0.00
OPERATOR: Bulldozer	$ 18.29	1.31
OPERATOR: Drill	$ 15.69	0.50
OPERATOR: Forklift	$ 13.21	0.81
OPERATOR: Grader/Blade	$ 12.96	0.00
OPERATOR: Loader	$ 13.46	0.85
OPERATOR: Mechanic	$ 17.52	3.33
OPERATOR: Paver (Asphalt, Aggregate, and Concrete)	$ 18.44	0.00
OPERATOR: Roller	$ 15.04	0.00
PAINTER (Brush, Roller and Spray), Excludes Drywall		

Finishing/Taping	$ 13.21	2.33
PAINTER: Drywall Finishing/Taping Only	$ 13.76	2.84
PLASTERER	$ 15.75	0.00
PLUMBER (HVAC Pipe Installation Only)	$ 22.16	5.46
PLUMBER, Excludes HVAC Pipe Installation	$ 22.31	5.18
ROOFER	$ 17.19	0.00
SHEET METAL WORKER (HVAC Duct Installation Only)	$ 20.88	5.19
SHEET METAL WORKER, Excludes HVAC Duct Installation	$ 24.88	5.97
SPRINKLER FITTER (Fire Sprinklers)	$ 22.94	0.00
TILE FINISHER	$ 11.22	0.00
TILE SETTER	$ 14.25	0.00
TRUCK DRIVER: 1/Single Axle Truck	$ 16.40	0.81
TRUCK DRIVER: Dump Truck	$ 12.39	1.18
TRUCK DRIVER: Flatbed Truck	$ 19.65	8.57
TRUCK DRIVER: Semi-Trailer Truck	$ 12.50	0.00
TRUCK DRIVER: Water Truck	$ 12.00	4.11

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of ""identifiers"" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

* an existing published wage determination
* a survey underlying a wage determination

* a Wage and Hour Division letter setting forth a position on a wage determination matter
* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION"

STATE OF TEXAS §
COUNTY OF ROCKWALL §
CITY OF MCLENDON CHISHOLM §

INTERLOCAL AGREEMENT FOR FIRE PROTECTION SERVICES

THIS AGREEMENT is made and entered into by and between the County of Rockwall, Texas, hereinafter referred to as "County" and the City of McLendon-Chisholm, Texas, hereinafter referred to as "City" or "McLendon-Chisholm".

WITNESSETH:

WHEREAS, pursuant to §352.001(b)(3) of the Texas Local Government Code, a county is authorized to execute interlocal agreements with any city, town or village within such county to provide fire protection services to the citizens of any such county residing outside the corporate limits of any city, town or village; and

WHEREAS, pursuant to Chapter 791 of the Texas Government Code, the City is authorized to execute interlocal agreements with a county to provide governmental services and functions such as fire protection; and

WHEREAS, the City is the owner of certain trucks and other equipment designed for and capable of being used in the protection of persons and property from and in the suppression and fighting of fires; and

WHEREAS, the County desires to obtain such services for its citizens residing in unincorporated areas of the County, and the City is willing to provide such services as hereinafter set forth and provided.

NOW, THEREFORE, it is mutually agreed by and between the parties hereto as follows:

Section 1. That the recitals set forth above are true and correct and incorporated herein.

Section 2. Definitions. The following words shall have the following meanings when used in this Agreement:

a) "Call" means each response by McLendon-Chisholm Fire and Rescue to rescues, auto accidents, actual fire, false alarms, fires to be found extinguished on arrival of the unit or units, potential fire situations or emergencies.

b) "Chief Administrative Officer" means the Mayor or City Administrator of the City.

c) "District" means the area within the boundaries of Rockwall County, Texas, for which the City of McLendon-Chisholm Fire and Rescue has permanent responsibility for first alarm response to fires in such district.

d) "Employed" means a firefighter who is a volunteer firefighter.

e) "Fire Chief" means the Fire Chief or volunteer firefighter of McLendon-Chisholm Fire and Rescue or his duly authorized designees.

f) "Firefighter" means a firefighter of the City or a firefighter with McLendon-Chisholm Fire and Rescue.

g) "Requesting Party" means the entity requesting fire protection assistance from the City for fire services for residents of the County, but not living within any city's incorporated limit.

Section 3. The parties hereto hereby agree that the City will provide fire equipment and services to points in the County which are outside the corporate limits of any city in the County, but inside the boundary limits known as First Alarm County District for the City. Areas outside such boundary shall be known as the Second Alarm County District for the City, and a closer fire department shall be notified for first response.

Section 4. In consideration of such service, the County will pay to the City the sum of Seventy-Seven Thousand Five Hundred ($77,500.00) dollars for calls outside the corporate limits of any city in the County subject to annual funding approval by the Rockwall County Commissioner's Court during the regular budget process. Said payment shall be made on an annual basis upon written request from the City to the Rockwall County Auditor and will be payable within thirty (30) days after receipt of such, by the Auditor's Office.

Section 5. County hereby gives and grants to the City full and complete authority to operate its fire fighting vehicles on and over public roads, highways, and other thoroughfares of the County and other public places.

Section 6. City shall, at its own cost and expense, purchase and keep in force at all times insurance for the minimum amount of liability under the Texas Tort Claims Act. City agrees to provide copies of such policy or policies of insurance and/or other evidence satisfactory to the County Auditor of Rockwall County, Texas.

Section 7. The Fire Chief shall be the sole judge of the amount and type of equipment and number of personnel dispatched to calls made pursuant to this Agreement. Said Fire Chief, or his designee, shall be in charge of the firefighting techniques used in response to any calls.

For each call made pursuant to this Agreement, the Fire Chief shall prepare a report showing the date, location, and description of the call. True copies of such reports shall be on file with the Fire Chief and available for review by the County Auditor or Commissioners Court of the County.

Section 8. City hereby agrees to render services to other Fire Districts within the County if backup emergency assistance is requested. The City's fire fighters shall report to the Requesting Party's Officer In Control at the location to which they have been assigned, and shall be under the command of the Requesting Party's Fire Chief and will be released when their services are no longer required.

Calls for assistance may be aborted only by (1) another Fire Department at the scene; (2) an officer of the Sheriff's Department at the scene; (3) a State Department of Public Safety Officer at the scene; (4) the responding department's Fire Chief or designee; (5) or Dispatch.

Section 9. While any fire fighter, regularly employed as such by the City, is in the service of the Requesting Party, such fire fighter shall be a fire fighter of the Requesting Party and be under the command of the Requesting Party's Chief, with all the powers of a regular fire fighter of the Requesting Party, as fully as if such fire fighter were within the territorial limits of the governmental entity where such fire fighter is regularly employed. A fire fighter's qualifications for employment by the governmental entity by which he or she is regularly employed shall constitute such fire fighter's qualifications for such position within the territorial limits of the Requesting Party, and no other oath, bond or compensation need be made.

Section 10. Each party to this Agreement expressly waives the right to recovery from the other party for reimbursement of wages, disability, pension payments, damages to equipment and clothing, medical expenses, travel, food and lodging expenses.

Section 11. Any fire fighter or other person who is assigned, designated or ordered by the Fire Chief of the party which regularly employs such, to perform duties pursuant to this Agreement, shall receive the same wages, salary, pension, compensation and all other rights for such service, including injury benefits, death benefits, and worker's compensation benefits, as if the service had been rendered within the territorial limits of the party where such fire fighter is regularly employed. Moreover, all wage and disability payments, including worker's compensation benefits, pension payments, damage to equipment and clothing, medical expenses, and expenses of travel, food and lodging, shall be paid by the party which regularly employs such person in the same manner as if the service had been rendered within the territorial limits of the party where such fire fighter is regularly employed.

Section 12. In the event that any person performing firefighting services pursuant to this Agreement shall be cited as a party to any civil lawsuit, state or federal, arising out of the performance of those services, such fire fighter shall be entitled to the same benefits that he or she would be entitled to receive if such civil action had arisen out of the performance of such person's duties as a member of the department where and in the jurisdiction of the party where such person is regularly employed.

Section 13. Each party to this Agreement expressly waives all claims against the other party for compensation arising from loss, damage, personal injury or death occurring as a consequence of the performance of this Agreement.

Section 14. Third party claims against parties hereto shall be governed by the Texas Tort Claims Act or other appropriate statutes, charters and ordinances of the parties.

Section 15. It is expressly understood and agreed that by executing this Agreement, neither party waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise by available to it, against claims arising in the exercise of governmental powers and functions.

Section 16. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns.

Section 17. This Agreement shall be governed by and constructed in accordance with the laws of the State of Texas. Venue shall be in Rockwall County, Texas.

Section 18. If any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity or illegality shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein, and shall not render the entire Agreement invalid.

Section 19. This Agreement constitutes the entire Agreement and understanding between parties. Any modification, change or amendment to this Agreement shall be in writing and approved by both parties.

Section 20. This Agreement shall become effective as of October 1, 2020 and shall continue through September 30, 2021.

[Signature Page to Follow.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed under authority of appropriate action taken by their respective governing bodies.

COUNTY OF ROCKWALL, TEXAS

David Sweet
Rockwall County Judge

CITY OF MCLENDON-CHISHOLM, TEXAS

Keith Short
Mayor

Ordinance No. 2020 –
Adopted 09/22/2020

ORDINANCE NO. 2020--

AN ORDINANCE OF THE CITY OF McLENDON-CHISHOLM, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 has been duly created by the budget officer of the City of McLendon-Chisholm, Texas, in accordance with Chapter 102 of the Texas Local Government Code; and

WHEREAS, the budget officer for the City has filed the proposed budget in the office of the City Secretary and the proposed budget was made available for public inspection and posted to the City's internet website in accordance with Chapter 102 of the Local Government Code; and

WHEREAS, a public hearing was held by the City in accordance with Chapter 102 of the Local Government Code, following due publication of notice thereof, at which time all citizens and parties interested were given the opportunity to be heard regarding the proposed budget; and

WHEREAS, after full and final consideration, it is the opinion of the City Council that the 2020 - 2021 fiscal year budget as hereinafter set forth should be approved and adopted; and

WHEREAS, the adoption of said budget will require raising more revenue from property taxes than in the previous year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1. The above and foregoing recitals are true and correct and are incorporated into this Ordinance and made a part hereof for all purposes.

SECTION 2. That the budget of the revenue and expenditures necessary for conducting the affairs of the City of McLendon-Chisholm, Texas for the fiscal year beginning October 1, 2020, and ending September 30, 2021, a true and correct copy of which is attached hereto as Exhibit "A", be and the same is hereby adopted and approved as the budget of the City of McLendon-Chisholm, Texas for the fiscal year beginning October 1, 2020, and ending September 30, 2021.

SECTION 3. That the expenditures during the fiscal year beginning October 1, 2020, and ending September 30, 2021, shall be made in accordance with the budget by departmental allocation approved by this Ordinance unless otherwise authorized by a duly enacted ordinance of the City of McLendon-Chisholm, Texas.

SECTION 4. That all budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2019-2020 are hereby ratified, and the budget Ordinance for fiscal year 2019-2020, heretofore enacted by the City Council, be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 5. Upon approval of the budget, the budget officer shall file the budget with the City Secretary, take action to ensure that a copy of the budget is posted to the City's internet website and file a true and certified copy thereof with the County Clerk of Rockwall County, Texas.

SECTION 6. That all provisions of the Ordinances of the City of McLendon-Chisholm, Texas in conflict with the provisions of this Ordinance be and the same are hereby repealed, and all other provisions of the Ordinances of the City of McLendon-

Chisholm, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 7. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 8. That this Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

DULY PASSED by the City Council of the City of McLendon-Chisholm, Texas, on the 22nd day of September 2020.

APPROVED:

____
Keith Short, Mayor

ATTEST:

____
Rochelle Green, City Secretary

MCLENDON-CHISHOLM

Fiscal Year 2020-2021 Budget

Approved September 22, 2020

City of McLendon-Chisholm
FY 2020-2021
Proposed Budget

This budget will raise more total property taxes than last year's budget by $53,500 which is an 8.3 percent increase from last year's budget and of that amount $45,356 is tax revenue to be raised from new property added to the tax roll this year.

The members of the City Council voted on the budget as follows:

FOR:
AGAINST:
PRESENT and not voting:
ABSENT:

Property Tax Rate Comparisons

	Fiscal Year 2019-20	**Fiscal Year 2020-21**
Proposed Property Tax Rate	0.150000/$100	0.150000/$100
No-New Revenue Rate	0.142383/$100	0.146543/$100
Voter-Approval Rate	0.119744/$100	0.156459/$100
No-New Revenue Maintenance & Operations Rate	0.096534/$100	0.136885/$100
Debt Rate	0.024560/$100	0.031679/$100

The total debt obligation secured by property taxes for the City of McLendon-Chisholm, inclusive of Principal and Interest and net of Early Redemption Escrow, is $ 1,953,624.

City of McLendon Chisholm
Proposed Budget Summary
For the fiscal year to end September 30, 2021

Financial Summary	FY 2020 Current	FY 2020 Projected	FY 2020 Budget	FY 2021 Proposed Budget
General Fund Revenue	2,044,820	2,147,567	1,306,263	1,837,908
Transfer to Cover Fire Department Construction Costs				4,029,935
General Fund Expenses	(1,083,778)	(1,194,535)	(1,040,505)	(1,487,647)
Fire Department Construction Costs				(4,029,935)
Surplus	$ 961,042	$ 953,032	$ 265,758	$ 350,261

Does not include TxDot Payment for new Fire Station

Utility Fund Revenue	663,035	672,624	358,564	638,780
Utility Fund Expenses	(514,215)	(547,123)	(358,564)	(577,143)
Surplus	148,820	125,501	-	61,637

I&S Fund Revenue	127,269	153,726	141,644	154,452
I&S Fund Expenses	(139,553)	(153,726)	(141,644)	(152,162)
Surplus	(12,284)	-	-	2,290

City of McLendon-Chisholm
Combined Funds Proposed Budget
For the year to end September 30, 2021

	General Fund	Interest and Sinking Fund	Utility Fund	Combined Funds
Revenues				
Franchise Income	195,000			195,000
Development Income	15,000			15,000
Building Permit Income	696,127			696,127
Interest Income	25,000	6,900	6,000	37,900
Septic Inspection Income	11,000			11,000
Health Permit Income	1,200			1,200
Sales Tax Revenue	341,608			341,608
Donations	500			500
Ad Valorem Tax Income	551,083	147,552		698,635
Miscellaneious Income	1,390			1,390
Sewer Utilities			305,780	305,780
Sewer Tap Fee Revenue			327,000	327,000
Transfer From Fire Capital Fund	4,054,935			4,054,935
Total Revenues	$ 5,892,843	$ 154,452	$ 638,780	$ 6,686,075
Expenditures				
Operating - General	250,785			250,785
Operating - Sewer Utility			577,143	577,143
Public Safety	566,318			566,318
Occupancy	79,809			79,809
General & Administrative	535,735	5,850		541,585
Debt Service		146,312		146,312
Capital	4,109,935			4,109,935
Total Expenditures	$ 5,542,582	$ 152,162	$ 577,143	$ 6,271,887
Surplus / (Deficit)	$ 350,261	$ 2,290	$ 61,637	$ 414,188

City of McLendon-Chisholm
General Fund Proposed Budget Detail
For the year to end September 30, 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2020 Adopted Budget	FY 2021 Proposed Budget
Revenues					
302 · Franchise Income	$ 159,915	$ 185,966	$ 192,649	$ 187,000	$ 195,000
303 · Development Income	96,610	16,099	73,470	15,000	15,000
304 · Building Permit Income	570,038	509,929	882,959	330,000	696,127
305 Municipal Court Income	2,118	2,183	-	1,800	500
306 · Interest Income	10,446	18,418	24,005	18,500	25,000
307 · Sign Permit Income	-	100	-	100	-
308 · Septic Fees	19,900	7,900	16,825	7,800	11,000
309 Food Enforcement	900	1,050	1,200	1,250	1,200
310 · Sales Tax Revenue	206,341	218,228	354,922	205,750	341,608
311 · PID Admin Expense Reimbursement	150	690	-	-	
313 · Donations	210	3,609	836	600	500
314 · Copies Public Inf. Income	203	133	-	130	100
315 · Miscellaneous Income	69,928	-			
317 · Ad Valorem Tax	346,822	394,882	599,111	537,708	551,083
318 · Tax Certifications	8	83	74	75	
320 - NSF Fee Revenue	8	-		-	
321 · Credit Card Fee Revenue	1,529	738	1,516	550	790
Transfer from Fire Capital Fund					4,054,935
Total Revenue	$ 1,485,124	$ 1,360,008	$ 2,147,567	$ 1,306,263	$ 5,892,843
Expenditures					
Operating Expenditures					
401 · Municipal Court	$ 1,515	$ 7	$ -	$ 50	$ 1,000
402 · Election Expense	8,580	12,069	-	12,250	25,000
410 · Building Inspections	117,752	126,973	194,927	117,742	167,264
411 · Environment Regulation Expense	9,905	8,115	8,744	6,255	5,375
414 · Animal Control	-		3,181	18,000	19,196
415 · Section 380 Grant Program	1,931	3,763	24,029	3,800	7,800
416 · Bad Debt	20,620		-	-	
418 · Membership Fees	3,840	1,556	1,662	1,575	2,000
422 · Public Notice Expense	3,463	13,008	5,267	9,150	11,750
423 · Community Functions	1,781	1,081	7,290	500	1,000
426 · Appraisal District Collection	5,883	6,366	7,611	5,000	7,500
429 · Street Lights					2,900
430 · Public Safety	185,396	254,230	402,978	306,555	566,318
Total 400 Operating Expenditures	$ 360,666	$ 427,168	$ 655,689	$ 480,877	$ 817,103

City of McLendon-Chisholm
General Fund Proposed Budget Detail
For the year to end September 30, 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2020 Adopted Budget	FY 2021 Proposed Budget
Occupancy Expenditures					
502 · Electricity	$ 3,712	$ 2,787	$ 2,828	$ 2,700	$ 2,900
506 · Water	8,892	6,394	6,860	4,000	10,239
510 · Propane Gas	-		788	788	870
512 ·Trash Pickup			1,062	1,344	
514 · Building Maint/Improvements	6,592	15,065	11,469	12,200	12,000
516 · Lawn Maintenance	8,829	8,412	8,220	8,500	8,000
518 · Janitorial	4,281	40	-	-	
520 · Telephone & Internet	7,444	5,874	8,058	6,900	8,300
522 · Website Expense	1,826	1,278	1,258	1,000	2,500
522.1 · Website Design/Redesign					10,000
522.2 · Audio/Video Chamber Updates					25,000
Total 500 Occupancy Expenditures	$ 41,576	$ 39,849	$ 40,543	$ 37,432	$ 79,809
General & Administrative Expenditures					
603 · Citizen Recognition	-			-	-
604 · Municipal Manuals, Books & Maps	1,022	70	346	250	500
606 · Employee Costs					
60601-Salaries and Wages	159,171	139,483	157,850	181,368	199,504
60609-Payroll Taxes	12,176	10,670	12,075	13,875	15,262
60609-Payroll Processing and Misc Exp	249	958	655	-	-
60612-Retirement Plan Costs	7,383	(20,000)	3,867	5,505	11,481
60613-Health / Dental / Vision Insurance	28,391	11,923	21,157	21,707	20,659
60622-Workers Comp Insurance					898
618 · Liability Insurance	9,896	5,872	5,292	7,517	5,821
619 · Software Subscriptions	7,757	18,843	33,426	19,000	21,860
621 · IT Support	2,880	6,125	8,425	5,500	7,000
622 · Office Supplies - City Hall	3,195	3,353	3,339	3,000	3,500
623 · Office Equipment	2,655	3,027	3,110	2,600	8,900
624 · Office Equip Maintenance	5,614	4,874	3,540	1,500	4,500
625 · Printed Materials	2,192	2,111	4,060	1,700	2,000
626 · Postage-City Hall	3,485	3,512	930	1,410	1,500
627 · County Plat Expense	150		-	-	
628 · Bank Fees	1,600	1,578	1,617	1,500	2,000
630 · Legal & Professional					
63001-Accounting & Payroll services	63,974	60,234	53,225	52,514	60,000
63002 - Financial Audit	8,800	9,500	15,000	15,000	16,000

City of McLendon-Chisholm
General Fund Proposed Budget Detail
For the year to end September 30, 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2020 Adopted Budget	FY 2021 Proposed Budget
63003 - Legal	116,007	41,160	34,597	40,000	40,000
63005 - City Planner	41,157	51,952	28,020	45,000	25,000
63005.1 - Comprehensive Plan					25,000
63008 - Financial Consulting	-	28,883	28,363	26,000	26,000
63009 - Engineering			15,000	15,000	25,000
633 · Penalties & Fees	-	36		-	
645 · Transcription Services	1,238	3,104		-	
646 · Mileage Expense	950	832	500	500	750
647 · Council Meetings & Development	1,369	1,072	973	650	800
648 · Training	6,377	8,957	2,187	6,750	7,000
649 · Expense Account - City Administrator	-			-	
650 · Expense Account - Mayor	-			-	
652 · Staff Appreciation	29	760	650	850	800
655 · Code of Ordinance	1,375	1,000	3,360	3,500	4,000
699 · Miscellaneous Expense	98	246	39		
Total G & A Expenditures	$ 489,190	$ 400,132	$ 441,603	$ 472,196	$ 535,735
700 · Capital Expenditures - Public Safety	$ 250,341	$ 86,502	$ 21,700	$ 15,000	$ 4,054,935
700 · Capital Expenditures - Operating	$ 17,167	$ 33,224	$ 35,000	$ 35,000	$ 55,000
Total Capital Expenditures	$ 267,508	$ 119,726	$ 56,700	$ 50,000	$ 4,109,935
Total Expenditures	$ 1,158,941	$ 986,875	$ 1,194,535	$ 1,040,505	$ 5,542,582
Surplus/(Deficit)	$ 326,184	$ 373,133	$ 953,032	$ 265,758	$ 350,261

City of McLendon-Chisholm
Interest and Sinking Fund Proposed Budget Detail
For the year to end September 30, 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2020 Adopted Budget	FY 2021 Proposed Budget
Revenue					
Ad Valorem Tax					
317 · Ad Valorem Tax	$ 236,763	257,215	$ 117,880	$ 107,427	$ 147,552
306 · Interest Income	1,898	2,359	9,615	$ 3,250	$ 6,900
Transfer from Excess Bond Proceeds	62,532				
Transfer From Interest & Sinking Surplus	33,714		26,231	$ 30,967	
Total Revenue and Transfers In	$ 334,907	$ 259,574	$ 153,726	$ 141,644	$ 154,452
Expenditures					
628 · Bank Fees Expense		4,350	$ 5,850		$ 5,850
660 · Bond Interest Expense	$ 61,344	59,862	$ 57,876	$ 58,113	$ 56,312
802 · Bond Cost Amortization	2,912		-	$ 2,912	
803 · Bond Premium Amortization	(10,107)	(9,942)		$ (9,381)	
Transfer To Bond Principal	85,000		90,000	$ 90,000	$ 90,000
Transfer to Early Redemption Sinking Fund	189,934			$ -	
Total Expenditures and Transfers Out	$ 329,083	$ 54,270	$ 153,726	$ 141,644	$ 152,162
Surplus/(Deficit)	$ 5,824	$ 205,304	$ -	$ -	$ 2,290

City of McLendon-Chisholm
Utility Fund Proposed Budget Detail
For the year to end September 30, 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2020 Adopted Budget	FY 2021 Proposed Budget
Revenue					
306 · Interest Income	$ 5,522	$ 9,259	$ 6,484	$ 9,750	$ 6,000
Sewer Utility Revenue					
32200 · Sewer Usage Fees	159,079	209,436	250,000	228,360	306,625
32201 · Sewer Tap Fees	219,000	237,000	417,000	72,000	327,000
32204 · Sewer Deposit Refunds	(1,720)	(1,028)	(860)	(1,100)	(845)
Transfer from Utility Fund Surplus		-	-	49,554	
Total Revenue	$ 381,881	$ 454,667	$ 672,624	$ 358,564	$ 638,780
Expenditures					
Operation & Maintenance Expenditures					
Sewer Operation & Maintenance					
41304 · O&M Agreement	48,892	61,804	$ 40,000	$ 33,570	$ 46,000
41305 · O&M Maintenance			13,500	36,000	15,500
41308 · Electricity			108		150
41310 · Sewer Treatment	93,886	160,241	174,640	231,794	304,000
41312 · Tap Fee Developer Rebate	131,400	142,200	250,200	43,200	196,200
Total Operations Expenditures	$ 274,178	$ 364,245	$ 478,448	$ 344,564	$ 561,850
600 · General & Administrative Exp	$ 16,733	$ 10,681	$ 68,675	$ 14,000	$ 15,293
Total Expenditures	$ 290,911	$ 374,926	$ 547,123	$ 358,564	$ 577,143
Surplus/(Deficit)	$ 90,970	$ 79,742	$ 125,501	$ -	$ 61,637

City of McLendon-Chisholm
Public Safety Department Supporting Detail
General Fund Budget Line Item 430

	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2020 Adopted Budget	FY 2021 Proposed Budget
Revenue					
313 · Donations		$ 56,908	$ 765	$ -	$ -
316 · County Contract		67,500	77,500	67,500	77,500
319 · Grants		245,582	252,000	252,000	117,600
Transfer from General Fund	$ 185,396	$ 254,230	402,978	$ 306,555	566,318
Total Revenue	$ 185,396	$ 624,220	$ 733,243	$ 626,055	$ 761,418
Expenditures					
Operating Expenditures					
40102 · Municipal Court		$ 39			
43001 · Liability Insurance		5,220	7,730	7,730	7,962
43002 · Fuel		9,524	9,790	10,000	10,000
43003 · Maintenance & Repair - Vehicles		17,051	20,000	8,000	20,000
43004 · Station Maintenance and Operations	1,489	5,751	14,389	12,000	12,000
43005 · Gear and Supplies	33,444	29,542	47,005	23,000	23,000
43006 · Compliance		35	4,290	6,000	6,000
43007 · Radio Maintenance Contract		11,447	14,741	12,000	17,249
43008 · Dispatch		10,000	10,000	10,000	10,000
43009 · Training	1,270	7,840	5,590	10,000	10,000
43010 · Software		308	115		115
43030 · EMS	5,850	2,980	4,929	3,000	5,454
43035 · Street Lights	2,941	2,891	2,864	2,900	-
Total 400 Operating Expenditures	$ 44,994	$ 102,628	$ 141,443	$ 104,630	$ 121,780
500 · Occupancy Expenditures					
502 · Electricity		$ 3,895	$ 3,626		$ 3,500
506 · Water		331	457		500
512 · Trash		913	223		
516 · Lawn Maintenance		900	120		
518 · Janitorial		252			
520 · Telephone & Internet		1,673	2,388		2,500
Total 500 Occupancy Expenditures		$ 7,964	$ 6,814		$ 6,500
General & Administrative Expenditures					
60502 · Volunteer Fire Dept Contract	$ 94,652	$ -	$ -	$ -	$ -
60601 · Salaries and Wages	30,531	400,805	466,022	425,769	471,678
60609 · Payroll Tax Expense	2,336	34,025	34,662	32,571	35,515
60611 · Employee Screening			1,000		

City of McLendon-Chisholm
Public Safety Department Supporting Detail
General Fund Budget Line Item 430

	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2020 Adopted Budget	FY 2021 Proposed Budget
60612 · Retirement Plan Contributions	1,527	32,939	12,308	11,306	22,045
60613 · Health / Dental / Vision Insurance Expense	5,380	32,029	48,184	38,298	75,513
60622 · Workers Comp Insurance		8,767	17,885	13,481	23,835
619 · Software Subscriptions		2,653	508		1,476
622 · Office Supplies		39			
623 · Office Equipment		162			
652 · Staff Appreciation		1,268	463		800
626 · Postage		14			
628 · Bank Fees		4			
699 · Miscellaneous Expenses			77		
602806 · Interest Expense	5,976		3,877		2,276
63005 · City Planner		924			
Total G & A Expenditures	$ 140,402	$ 513,628	$ 584,986	$ 521,425	$ 633,138
Total Expenditures	$ 185,396	$ 624,220	$ 733,243	$ 626,055	$ 761,418
Surplus/(Deficit)	$ -	$ -	$ -	$ -	$ -

Ordinance 2020-
Approved 09/22/2020

ORDINANCE NO. 2020-

AN ORDINANCE OF THE CITY OF MCLENDON-CHISHOLM, TEXAS, LEVYING AD VALOREM TAXES FOR THE TAX YEAR 2020 AT A RATE OF $0.150000 PER ONE HUNDRED DOLLARS ($100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF MCLENDON-CHISHOLM AS OF JANUARY 1, 2020, THE SAID TAX RATE HAVING A MAINTENANCE AND OPERATIONS COMPONENT AND A DEBT SERVICE COMPONENT; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 26 of the Texas Tax Code, the Tax Assessor-Collector for the City of McLendon-Chisholm, Texas calculated the tax rate for the fiscal year 2020-2021 which cannot be exceeded without requisite publications and public hearings; and

WHEREAS, the tax rate for the fiscal year 2020-2021 as initially proposed by the City Council did, and as adopted herein does, exceed the said no new revenue rate calculated by the Tax Assessor-Collector; and

WHEREAS, the City of McLendon-Chisholm complied with Chapter 26 of the Texas Tax Code and Truth-in-Taxation laws and advertised the proposed tax rate and conducted a public hearing on the tax rate, and all notices and hearings and other applicable steps required by law as a prerequisite to the passage, approval and adoption of this Ordinance have been timely and properly given and held; and

WHEREAS, Section 26.05(a) of the Texas Tax Code provides that the tax rate consists of two components (one of which will impose the amount of taxes needed to pay debt service, and the other of which will impose the amount of taxes needed to fund maintenance and operation expenses for the next year), and each of such components must be approved separately, the tax rate set forth herein consists of those two components and they are approved separately; and

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPRATIONS THAN LAST YEAR'S TAX RATE; and

WHEREAS, THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.9 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $2.80; AND

WHEREAS, the City Council, upon full review and consideration of the matter, is of the opinion that the tax rate for the year 2020 hereinafter set forth is proper and should be approved and adopted. Now, therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1. The above and foregoing recitals are true and correct and are incorporated into this Ordinance and made a part hereof for all purposes.

SECTION 2. That there is hereby levied and shall be assessed and collected for the tax year 2020 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of McLendon-Chisholm, Texas on the 1st day of January 2020, and not exempt from taxation by the Constitution and laws of the State of Texas, a tax of $0.150000 on each One Hundred Dollars ($100.00) assessed valuation of all taxable property, to provide for the expenses of the City of McLendon-Chisholm, Texas for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021. The said tax is made up of two components, as set forth in Section 3 and Section 4 of this Ordinance.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.9 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $2.80.

SECTION 3. That $0.118321 of said taxes shall be for the maintenance and operations of the City of McLendon-Chisholm, Texas.

SECTION 4. That $0.031679 of said taxes shall be for the purpose of paying interest and principal on the Certificates of Obligation debt for the City of McLendon-Chisholm, Texas.

SECTION 5. That the Tax Assessor-Collector or his/her designee is hereby authorized to assess and collect the tax rates and amounts herein levied.

SECTION 6. That all ad valorem taxes shall become due and payable on October 1, 2020, and all ad valorem taxes for the year shall become delinquent if not paid prior to February

1, 2021. There shall be no discount for payment of taxes prior to February 1, 2021. A delinquent tax shall incur all penalty, interest and costs authorized by law. Taxes that remain delinquent on July 1, 2021 incur an additional penalty not to exceed twenty percent (20%) of the amount of delinquent taxes, penalty and interest collected; such additional penalty is to defray the costs of collection due to any contract with an attorney authorized by Section 6.30 of the Texas Tax Code, as amended.

SECTION 7. That the City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

SECTION 8. That the tax roll as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

SECTION 9. That all provisions of the Ordinances of the City of McLendon-Chisholm, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed, and all other provisions of the Ordinances of the City of McLendon-Chisholm, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 10. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 11. That this Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

DULY PASSED by the City Council of the City of McLendon-Chisholm, Texas, on the 22nd day of September 2020.

Ordinance 2020-
Approved 09/22/2020

APPROVED:

____
Keith Short, Mayor

ATTEST:

____
Rochelle Green, City Secretary

City of McLendon-Chisholm
Staff Report

Discussion and action to consider an Ordinance ratifying the property tax increase reflected in the Fiscal Year 2020-2021 Budget.

Date:

September 22, 2020

BACKGROUND OF ISSUE:

The proposed Fiscal Year 2020 - 2021 Budget, as presented, requires raising more revenue from property taxes than in the previous year.

Section 102.007 of the Texas Local Government Code provides in part that the adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget.

Section 102.007 of the Texas Local Government Code requires that this ratification be in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Texas Tax Code, or other law.

RECOMMENDATION:

Staff recommends approval of the ordinance.

RECOMMENDED MOTION**:** I move to approve the Ordinance ratifying the property tax increase reflected in FY 2020 - 2021 Budget.

Lisa Palomba, City Administrator

ORDINANCE NO. 2020-

AN ORDINANCE OF THE CITY OF McLENDON-CHISHOLM, TEXAS RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE FISCAL YEAR 2020-2021 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 102.007 of the Texas Local Government Code provides in part that the adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget; and

WHEREAS, Section 102.007 of the Texas Local Government Code requires that this ratification be in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Texas Tax Code, or other law; and

WHEREAS, the Fiscal Year 2020-2021 Budget, as adopted, requires raising more revenue from property taxes than in the previous year, and the City Council desires by adoption of this Ordinance to ratify the property tax increase reflected in the City's Fiscal Year 2020-2021 annual Budget. Now, Therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof.

SECTION 2. The McLendon-Chisholm City Council, as the governing body of the City of McLendon-Chisholm, Texas, having adopted the Fiscal Year 2020-2021 annual Budget that will require raising more revenue from property taxes than in the previous year, hereby ratifies the property tax increase reflected in the Fiscal Year 2020-2021 annual Budget.

SECTION 3. That this Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

DULY PASSED by the City Council of the City of McLendon-Chisholm, Texas, on the 22th day of September 2020.

APPROVED:

____
Keith Short, Mayor

ATTEST:

____
Rochelle Green, City Secretary

City of McLendon-Chisholm

Staff Report

Discussion and action regarding consideration of a Resolution declaring the City has performed the required annual review of the Investment Policy and is not recommending any changes at this time. (Requested by Palomba)

DATE:

September 22, 2020

BACKGROUND OF ISSUE:

The City adopted an Investment Policy for the first time in 2017. The Investment Policy must be reviewed each year by Council as part of the budget process. A resolution must be adopted confirming any changes or must contain a statement that the policy has been reviewed and no changes were made. Investment Committee Members have reviewed the policy and are not recommending any changes at this time. All invested funds remain in investment pools at LOGIC and TEXPOOL.

LOGIC and TexPool are both AAA rated investment programs tailored to the investment needs of Texas local governments. Both investment pools assist governments in making the most of taxpayer dollars. Local officials can improve the return on their invested balances by pooling their money with other entities to achieve economies of scale in a conservative fund in full compliance with the Texas Public Funds Investment Act.

Interest gained during the year is reported on the monthly budget report.

SUGGESTED ACTION:

Motion to approve the Resolution declaring the City Council completed its review of the Investment Policy and confirming no changes in the policy are needed at this time.

Lisa Palomba, City Administrator

CITY OF MCLENDON-CHISHOLM
RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS DECLARING THAT THE CITY COUNCIL COMPLETED ITS REVIEW OF THE INVESTMENT POLICY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of McLendon-Chisholm, Texas (the "**City**"), in compliance with the Public Funds Investment Act, Chapter 2256 of the Texas Government Code, adopted Ordinance 2017-17 approving and adopting an Investment Policy which is set forth in Division 2 of Article 1.04 of the City's Code of Ordnances; and

WHEREAS, the Public Funds Investment Act requires the governing body of the City to annually review its Investment Policy regarding the investment of City funds and funds under its control and adopt a Resolution stating it has reviewed the Investment Policy and investment strategies and recorded any changes; and

WHEREAS, the City Council has completed its review of the Investment Policy and investment strategies required by the Public Funds Investment Act, is making no changes to the Investment Policy or investment strategies and desires to adopt this Resolution memorializing this action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS:

SECTION 1: The recitals set forth in the WHEREAS clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

SECTION 2: That the City Council has completed its review of the Investment Policy and investment strategies and is making no changes.

SECTION 3: That this Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS THE 22nd DAY OF AUGUST 2020.

____
Keith Short, Mayor

ATTEST:

____
Rochelle Green, City Secretary

City of McLendon-Chisholm

2020-2021 Investment Policy

Purpose

It is the objective of the City of McLendon-Chisholm to invest public funds in a manner which will provide maximum security and the best commensurate yield while meeting the daily cash flow demands of the City and conforming to all federal, state, and local statutes, rules and regulations governing the investment of public funds. This Policy serves to satisfy the statutory requirements of defining and adopting a formal investment policy. The Policy and investment strategies may be reviewed annually by the Audit/Finance Committee and will be reviewed annually by the City Council who will formally approve any modifications. This Investment Policy, as approved, is in compliance with the provisions of the Public Funds Investment Act, Texas Government Code Chapter 2256.

Scope

This Investment Policy applies to the investment activities of the City of McLendon-Chisholm, Texas. All financial assets of all funds, including the General Fund and any other accounts, unless explicitly excluded by this policy's guidelines, are included. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR). These funds, as well, as others that may be created from time to time, shall be administered in accordance with the provisions of this policy.

In addition to this Policy, the investment of bond proceeds and other bond funds (including debt service and reserve funds) shall be governed and controlled by their governing ordinance and by the provisions of the Tax Reform Act of 1986, including all regulations and rulings promulgated there under applicable to the issuance of tax-exempt obligations.

1) Funds covered by this Policy which may be managed as a pooled fund group:
   a) General Reserve Fund
   b) Utility Revenue Fund
   c) Debt Service Fund
   d) Capital Project Fund
   e) Any new fund created by the City unless specifically exempted from this policy by the City or by law.

This Investment Policy shall apply to all transactions involving the financial assets and related activity of all the foregoing funds.

2) Funds covered by this Policy and managed as separately invested assets:
   a) Bond Funds – funds established with the proceeds from specific bond issues when it is determined that segregating these funds from the pooled funds portfolio will result in maximum interest earning retention under the provisions of the Tax Reform Act of 1986.
   b) Endowment Funds – funds given to the City with the instructions that the principal is to remain intact, unless otherwise agreed to, and the income generated by the investments will be used for specified purposes.

3) This Policy shall not govern funds, which are managed under separate investment programs in accordance with the Texas Government Code Section 2256.004. Such programs currently include all funds related to employee retirement programs, other funds established by the City for deferred employee compensation, and certain private donations. The City shall and will maintain responsibility for these funds to the extent required by federal and state law and donor stipulations.

4) This Policy does not apply to the monies held in escrow to retire bonds which are subject to defeasance requirements stated under their respective bond ordinances.

Review and Amendment

The City Council is required by state statute and by this Investment Policy to review this Investment Policy and investment strategies not less than annually and to adopt a resolution or an ordinance stating the review has been completed and recording any changes made to either the policy or strategy statements.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local Law.

Investment Strategy

Preservation of capital is the foremost objective of the City. Each investment transaction shall seek first to ensure that capital losses are avoided, whether the loss occurs from the default of a security or from erosion of market value. The City will maintain portfolios which utilize investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. Preservation and safety of principal shall be the foremost investment objective in each of the portfolios. Liquidity is the second objective. Liquidity's importance to each fund group is emphasized in the following paragraphs. Yield and diversification shall also be a consideration and shall be in compliance with the guidelines set forth in the Investment Policy.

A. **Operating Funds** – Investment strategies for these funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short-to-medium term securities which will complement each other in a laddered or barbell maturity structure.
B. **Debt Service Funds** – Investment strategies for these funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. If the annual debt service obligation is covered, the securities may be purchased that have a stated final maturity date which exceeds the debt service payment date.
C. **Reserve Funds** – Investment strategies for these funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate fund from securities with a low to moderate degree of volatility. Securities should be of high

quality and, except as may be required by any bond ordinance specific to an individual issue, of intermediate to longer-term maturities.

D. **Capital Project Funds** – Investment strategies for these fund portfolios shall have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays.

Objectives

The City shall manage and invest its cash with the objectives listed in priority order: Safety; Liquidity; Marketability; Diversification; Yield and Public Trust. Safety of principal invested is always the primary objective.

A. **Safety** – The primary objective of the City's investment activity is preservation of capital. Each investment transaction shall be conducted in a manner to avoid loss of capital.
B. **Liquidity** – The City's investment portfolio shall remain sufficiently liquid to enable the City to meet operating requirements that may be reasonably anticipated. To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three years from the date of purchase.
C. **Marketability** – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market "spreads" between the bid and ask prices of a particular security type of less than a quarter of a percentage point shall define an efficient secondary market.
D. **Diversification** – Investment maturities shall be staggered to provide cash flow based on the anticipated needs of the City. Diversifying the appropriate maturity structure will reduce market cycle risk.
E. **Yield** – The investment portfolio shall be designed with the objective of regularly exceeding the average rate of return on a six-month U.S. Treasury Bill. The City's investment risk constraints and cash flow needs shall be taken into consideration.

Management and Internal Controls

Controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees or investment Officers of the City.

Controls and managerial emphasis deemed most important that shall be employed include the following:

Imperative Controls

1. ACH & Wire transfer controls
    a. ACH & Wire transfer are only allowed between Financial Institutions listed on Exhibit A of this document.
    b. Any addition of new Financial Institutions for ACH & Wire transfers must be approved by updating the Investment Policy by resolution/ordinance of City Council.

   c. Dispersal of City Funds to entities not listed on Exhibit A must be made by counter signed checks drawn on the City's operating account.
   d. Institutions listed on Exhibit A will acknowledge in writing their receipt, understanding and willingness to comply with the City's controls.
2. Custodian safekeeping confirmation notices records management
3. Documentation of investment bidding events
4. Written confirmation of telephone transactions
5. Reconcilements and comparisons of security confirmation notices with the investment records
6. Verification of all interest income and security purchase and sell computations

Investment Committee

Members – The Investment Committee will consist of one Council Member; City Administrator, City Secretary-Treasurer and an outside investment advisor if needed. The City Attorney will act as a legal advisor to the Investment Committee. In the event of a vacancy, the remaining officers will confer and forward recommendations to Council for approval.

Scope – The Investment Committee shall meet at least annually to determine general strategies, investment guidelines and to monitor results. Included in its deliberations will be such topics as: economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized broker/dealers (if applicable) and depository institutions, as well as the target rate of return on the investment portfolio

Procedures – The Investment Committee shall provide meeting summations to all members. Any two members of the Investment Committee may request a meeting. Three members must ordinarily be present to meet. Only two members must be present to meet if the City Administrator and City Secretary positions remain one combined position. Investment Committee member may confer by electronic media or by phone if unavailable to physically meet. The investment Committee may establish its own rules of procedures. The Committee shall make recommendations to the City Council for any proposed changes to policy.

Delegation of Authority and Training

Authority to manage the City's investment program is derived from a resolution of the City Council. The resolution designates the City Administrator and the City Secretary-Treasurer as Co-Investment Officers (C-IOs) for the City. Day to day activities may be delegated to a responsible individual(s) who has received the appropriate training required by state statute. The C-IOs shall be responsible for all transactions undertaken and shall establish a system of controls and compliance audit to regulate the activities of persons authorized to execute investment transactions.

The investment officers and persons authorized to execute investment transactions shall attend training sessions of at least 10 hours in compliance with Section 2256.008 of the Act within 12 months after taking office or assuming duties and at least 8 hours every two years thereafter. The training must include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act. The investment training shall be sponsored, accredited or endorsed by the Government Treasurers Organization of Texas

(GTOT), Center for Public Management at the University of North Texas (UNT), Government Finance Officers Association of Texas (GFOAT), Texas Municipal League (TML), North Central Texas Council of Governments(NCTCOG) Association of Public Treasurers United States & Canada (APT US & C), and Government Finance Officers' Association (GFOA).

Safekeeping and Custody

The C-IOs shall establish written procedures for the operation of the investment program, consistent with this Investment Policy. Procedures shall include reference to safekeeping and reporting of the portfolio market value for securities held in safekeeping, banking service contracts and collateral. Securities and collateral will be held by a third-party custodian designated by the City or by the Federal Reserve Bank and held in the City's name as evidenced by safekeeping receipts of the institution with which the securities are deposited. The Market value of the securities and collateral shall be reported at least monthly by the custodians. Any substitutions and / or releases of collateral must be approved by a C-IO or another person qualified to execute investment transactions designated by the C-IOs. All collateral must have a market value of 103% of the original purchase price of the investment (less FDIC or NCUSIF insurance) plus accrued interest.

Prudent Investor Rule

The standard of prudence to be applied by the investment officer shall be the "prudent investor" rule which states: ***"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."***

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

A. The investment of all funds, or funds under the entity's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
B. Whether the investment decision was consistent with the written investment policy of the entity.

Investment staff shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism which is worthy of the public trust. Nevertheless, the City recognizes that in a marketable, diversified portfolio, occasional measured losses are inevitable and must be considered within the context of the overall portfolio's investment rate of return.

Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. An investment officer of the City, who has a personal business relationship and/or a relationship by blood or marriage within the second degree, as defined in the PFIA Section 2256.005, with a financial organization seeking to sell an investment to the City shall file a disclosure statement with the Texas Ethics Commission, the City Council, and the City Administrator.

An investment officer of the City who has a personal business relationship with a business organization offering to engage in an investment transaction with the City shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree of affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship with the Texas Ethics Commission and the City Council. For purposes of this section, an investment officer has a personal business relationship with a business organization if: (1) the investment officer owns 10 percent or more of the voting stock or shares of the business organization or owns $5,000 or more of the fair market value of the business organization; (2) funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or (3) the investment officer has acquired from the business organization during the previous year investments with a book value of $2,500 or more for the personal account of the investment officer. Investment officials of the City shall refrain from personal and business activities involving any of the City's custodians, depositories, broker/dealers or investment advisors which may influence the officer's ability to conduct his duties in an unbiased manner. Investment officials will not utilize investment advice concerning specific securities or classes of securities obtained in the transaction of the City's business for personal investment decisions, will in all respects subordinate their personal investment transactions to those of the City, particularly with regard to the timing of purchase and sales and will keep all investment advice obtained on behalf of the City and all transactions contemplated and completed by the City confidential, except when disclosure is required by law.

Liability

Investment and management staff acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of the securities are carried out in accordance with the terms of this policy.

Investment Safeguards

Cash Flow – Investment staff of the City will maintain a cash flow analysis which identifies the present and future cash requirements. The investment portfolio (utilizing cash flow analysis) will be structured such that the selling of securities prior to maturity for the purpose of meeting daily cash needs would be on an exception basis only.

Separation of Duties – Investment staff of the City will be responsible for maintaining the cash flow analysis, determining the amount eligible for investment, and all other administrative duties necessary in executing and tracking the investments. Investment Officers will be responsible for the actual investment decisions.

Internal Control – The C-IOs shall establish an annual process of independent review by the City's ad hoc audit committee in conjunction with the annual audit. This review will provide internal control by assuring compliance with policies and procedures.

Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

A. Risk of issuer default is controlled by limiting investments to those instruments allowed by the Act, which are described herein;
B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of the weighted average maturity of operating funds investments to less than 18 months, and avoidance of over-concentration of assets in specific instruments <u>other than</u> U.S. Treasury Securities, and U.S. Agency Obligations or Securities and authorized investment pools.
C. Risk of illiquidity due to technical complications shall be controlled by the selection of securities dealers as described herein.
D. Concentration of credit risk is controlled by limiting the amount of investment with a single issuer to no more than 35% of the total portfolio with the exception of State approved investment pools and U.S. Government Securities and Agency Obligation.
E. Custodial credit risk is minimized by requiring pledged securities to be in the name of the City.

Authorized Investments

Assets of the City may be invested in the following instruments if deemed an authorized investment pursuant to the Act, Chapter 2256 Texas Government code, as amended:

A. Obligations of the United States of America, its agencies and instrumentalities;
B. Direct obligations of the State of Texas or its agencies and instrumentalities;
C. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or the respective agencies and instrumentalities, including obligations that are fully insured or guaranteed by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;
D. Obligations of states, agencies, counties, cities and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
E. Certificates of deposit issued by a depository institution that has its main office or a branch office in Texas, to include certificates of deposit purchased through the Certificate of Deposit Account Registry Service (CDARS) program from a Texas Bank. The certificate of deposit must be guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or its successor or the National Credit Union Share Insurance Fund (NCUSIF) or its successor and secured by acceptable collateral securities in the name of or benefit of the City and have a market value of at least 103% of the original purchase price (less FDIC or NCUSIF insurance) plus accrued interest.
F. Public Funds Investment pools in the State of Texas which follow practices allowed by the current law and whose investments may consist of CD’s, U.S. Treasuries, U.S. Government Agency Securities, U.S. Government Sponsored Corporation’s Instruments, Commercial Paper or other investment instruments permitted by law.

G. Commercial Paper and Banker's Acceptances that have met all requirements of state law, including ratings, term and security.
H. The City is not required to liquidate investments that were an authorized investment at the time of purchase.
I. If an authorized investment in the City's portfolio is rated in a way that causes it to become an unauthorized investment, the investment committee shall review the investment to determine whether it would be more prudent to hold the investment until its maturity, or to redeem the investment. The committee shall consider the time remaining until maturity of the investment, the quality of the investment, and the quality and amounts of collateral which may be securing the investment in determining the appropriate steps to take.
J. The City requires that all City depository accounts have sufficient pledged collateral, valued at market, held by a third-party custodian designated by the City in the City's name, and secured at 103% of the City balances less the amount of FDIC or NCUSIF insurance at all times.

The following is the maximum goal for various types of authorized deposits (shown as a percentage of total investments) for each type of investment. The percentages are based mainly on the safety and liquidity of the investment and to obtain the overall highest rate of return with appropriate risk for the City.

1. Collateralized Certificates of Deposits (CD's):	50%
2. U.S. Treasury Obligations:	100%
3. Municipal Investment Pool (MIP)	100%
4. Commercial Bank Savings Accounts:	15%
5. U.S. Government Agency Securities – non-callable:	100%
6. U.S. Government Agency Securities – callable:	50%
7. U.S Government Sponsored Corporation's Instruments – non-callable:	75%
8. U.S Government Sponsored Corporation's Instruments – callable:	50%
9. State or Local Governmental Obligations:	30%
10. Local Government Investment Pools (LGIP)	100%

Term of Investments

The maximum term of any investment may not exceed three (3) years. Purchases of securities with stated maturities greater than the maximum authorized term require prior City Council approval.

Prohibited Investments

This Investment Policy specifically prohibits investment in the types of securities listed below:

1. Obligations, whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears on interest.

3. All Collateralized mortgage obligations excluding those purchased by state authorized investment pools.
4. Reverse repurchase agreements.

Transaction Bids

Transaction bids may be obtained orally, in writing, electronically, or in any combination of these methods. At least three competitive bids for individual security purchases are required, however this provision excludes transactions involving money market mutual funds, local government investment pools, securities issued and deemed to be made at prevailing market rates, or a reinvestment of funds from a called security with the original broker.

Transaction Settlements

The settlement of all transactions, except investment pool funds and mutual funds, shall be on a delivery versus payment basis.

Reporting

The C-IOs shall submit a signed quarterly investment report to the City Council that contains the information required by the Public Funds Investment Act including but not limited to:

1. Describing in detail the investment position of the entity on the date of the report;
2. Stating the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
3. Stating the maturity date of each separately invested asset that has a maturity date; and
4. Stating the compliance of the investment portfolio of the city as it relates to the investment strategy stated in the City's Investment Policy

Document Retention

As recommended by the Texas State Library and Archives Commission, the guidelines of retaining records for five years from the applicable fiscal year end should be followed for investment funds other than bond proceeds. The C-IOs shall oversee the filing and/or storing of investment records.

Selection of Banks, Brokers and Security Dealers

Depository – City Council shall, by ordinance, "select and designate one or more banking institutions as the depository for the monies and funds of the City" in accordance with the requirement of Texas Local Government Code Chapter 105. At least every three (3) years a depository shall be selected through the City's banking services procurement process as defined by the Investment Committee. This process shall include but is not limited to the following criteria:

1. Qualified as a depository for public funds in accordance with state and local laws.
2. Offered lowest net banking service cost, consistent with the ability to provide an appropriate level of service.

3. Met credit worthiness and financial standards.

For brokers and dealers of government securities the City may select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York also known as the "Primary government Security Dealers." Investment officials shall not knowingly conduct business with any firm with whom public entities have sustained losses on investments. All securities dealers shall provide the City with references from public entities which they are currently serving. The city shall review the list of brokers on an annual basis pursuant to Section 2256.025 of the Public Funds Investment Act.

All Financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

1. Audited financial statements
2. Proof of National Association of Securities Dealers (NASD) certification
3. Proof of state registration
4. Certification of having read the City's Investment Policy signed by a qualified representative of the organization
5. Acknowledgement that the organization has implemented reasonable procedures and control in an effort to preclude investment activities not authorized by this policy arising out of investment transactions conducted between the City and the organization.
6. The list of brokers/dealers, financial institutions, banks and investment pools contained in exhibit A are authorized to conduct investment business with the City.

Investment Policy Adoption

The City of McLendon-Chisholm Investment Policy shall be adopted by ordinance of the City Council. The City Council shall review this Investment Policy and investment strategies annually and any modifications made thereto must be approved by the City Council.

EXHIBIT A

Financial institutions, Banks and Investment Pools Authorized to Conduct Investment Business with the City

Alliance Bank, 6130, South FM 549, Rockwall, TX 75032

TexPool, 1001 Texas Avenue, Houston, TX 77002

LOGIC, 1201 Elm Street, Suite 3500, Dallas, TX 75070

Wilmington Trust, 15950 N. Dallas Parkway, Suite 550, Dallas, TX 75248

Resolution No. 2020-
Approved 09/22/2020

CITY OF MCLENDON-CHISHOLM

RESOLUTION NO: 2020 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS DECLARING THAT THE CITY COUNCIL COMPLETED ITS ANNUAL REVIEW OF THE FUND BALANCE POLICY, PROVIDING POLICY UPDATES AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, a Fund Balance Policy is a key element of financial stability; and

WHEREAS, the maintenance of a fund balance is essential to the preservation of the financial integrity of the City; and

WHEREAS, adequate levels of unassigned fund balance will mitigate financial risk from unforeseen revenue fluctuations, unanticipated expenditures and similar circumstances; and

WHEREAS, unassigned and assigned fund balance is an important measure of economic stability, provides savings for capital replacement and avoids issuance of future debt; and

WHEREAS, the City Council adopted a Fund Balance Policy in 2019 and has completed its annual review of the Fund Balance Policy.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS, THAT:

SECTION 1

The City Council has reviewed the attached (Exhibit A) Fund Balance Policy; and

SECTION 2

The City Council hereby adopts the attached Fund Balance Policy with the following amendments:

Any remaining Restricted Fund Balance from monies provided by TxDOT for the fire station replacement, once the fire station project is complete, will be combined with the Fire Capital Fleet Replacement Fund Balance and combined with other monies assigned for any fire/public safety capital needs as approved by Council.

SECTION 3

All resolutions, or parts of resolutions in force with provisions related to this resolution are inconsistent or in conflict with the terms or provisions contained herein, are hereby repealed to the extent of any such conflict only. The non-conflicting sections, sentences, paragraphs, and phrases shall reman in full force and effect.

SECTION 5

This resolution shall become effective immediately upon its passage and approval.

Resolution No. 2020-
Approved 09/22/2020

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS ON THIS 22nd DAY OF SEPTEMBER 2020.

____
Keith Short, Mayor

ATTEST:

____
Rochelle Green, City Secretary

CITY OF MCLENDON-CHISHOLM

RESOLUTION NO: 2019-18

A RESOLUTION ESTABLISHING A FUND BALANCE POLICY FOR THE CITY OF MCLENDON-CHISHOLM AND PROVIDING AND EFFECTIVE DATE.

WHEREAS, a Fund Balance Policy is a key element of financial stability; and

WHEREAS, the maintenance of a fund balance is essential to the preservation of the financial integrity of the City; and

WHEREAS, adequate levels of unassigned fund balance will mitigate financial risk from unforeseen revenue fluctuations, unanticipated expenditures and similar circumstances; and

WHEREAS, unassigned fund balance is an important measure of economic stability, provides savings for capital replacement and avoids issuance of future debt; and

WHEREAS, the City Council desires to establish a Fund Balance Policy.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS, THAT:

SECTION 1

The City Council has reviewed the attached (Exhibit A) Fund Balance Policy; and

SECTION 2

The City Council hereby adopts the attached Fund Balance Policy.

SECTION 3

The City Council will annually review the Fund Balance Policy and determine appropriate amounts for reserve.

SECTION 4

All resolutions, or parts of resolutions in force with provisions related to this resolution are inconsistent or in conflict with the terms or provisions contained herein, are hereby repealed to the extent of any such conflict only. The non-conflicting sections, sentences, paragraphs, and phrases shall reman in full force and effect.

SECTION 5

This resolution shall become effective immediately upon its passage and approval.

Resolution No. 2019-18
Approved 09/10/2019

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS ON THIS 10TH DAY OF SEPTEMBER 2019.

Keith Short, Mayor

ATTEST:

Lisa Palomba, City Secretary

Resolution No. 2019-18
Fund Balance Policy
Approved 09/10/2019

City of McLendon-Chisholm

Fund Balance Policy

Purpose

A Fund Balance Policy establishes a key element of financial stability for the City of McLendon-Chisholm. The purpose of the City's Fund Balance Policy is to enable the City of McLendon-Chisholm to provide for a prompt response to unforeseen economic uncertainty, unexpected situations such as natural disaster and establish certain capital and operating reserves to provide sufficient cash flow to sustain operability. The policy establishes the appropriate level of reserves which the City will strive to maintain in its fund balance; how the target fund balances will be funded; and the conditions under which fund balances may be utilized.

Definitions:

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Reserves - For the purposes of this policy, the definition of "reserves" is limited to the portion of Fund Balance that is unreserved.

Unreserved – Funds not set aside for existing legal obligations of the City.

Fund Balance – The fund equity of governmental fund for which an accounting distinction is made between the portions that are spendable and non-spendable. Fund balance is classified into five categories:

Non Spendable Fund Balance (inherently not spendable) Includes amounts that are not in a spendable form or are required to be maintained intact. Examples include inventory and permanent funds.

Restricted Fund Balance - (externally enforceable limitations on use) Includes the portion of net resources on which limitations are imposed by creditors, grantors, contributors, or by laws or regulations of other governments. Amounts may be spent only for the specific purposes stipulated by external resource providers or as allowed by laws through constitutional provisions or enabling legislation. Examples include grant awards and child safety fees.

Committed Fund Balance – (self-imposed limitation set in place prior to the end of each fiscal year) Includes the portion of net resources upon which the City Council has imposed limitations on use. Amounts that can be used only for the specific purposes determined by a formal action of City Council. Commitments may be changed or lifted only by the Council taking the same formal action that originally imposed the constraint.

Assigned fund balance – (Limitation resulting from management's intended use) Includes amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

Unassigned fund balance – (Residual net resources) This is the excess total fund balance over non-spendable, restricted, committed, and assigned fund balance. Unassigned amounts are technically available for any purpose.

Policy

The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City Council meeting. The resolution must either be approved, amended or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Restricted Fund Balance

All monies from Texas Department of Transportation (TxDOT) for Fire Station Replacement. The City is expected to receive funds from Texas Department of Transportation in an amount equal to or greater than $4,538,718 for the purpose of building a replacement fire station. Once received, these funds are restricted to use for fire station replacement and related costs. Funds may be utilized as needed for this specific purpose without further Council consent.

Assigned Fund Balance Goals/Amounts Held in Reserve

The City will strive to hold the amounts listed below in General Fund Balance, expressed as a dollar amount, general goal or a percentage of the city's annual operating expenditures of the General Fund. These amounts are expressed as a range to recognize that fund balance levels can fluctuate from year to year due to the normal course of city government operations.

$300,000 - $500,000 Utility Fund Balance

The Utility Fund Balance is funded through sewer/utility fees. Funds will be utilized for repair and replacement of water, sewer infrastructure and storm drain infrastructure as needed and as approved by Council. Minimum amount may be reconsidered by Council pending results of a sewer rate analysis or adjusted each fiscal year as deemed necessary.

$100,000 - $500,000 Sonoma Verde Road Fund Balance

Sonoma Road Fund Balance is funded each year through Public Improvement District Assessments. This fund is exclusively for maintenance of public roads in the Sonoma Verde subdivision which are beyond the initial warranty period. The Sonoma Verde Service and Assessment Plan may be adjusted to increase the balance as needed and as determined by Council.

Capital Fleet Replacement Fund Balance

The City's goal is to grow an amount equivalent to an amount required to replace Fire Department apparatus and equipment as needed and pay cash for needed capital rather than increasing or issuing new debt. The City anticipates budgeting an initial amount from current surplus. Council will determine an appropriate amount each budget year to grow the fund. Assigned funds may only be utilized for fire department capital purchases as approved by Council. Once utilization of funds is approved for a specific purpose, Council will continue to grow the fund for future capital needs.

Unassigned Fund Balance Goals/Amounts Held in Reserve

The City desires to maintain a budget stabilization reserve for economic uncertainty, revenue shortfalls, working capital and related needs and for unforeseen natural disaster or catastrophic events.

The City's goal is to achieve and maintain unassigned fund balance in the general fund, excluding Capital Fleet replacement Fund Balance equal to 40-60% of annual budget expenditures. The City considers a balance of less than 40% to be cause for concern, barring unusual or deliberate circumstances. In the event that the assigned or unassigned fund balance is calculated to be less than the policy stipulates, the City shall plan to adjust budget resources in subsequent fiscal years to restore the balance.

Replenishment of Minimum Fund Balance Reserves

If the general fund balance falls below a total of 40% or if it is anticipated that at the completion of any fiscal year the projected fund balance will be less than the minimum requirement, the City staff, shall prepare and submit a plan to restore the minimum required level as soon as economic conditions allow. The plan shall detail the steps necessary for the replenishment of fund balance as well as an estimated timeline for achieving such.

These steps may include, but are not limited to, identifying new, nonrecurring, or alternative sources of revenue; increasing existing revenues, charges and/or fees; use of year-end surpluses; and/or enacting cost saving measures such as holding capital purchases, reducing departmental operating budgets, freezing vacant positions, and/or reducing the workforce. The replenishment of fund balance to the minimum level shall be accomplished within a two-year period. If restoration of the reserve cannot be accomplished within such a period without severe hardship to the City, then the Council shall establish an extended timeline for attaining the minimum balance.

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will first spend the most restricted funds before moving down to the next most restrictive category with available funds.

Appropriation of Assigned Fund Balance

Appropriation from the assigned fund balance shall require the approval of the Council and shall be utilized only for purposes described and shall not be utilized for ongoing expenditures unless a viable revenue plan designed to sustain the expenditure is simultaneously adopted.

The Council may appropriate fund balances for emergency purposes, as deemed necessary, even if such use decreases the fund balance below the established minimum.

Monitoring and Reporting

The City staff shall be responsible for monitoring and reporting the City's various reserve balances and is directed to make recommendations to the Council on the use of reserve funds both as an element of the annual operating budget submission and from time to time throughout the fiscal year as needs may arise.

Compliance with the provisions of the policy shall be reviewed as a part of the annual operating budget adoption process and subsequent review will be included in the annual audit and financial statement preparation procedures.

City of McLendon-Chisholm

Staff Report

Discussion and action authorizing the City Administrator to open an additional checking account at Alliance Bank for transactions related to fire station capital expenses. *(Requested by Palomba)*

DATE:

September 22, 2020

BACKGROUND OF ISSUE:

The funds for the fire station project are currently kept in an account at LOGIC in order to gain interest but the City will need to transfer funds to a City checking account to pay invoices as the project commences. Since this is a capital project and because dedicated funds are being used for the project, the accounting will be easier and cleaner if staff opens a separate checking account just for fire station capital expenses. Staff is not authorized to open an account without Council consent.

RECOMMENDED MOTION:

I move to authorize the City Administrator to open a separate checking account at Alliance Bank for transactions related to fire station capital expenses.

Lisa Palomba, City Administrator

Resolution No. 2020-
Approved 09/22/2020

CITY OF MCLENDON-CHISHOLM
RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS, PROVIDING FOR AUTHORIZED SIGNATORIES TO THE CITY'S FINANCIAL ACCOUNTS WITH ALLIANCE BANK, TEXPOOL, LOGIC, AND WILMINGTON TRUST; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS:

SECTION 1: That the following elected or appointed City officials:

KEITH SHORT, MAYOR;

TRUDY WOESSNER, COUNCIL MEMBER

LISA PALOMBA, CITY ADMINISTRATOR

ROCHELLE GREEN, CITY SECRETARY

are hereby authorized signatories for the City of McLendon-Chisholm accounts with Alliance Bank, TexPool, LOGIC, and Wilmington Trust.

SECTION 2: That the City Secretary shall cause signature cards to be prepared and executed reflecting the intent of this Resolution.

SECTION 3: That this Resolution shall take effect immediately from and after its adoption, and it is so resolved.

PASSED AND APPROVED this 22nd day of September 2020.

APPROVED:

____
Keith Short, Mayor

ATTEST:

____
Rochelle Green, City Secretary

City of McLendon-Chisholm

Staff Report

Discussion regarding outdoor weather warning sirens including possible locations, costs, and related matters.

DATE:

September 22, 2020

BACKGROUND OF ISSUE:

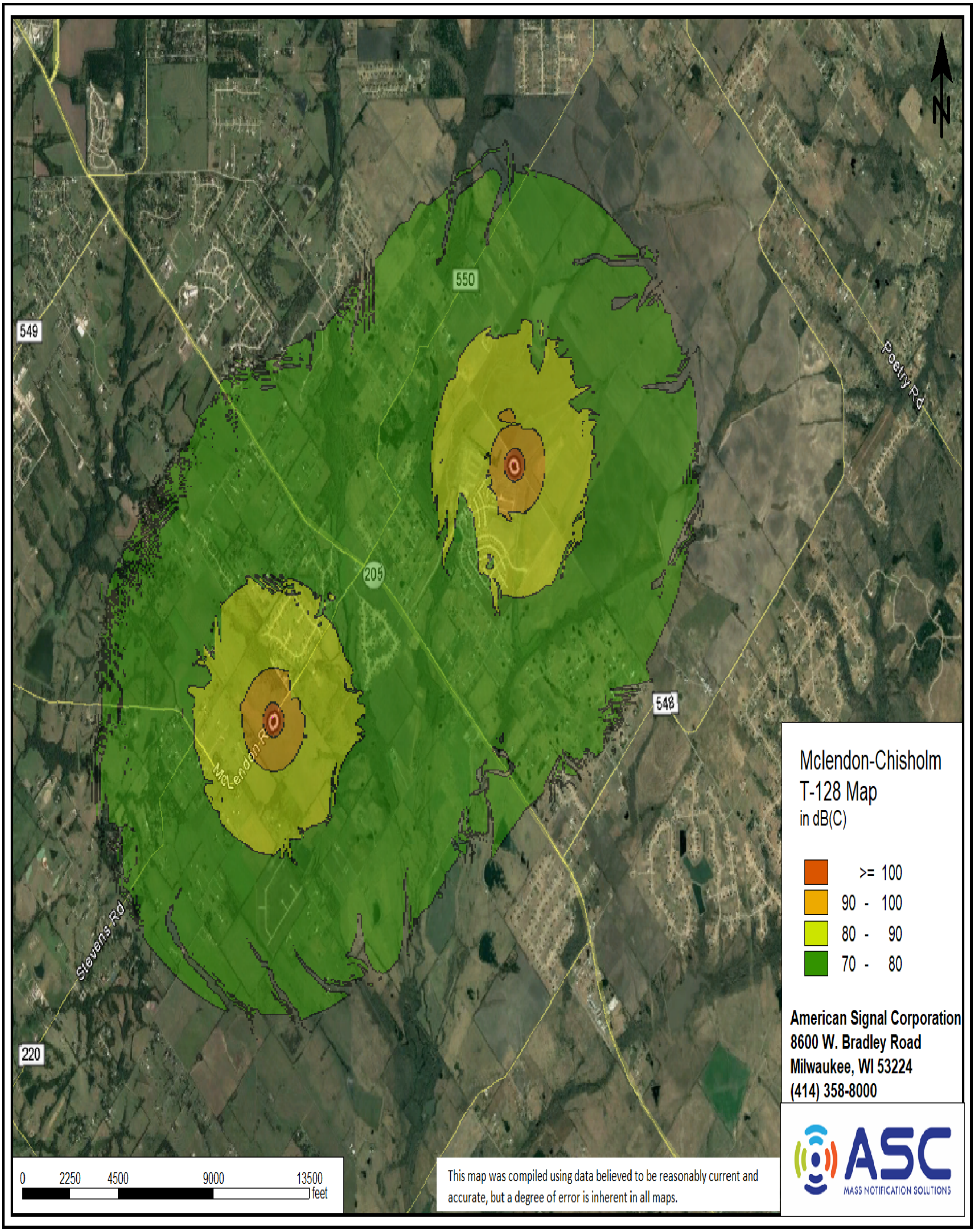
Several months ago Council Member Kipphut asked me to look into the cost of tornado sirens. Recently I met with a representative from American Signal to discuss coverage and cost to our City. Attached documents will show cost for one or two outdoor warning sirens along with map coverage of the city limits.

Below are some of the cities using American Signal Outdoor Warning Sirens:

1. Rockwall
2. Royse City
3. Rowlett
4. Richardson
5. Flower Mound
6. Denton
7. Cedar Hill
8. Lancaster
9. DeSotoooo
10. Lake Worth
11. Lacy Lakeview
12. Ennis
13. Justin
14. Waco
15. Grand Prairie
16. Princeton

Jim Simmons

Fire Chief


550
549
205
548
220
Poetry Rd
McLendon-R
Stevens Rd
N
Mclendon-Chisholm
T-128 Map
in dB(C)
>= 100
90 - 100
80 - 90
70 - 80
American Signal Corporation
8600 W. Bradley Road
Milwaukee, WI 53224
(414) 358-8000
ASC
MASS NOTIFICATION SOLUTIONS
0 2250 4500 9000 13500
feet
This map was compiled using data believed to be reasonably current and accurate, but a degree of error is inherent in all maps.

ASC
MASS NOTIFICATION SOLUTIONS

8600 W. Bradley Road, Milwaukee, WI 53224
Tel: (800) 243-2911
Tel: +1 414 358-8000
Fax: +1 414 358-8008
Web: www.americansignal.com

Sales Person: Brad Swanson
Quote #: 200328-BS
Date: 9/14/2020

Project: McLendon-Chisholm OWS
Company: McLendon-Chisholm
Address: 1371 West FM 550
City, State, ZIP: McLendon-Chisholm, TX 75032
Country: USA
Contact Name: Jim Simmons
Title: Fire Chief/EMC
E-Mail: firechief@mclendon-chisholm.com
Telephone: 972-524-2077
Mobile:
Other:

Item	Qty.	Model	American Signal Equipment	Unit	Extended Price
			T-128 AC/DC		
1	1	T-128-DC	Rotating Siren 129.5dB 48v DC Siren		**$ 43,658.31**
2	1	TEMPEST™ AC/DC	AC/DC Motor Control 128 - UL Listed NEMA 4X Aluminum Powder Coated Gray	Included	Included
3	1	RTU--DC Door Mt.	RTU, Universal Controller, Panel Mount DC Tempest-MC's	Included	Included
4	1	SENSOR - Current	Current Sensor, Tempest-Series	Included	Included
5	1	ECC-KIT	Encrypted Communications Card	Included	Included
6	1	RK-V	TK7180K-30 Watt Kenwood Radio VHF 150-170Mhz	Included	Included
7	1	KIT-KCT-19	Kenwood 'Radio Interface, UHF/VHF MHz	Included	Included
8	1	KIT-OMNI-ANT-7	Antenna, VHF, 35' coax Omni-Directional	Included	Included
9	1	KIT-ARR-2	Lightning Arrestor, PL-259	Included	Included
10	1	BATT-1 M	Battery, 12V, Group 24 - Set of (4) for TEMPEST™ 48Vdc DC Controls for T-128	Included	Included
11	1	PM-4	Pole Mount - Tempest T-128	Included	Included
12					
13			**Command And Control Software & Hardware**		
14	1	CSC-960-FSK	Central Station Controller-960, FSK Format includes 10 programmable push buttons	Included	Included
15	1	RK-V	TK7180K-30 Watt Kenwood Radio VHF 150-170Mhz	Included	Included
16	1	KIT-KCT-19	Kenwood 'Radio Interface, UHF/VHF MHz	Included	Included
17	1	KIT-ARR-2	Lightning Arrestor, PL-259	Included	Included
18	1	KIT-OMNI-ANT-100-V	Antenna, VHF, 100' coax Omni-Directional	Included	Included
19	1	NEXGEn	CompuLert™ NEXGen Command and Control Server software with Google Chrome client. Requires Ubuntu LTS Server operating system, and Google Chrome for the Client	Included	Included
20	1	Server	Tower Server-Includes RAID 1 data mirroring, 8Gb RAM, 21" Monitor, Keyboard, Mouse. Preloaded with Ubuntu LTS and supporting environment for CompuLert™ NEXGen.	Included	Included
21	1	ECC-KIT	Encrypted Communications Card	Included	Included
22			**Installation**		
23	1	Install	Provide 55' Class II Steel Pole. Assemble Components on Pole. Auger and Set Assembly. Underground Utility provided by Others.	Included	Included
24		Electrical requirements	AC/DC Siren requires 208VAC/240VAC 60 AMP, single phase service. DC Sirens require 120 VAC, 20 AMP, single phase service (does not included electric meter, base or socket). American Signal is not responsible for providing or paying for electric service, or electrical permits or inspections.		
25	1	Install	Installation of control point and NEXGEN software (if applicable)	Included	Included
26			**Other**		
27	1	Bid Type	Customs	$ -	$ -
28	1	Bid Type	Bond	$ -	$ -
29			**Auger Clause**		
30		Auger Clause	Pole Installation includes up to three hours of augering utilizing standard and rock auger bits. If durring the three hour time period we are unable to achieve the depth required due to unforeseen circumstances such as rock, concrete, or any other undergournd impediment work will only continue when a written change order is received and accepted by ASC.		
30			**System Commissioning**		
31	1	Commissioning	ASC Certified Installer to Perform Start Up and Commissioning of System. Price is per Siren Site. Includes Final inspection, Final Connections of Batteries, Testing Communications, Testing Siren at Site and remotely (if possible) (includes low reach bucket truck rental)	Included	Included
33			**Shipping**		
34			**EXW:8600 W. Bradley Road, Milwaukee Wisconsin 53224**		$ 350.00
36			**Standard ASC Warranty Applies to Order**		**$ 44,008.31**
37			**Taxes - Not Included**		
38			**Project Totals - US Funds**		**$ 44,008.31**
				25% Due with order =	**$ 11,002.08**

Domestic Payment Terms:

All prices are in USD and Equipment Accounts are 25% due at time of order. (Engineering, Mobilization & Acquisition), 75% due Net 30 days upon shipment of equipment. If project is turn key installation contract 25% Down payment with 65% Net 30 days upon shipment of equipment to customer designated location or installers site with a 10% retainage. Net 10 days upon final start up and test of system. Payments tendered by Credit Card will be subject to a 4% processing Fee.

Validity: This quotation is valid for 30 days from date of issuance.

Shipping Terms: EXW Factory,8600 W. Bradley Road, Milwaukee Wisconsin 53224 in accordance with Incoterms® 2010.

Installation services: If installation services are provided in contract, all change orders will be authorized in writing before work is performed outside of the scope of the contract. If during installation of a system we encounter rock that cannot be removed by standard drill and pier methods, all work will stop and the customer will be notified of the situation before work resumes. Special equipment required to penetrate the rock or other site conditions as well as relocation of the site/pole will continue on a cost plus basis once authorized in writing by the customer.

These are standard ASC Terms and Conditions and are not reflective of negotiated or proposed contract language under invitations to bid or final requests for proposals. All international orders require a full wire transfer of funds to our bank in Milwaukee, WI.

ASC
MASS NOTIFICATION SOLUTIONS

8600 W. Bradley Road, Milwaukee, WI 53224
Tel: (800) 243-2911
Tel: +1 414 358-8000
Fax: +1 414 358-8008
Web: www.americansignal.com

Sales Person: Brad Swanson
Quote #: 200328-BS
Date: 9/14/2020

Project: McLendon-Chisholm OWS
Company: McLendon-Chisholm
Address: 1371 West FM 550
City, State, ZIP: McLendon-Chisholm, TX 75032
Country: USA
Contact Name: Jim Simmons
Title: Fire Chief/EMC
E-Mail: firechief@mclendon-chisholm.com
Telephone: 972-524-2077
Mobile:
Other: TIPS # 181204

Item	Qty.	Model	American Signal Equipment	Unit	Extended Price
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1	2	T-128-DC	Rotating Siren 129.5dB 48v DC Siren		**$ 70,831.67**
2	2	TEMPEST™ AC/DC	AC/DC Motor Control 128 - UL Listed NEMA 4X Aluminum Powder Coated Gray	Included	Included
3	2	RTU--DC Door Mt.	RTU, Universal Controller, Panel Mount DC Tempest-MC's	Included	Included
4	2	SENSOR - Current	Current Sensor, Tempest-Series	Included	Included
5	2	ECC-KIT	Encrypted Communications Card	Included	Included
6	2	RK-V	TK7180K-30 Watt Kenwood Radio VHF 150-170Mhz	Included	Included
7	2	KIT-KCT-19	Kenwood 'Radio Interface, UHF/VHF MHz	Included	Included
8	2	KIT-OMNI-ANT-7	Antenna, VHF, 35' coax Omni-Directional	Included	Included
9	2	KIT-ARR-2	Lightning Arrestor, PL-259	Included	Included
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27	1	Bid Type	Customs	$ -	$ -
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30			**System Commissioning**		
31	2	Commissioning	ASC Certified Installer to Perform Start Up and Commissioning of System. Price is per Siren Site. Includes Final inspection, Final Connections of Batteries, Testing Communications, Testing Siren at Site and remotely (if possible) (includes low reach bucket truck rental)	Included	Included
33			**Shipping**		
34			**EXW:8600 W. Bradley Road, Milwaukee Wisconsin 53224**		$ 750.00
36			**Standard ASC Warranty Applies to Order**		**$ 71,581.67**
37			**Taxes - Not Included**		
38			**Project Totals - US Funds**		**$ 71,581.67**
				25% Due with order =	**$ 17,895.42**

Domestic Payment Terms:

All prices are in USD and Equipment Accounts are 25% due at time of order. (Engineering, Mobilization & Acquisition), 75% due Net 30 days upon shipment of equipment. If project is turn key installation contract 25% Down payment with 65% Net 30 days upon shipment of equipment to customer designated location or installers site with a 10% retainage. Net 10 days upon final start up and test of system. Payments tendered by Credit Card will be subject to a 4% processing Fee.

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These are standard ASC Terms and Conditions and are not reflective of negotiated or proposed contract language under invitations to bid or final requests for proposals. All international orders require a full wire transfer of funds to our bank in Milwaukee, WI.

RESOLUTION NO. 2020-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS ESTABLISHING AN ECONOMIC DEVELOPMENT COMMITTEE; ESTABLISHING REGULATIONS FOR SUCH COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of McLendon-Chisholm desires to create a committee known as the "Economic Development Committee"; and,

WHEREAS, the mission of the McLendon-Chisholm Economic Development Committee is to advise and recommend to the City various methods and ways to broaden and diversify the tax base through new business attraction, land acquisition and development, progressive infrastructure, corporate business expansion, and job creation; and Economic Development Committee is created to advocate for business locations or expansion projects and to encourage growth of the community.

THEREFORE, BE IT RESOLVED THAT THE FOLLOWING GUIDELINES ARE ESTABLISHED FOR THE CREATION OF THE CITY OF MCLENDON-CHISHOLM ECONOMIC DEVELOPMENT COMMITTEE:

SECTION 1: Membership

1. The Committee will have seven voting members and two alternates who shall be appointed by the City Council. Members shall serve two-year terms. Four members shall serve two-year terms the first year and three members shall serve one-year terms the first year and will be appointed in July.
2. The Committee shall select a Chairman and Vice-Chairman from among its members.
3. The City Council shall designate one Council Member as a sole non-voting member to serve as a liaison to Council and to provide periodic updates to the Council and request items to be placed on the agenda.
4. The City Administrator and/or City Secretary shall be responsible for posting meeting agendas and materials and preparing minutes for approval.

SECTION 2: Meetings

1. Meetings shall be held at least monthly and must comply with the Texas Open Meetings Act. Any meeting materials, emails regarding city business, or other related information is subject to open records request. At the first meeting, the Committee will designate the time, location and date the Committee shall meet from that date forward and shall adopt a resolution stating same.
2. Prior to adjourning each meeting, the Committee, without discussion, shall determine topics and agenda language for the next meeting. Any supporting documents needed for the agenda packet must be provided to the City Secretary one week in advance of the meeting.

SECTION 3: Member Training

1. Each member shall be responsible for taking Texas Open Meetings Act Training and Public Information Act Training. A certificate of completion shall be provided to the City Secretary who shall cause such to be kept on file as required by the current records retention schedule.
2. Membership is encouraged to seek educational opportunities for independent study and/or group training.

SECTION 4: Attendance

Members are encouraged to notify the City Secretary and Committee Chairperson if a meeting must be missed. Members absent more than 75% of meetings, or members who miss three successive meetings, may be removed by a majority vote of the Committee and shall be considered to have resigned and an Alternate Member shall become a regular meeting. In the event of a vacancy, Council shall appoint a new member or alternate in the event of a vacancy.

SECTION 5: STRUCTURE

1. The Economic Development Committee may be subdivided into two sub committees.
   a. One committee shall consider commercial land use zoning, regulations, and Commercial Development Standards
   b. The second committee shall consider identifying and soliciting appropriate commercial business.
2. Three regular members and one alternate shall serve on each subcommittee.

SECTION 6: RESPONSIBILITIES

1. The Economic Development Committee is responsible for advising the City on developing an inclusive process for assessing community economic development needs and priorities in an orderly fashion and providing recommendations to Council in the form of a proposed Economic Development Plan that reflects, at a minimum, the following:
   a. Plan Purpose, goals and objectives
   b. Brief history of the Community
   c. Core Values of the Community (what is special about M-C, who are we?
   d. Vision for the Community reflecting rural Texas heritage (what do we want to be and what do we want to look like)
   e. Assessment of appropriateness of commercial areas including current and proposed land use as shown on the zoning map, Comprehensive Plan, and Commercial Design Standards and data gathered from various sources including community input. Assessment may identify desirable and undesirable commercial uses, identify areas for proposed change and conclusion.
   f. Assessment and conclusions regarding soliciting desired business.

g. Plan for prioritizing and executing the Plan including objectives, steps, action, and timeline for completion including 1-year, 2-year, and 5-year completion goals.
h. The Economic Development Plan shall be presented to the Planning & Zoning Commission for consideration. Any recommendations will be reviewed by the Economic Development Committee and final Plan shall be delivered to Council for approval and adoption.
i. The Economic Development Committee shall seek input from the City Planner on concepts to update the City's Comprehensive Plan as follows:
    i. Current City commercial zoning
    ii. Impacts that the upgrades to Hwy 205, Hwy 548, and Hwy 549 will have on current commercial zoning
    iii. Establishment of a percentage-based system for the City; e.g. as an example 40% residential, 40% Agricultural, 10% greenspace, and 10% commercial business. As the widening of Hwy 205 claims property from the City, the Comprehensive Build Plan should be updated to maintain the proper percentages determined by the citizens and City Council.
    iv. Identify and recommend changes to the Comprehensive Build Plan, such as:
        1. Establish one or more centralized business districts via the current zoning along Hwy 205.
        2. Establishment of Green / Open Space areas that can be funded under Rockwall County's Master Plan to maintain McLendon-Chisholm's character and create Open Spaces within Rockwall County where citizens can go play, relax, shop, etc.

SECTION 7: SUPPORT

City staff shall provide reasonable support to the Committee such as arranging for access to City facilities for meetings and access to City resources for copies and communications.

SECTION 8: EFFECTIVE DATE

This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVE THIS THE 25th DAY OF February, 2020.

Shelly Green

Shelly Green, City Secretary

Keith Short

Keith Short, Mayor

August 2020 New SFR	Valuation	Square ft.	Fee	Builder
1653 san donato	$ 434,485.00	3845	$ 1,025.00	Bloomfield
1933 Recioto	$ 426,914.00	3775	$ 1,025.00	Bloomfield
1710 pieneze	$ 435,554.00	3857	$ 1,025.00	Bloomfield
1715 Cima	$ 400,359.00	3543	$ 1,025.00	Bloomfield
1714 budino	$ 435,954.00	3858	$ 1,025.00	Bloomfield
1713 budino	$ 435,954.00	3856	$ 1,025.00	Bloomfield
1833 belagio	$ 419,117.00	3709	$ 1,025.00	Bloomfield
1829 belagio	$ 326,570.00	2890	$ 875.00	Bloomfield
1705 pieneze	$ 339,000.00	3000	$ 875.00	Bloomfield
1852 tuscany	$ 371,633.00	3432	$ 875.00	Highland
1649 san donato	$ 326,118.00	2886	$ 875.00	Bloomfield
1625 san donato	$ 435,954.00	3858	$ 1,025.00	Bloomfield
1637 san donato	$ 373,687.00	2714	$ 875.00	Highland
1918 sicilia	$ 379,490.00	2667	$ 875.00	Highland
1628 vista crt.	$ 934,284.00	8268	$ 1,025.00	dean cathey
2021 corleone	$ 373,687.00	3287	$ 875.00	highland homes
1623 salvatore	$ 389,640.00	3432	$ 875.00	highland homes
			$ 16,225.00	

Accessory permits August 2020	Project	Valuation	Fee
1121 newkirk	gas repair	$ 1,243.00	$75.00
5 fireside	garage	$20,000.00	$375.00
1411 via toscana	generator	$6,911.00	$75.00
1613 Barrolo	patio	$8,000.00	$225.00
4 Chapel Hill	pool	$55,000.00	$375.00
1234 Livorno	pool	$62,000.00	$375.00
1765 Bertino Way	patio cover	$6,000.00	$150.00
2 chapel hill	patio	$6,000.00	$150.00
604 stampede run	patio	$5,000.00	$150.00
1400 corrara	pool	$50,000.00	$375.00
6 Granite Ridge	patio cover	$8,000.00	$150.00
1201 artesia	pool	$70,000.00	$375.00
			$2,850.00

August 2020 Onsite inspections actual

938 pullen	frame mep
1725 pieneze	foundation
1710 puglia	plmbg rough
1710 puglia	t-pole
510 highwater	elect. Meter
1809 radda	elect. Meter
1719 cima	frame mep
1710 puglia	plmbg rough
1710 puglia	t-pole
3 fireside	pool electric
1657 san donato	gas meter
1657 san donato	electric meter
1809 radda	gas meter
1809 radda	electric meter
1725 san donato	final co
1512 corrara	flatwork
1738 amarone	gas meter
1738 amarone	electric meter
1719 cima	frame mep
938 pullen	frame mep
1604 vista crt	foundation
1121 newkirk	gas meter
1156 livorno	t-pole
1378 arezzo	gas meter
1378 arezzo	electric meter
915 hamilton	gas line
1821 bertino	final co
1710 puglia	flatwork
1907 galenda	gas meter
1907 galenda	electric meter
2001 corleone	gas meter
2001 corleone	electric meter
331 briarglen	pool final
1746 amarone	final co
1602 salvatore	final co
810 fm 1139	final garage
1400 artesia	belly steel
331 briarglen	pool final
1601 san donato	plmbg rough
3 fireside	deck bond
1678 veneto	flatwork
1684 veneto	flatwork
1218 lucca	frame mep
1712 san donato	final co
1351 arezzo	t-pole
1609 san donato	plmbg rough

1833 bertino	frame mep
1910 galenda	pool electric
1156 livorno	plmbg rough
1122 newcastle	pool electric
331 briarglen	pool final
1609 san donato	t-pole
1609 san donato	plmbg rough
1609 san donato	plmbg rough
1833 bertino	frame mep
1910 galenda	electric underground
1156 livorno	plmbg rough
1122 newcastle	pool electric
331 briarglen	pool final
1609 san donato	plmbg rough
1609 san donato	t-pole
1110 alvington	frame mep
1926 galenda	final co
1643 salvatore	final co
1651 salvatore	flatwork
1351 arezzo	plmbg rough
5 fireside	foundation
1518 vista crt	t-pole
1351 arezzo	plmbg rough
510 highwater	final co
1651 salvatore	flatwork
1651 salvatore	t-pole
1910 galenda	deck bond
1725 puglia	final
1701 san donato	final
1327 arezzo	final
749 kensington	plmbg rough
1678 veneto	t-pole
1684 veneto	t-pole
1609 san donato	flatwork
1218 lucca	frame mep
1719 cima	flatwork
1801 radda	frame mep
1721 pieneze	frame mep
1609 san donato	flatwork
915 hamilton	pool electric
1211 artesia	pool final
1801 radda	frame mep
1156 livorno	flatwork
1431 barrolo	pier holes
783 kensington	pool electric
5 fireside	garage foundation
280 adcox	elect. Meter

811 fm 1139	plmbg rough
783 kensington	pool gas
1715 cima	plmbg rough
1715 cima	t-pole
1713 budino	plmbg rough
1713 budino	t-pole
1431 barrolo	frame mep
1827 bertino	frame mep
1815 bertino	frame mep
1809 bertino	frame mep
1609 san donato	flatwork
1922 galenda	final co
280 adcox	electric meter
1922 galenda	final co
1721 pieneze	frame mep
1518 vista crt	plmbg rough
1933 recioto	plmbg rough
1933 recioto	t-pole
1911 galenda	electric meter
1911 galenda	gas meter
1518 vista crt	plmbg rough
1333 arezzo	final co
1211 artesia	pool final
1431 barrollo	pool electric
1852 tuscany	plmbg rough
1852 tuscany	t-pole
604 stampede run	patio foundation
13 fireside	belly steel
13 fireside	belly steel
1714 budino	plmbg rough
1714 budino	t-pole
1710 pieneze	plmbg rough
1710 pieneze	t-pole
1705 pieneze	plmbg rough
1705 pieneze	t-pole
1653 san donato	plmbg rough
1653 san donato	t-pole
1809 radda	final co
1657 san donato	final co

North East Texas Inspections

638 Chisholm Ranch Dr. Rockwall, Texas 75032, 972-998-3415

There were 17 new single-family residential home permits issued in August, 2020. The attached addendum reflects the home address, valuation, square footage and name of the Builder.

There were 12 new accessory projects permitted including single trades, swimming pools, outdoor living, shop buildings and other accessory endeavors that are also attached.

Thank you for choosing North East Texas Inspections for your Building Services provider.

Permits to date: 149

August 2020

David Ellis, Building Official

ROCKWALL COUNTY SHERIFF
972 TL TOWNSEND ROCKWALL , TX 75087

CC.District = '41' AND CC.IncDate Between '08/01/2020' And '08/31/2020' AND
IsNull(CC.Jurisdiction, 'Default') = 'Default'

CFS History Search
Public Report

CFS #	Create When	Location	CallType | Disposition
2020-026108	8/31/2020 6:26:09 AM	[redacted]	ALARM | ASSIGNMENT COMPLETE
2020-026105	8/31/2020 4:39:02 AM		ALARM | ASSIGNMENT COMPLETE
2020-026035	8/30/2020 12:30:08 PM		RECKLESS DRIVER | UTL
2020-025932	8/29/2020 11:55:23 AM		VEHICLE UNLOCK | ASSIGNMENT COMP
2020-025930	8/29/2020 11:22:17 AM		MEDICAL CALL | ASSIGNMENT COMPLET
2020-025888	8/29/2020 2:31:26 AM		MEDICAL CALL | ASSIGNMENT COMPLET
2020-025850	8/28/2020 5:48:57 PM		DISTURBANCE | ASSIGNMENT COMPLET
2020-025642	8/26/2020 4:07:42 PM		FRAUD | RSO REPORT TAKEN
2020-025567	8/25/2020 9:14:23 PM		MISCELLANEOUS | ASSIGNMENT COMPL
2020-025557	8/25/2020 4:55:16 PM		EXTRA PATROL | ASSIGNMENT COMPLE
2020-025468	8/24/2020 9:34:06 PM		SUSPICIOUS PERSON/VEHICLE | ASSIGN
2020-025417	8/24/2020 6:39:18 AM		DECEASED PERSON | RSO REPORT TAK
2020-025385	8/23/2020 2:46:37 PM		ANIMAL COMPLAINT | ASSIGNMENT COM
2020-025333	8/22/2020 5:10:52 PM		ALARM | FALSE ALARM
2020-025317	8/22/2020 2:30:26 PM		ANIMAL COMPLAINT | ASSIGNMENT COM
2020-025306	8/22/2020 11:31:25 AM		ASSIST | UTL
2020-025252	8/21/2020 9:22:27 PM		MEET COMPLAINANT | ASSIGNMENT CO
2020-025139	8/20/2020 9:50:41 PM		MEDICAL CALL | ASSIGNMENT COMPLET
2020-025130	8/20/2020 8:56:32 PM		MEET COMPLAINANT | ASSIGNMENT CO
2020-025002	8/19/2020 8:38:16 PM		ALARM | ASSIGNMENT COMPLETE
2020-024989	8/19/2020 5:51:13 PM		SHOTS FIRED | ASSIGNMENT COMPLETE
2020-024872	8/18/2020 2:16:01 PM		MEET COMPLAINANT | ASSIGNMENT CO

CAD Report 71

CFS #	Create When	[redacted]	CallType | Disposition
2020-024785	8/17/2020 8:33:52 PM		MEET COMPLAINANT | ASSIGNMENT CO
2020-024765	8/17/2020 3:04:57 PM		WELFARE CHECK | ASSIGNMENT COMPI
2020-024743	8/17/2020 9:18:46 AM		SUSPICIOUS PERSON/VEHICLE | NO REI
2020-024690	8/16/2020 5:00:03 PM		ALARM | ASSIGNMENT COMPLETE
2020-024676	8/16/2020 2:31:33 PM		ANIMAL COMPLAINT | ASSIGNMENT COM
2020-024659	8/16/2020 10:08:14 AM		SUSPICIOUS ACTIVITY | RSO REPORT T/
2020-024605	8/15/2020 1:30:41 PM		VEHICLE UNLOCK | ASSIGNMENT COMP
2020-024559	8/15/2020 12:47:35 AM		DISTURBANCE NOISE | ASSIGNMENT CC
2020-024448	8/13/2020 5:44:40 PM		FIRE VEHICLE | ASSIGNMENT COMPLETI
2020-024375	8/12/2020 5:48:32 PM		MEDICAL CALL | ASSIGNMENT COMPLET
2020-024281	8/11/2020 7:20:47 PM		RECOVERED PROPERTY | ASSIGNMENT
2020-024278	8/11/2020 6:25:17 PM		RECKLESS DRIVER | ASSIGNMENT COM
2020-024269	8/11/2020 2:20:22 PM		MEET COMPLAINANT | RSO REPORT TAI
2020-024190	8/10/2020 3:33:54 PM		SHOTS FIRED | UTL
2020-024125	8/9/2020 8:22:38 PM		SUSPICIOUS ACTIVITY | ASSIGNMENT C
2020-024097	8/9/2020 11:33:48 AM		ALARM | ASSIGNMENT COMPLETE
2020-024093	8/9/2020 9:29:41 AM		ALARM | ASSIGNMENT COMPLETE
2020-024054	8/8/2020 10:25:04 PM		SUSPICIOUS PERSON/VEHICLE | UTL
2020-024017	8/8/2020 2:56:20 PM		MEDICAL CALL | ASSIGNMENT COMPLET
2020-023974	8/7/2020 8:52:00 PM		ANIMAL VISCIOUS | RSO REPORT TAKEN
2020-023934	8/7/2020 11:59:25 AM		RECKLESS DRIVER | ASSIGNMENT COM
2020-023915	8/7/2020 9:40:28 AM		ALARM | ASSIGNMENT COMPLETE
2020-023845	8/6/2020 2:39:38 PM		MEDICAL CALL | ASSIGNMENT COMPLET
2020-023835	8/6/2020 12:07:47 PM		MEET COMPLAINANT | ASSIGNMENT CO
2020-023789	8/5/2020 8:53:38 PM		MEET COMPLAINANT | ASSIGNMENT CO
2020-023769	8/5/2020 4:12:20 PM		MEDICAL CALL | ASSIGNMENT COMPLET
2020-023704	8/4/2020 5:31:51 PM		MEDICAL CALL | ASSIGNMENT COMPLET

CAD Report 71

CFS #	Create When	[redacted]	CallType | Disposition
2020-023630	8/3/2020 9:34:58 PM		CRIMINAL MISCHIEF | ASSIGNMENT COM
2020-023623	8/3/2020 7:05:27 PM		FIRE GRASS | ASSIGNMENT COMPLETE
2020-023575	8/3/2020 8:58:25 AM		THEFT | RSO REPORT TAKEN
2020-023559	8/3/2020 1:00:48 AM		DISTURBANCE NOISE | UTL
2020-023518	8/2/2020 2:20:55 PM		SHOTS FIRED | ASSIGNMENT COMPLETE
2020-023485	8/2/2020 12:22:12 AM		MEDICAL CALL | ASSIGNMENT COMPLET
2020-023484	8/2/2020 12:20:17 AM		SUSPICIOUS PERSON/VEHICLE | UTL
2020-023405	8/1/2020 7:11:47 AM		ALARM | FALSE ALARM
Total: **57**			

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City of McLendon Chisholm
Operating Fund Financial Summary
For the eleven months ended August 31, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	August 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	August 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Revenue								
302 · Franchise Income	978	$ 176,460	94%	$ 187,000	$ 9,699	$ 176,617	114%	$ 154,830
303 · Development Income	900	73,470	490%	15,000	160	16,144	56%	29,000
304 · Building Permit Income	86,720	832,958	252%	330,000	71,231	374,314	76%	492,419
305 Municipal Court Income		-	0%	1,800	-	1,859	620%	300
306 · Interest Income	1,670	22,343	121%	18,500	1,612	16,646	- %	-
307 · Sign Permit Income	-	50	50%	100	-	100	- %	-
308 · Septic Fees	1,300	15,075	193%	7,800	50	7,050	39%	17,885
309 Food Enforcement		1,200	96%	1,250	-	1,050	175%	600
310 · Sales Tax Revenue	32,029	321,740	156%	205,750	21,974	190,988	124%	154,603
311 · PID Admin Expense Reimbursement		-	- %	-	-	43,190	909%	4,750
313 · Donations	90	956	159%	600	1,200	2,049	410%	500
314 · Copies Public Inf. Income		-	0%	130	-	133	- %	-
317 · Ad Valorem Tax	899	599,093	111%	537,708	4,876	394,618	113%	350,579
318 · Tax Certifications		74	98%	75	7	76	- %	-
321 · Credit Card Fee Revenue	182	1,402	255%	550	5	618	41%	1,501
Total Revenue	$ 124,767	$ 2,044,820	157%	$ 1,306,263	$ 110,814	$ 1,225,451	157%	$ 1,206,967

City of McLendon Chisholm
Operating Fund Financial Summary
For the eleven months ended August 31, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	August 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	August 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Expenditures								
Operating Expenditures								
401 · Municipal Court	$ -	$ -	0%	$ 50	$ -	$ 7	- %	$ 1,515
402 · Election Expense		-	0%	12,250	-	12,069	- %	10,000
410 · Building Inspections	19,075	179,927	153%	117,742	20,943	127,078	82%	155,818
411 · Environment Regulation Expense	350	8,180	131%	6,255	1,100	7,805	75%	10,465
414 - Animal Control	1,590	1,590	9%	18,000		-	- %	
415 · Section 380 Grant Program		24,029	632%	3,800	-	3,764	- %	-
418 · Membership Fees		1,662	106%	1,575	-	1,556	52%	3,000
422 · Public Notice Expense	-	5,267	58%	9,150	849	13,008	580%	2,243
423 · Community Functions		7,290	1458%	500	-	156	3%	5,464
426 · Appraisal District Collection	1,903	7,612	152%	5,000	1,569	6,366	108%	5,883
430 · Public Safety	39,251	367,396	120%	306,555	30,668	267,871	71%	375,211
Total 400 Operating Expenditures	62,169	$ 602,951	125%	$ 480,877	$ 55,129	$ 439,679	77%	$ 569,599
Occupancy Expenditures								
502 · Electricity	293	$ 2,527	94%	$ 2,700	$ 294	2,460	63%	$ 3,915
506 · Water	332	6,604	165%	4,000	1,821	4,673	52%	8,952
510 · Propane Gas		-	0%	788		-	- %	788
512 - Trash Pick up	662	1,062	79%	1,344		-	- %	
514 · Building Maint/Improvements	1,801	10,771	88%	12,200	1,871	12,128	226%	5,356
516 · Lawn Maintenance	685	7,535	89%	8,500	685	7,534	93%	8,144
518 · Janitorial		-	- %	-	169	209	5%	4,181
520 · Telephone & Internet	709	7,344	106%	6,900	466	5,273	69%	7,593
522 · Website Expense		1,258	126%	1,000	-	1,278	106%	1,202
Total 500 Occupancy Expenditures	$ 4,482	$ 37,101	99%	$ 37,432	$ 5,307	$ 33,866	99%	$ 40,131

City of McLendon Chisholm
Operating Fund Financial Summary
For the eleven months ended August 31, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	August 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	August 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
General & Administrative Expenditures								
603 · Citizen Recognition	-	-	- %	-	-	-	0%	500
604 · Municipal Manuals, Books & Maps	-	346	138%	250	-	70	1%	12,803
606 · Employee Costs	16,932	178,654	80%	222,455	11,258	160,177	80%	199,218
618 · Liability Insurance		5,292	70%	7,517	-	5,872	64%	9,227
619 · Software Subscriptions	12,791	32,823	173%	19,000	458	18,385	123%	15,000
621 · IT Support	775	7,650	139%	5,500	600	5,525	111%	5,000
622 · Office Supplies - City Hall	513	3,139	105%	3,000	194	2,946	94%	3,124
623 · Office Equipment	149	2,963	114%	2,600	299	2,713	102%	2,655
624 · Office Equip Maintenance		2,898	193%	1,500	-	1,243	44%	2,797
625 · Printed Materials	1,046	4,060	239%	1,700	395	2,055	137%	1,502
626 · Postage-City Hall	119	930	66%	1,410	38	3,322	95%	3,490
628 · Bank Fees	107	1,519	101%	1,500	120	1,500	148%	1,010
630 · Legal & Professional								
63001-Accounting & Payroll services	4,454	48,771	93%	52,514	4,405	55,829	112%	50,000
63002 - Financial Audit		15,000	100%	15,000		9,500	63%	15,000
63003 - Legal	4,925	31,597	79%	40,000	3,870	38,790	31%	124,000
63005 - City Planner	7,050	23,020	51%	45,000	2,750	57,872	219%	26,376
63008 - Financial Consulting	2,628	26,414	102%	26,000	5,499	26,141	- %	-
63009 - Engineering		6,574	44%	15,000		-	- %	
645 · Transcription Services		-	- %	-	-	3,104	- %	-
646 · Mileage Expense		281	56%	500	-	832	79%	1,052
647 · Council Meetings & Development	5	874	134%	650	20	586	15%	3,996
648 · Training		2,187	32%	6,750	995	7,515	150%	5,000
649 · Expense Account - City Administrator		-	- %	-	-	-	0%	126
650 · Expense Account - Mayor		-	- %	-	-	-	0%	105
652 · Staff Appreciation		650	76%	850	-	760	380%	200

City of McLendon Chisholm
Operating Fund Financial Summary
For the eleven months ended August 31, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	August 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	August 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
655 · Code of Ordinance		3,360	96%	3,500	-	1,000	13%	8,000
699 · Miscellaneous Expense	200	239	- %	-	-	282	188%	150
						-		
Total G & A Expenditures	$ 51,694	$ 399,242	85%	$ 472,196	$ 30,901	406,018	85%	$ 490,331
700 · Capital Expenditures - Public Safety		13,324	89%	$ 15,000		$ 86,502	144%	$ 60,000
700 · Capital Expenditures - Operating		31,160	89%	35,000	$ 2,400	$ 21,800	68%	$ 32,000
Total Capital Expenditures	$ -	$ 44,484	89%	$ 50,000	$ 2,400	$ 108,302	118%	$ 92,000
Total Expenditures	$ 118,345	$ 1,083,778	104%	$ 1,040,505	$ 93,736	$ 987,864	104%	$ 1,192,061
Surplus (Deficit)	$ 6,422	$ 961,042	362%	$ 265,758	$ 17,078	$ 237,587	362%	$ 14,906

City of McLendon Chisholm
Utility Fund Financial Summary
For the eleven months ended August 31, 2020

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures			
	August 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	Aug 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Revenue								
306 · Interest Income	$ 180	$ 6,304	65%	$ 9,750	$ 795	$ 8,438	162%	$ 5,206
Sewer Utility Revenue								
32200 · Sewer Usage Fees	28,132	$ 270,549	118%	228,360	17,385	190,926	120%	159,653
32201 · Sewer Tap Fees	45,000	387,000	538%	72,000	66,000	174,000	92%	189,000
32204 · Sewer Deposit Refunds	(145)	(818)	74%	(1,100)	(185)	(833)	54%	(1,540)
Transfer from Utility Fund Surplus			0%	49,554		-		
Total Revenue	$ 73,167	$ 663,035	185%	$ 358,564	$ 83,995	$ 372,531	106%	$ 352,319
Expenditures								
Operation & Maintenance Expenditures								
Sewer Operation & Maintenance								
41304 · O&M Agreement	3,555	$ 36,682	109%	$ 33,570	3,933	$ 58,428	124%	$ 47,094
41305 - O&M Maintenance	6,764	33,455	93%	$ 36,000		-		
41308 · Electricity	9	99	- %	-		-	0%	42
41310 · Sewer Treatment	11,450.00	157,501	68%	231,794	13,183.09	179,727	230%	78,000
41312 · Tap Fee Developer Rebate	27,000	232,200	538%	43,200	39,600	104,400	92%	113,400
Total Operations Expenditures	$ 48,778	$ 459,937	133%	$ 344,564	$ 56,716	$ 342,555	144%	$ 238,536
600 · General & Administrative Exp	10543	$ 54,278	388%	$ 14,000	1,051	$ 9,548	72%	$ 13,260
Total Expenditures	59,321	$ 514,215	143%	$ 358,564	57,767	$ 352,103	140%	$ 251,796
Surplus (Deficit)	13,846	$ 148,820	- %	$ -	26,228	$ 20,428	20%	$ 100,523

City of McLendon Chisholm
Interest Sinking Fund Financial Summary
For the eleven months ended August 31, 2020

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures			
	August 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	August 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Revenue								
Ad Valorem Tax								
317 · Ad Valorem Tax	$ 278	117,908	110%	$ 107,426	$ 2,797	$ 257,041	112%	$ 228,985
306 · Interest Income	253	9,361	- %	3,250	426	5,876	- %	-
Transfer from Excess Bond Proceeds		-	- %	-		-	- %	-
Transfer From Interest & Sinking Surplus		-	0%	30,968		-	- %	-
Total Revenue and Transfers In	$ 531	$ 127,269	90%	$ 141,644	$ 3,224	$ 262,917	115%	$ 228,985
Expenditures								
628 · Bank Fees Expense	$ 750	$ 5,100			$ 1,500	$ 4,350		
660 · Bond Interest Expense	4,823	53,053	91%	$ 58,113	4,989	$ 54,874	92%	$ 59,862
802 · Bond Cost Amortization		(0)	0%	2,912	243	$ 2,670	- %	-
803 · Bond Premium Amortization	(782)	(8,600)	92%	(9,381)	(828)	$ (9,113)	- %	-
Transfer To Bond Principal		90,000	100%	90,000		$ 85,000	100%	85,000
Transfer to Early Redemption Sinking Fund			- %	-		$ 78,473	100%	78,512
Total Expenditures and Transfers Out	$ 4,791	$ 139,553	99%	$ 141,644	$ 5,903	$ 216,254	97%	$ 223,374
Surplus (Deficit)	$ (4,260)	$ (12,284)	- %	$ -	$ (2,680)	$ 46,663	832%	$ 5,611

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of August, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
Revenue				
302 · Franchise Income				
30204 · AT&T	0.00	560.63	0.00	0.00
30213-1 · Community Waste Disposal	0.00	251.74	0.00	0.00
30215 · Preferred Long Distance	0.00	10.92	0.00	0.00
30221 · CEBridge	0.00	85.52	0.00	0.00
30222 · Peoples	0.00	69.24	0.00	0.00
Total 302 · Franchise Income	0.00	978.05	0.00	0.00
303 · Development Income				
30301 · BOA	0.00	400.00	0.00	0.00
30304 · Plat Income	0.00	500.00	0.00	0.00
Total 303 · Development Income	0.00	900.00	0.00	0.00
304 · Building Permit Income				
30401 · Contractor Registration Fee Inc	0.00	500.00	0.00	0.00
30403 · Certificate of Occupancy	0.00	150.00	0.00	0.00
30404 · Inspection Income	0.00	13,950.00	0.00	0.00
30405 · Building Permit & Plan Review	0.00	72,119.53	0.00	0.00
Total 304 · Building Permit Income	0.00	86,719.53	0.00	0.00
306 · Interest Income				
30600 · Alliance Interest Income	0.00	32.64	0.00	64.47
30602 · Logic Interest Income	4.07	1,637.56	0.00	115.12
30607 · Wilmington Accrued Int Income	248.46	0.00	0.00	0.00
Total 306 · Interest Income	252.53	1,670.20	0.00	179.59
308 · Septic Fees				
30801 · OSSF Fee Income	0.00	1,300.00	0.00	0.00
Total 308 · Septic Fees	0.00	1,300.00	0.00	0.00
310 · Sales Tax Revenue	0.00	32,028.60	0.00	0.00
313 · Donations				
313.2 · Veterans Memorial Fundraising C	0.00	90.00	0.00	0.00

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of August, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
Total 313 · Donations	0.00	90.00	0.00	0.00
317 · Ad Valorem Tax				
31701 · Ad Valorem Tax - M&O	0.00	651.01	0.00	0.00
31702 · Ad Valorem Tax - City Hall	127.39	0.00	0.00	0.00
31703 · Ad Valorem Refunds - M&O	0.00	-20.01	0.00	0.00
31705 · Ad Valorem Tax - Prior Years	110.22	170.51	0.00	0.00
31706 · Ad Valorem Tax - Penalty	16.39	36.57	0.00	0.00
31708 · Ad Valorem Refunds - City Hall	-10.09	0.00	0.00	0.00
31709 · Ad Valorem Tax - Interest	34.21	57.63	0.00	0.00
31710 · Ad Valorem Tax - Misc Adj	0.00	-0.23	0.00	0.00
37112 · Ad Valorem Business Property	0.00	3.33	0.00	0.00
Total 317 · Ad Valorem Tax	278.12	898.81	0.00	0.00
319 · Grants	0.00	0.00	20,300.93	0.00
321 · Credit Card Fee Revenue	0.00	181.91	0.00	0.00
322 · Sewer Utility Revenue				
32200 · Sewer Usage Fees	0.00	0.00	0.00	28,132.25
32201 · Sewer Tap Fees	0.00	0.00	0.00	45,000.00
32204 · Sewer Deposit Refunds	0.00	0.00	0.00	-144.50
Total 322 · Sewer Utility Revenue	0.00	0.00	0.00	72,987.75
Total Income	530.65	124,767.10	20,300.93	73,167.34
Gross Profit	530.65	124,767.10	20,300.93	73,167.34
Expense				
400 · Operating Expenditures				
410 · Building Inspections				
41003 · Building Inspections	0.00	19,075.00	0.00	0.00
41004 · Engineer Fees	0.00	0.00	0.00	0.00
Total 410 · Building Inspections	0.00	19,075.00	0.00	0.00
411 · Environment Regulation Expense				
41101 · Septic Inspection Fee	0.00	300.00	0.00	0.00
41103 · Swimming Pool Inspections	0.00	50.00	0.00	0.00

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of August, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
Total 411 · Environment Regulation Expense	0.00	350.00	0.00	0.00
414 · Animal Control	0.00	1,590.42	0.00	0.00
422 · Public Notice Expense	0.00	11,874.67	0.00	0.00
426 · Appraisal District Collection	0.00	1,902.76	0.00	0.00
Total 400 · Operating Expenditures	0.00	34,792.85	0.00	0.00
413 · Sewer Operation & Maintenance				
41304 · O&M Agreement	0.00	0.00	0.00	3,555.00
41305 · Nonstandard O&M Expense	0.00	0.00	0.00	6,763.60
41308 · Electricity	0.00	0.00	0.00	8.78
41310 · Sewer Treatment	0.00	0.00	0.00	11,450.00
41312 · Tap Fee Developer Rebate	0.00	0.00	0.00	27,000.00
Total 413 · Sewer Operation & Maintenance	0.00	0.00	0.00	48,777.38
430 · Public Safety				
43002 · Fuel	0.00	0.00	715.53	0.00
43003 · Maintenance & Repair - Vehicles	0.00	0.00	115.65	0.00
43004 · Maintenance & Repair - Station	0.00	0.00	233.95	0.00
43005 · Gear and Supplies	0.00	0.00	838.56	0.00
43006 · Compliance	0.00	0.00	510.00	0.00
43007 · Communications	0.00	0.00	14,741.24	0.00
43035 · Street Lights	0.00	0.00	243.90	0.00
Total 430 · Public Safety	0.00	0.00	17,398.83	0.00
500 · Occupancy Expenditures				
502 · Electricity	0.00	293.03	400.59	0.00
506 · Water	0.00	332.34	33.82	0.00
512 · Trash	0.00	661.61	0.00	0.00
514 · Building Maint/Improvements	0.00	1,800.84	0.00	0.00
516 · Lawn Maintenance	0.00	684.94	0.00	0.00
520 · Telephone & Internet	0.00	709.28	189.62	0.00
Total 500 · Occupancy Expenditures	0.00	4,482.04	624.03	0.00
600 · General & Administrative Exp				

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of August, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
606 · Employee Costs				
60601 · Staff Salaries	0.00	13,195.24	34,327.04	0.00
60609 · Payroll Tax Expense	0.00	1,009.44	2,571.29	0.00
60610 · Payroll Processing Fees	0.00	64.33	0.00	0.00
60611 · Employee Screening	0.00	0.00	250.00	0.00
60612 · Retirement Plan Contributions	0.00	182.70	407.30	0.00
60613 · Health Insurance Expense	0.00	2,341.73	3,579.27	0.00
60614 · Dental Insurance Expense	0.00	117.74	353.22	0.00
60615 · Vision Insurance	0.00	20.52	41.04	0.00
Total 606 · Employee Costs	0.00	16,931.70	41,529.16	0.00
619 · Software Subscriptions	0.00	916.10	0.00	0.00
621 · IT Support	0.00	775.00	0.00	0.00
622 · Office Supplies - City Hall	0.00	513.25	0.00	0.00
623 · Office Equipment	0.00	149.49	0.00	0.00
625 · Printed Materials	0.00	1,045.50	0.00	0.00
626 · Postage-City Hall	0.00	118.82	0.00	0.00
628 · Bank Fees				
62801 · Service Charges	0.00	107.13	0.00	0.00
62803 · Willmington Trust Fees	750.00	0.00	0.00	0.00
Total 628 · Bank Fees	750.00	107.13	0.00	0.00
630 · Legal & Professional				
63001 · Accounting & Payroll Services	0.00	4,454.00	0.00	1,143.00
63003 · Legal	0.00	4,925.00	0.00	0.00
63005 · City Planner	0.00	7,050.00	0.00	0.00
63008 · Financial Consulting	0.00	2,627.50	0.00	0.00
63010 · Sewer Line Design Study	0.00	0.00	0.00	9,400.00
Total 630 · Legal & Professional	0.00	19,056.50	0.00	10,543.00
646 · Mileage Expense	0.00	0.00	0.00	0.00
647 · Council Meetings & Development	0.00	5.00	0.00	0.00
660 · Bond Interest Expense	4,823.39	0.00	0.00	0.00

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of August, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
699 · Miscellaneous Expenses	0.00	200.26	0.00	0.00
Total 600 · General & Administrative Exp	5,573.39	39,818.75	41,529.16	10,543.00
Total Expense	5,573.39	79,093.64	59,552.02	59,320.38
Net Ordinary Income	-5,042.74	45,676.35	-39,251.09	13,846.96
Other Income/Expense				
Other Expense				
803 · Bond Premium Amortization	-781.71	0.00	0.00	0.00
Total Other Expense	-781.71	0.00	0.00	0.00
Net Other Income	781.71	0.00	0.00	0.00
Net Surplus (Deficit)	**-4,261.03**	**45,676.35**	**-39,251.09**	**13,846.96**

City of McLendon Chisholm
Public Safety Detail Report
For the eleven months ended August 31, 2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	YTD
Revenue												
Income												
313 · Donations	300.00	0.00	0.00	0.00	265.00	0.00	200.00	0.00	0.00	0.00	0.00	765.00
316 · County Contract	0.00	0.00	0.00	0.00	0.00	77,500.00	0.00	0.00	0.00	0.00	0.00	77,500.00
319 · Grants	5,983.97	26,313.89	26,313.89	21,939.87	23,787.82	18,949.44	22,450.58	21,186.46	30,115.63	19,507.34	20,300.93	236,849.82
Total Income	6,283.97	26,313.89	26,313.89	21,939.87	24,052.82	96,449.44	22,650.58	21,186.46	30,115.63	19,507.34	20,300.93	315,114.82
Gross Profit	6,283.97	26,313.89	26,313.89	21,939.87	24,052.82	96,449.44	22,650.58	21,186.46	30,115.63	19,507.34	20,300.93	315,114.82
Expense												
400 · Operating Expenditures												
418 · Membership Fees	0.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00
Total 400 · Operating Expenditures	0.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00
430 · Public Safety												
43001 · Liability Insurance	7,730.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,730.24
43002 · Fuel	914.51	726.28	775.31	1,004.33	879.83	781.47	927.38	891.76	883.54	572.64	715.53	9,072.58
43003 · Maintenance & Repair - Vehicles	53.99	1,270.27	3,650.12	1,338.51	345.86	1,727.43	5,072.12	2,202.81	1,776.41	1,072.63	115.65	18,625.80
43004 · Maintenance & Repair - Station	973.43	807.81	327.33	1,295.59	862.18	1,039.01	1,088.11	4,796.11	300.00	916.66	233.95	12,640.18
43005 · Gear and Supplies	340.73	4,575.90	0.00	388.51	2,371.30	1,402.54	3,293.68	7,864.83	23,109.27	1,969.59	838.56	46,154.91
43006 · Compliance	76.94	0.00	0.00	135.00	2,250.10	195.93	537.56	0.00	0.00	128.00	510.00	3,833.53
43007 · Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,741.24	14,741.24
43008 · Dispatch	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
43009 · Training	736.45	150.00	1,051.25	0.00	1,330.00	0.00	61.87	2,230.46	30.00	0.00	0.00	5,590.03
43010 · Software	0.00	0.00	0.00	0.00	0.00	115.00	0.00	0.00	0.00	0.00	0.00	115.00
43011 · Lawn Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00	834.57	0.00	0.00	0.00	0.00	0.00	834.57
43030 · EMS	1,691.66	0.00	0.00	1,079.16	0.00	1,079.15	0.00	0.00	1,079.15	0.00	0.00	4,929.12
43035 · Street Lights	243.51	243.54	231.33	243.50	243.54	243.54	232.04	232.04	231.46	232.04	243.90	2,620.44
Total 430 · Public Safety	22,761.46	7,773.80	6,035.34	5,484.60	8,282.81	7,418.64	11,212.76	18,218.01	27,409.83	4,891.56	17,398.83	136,887.64
500 · Occupancy Expenditures												
502 · Electricity	350.26	256.72	235.21	279.90	264.90	275.94	229.11	260.79	258.10	464.14	400.59	3,275.66
506 · Water	30.55	49.47	33.17	50.12	28.59	34.47	39.04	40.35	39.70	37.08	33.82	416.36
512 · Trash	111.61	111.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	223.22
516 · Lawn Maintenance	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00
520 · Telephone & Internet	200.30	450.90	0.00	210.08	189.95	199.41	189.24	189.24	189.24	189.78	189.62	2,197.76
525 · Penalties	0.00	0.00	0.00	0.00	0.00	2.81	2.29	0.00	0.00	0.00	0.00	5.10
Total 500 · Occupancy Expenditures	812.72	868.70	268.38	540.10	483.44	512.63	459.68	490.38	487.04	691.00	624.03	6,238.10
600 · General & Administrative Exp												

City of McLendon Chisholm
Public Safety Detail Report
For the eleven months ended August 31, 2020

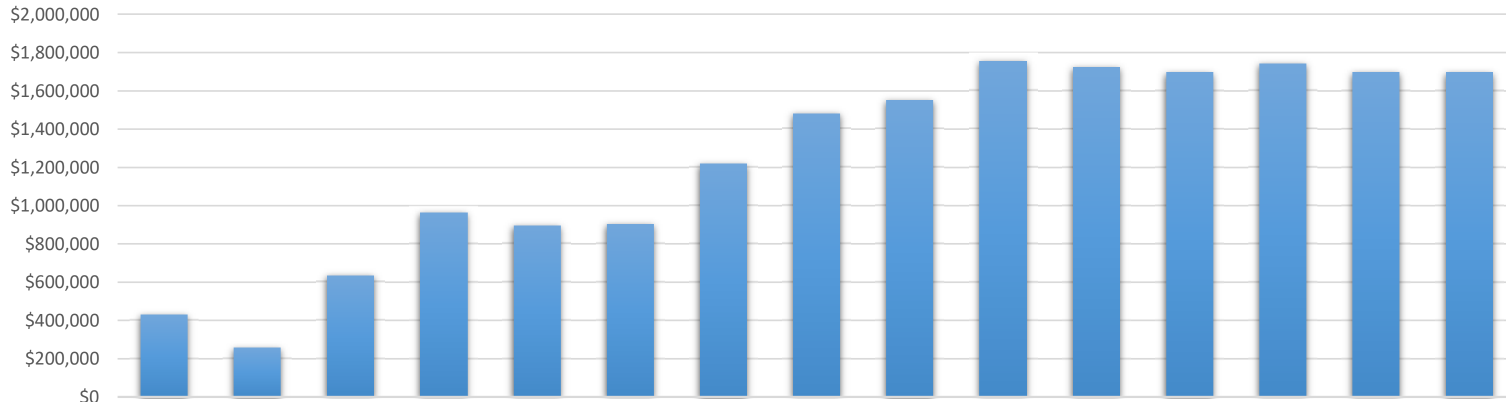
606 · Employee Costs												
60601 · Staff Salaries	33,879.94	52,890.28	37,881.41	31,085.65	37,283.26	32,539.81	32,683.92	58,105.47	35,036.48	34,216.72	34,327.04	419,929.98
60602 · Hourly PTO 0 - 3 Yrs	0.00	0.00	0.00	1,209.92	0.00	369.84	409.20	476.48	0.00	1,185.21	0.00	3,650.65
60604 · Holiday Pay	0.00	0.00	0.00	1,959.39	0.00	0.00	0.00	0.00	327.48	736.34	0.00	3,023.21
60605 · Hourly FF Banked Holiday Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,849.20	0.00	0.00	0.00	1,849.20
60609 · Payroll Tax Expense	2,518.23	3,936.29	2,824.71	2,547.33	2,778.97	2,602.90	2,458.45	4,347.68	2,650.63	2,709.82	2,571.29	31,946.30
60611 · Employee Screening	0.00	0.00	0.00	0.00	0.00	0.00	145.00	0.00	0.00	605.00	250.00	1,000.00
60612 · Retirement Plan Contributions	2,362.54	3,555.70	2,383.26	400.46	427.96	414.10	378.73	705.57	459.20	405.99	407.30	11,900.81
60613 · Health Insurance Expense	3,261.86	3,261.86	3,227.66	2,933.31	2,896.74	2,933.31	5,614.01	4,155.92	3,579.27	3,579.27	3,579.27	39,022.48
60614 · Dental Insurance Expense	0.00	0.00	0.00	294.35	294.63	294.35	353.22	412.09	353.22	353.22	353.22	2,708.30
60615 · Vision Insurance	0.00	0.00	0.00	34.20	32.56	34.20	34.20	61.56	54.72	41.04	41.04	333.52
60616 · Disability Insurance	2,119.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,119.24
60618 · Salary PTO 0 - 3 Yrs	0.00	0.00	0.00	0.00	0.00	2,072.25	0.00	0.00	0.00	0.00	0.00	2,072.25
60621 · Unemployment Benefits	0.00	0.00	0.00	0.00	0.00	0.00	18.72	0.00	0.00	0.00	0.00	18.72
Total 606 · Employee Costs	44,141.81	63,644.13	46,317.04	40,464.61	43,714.12	41,260.76	42,095.45	70,113.97	42,461.00	43,832.61	41,529.16	519,574.66
610 · Payroll Tax Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
618 · Insurance												
61803 · Workmen's Comp Ins	15,211.00	0.00	0.00	0.00	0.00	2,674.00	0.00	0.00	0.00	0.00	0.00	17,885.00
Total 618 · Insurance	15,211.00	0.00	0.00	0.00	0.00	2,674.00	0.00	0.00	0.00	0.00	0.00	17,885.00
619 · Software Subscriptions	0.00	0.00	0.00	139.18	133.72	111.89	122.80	0.00	0.00	0.00	0.00	507.59
628 · Bank Fees												
62806 · Interest Expense	0.00	0.00	2,205.90	0.00	0.00	0.00	0.00	0.00	1,670.68	0.00	0.00	3,876.58
Total 628 · Bank Fees	0.00	0.00	2,205.90	0.00	0.00	0.00	0.00	0.00	1,670.68	0.00	0.00	3,876.58
652 · Staff Appreciation	0.00	0.00	463.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	463.15
699 · Miscellaneous Expenses	0.00	6.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.92
Total 600 · General & Administrative Exp	59,352.81	63,651.05	48,986.09	40,603.79	43,847.84	44,046.65	42,218.25	70,113.97	44,131.68	43,832.61	41,529.16	542,313.90
Total Expense	82,926.99	72,363.55	55,289.81	46,628.49	52,614.09	51,977.92	53,890.69	88,822.36	72,028.55	49,415.17	59,552.02	685,509.64
Net Ordinary Income	-76,643.02	-46,049.66	-28,975.92	-24,688.62	-28,561.27	44,471.52	-31,240.11	-67,635.90	-41,912.92	-29,907.83	-39,251.09	-370,394.82
Other Income/Expense												
Other Income												
31300 · Gain on Sale of Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,551,087.00	3,000.00	0.00	0.00	4,554,087.00
Total Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,551,087.00	3,000.00	0.00	0.00	4,554,087.00
Transfer to Fire Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-4,551,087.00	3,000.00	0.00	0.00	-4,551,087.00
Net Surplus (Deficit)	**-76,643.02**	**-46,049.66**	**-28,975.92**	**-24,688.62**	**-28,561.27**	**44,471.52**	**-31,240.11**	**-67,635.90**	**-38,912.92**	**-29,907.83**	**-39,251.09**	**-367,394.82**

City of McLendon Chisholm
Cash Account Balances
For the eleven months ended August 31, 2020

Fund	Account	Sept 30,19	Oct 31,19	Nov 30,19	Dec 31,19	Jan 31,20	Feb 28,20	Mar 31,20	April 30,20	May 31,20	June 30,20	July 31,20	Aug 31,20
I&S	130 · 9003 Logic I&S Fund	29,371	29,422	29,467	29,513	29,558	21,931	21,958	28,752	28,772	28,787	28,797	195
I&S Total		**29,371**	**29,422**	**29,467**	**29,513**	**29,558**	**21,931**	**21,958**	**28,752**	**28,772**	**28,787**	**28,797**	**195**
Operating	100 · 3738 - Alliance Operating	370,625	301,503	309,458	622,951	909,619	626,726	831,148	206,491	176,479	218,963	173,184	169,904
Operating	103 · Texpool 300001	18,961	18,992	19,018	19,044	19,070	19,094	19,110	19,117	19,122	19,125	19,128	19,131
Operating	125 · Logic - 9001 General Fund Reserves	29,617	29,669	29,714	29,759	2,985	300,335	300,699	300,960	301,168	301,323	301,430	301,511
Operating	127 · 9004 Logic Operating	544,151	545,102	545,928	546,770	547,605	277,883	278,219	871,812	872,413	872,862	873,173	873,407
Operating	128 · 9005 Logic Fire Dept Reserve	-	-	-	-	-	325,575	325,969	326,252	327,462	329,972	331,715	333,022
Operating Total		**963,353**	**895,265**	**904,118**	**1,218,524**	**1,479,279**	**1,549,613**	**1,755,145**	**1,724,632**	**1,696,643**	**1,742,245**	**1,698,630**	**1,696,976**
Utility	106 · 5071 - Alliance Utility Fund	178,334	200,122	166,858	223,962	261,730	177,960	235,241	266,737	290,932	330,938	370,898	428,888
Utility	126 · Logic - 9002 Utility Fund	301,840	302,367	302,825	303,293	303,756	428,244	428,763	429,135	429,431	429,652	429,805	429,921
Utility Total		**480,173**	**502,489**	**469,683**	**527,255**	**565,486**	**606,204**	**664,004**	**695,872**	**720,363**	**760,590**	**800,703**	**858,809**
Total		**1,472,898**	**1,427,177**	**1,403,268**	**1,775,292**	**2,074,323**	**2,177,749**	**2,441,107**	**2,449,256**	**2,445,778**	**2,531,622**	**2,528,130**	**2,555,979**
New Fire Station Account										**4,551,087**	**4,551,087**	**4,551,087**	**4,551,087**

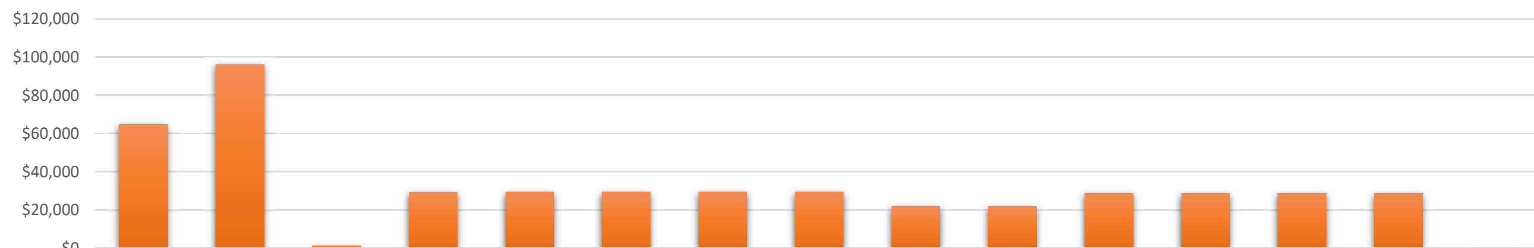
City of McLendon Chisholm
Cash Balance Report
As of August 31, 2020

Operating Fund Cash Balances



	Sep 2016	Sep 2017	Sept 2018	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	April 2020	May 2020	June 2020	July 2020	August 2020
Balance	$430,541	$255,959	$632,796	$963,451	$895,265	$904,118	$1,218,524	$1,479,279	$1,549,613	$1,755,145	$1,724,632	$1,696,643	$1,742,245	$1,698,630	$1,696,976

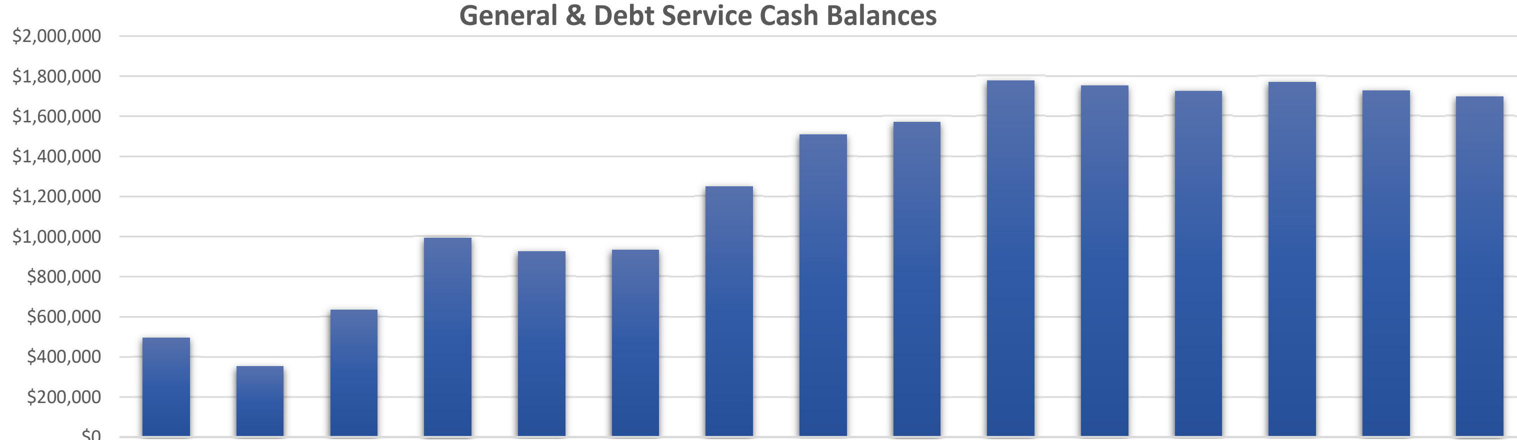
Debt Service Fund Cash Balances



	Sep 2016	Sep 2017	Sept 2018	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	April 2020	May 2020	June 2020	July 2020	August 2020
Balance	$64,686	$96,140	$1,346	$29,371	$29,422	$29,467	$29,513	$29,558	$21,931	$21,958	$28,752	$28,772	$28,787	$28,797	$195

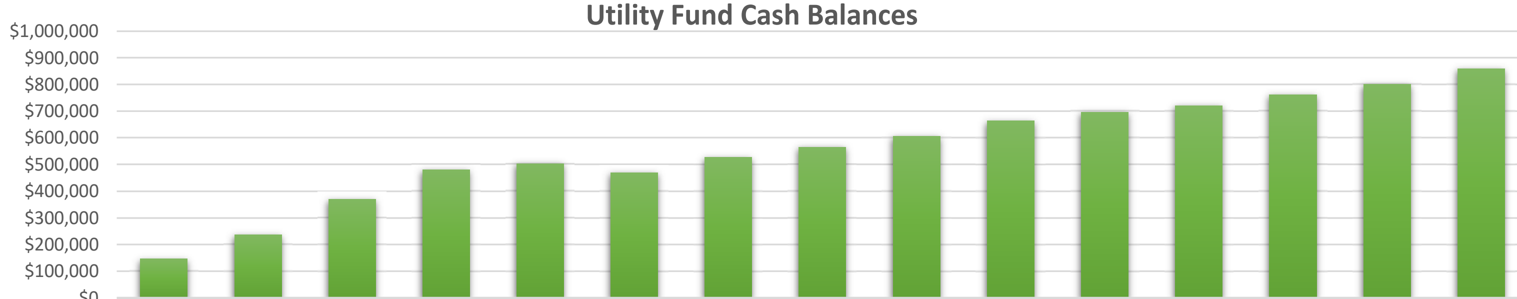
City of McLendon Chisholm
Cash Balance Report
As of August 31, 2020

General & Debt Service Cash Balances



	Sep 2016	Sep 2017	Sept 2018	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	April 2020	May 2020	June 2020	July 2020	August 2020
Balance	$495,227	$352,099	$634,142	$992,822	$924,688	$933,585	$1,248,037	$1,508,837	$1,571,544	$1,777,103	$1,753,384	$1,725,415	$1,771,032	$1,727,427	$1,697,171

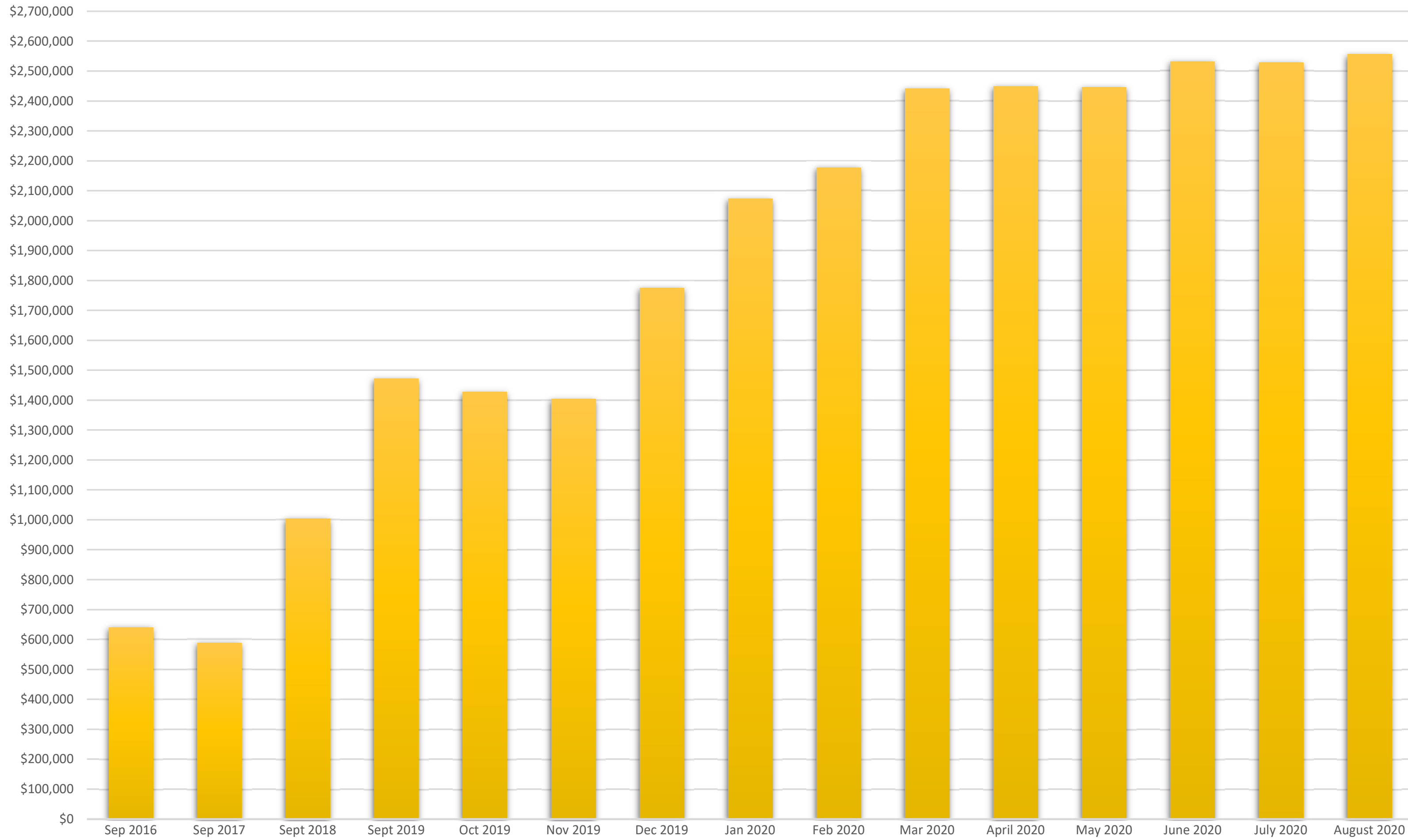
Utility Fund Cash Balances



	Sep 2016	Sep 2017	Sept 2018	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	April 2020	May 2020	June 2020	July 2020	August 2020
Balance	$145,221	$236,994	$369,373	$480,173	$502,489	$469,683	$527,255	$565,486	$606,204	$664,004	$695,872	$720,363	$760,590	$800,703	$858,809

City of McLendon Chisholm
Cash Balance Report
As of August 31, 2020

Combined Cash Balances - All Funds
(Excluding New Fire Station Fund of $4,551,087)



	Sep 2016	Sep 2017	Sept 2018	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	April 2020	May 2020	June 2020	July 2020	August 2020
Balance	$640,448	$589,093	$1,003,515	$1,472,995	$1,427,177	$1,403,268	$1,775,292	$2,074,323	$2,177,749	$2,441,107	$2,449,256	$2,445,778	$2,531,622	$2,528,130	$2,555,979

Incident Date between 2020-08-01 **and** 2020-08-31

Incident Date	Incident Number	NFIRS Number	Incident Type Code	Incident Type	District	Status
8/2/2020	2020-000283	0000281	321	EMS call, excluding vehicle accident with injury	County District	1
8/5/2020	2020-000290	0000293	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/11/2020	2020-000294	0000297	321	EMS call, excluding vehicle accident with injury	County District	1
8/1/2020	2020-00281	0000287	143	Grass fire	County Mutual Aid	1
8/2/2020	2020-00282	0000289	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/3/2020	2020-00284	0000282	321	EMS call, excluding vehicle accident with injury	County District	1
8/3/2020	2020-00285	0000283	631	Authorized controlled burning	City Limit District	1
8/4/2020	2020-00286	0000290	321	EMS call, excluding vehicle accident with injury	County District	1
8/4/2020	2020-00287	0000291	321	EMS call, excluding vehicle accident with injury	County District	1
8/4/2020	2020-00288	0000292	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/8/2020	2020-00291	0000294	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/9/2020	2020-00292	0000295	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/11/2020	2020-00293	0000296	324	Motor vehicle accident with no injuries.	County District	1
8/12/2020	2020-00295	0000298	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/13/2020	2020-00296	0000299	142	Brush or brush-and-grass mixture fire	City Limit District	1
8/15/2020	2020-00299	0000300	511	Lock-out	City Limit District	1
8/15/2020	2020-00300	0000301	611	Dispatched & canceled en route	County	1

					District	
8/16/2020	2020-00301	0000302	143	Grass fire	City Limit District	1
8/16/2020	2020-00302	0000303	143	Grass fire	City Limit District	1
8/17/2020	2020-00303	0000304	324	Motor vehicle accident with no injuries.	County District	1
8/17/2020	2020-00304	0000305	611	Dispatched & canceled en route	County Mutual Aid	1
8/17/2020	2020-00305	0000306	553	Public service	City Limit District	1
8/18/2020	2020-00307	0000307	321	EMS call, excluding vehicle accident with injury	County District	1
8/20/2020	2020-00308	0000308	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/21/2020	2020-00309	0000309	611	Dispatched & canceled en route	County District	1
8/24/2020	2020-00310	0000310	321	EMS call, excluding vehicle accident with injury	County District	1
8/24/2020	2020-00310-A	0000311	311	Medical assist, assist EMS crew	County District	1
8/24/2020	2020-00311	0000312	542	Animal rescue	County District	1
8/24/2020	2020-00313	0000313	611	Dispatched & canceled en route	County District	1
8/25/2020	2020-00314	0000315	322	Motor vehicle accident with injuries	City Limit District	1
8/25/2020	2020-00315	0000314	322	Motor vehicle accident with injuries	County District	1
8/27/2020	2020-00316	0000316	321	EMS call, excluding vehicle accident with injury	County District	1
8/27/2020	2020-00317	0000317	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/27/2020	2020-00318	0000318	321	EMS call, excluding vehicle accident with injury	County District	1
8/28/2020	2020-00319	0000319	321	EMS call, excluding vehicle accident with injury	County District	1
8/29/2020	2020-00320	0000323	321	EMS call, excluding vehicle accident with injury	City Limit District	1

8/29/2020	2020-00321	0000320	320	Emergency medical service incident, other	City Limit District	1
8/29/2020	2020-00322	0000321	511	Lock-out	City Limit District	1
8/29/2020	2020-00323	0000322	143	Grass fire	County District	1
8/29/2020	2020-00324	0000324	321	EMS call, excluding vehicle accident with injury	County District	1
8/30/2020	2020-00325	0000325	611	Dispatched & canceled en route	County Mutual Aid	1
8/30/2020	2020-00326	0000326	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/30/2020	2020-00327	0000327	321	EMS call, excluding vehicle accident with injury	City Limit District	1
8/31/2020	2020-00328	0000328	321	EMS call, excluding vehicle accident with injury	County District	1

Alarm Date between 2020-08-01 **and** 2020-08-31

Total Calls by District

District	2020-08-01	Total
County Mutual Aid	3	**3**
City Limit District	20	**20**
County District	20	**20**
Total	**43**	**43**

CommunityWasteDisposal.com
Since 1984

September 8, 2020

City of McLendon-Chisholm
1371 W FM 550
McLendon-Chisholm, TX 75032

RE: X-Treme Green / Trash Off Event Totals – August 29, 2020

To Whom it May Concern,

Congratulations! The CWD X-treme Green / Trash Off Event was held in the City of McLendon-Chisholm on Saturday, August 29, 2020. We had a total of 141 cars come through the event disposing of a total of 14,856 pounds (not including trash) of historically improperly discarded items including the following materials:

6,196 pounds of Household Hazardous Waste
2,500 pounds of Shredded Paper
3,900 pounds of Electronics
3,700 pounds of Scrap Metal
2,260 pounds of Tires
580 pounds of Trash

We are excited about your citizens' recycling efforts and their strides toward a greener world!

We, at CWD, look forward to partnering with the City of McLendon-Chisholm for the next X-treme Green / Trash Off event!

Sincerely,

Jason Roemer
Municipal Coordinator
jroemer@cwd.to

2010 California Crossing Road
Dallas, Texas 75220-2310
Telephone
972.392.9300 or 817.795.9300
Facsimile
972.392.9301

Community Waste Disposal Monthly Report to the City of McLendon-Chisholm

Jason Roemer *Municipal Coordinator*

Municipal Recycling Program

Single Stream Recycling

Participation in the Residential Curbside Recycling Program continues to demonstrate that residents of the City of McLendon-Chisholm are dedicated to the preservation of the Texas environment for future generations.

The chart below details the statistics of the CWD Residential Curbside Recycling Program.

	Aug-2020	Jul-2020	Jun-2020	May-2020	Apr-2020	Mar-2020	Feb-2020	Jan-2020	Dec-2019	Nov-2019	Oct-2019	Sep-2019
Homes	965	965	965	965	965	965	965	969	929	929	955	955
Resi Rcy Tonnage	26.58	51.32	26.34	53.81	50.33	25.31	9.75	21.72	36.60	20.05	9.91	14.66
Pounds / Home / Month	55.09	106.36	54.59	111.52	104.31	52.46	20.21	44.83	78.79	43.16	20.75	30.70

Municipal Service Inquiries





Residential Solid Waste Services

The Solid Waste Industry has a standard service inquiry ratio of 1.0 inquiries per 1,000 service opportunities.

	Aug-2020	Jul-2020	Jun-2020	May-2020	Apr-2020	Mar-2020	Feb-2020	Jan-2020	Dec-2019	Nov-2019	Oct-2019	Sep-2019
Service Opportunities	8,356	8,356	8,356	8,356	8,356	8,356	8,356	8,391	8,045	8,045	8,270	8,270
Service Inquiries	35	15	15	4	12	14	20	11	1	3	18	5
Per 1,000 Service Opps	4.19	1.80	1.80	0.48	1.44	1.68	2.39	1.31	0.12	0.37	2.18	0.60

Customer Service Inquiries - Detail

Good Service is Good Business

CWD's Customer Service Community is available to provide solutions via phone or online. Our efficient team is here to support the City of McLendon-Chisholm and we continually strive for top-notch performance to ensure residents receive the most value out of their waste and recycling services.

City Account Grievances for the Period of 08/01/2020 - 08/31/2020

Date	Account	Address	Service Type	Service Code
08/07/2020	108255-1289	CHARLES R FERRARONE	RESI-BULK	RESI R/L BULK
08/20/2020	108255-663	JONES, BRETT	RESI-BULK	RESI R/L BULK
08/20/2020	108255-663	JONES, BRETT	RESI-BULK	RESI R/L BULK
				Total RESI-BULK: 3
08/07/2020	108255-1258	BRENDA KELLEY	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-356	BRIAN SMITH	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-392	CAMPBELL, DEBORAH	RESI-RECYCLE	SERVICE RCYCART
08/03/2020	108255-339	DAVIDSON NELDA JEAN	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-1022	EGAN THOMAS	RESI-RECYCLE	SERVICE RCYCART
08/03/2020	108255-1022	EGAN THOMAS	RESI-RECYCLE	SERVICE RCYCART
08/08/2020	108255-165	GINA SAINT- ELIEN	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-470	HELDT LANCE	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-1011	HERSCH, MICHELLE	RESI-RECYCLE	SERVICE RCYCART
08/03/2020	108255-343	JIMMY D JR & JANICE L COPE	RESI-RECYCLE	SERVICE RCYCART
08/04/2020	108255-343	JIMMY D JR & JANICE L COPE	RESI-RECYCLE	SERVICE RCYCART
08/05/2020	108255-343	JIMMY D JR & JANICE L COPE	RESI-RECYCLE	SERVICE RCYCART
08/14/2020	108255-608	JOEL WILLIAMS	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-607	JOHN DEEL	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-663	JONES, BRETT	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-174	ORCHARD WAYNE JR & MELANIE	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-312	PECK,FRANKLIN E & MARGARET F	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-551	RICK LASHUA	RESI-RECYCLE	SERVICE RCYCART

08/07/2020	108255-283	SHARI LONDON	RESI-RECYCLE	SERVICE RCYCART
08/07/2020	108255-972	SUSAN SUNKLE-THORPE	RESI-RECYCLE	SERVICE RCYCART
				Total RESI-RECYCLE: 20
08/07/2020	108255-1260	JASON DOYLE	RESI-TRASH	SERVICE RCYCART
				Total RESI-TRASH: 1
08/21/2020	108255-1289	CHARLES R FERRARONE	RESI-RECYCLE	SERVICE TRASH CART
				Total RESI-RECYCLE: 1
08/21/2020	108255-199	BYRON DOBBS	RESI-TRASH	SERVICE TRASH CART
08/07/2020	108255-1251	CARL ANSLEY	RESI-TRASH	SERVICE TRASH CART
08/07/2020	108255-1025	CARMEN RIDER	RESI-TRASH	SERVICE TRASH CART
08/05/2020	108255-1290	ERIN MUDRY	RESI-TRASH	SERVICE TRASH CART
08/13/2020	108255-098	LEE WHA-JOON	RESI-TRASH	SERVICE TRASH CART
08/13/2020	108255-098	LEE WHA-JOON	RESI-TRASH	SERVICE TRASH CART
08/07/2020	108255-1267	SEAN HILL	RESI-TRASH	SERVICE TRASH CART
08/21/2020	108255-202	TAMIE WYLIE	RESI-TRASH	SERVICE TRASH CART
08/07/2020	108255-1259	THOMAS EMBREE	RESI-TRASH	SERVICE TRASH CART
08/07/2020	108255-1262	TRACY HAINES	RESI-TRASH	SERVICE TRASH CART
				Total RESI-TRASH: 10
				Total Inquiries: 35

All American Dogs, Inc.

City Of Mclendon-chisholm Report

Aug 1, 2020 - Aug 31, 2020

Address	Notes	Code
Aug 27, 2020 1:06 PM 47 fireside	euthanized sick skunk desposed of properly	Animal Control
Aug 24, 2020 11:22 AM 1371 w fm 550	patrolled for strays	Animal Control
Aug 24, 2020 11:19 AM 11195 e fm 550	dropped off two dogs to owner. paper work and impound fee paid.	Animal Control
Aug 23, 2020 9:22 AM 130 meadow creek	we picked up two contained stray dogs from this location	Animal Control
Aug 17, 2020 1:34 PM 1371 w fm 550	patrolled for strays	Animal Control
Aug 10, 2020 2:34 PM 1371 w fm 550	patrolled for strays	Animal Control