



AGENDA
CITY COUNCIL - SPECIAL MEETING
WEDNESDAY, NOVEMBER 11, 2020
1371 WEST FM 550 - MCLENDON-CHISHOLM, TEXAS 75032
7:30 PM

Page

1. CALL TO ORDER

2. CONSIDER NOVEMBER 3, 2020 ELECTION MATTERS

6 - 13

- 2.1. Discuss and consider Resolution 2020-19 canvassing the returns and declaring the results of the General Election held on November 30, 2020 for the purpose of electing a Mayor and City Council Member Place 2 for two (2) year terms. Due to the postponement of the regular May 2020 election, the terms of office will be from November 3, 2020 to May 1, 2021.

[Resolution Canvassing November 3, 2020 General Election](#)
[Election Certification](#)
[Mayor Race Results](#)
[Place 2 Results](#)

14 - 18

- 2.2. Discuss and consider Resolution 2020-20 canvassing the returns and declaring the results of the Special Election held on November 3, 2020 for the purpose of electing a person to fill the vacancy of City Council Member Place 4. Due to the postponement of the regular May 2020 election, the term of office will be from November 3, 2020 to May 1, 2021.

[Resolution Canvassing November 3, 2020 Special Election](#)
[Place 4 Results](#)

- 2.3. Newly elected Mayor and City Council Members for Place 2 and 4 will take the Oath of Office.

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. RULES OF DECORUM

5. CITIZEN COMMENTS

6. APPROVAL OF MINUTES

- 19 - 27 6.1. Consider approval of October 13, 2020 City Council Minutes
[10.13.20 City Council Meeting](#)

7. ITEMS FOR CONSIDERATION

- 7.1. Discussion and action regarding selection of a new Mayor Pro Tem.
- 28 - 35 7.2. Presentation of Fire Station Design-Build update and related matters. Council discussion may follow. (Requested by Rosborough)
[Project Budget 11.6.20](#)
[Street Elevation Rendering 11.10.20](#)
[Floor Plan 11.10.20](#)
[Site Plan 11.10.20](#)
- 36 - 42 7.3. Presentation, discussion, and action regarding SH 205 Sanitary Sewer line award of bid to Double R Utilities in the amount of \$328,647.00 for the Base Bid or \$316,475.20 for the Alternate Bid. (Requested by Palomba)
[Staff Report - SH 205 Sanitary Sewer Line](#)
[TNP Award of Bid Letter](#)
[Overall Sanitary Sewer Layout](#)
[Bid Opening](#)
[Itemized Bid Tabulation](#)
- 43 - 54 7.4. Discussion and action regarding Transfer of Allocation of Coronavirus Relief Funds, as established by the CARES Act, to Rockwall County. (Requested by Palomba)
[Staff Report - Transfer of Allocation of Coronavirus Relief Funds](#)
[Coronavirus-Relief-Fund-Guide](#)
[Rockwall County-McLendon-Chisholm - CRF Transfer of Allocation](#)
- 55 - 63 7.5. Discussion and action regarding consideration of an Interlocal Agreement between the City of McLendon-Chisholm and Kaufman County, Texas authorizing the City of McLendon-Chisholm to regulate subdivision plats and related permits in the Extraterritorial Jurisdiction (ETJ) of McLendon-Chisholm. (Requested by Palomba)
[Staff Report - Interlocal Agreement with Kaufman County - Subdivision Authority](#)
[EJT Letter to McLendon-Chisholm](#)
[Proposed Interlocal Agreement](#)

- 64 - 68 7.6. Discussion and action regarding consideration of an Interlocal Cooperation Agreement between Rockwall County and the City of McLendon-Chisholm for right-of-way maintenance. (Requested by Palomba)
[Staff Report - Interlocal Agreement With Rockwall County ROW Maintenance](#)
[Proposed Interlocal Agreement for Right of Way Maintenance](#)
- 69 - 72 7.7. Discussion and action regarding adoption of an Ordinance increasing the rate of deposits to the Texas Municipal Retirement System (TMRS) by the Employees of McLendon-Chisholm and providing for a change in the municipal contribution to the current service annuity reserve upon retirement of employees. (Requested by Palomba)
[Staff Report - TMRS Contribution and Ratio Increase](#)
[Proposed Ordinance TMRS Deposit and Ratio Increase](#)
[McLendon-Chisholm Plan Change Study](#)
- 73 7.8. Discussion and action for approval of utilizing Fire Capital replacement funds for purchasing replacement self-contained breathing apparatus (SCBA) bottles expiring this year. (Requested by Chief Simmons)
[Quote for Replacement SCBA Bottles](#)
- 7.9. Discussion and action regarding MC 5K and Fun Run event. (Requested by Council Member Woessner)
- 7.10. Discussion and action regarding Christmas tree lighting. (Requested by Council Member Woessner)
- 74 7.11. Discussion and action regarding setting a date, time and identifying agenda topics for a Special Town Hall Meeting. (Requested by Woessner)
[Staff Report - Special Town Hall Meeting](#)
- 75 - 76 7.12. Discussion and action regarding a Resolution rescheduling or cancelling Regular Council Meetings during the 2020 holiday season.
[Resolution Rescheduling Regular City Council Meetings During 2020 Holiday Season](#)
- 77 - 78 7.13. Discussion and consideration of a Resolution establishing the dates and times for regular City Council Meetings.
[Resolution Changing City Council Meeting Dates](#)

8. EXECUTIVE SESSION

- 8.1. Adjourn into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551:071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary rules of Professional

Conduct of the State Bar of Texas clearly conflicts with this chapter regarding consideration of awarding a bid for sanitary sewer improvements. (Requested by Palomba)

- 8.2. Adjourn into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551:071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding rescheduling of regular meeting dates and/or scheduling special meetings. (Requested by Palomba)
- 8.3. Reconvene Regular Meeting
- 8.4. Executive Session Action

9. UPDATES, DISCUSSION AND DIRECTION TO STAFF

10. REPORTS

- | | |
|----------|---|
| 79 - 84 | 10.1. Building Official Report September 2020
Building Official Report -September 2020
Permit Reports - September 2020 |
| 85 - 88 | 10.2. CWD Report September 2020
CWD Report September 2020 |
| 89 - 90 | 10.3. Animal Control Report September 2020
Animal Control Report September 2020 |
| 91 - 93 | 10.4. McLendon-Chisholm Fire Rescue Report September 2020
Call by City and County September 2020
Incident Type Calls September 2020 |
| 94 - 110 | 10.5. Budget Report September 2020
Budget Report Sept 2020 |

11. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS

The City Council will have an opportunity to address items of community interest including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be

attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

12. ADJOURN

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session in order to seek confidential legal advice from the City Attorney on any agenda item herein.

I, Rochelle Green, do hereby certify that the above Notice of Meeting of the City Council of McLendon-Chisholm, Texas was posted on or before 5:00 p.m., November 6, 2020 on the outside bulletin board at City Hall, a place convenient and readily accessible to the public at all times.

RESOLUTION NO. 2020-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS CANVASSING THE ELECTION RETURNS AND DECLARING ELECTION RESULTS IN THE GENERAL ELECTION HELD IN THE CITY OF McLENDON-CHISHOLM ON NOVEMBER 3, 2020 FOR THE PURPOSE OF ELECTING A MAYOR AND ONE COUNCIL MEMBER FOR PLACE 2 FOR A TERM OF TWO YEARS EACH, SUCH TERM BEING NOVEMBER 3, 2020 TO MAY 1, 2022 DUE TO THE POSTPONEMENT OF THE MAY 2, 2020 ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 13, 2020 the City Council of the City of McLendon-Chisholm, Texas (the “**City Council**”) ordered and called a General Election to be held on Tuesday, November 3, 2020 for the purpose of electing a Mayor and one Council Member for Place 2, all for a term beginning November 3, 2020 and ending May 2, 2022 due to the postponement of the May 1, 2021 election; and

WHEREAS, public notice of such election was duly given and such election was duly and properly held and administered in accordance with the laws of the State of Texas; and

WHEREAS, the City Council has met on this date to canvass the General Election returns, and the returns of the election were made to the City Council by the election officers in strict conformity with law, and the City Council has carefully and accurately examined and canvassed the returns and tabulated the results of the election; and

WHEREAS, it was found that the persons herein named received the following total number of votes for said term of office as Council Members:

MAYOR

Valerie Bodart	828
Keith Short	1,084

COUNCIL MEMBER PLACE 2

Nathan Hodges 1,849

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1: That the recitals set forth in the preamble clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

SECTION 2: That Keith Short is hereby declared to be elected Mayor.

SECTION 3: That Nathan Hodges is hereby declared to be elected Council Member, Place 2.

SECTION 5: That a majority of the residents and qualified electors of the City of McLendon-Chisholm, Texas, voting in a General Election for the purpose of electing a Mayor and a City Council Member to Places 2 have cast the Election Day, Early Voter and Mail Voter votes reflected on the attached Election Returns Sheet and Certification of the Elections Administrator for Rockwall County, Texas.

SECTION 6: That it is hereby declared that the City of McLendon-Chisholm, Texas approves and accepts the results of the General Election for a Mayor and a Council Member for Places 2, as set forth in the attached Election Returns Sheet and Certification of the Elections Administrator for Rockwall County, Texas, as determined by the majority vote of the qualified voters of the City of McLendon-Chisholm, Texas.

SECTION 7: That all ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this resolution shall be and remain controlling as to the matters resolved herein.

SECTION 8: That if any part or parts of this Resolution are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this resolution is considered severable.

SECTION 9: It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code, and the Texas Local Government Code.

*Resolution No. 2020-19
Approved 11/11/2020*

SECTION 10: That the City Secretary shall record this Resolution in the City's official records.

SECTION 11: That this Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 12: That this Resolution will become effective immediately upon its passage by the City Council of the City of McLendon-Chisholm, Texas.

DULY PASSED AND APPROVED THIS THE 11th DAY OF NOVEMBER.

Keith Short, Mayor

ATTEST:

Rochelle Green, City Secretary

~ 3 ~



ROCKWALL COUNTY ELECTIONS

STATE OF TEXAS

McLendon-Chisholm CANVASS

COUNTY OF ROCKWALL

November 10, 2020

I, Christopher J. Lynch, the undersigned Elections Administrator of Rockwall County, do hereby certify that I have made the actual check and comparison of all the ballots tabulated as voted with Return Sheets, and the unused ballots as recorded on the Register of Official Ballots. I, therefore make the following finding from the November 3rd City of McLendon-Chisholm Election that was held in Rockwall County, Texas.

I, hereby certify the results to be full, true and correct tabulation, audit and count of the votes cast in the said election.

WITNESSED, by my hand on this 10th day November, 2020.

A handwritten signature in black ink, appearing to read "Chris J. Lynch", is written over a horizontal line.

Christopher J. Lynch

Elections Administrator

Rockwall County, Texas

2020 GENERAL ELECTION

NOVEMBER 3 2020

OFFICIAL (FINAL)

11/10/2020

RESULTS

MY FAVORITE RACES ★ (0)

PRECINCTS REPORTING

TURNOUT

Unofficial Results



MAYOR CITY OF MCLENDON-CHISOLM

(VOTE FOR: 1)

Last updated 📅 Tuesday, November 10, 2020, 3:56:00 PM (24 hours ago)

★ (0)

3/3

Precincts reporting

Results

[Vote types](#)

Party / Candidate

Votes

☐ Valerie Bodart

828

43.31%

☐ Keith Short

1,084

56.69%

Votes Cast

1,912

PRECINCT 2C



Party / Candidate

Votes

☐ Valerie Bodart

12

52.17%

☐ Keith Short

11

47.83%

23

PRECINCT 3C



Party / Candidate

Votes

☐ Valerie Bodart

1

12.50%

☐ Keith Short

7

87.50%

8

PRECINCT 3D



1/2

Party / Candidate	Votes
☐ Valerie Bodart	815
	43.33%
☐ Keith Short	1,066
	56.67%
	1,881


Previous Contest:
 For Councilmember Place Five City of Rowlett

Next Contest: 
 City Council Member, Place 2 City of McLendon-Chisolm

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2020 GENERAL ELECTION

NOVEMBER 3 2020

OFFICIAL (FINAL)

11/10/2020

RESULTS

MY FAVORITE RACES ★ (0)

PRECINCTS REPORTING

TURNOUT

Unofficial Results

☆ CITY COUNCIL MEMBER, PLACE 2 CITY OF MCLENDON-CHISOLM

(VOTE FOR: 1)

Last updated 📅 Tuesday, November 10, 2020, 3:56:00 PM (24 hours ago)

★ (0)

3/3

Precincts reporting

Results

[Vote types](#)

Party / Candidate

Votes

☐ Nathan Hodges

1,849
100.00%

Votes Cast

1,849

PRECINCT 2C

▼

Party / Candidate

Votes

☐ Nathan Hodges

24
100.00%
24

PRECINCT 3C

▼

Party / Candidate

Votes

☐ Nathan Hodges

9
100.00%
9

PRECINCT 3D

▼

Party / Candidate

Votes

☐ Nathan Hodges

1,816
100.00%
1,816

1/2

← Previous Contest:
Mayor City of McLendon-Chisolm

Next Contest: →
City Council Member, Place 4 City of McLendon-Chisolm

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RESOLUTION NO. 2020-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS CANVASSING THE ELECTION RETURNS AND DECLARING ELECTION RESULTS IN THE SPECIAL ELECTION HELD IN THE CITY OF McLENDON-CHISHOLM ON NOVEMBER 3, 2020 FOR THE PURPOSE OF ELECTING A COUNCIL MEMBER FOR PLACE 4 TO FILL AN UNEXPIRED TERM; SUCH TERM TO BEGIN NOVEMBER 3, 2020 AND END MAY 1, 2022; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 13, 2020 the City Council of the City of McLendon-Chisholm, Texas (the “**City Council**”) ordered and called a Special Election to be held on Tuesday, November 3, 2020 for the purpose of electing one Council Member for Place 4 to fill an unexpired term; and

WHEREAS, public notice of such election was duly given, and such election was duly and properly held and administered in accordance with the laws of the State of Texas; and

WHEREAS, the City Council has met on this date to canvass the General Election returns, and the returns of the election were made to the City Council by the election officers in strict conformity with law, and the City Council has carefully and accurately examined and canvassed the returns and tabulated the results of the election; and

WHEREAS, it was found that the persons herein named received the following total number of votes for said term of office as Council Members:

COUNCIL MEMBER PLACE 4

Brian Davis	1,024
Dan Tucker	739

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1: That the recitals set forth in the preamble clauses of this Resolution are true and correct, constitute findings and determinations by the City Council and are incorporated herein.

SECTION 2: That Brian Davis is hereby declared to be elected Council Member, Place 4.

SECTION 5: That a majority of the residents and qualified electors of the City of McLendon-Chisholm, Texas, voting in a Special Election for the purpose of electing a City Council Member to Place 4 have cast the Election Day, Early Voter and Mail Voter votes reflected on the attached Election Returns Sheet and Certification of the Elections Administrator for Rockwall County, Texas.

SECTION 6: That it is hereby declared that the City of McLendon-Chisholm, Texas approves and accepts the results of the Special Election for a Council Member for Place 4, as set forth in the attached Election Returns Sheet and Certification of the Elections Administrator for Rockwall County, Texas, as determined by the majority vote of the qualified voters of the City of McLendon-Chisholm, Texas.

SECTION 7: That all ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this resolution shall be and remain controlling as to the matters resolved herein.

SECTION 8: That if any part or parts of this Resolution are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to that extent this resolution is considered severable.

SECTION 9: It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code, and the Texas Local Government Code.

SECTION 10: That the City Secretary shall record this Resolution in the City's official records.

SECTION 11: That this Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 12: That this Resolution will become effective immediately upon its passage by the City Council of the City of McLendon-Chisholm, Texas.

*Resolution No. 2020-20
Approved 11/11/2020*

DULY PASSED AND APPROVED THIS THE 11TH DAY OF NOVEMBER 2020.

Keith Short, Mayor

ATTEST:

Rochelle Green, City Secretary

~ 3 ~

2020 GENERAL ELECTION

NOVEMBER 3 2020

OFFICIAL (FINAL)

11.10.2020

[RESULTS](#)[MY FAVORITE RACES](#) ★ (0)[PRECINCTS REPORTING](#)[TURNOUT](#)

Unofficial Results



CITY COUNCIL MEMBER, PLACE 4 CITY OF MCLENDON-CHISOLM

(VOTE FOR: 1)

Last updated 📅 Tuesday, November 10, 2020, 3:56:00 PM (1 day ago)

★ (0)

3/3

Precincts reporting

[Results](#)[Vote types](#)

Party / Candidate

Votes

☐ Brian Davis

1,024

58.08%

☐ Daniel Tucker

739

41.92%

Votes Cast

1,763

PRECINCT 2C



Party / Candidate

Votes

☐ Brian Davis

17

80.95%

☐ Daniel Tucker

4

19.05%

21

PRECINCT 3C



Party / Candidate

Votes

☐ Brian Davis

7

87.50%

☐ Daniel Tucker	1
	12.50%
	8

PRECINCT 3D

>

Party / Candidate	Votes
☐ Brian Davis	1,000
	57.67%
☐ Daniel Tucker	734
	42.33%
	1,734

← Previous Contest:
City Council Member, Place 2 City of McLendon-Chisolm

Next Contest: →
Board of Directors Bear Creek SUD

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CITY COUNCIL MEETING
City of McLendon-Chisholm, Texas
Meeting Minutes
October 13, 2020

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, October 13, 2020, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

ATTENDING:	Lorna Kipphut	Council Member
	Trudy Woessner	Council Member
	William Dahl	Council Member
ABSENT:	Keith Short	Mayor
	Nathan Hodges	Mayor Pro Tem
Staff Present:	Lisa Palomba	City Administrator
	Shelly Green	City Secretary
	Jim Simmons	Fire Chief/Marshall
	Michael Halla	City Attorney

1. CALL TO ORDER

Council Member Kipphut called the meeting to order at 6:30 p.m.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND TEXAS FLAGS

Council Member Kipphut delivered the Invocation and Council Member Woessner led the Pledge of Allegiance to the U.S. and Texas Flags.

3. RULES OF DECORUM

Council Member Kipphut announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. CITIZEN COMMENTS

No Citizen Comments

5. APPROVAL OF MINUTES

5.1. Consider approval of September 22, 2020 City Council Minutes

MOTION: APPROVE THE MINUTES OF SEPTEMBER 22, 2020 AS PRESENTED

MADE BY: Council Member Dahl

SECONDED BY: Council Member Woessner

APPROVAL: Unanimous by Members Present

6. ITEMS FOR CONSIDERATION

6.1. Fire Station Design-Build update and related matters.

Ryan Rosborough, owner representative, presented the following items in regards to the new fire station:

1. an updated budget
2. the proposed site plan and floor plan
3. a rendering of the street elevation

Council Member Woessner asked to discuss the options for the building on the right as presented on the site plan. She asked if that is something that can be changed and put somewhere else.

Mr. Rosborough explained the tower is included in the cost now. He further explained that when you start making changes after the contract is signed, you will never get dollar for dollar back. You could probably eliminate all that and build it into the building with the intent to save money. That is a nice feature and has already been included in the contract, so I don't think any money would be saved. If you would like for us to move forward to change that and see what it would save, we can certainly do that.

Council Member Woessner also asked what the upkeep would be on that.

Mr. Rosborough explained it is all masonry so there wouldn't be much upkeep.

Council Member Kipphut stated she feels it would be beneficial to see what the results would be if changes were made.

Mr. Rosborough responded that they can prepare some different options.

Chief Simmons pointed out that if that is eliminated, they will have the cost of putting up a monument sign since all identifying information is on that building.

Mr. Rosborough stated they will bring back options at the next meeting.

Finally, Mr. Rosborough presented an updated Master Schedule for the project.

- 6.2. Presentation followed by Council discussion with Land Solutions SV LLC (Sonoma Verde Developer), Public Improvement District (PID) Administrator, City Financial Advisor and related parties regarding upcoming bond issuance for Sonoma Verde PID Area #3 including but not limited to process for bond issuance, timeline, road maintenance issues (all phases of Sonoma Verde), construction activity, reimbursements and donations to the city and related matters.

Mary Petty, the PID administrator, made a presentation to the Council regarding all things related to the PID Area #3. She presented the following information:

- Developer is requesting that Council move forward with levying assessments for Sonoma Improvement Area #3 (IA #3)
- It is anticipated that infrastructure for IA #3 will be completed by June 2021
- Developer will request the City issue PID revenue bonds to reimburse public infrastructure costs up to \$4.8 million, most likely in 1st/2nd quarter of 2021
- Overall, infrastructure of IA #3 is similar to IA #2
- The maintenance of certain Authorized improvements, including streets and roads, is provided for in the Administrative Expenses

Rich Alberque, was present to represent the developer, Land Solutions SV LLC (Sonoma Verde Developer).

Council Member Kipphut stated that one thing they were talking about last year was the baseball diamond. She asked what the status of that is.

Mr. Alberque responded that the diamond took a lot of dirt, they ended up having to fill the whole nine acres. They did seed it and irrigate it. Probably 75% of the grass is coming up pretty good, but we had some tremendous rains this year, late spring and early summer which washed it out and we actually re-hydromulched probably three times and we're going to do it again for the fall. We're going to overseed this time with rye with a little bermuda in it. Rye grows very good in the wintertime so that we can open it up in the spring. When the grass is ready in the spring, we'll put up the backstops for the small baseball field and we'll put in two soccer fields with goals as well. It will be usable probably April, May, next year.

Council Member Kipphut pointed out there have been some issues with the roads, primarily with Phase 1. We have had citizens bring it to our attention. I understand that you have been talking to our City Administrator about ways we can work together to get those roads repaired.

Mr. Alberque stated it is Phase 1 roads which were paved with a previous developer. Residential roads are designed to handle heavy traffic. It's not really the weight of the vehicles, it's the conditions of what's underneath the street. We've had a lot of water over the last couple of years and it could have been drier when they built them. What happens is they usually will raise a little bit in some areas, and I think we've seen that on Barrolo where it's raised a little bit and it starts cracking. He stated they have been working with Lisa and there are some issues with some of the roads. They have committed to donating some money. One of the donations is \$100,000 that we would pay when we have received the first payment of their reimbursement of Phase 3. Then they will do another \$100,000 when they do the following PID.

Council Member Kipphut stated that one thing they are thinking about doing, in discussions with the City Administrator, is putting signage at the front of Via Toscana saying that this is for residential use. We don't know how effective that will be, but it will be, at least, a little safer.

Council Member Woessner ask how they can be sure the trucks are doing what they are told to. What is it that you can do?

Mr. Alberque replied that we can actually tell the builders exactly what routes they have to take. The problem is that they have numerous subcontractors, not the same people come out delivering goods all the time, different drivers come out all the time. All we can do is put the signs up like you said and keep the pressure on them constantly.

Council Member Woessner asked if there is some way you can somehow make sure that you're doing this because we do have residents that this is a huge concern to.

Mr. Alberque responded they would actually give them maps and moderate for sure. If we had to have bi-weekly meetings we would do so.

Council Member Woessner requested that he send any information they provide to the builders about this they also send to the City. Mr. Alberque responded they can absolutely do that. Council Member Woessner stated that at that time, they can put it on the city website and let our citizens know that we are doing as much as they possibly can.

Council Member Woessner asked if they have HOA meetings. Mr. Alberque stated they had just had one. They have to have a meeting once a year.

Council Member Kipphut asked if those meetings are open to the public or are they just for the board. Mr. Alberque responded they are open to the public.

Council Member Woessner asked if, when people close on a new property, do they really explain the PID to these people so that they understand. Mr. Alberque responded that the salespeople are trained and P3 does help us. He stated they had not heard of any complaints in that area. People are very well aware of the PID. Council Member Woessner

asked if that is on their website as well, just an explanation of it. Mr. Alberque answered that he did not know if it's on the HOA website, but he will check. He stated they will make sure there is a thorough disclosure and understanding of the PID.

Council Member Woessner asked the City Administrator if there is paperwork on the sewer and how that actually worked in the beginning and taxes and stuff like that. City Administrator Palomba responded she doesn't really have a fact sheet out there, but we can certainly create something if that's what you're looking for. Council Member Woessner responded yes, just something that kind of helps maybe explain how that sewer system was meant to be. City Administrator Palomba replied that Mary with P3 can help with a fact sheet and we can probably include some information on how the infrastructure gets turned over to the city at the time that we accept. We can probably come up with something.

Council Member Woessner reported that they had been told that you guys use a tremendous amount of water. Mr. Alberque responded yes; it is on the earthwork which is almost complete. We do use a lot of water to ensure improvements are completed properly. We did spend more money with the HOA, but that should come back down next year.

Council Member Kipphut stated that for future HOA meetings if they would like to have someone from our city staff or someone from our PID administrator or even someone from Council, they are offering up their services for that.

City Administrator Palomba asked the City Engineer if he thought the roads could wait until next spring for repairs or if there is a safety issue. The City Engineer stated he feels they can wait that long.

- 6.3. Discussion and action regarding a Resolution determining the costs of improvement Area #3 Improvements to be financed by the Sonoma Public Improvement District; approving a Preliminary Amended and Restated Service and Assessment Plan updated for Improvement Area #3, including a proposed Assessment Roll for Improvement Area #3 of Sonoma Public Improvement District; directing the filing of the proposed Assessment Roll with the City Secretary to make available for public inspection and calling for noticing a public hearing for October 27, 2020 to consider an Ordinance levying and assessments on property located within Improvement Area #3 of the Sonoma Public Improvement District; directing city staff to publish and mail notice of said public hearing and resolving other matters incident and related thereto and providing an effective date.

MOTION: APPROVE A RESOLUTION DETERMINING THE COSTS OF AREA #3 IMPROVEMENTS TO BE FINANCED BY THE SONOMA PUBLIC IMPROVEMENT DISTRICT; APPROVING A PRELIMINARY AMENDED AND RESTATED SERVICE AND ASSESSMENT PLAN UPDATED FOR IMPROVEMENT AREA #3, INCLUDING A PROPOSED ASSESSMENT

ROLL FOR IMPROVEMENT AREA #3 OF SONOMA PUBLIC IMPROVEMENT DISTRICT; DIRECTING THE FILING OF THE PROPOSED ASSESSMENT ROLL WITH THE CITY SECRETARY TO MAKE AVAILABLE FOR PUBLIC INSPECTION AND CALLING FOR NOTICING A PUBLIC HEARING FOR OCTOBER 27, 2020 TO CONSIDER AN ORDINANCE LEVYING AND ASSESSMENTS ON PROPERTY LOCATED WITHIN IMPROVEMENT AREA #3 OF THE SONOMA PUBLIC IMPROVEMENT DISTRICT; DIRECTING CITY STAFF TO PUBLISH AND MAIL NOTICE OF SAID PUBLIC HEARING AND RESOLVING OTHER MATTERS INCIDENT AND RELATED THERETO AND PROVIDING AN EFFECTIVE DATE.

MADE BY: Council Member Dahl
SECONDED BY: Council Member Woessner
APPROVED: Unanimous by Members Present

6.4. Appointment of Alternates to the Economic Development Committee

MOTION: APPROVE APPOINTMENT OF TWO ALTERNATES, CHRISTIAN GIADOR AND MANNY ARIAS, TO THE ECONOMIC DEVELOPMENT COMMITTEE

MADE BY: Council Member Dahl
SECONDED BY: Council Member Woessner
APPROVED: Unanimous by Members Present

6.5. Discussion and action designating an official newspaper and an alternate official newspaper for required notices.

MOTION: APPROVE A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER, THE ROCKWALL HERALD BANNER, AND AN ALTERNATE OFFICIAL NEWSPAPER, THE DALLAS MORNING NEWS, FOR REQUIRED NOTICES.

MADE BY: Council Member Dahl
SECONDED BY: Council Member Woessner
APPROVED: Unanimous by Members Present

6.6. Discussion and action regarding consideration of Letter of Engagement with Murrey Paschall & Caperton, P.C. for auditing City of McLendon-Chisholm financial statements for Fiscal Year 2019-2020 for a price not to exceed \$15,000.00

MOTION: APPROVE A LETTER OF ENGAGEMENT WITH MURREY PASCHALL & CAPERTON, P.C. FOR AUDITING CITY OF MCLENDON-CHISHOLM

**FINANCIAL STATEMENTS FOR FISCAL YEAR 2019-2020 FOR A PRICE
NOT TO EXCEED \$15,000.00**

MADE BY: Council Member Dahl
SECONDED BY: Council Member Woessner

Council discussed the process of retaining an Auditor and how long we have been using this firm.

MOTION WITHDRAWN

MOTION: DIRECT STAFF TO PREPARE AN RFQ FOR ENGAGING AN AUDITOR FOR THE MCLENDON-CHISHOLM FINANCIAL STATEMENTS FOR FISCAL YEAR 2019-2020.

MADE BY: Council Member Dahl
SECONDED BY: Council Member Woessner
APPROVAL: Unanimous by Members Present

- 6.7. Discussion and action for approval of utilizing Fire Capital replacement funds for purchasing replacement self-contained breathing apparatus (SCBA) bottles expiring this year and for vehicle upgrades to Command 1 and Squad 1 not to exceed \$17,000.

Chief Simmons brought this request to the Council. He explained he is requesting to buy ten bottles this year and then follow up with ten more next year. Also, we do have some things on Command 1 and Squad 1 which need to be upgraded. The bottles will be approximately ten to twelve thousand and the remaining funds will be used on the vehicles.

Council Member Kipphut stated she would like to see a spread sheet with a price breakdown at the next meeting with an explanation of the need.

This item was Tabled until the next meeting.

7. COUNCIL REPORTS ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of McLendon-Chisholm; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of McLendon-Chisholm that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of McLendon-Chisholm; and announcements involving an imminent threat to the public health and safety of people in the City of McLendon-Chisholm that has arisen after posting the agenda.

Council Member Woessner asked the City Administrator if she had heard from anyone from the Red Hat group or any other event using the chambers. City Administrator Palomba answered that we have not heard from anyone at this time, but we have turned down several groups requesting to use the room. We have been limiting the use of the room to only city events.

Council Member Kipphut reported that the bricks are in from the brick campaign and they will be installed and ready for the Veterans' Day event on November 11, 2020.

11. ADJOURN

There being no further business to discuss, Council Member Kipphut adjourned the meeting at 7:39 p.m.

APPROVED:

Lorna Kipphut
Council Member Place

ATTEST:

Rochelle Green, City Secretary

McLendon-Chisholm Budget Snapshot	11.6.2020		
Budget = 4,029,935			
10,786 sq/ft approx	9/4/2020	11.6.2020	11.6.2020
Description	Approved	Committed	Billed to Date
Construction cost (Bid Based from Speed-Fab, \$335/sf including Design)	\$3,615,000	\$3,615,000	\$ 88,540.00
Building Permit Fee (.5%) = NA	\$0	\$0	
Owner FFE - Allowance	\$100,000	\$0	
Design Fee - Speed Fab-Crete (Included in Construction Cost, \$260,900)	\$0	\$0	
Design Fee Add Services (IT/Comm Design, detention pond design, etc - Allowance if needed)	\$25,000	\$0	
CM Fee - AGCM	\$124,435	\$124,435	\$ 11,000.00
3rd Party Code Inspection (NE Texas Inspections)	\$5,000	\$0	
Radio/Antenna Systems Allowance (in Construction Cost)	\$0	\$0	
Potential Security Cameras/Card Access (NA, included in Bid Docs)	\$0	\$0	
Alerting System (NA, included in bid docs)	\$0	\$0	
Commissioning (NA, not required)	\$0	\$0	
Misc Site Fees (see summary below) *	\$60,500	\$4,800	
Owners Contingency (allowance)	\$100,000	\$0	
Misc Site Fee Summary			
*ADA Review and Inspection	\$4,500	\$0	
*Geotech	\$6,000	\$4,800	\$ 4,800.00
* Testing Lab Allowance	\$25,000	\$0	
* Topo Survey/Boundary Survey (Allowance)	\$10,000	\$0	
*Misc Platting (if Platting required, TBD)	\$0	\$0	
*TXDOT Coordination/Submission (NA)	\$0	\$0	
*Water Service and Taps (High Point)	\$5,000	\$0	
*Electrical Service(Encore)	\$7,500	\$0	
*Propane Tank (included in DB Bid)	\$0	\$0	
*Fiber/Phone Service (Peoples)	\$2,500	\$0	
*Total Misc Fees	\$60,500	\$4,800	
Total Cost	\$4,029,935	\$3,744,235	\$ 104,340.00



Contingency Tracking
1cLendon-Chisholm

I Contingency Amount

OCO Number	RCO Number	Description	Responsibility	Cost
1	1			
	2			
	3			
	4			
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Pending

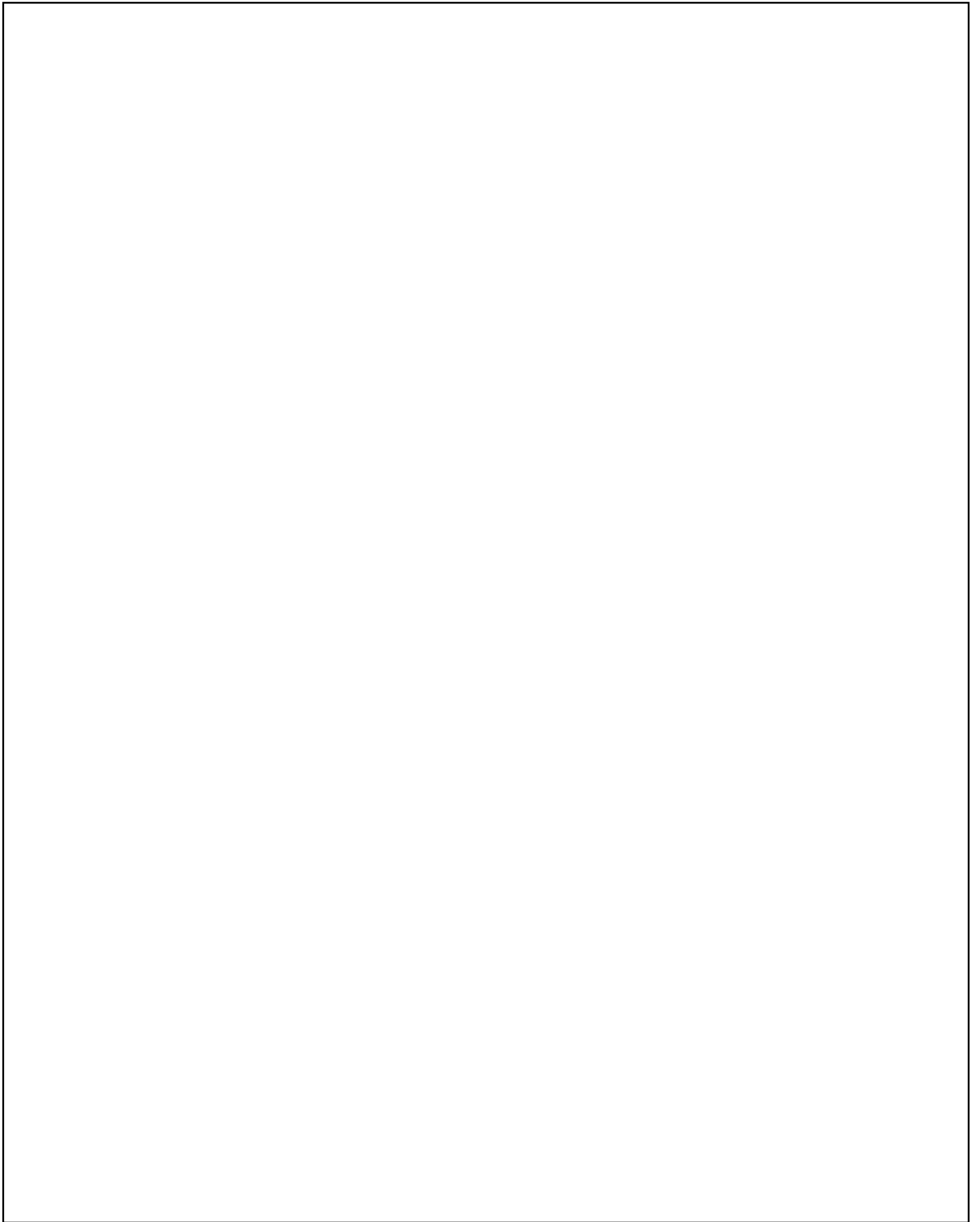
Total Costs

Contingency Remaining

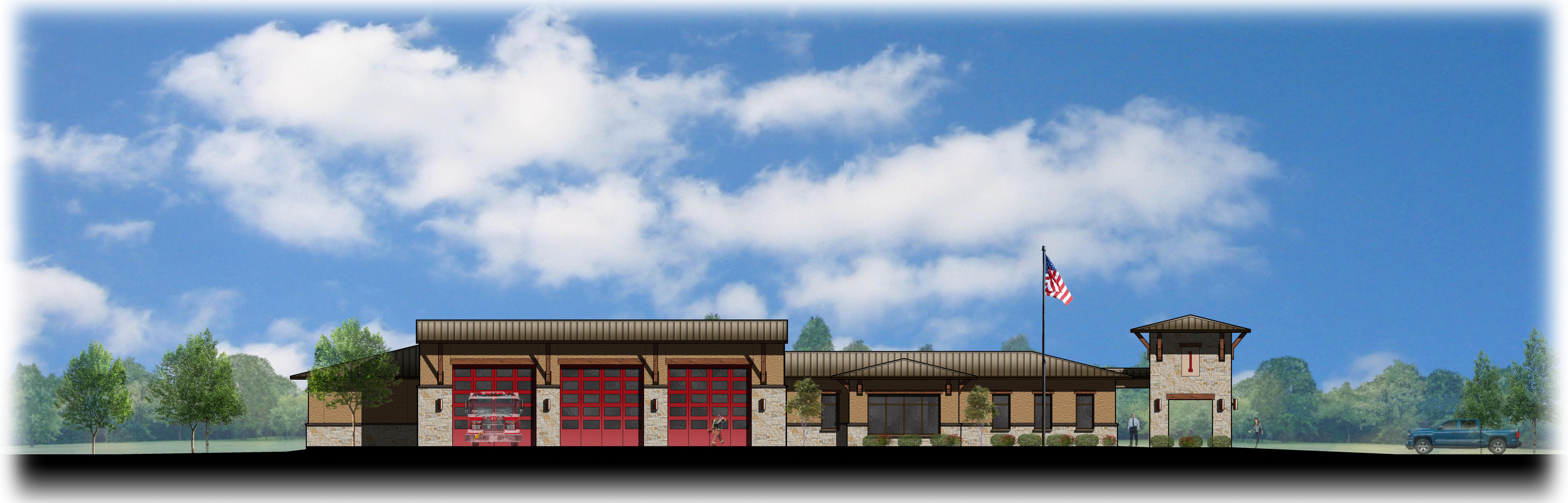
Errors and Omissions
Owner Initiated
Unforeseen
VE/Contractor Changes

TOTAL CHANGES

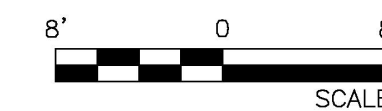
\$100,000.00



McLENDON-CHISHOLM DEPARTMENT OF PUBLIC SAFETY BUILDING NO. 1



STREET SIDE ELEVATION
SCALE: 1/8" = 1'-0"



11-10-20

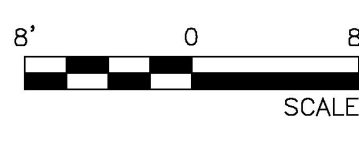
Speed
Fab-Crete
DESIGN - BUILD GENERAL CONTRACTOR
P.O. BOX 15580
FORT WORTH, TEXAS 76119

CF
ARCHITECTS
The Design-Build Team

McLENDON-CHISHOLM
DEPARTMENT OF PUBLIC SAFETY BUILDING NO. 1



FLOOR PLAN
SCALE: 1/8" = 1'-0"



11-10-20

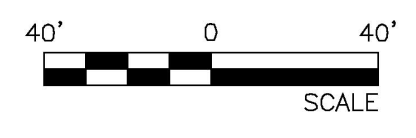
Fab-Crete
DESIGN - BUILD GENERAL CONTRACTOR
P.O. BOX 15580
FORT WORTH, TEXAS 76119

ARCHITECTS
The Design-Build Team

McLENDON-CHISHOLM
DEPARTMENT OF PUBLIC SAFETY BUILDING NO. 1



SITE PLAN
SCALE: 1" = 40'-0"



11-10-20
Speed Fab-Crete
DESIGN - BUILD GENERAL CONTRACTOR
P.O. BOX 15580
FORT WORTH, TEXAS 76119
CF ARCHITECTS
The Design-Build Team



City of McLendon-Chisholm

Staff Report

Presentation, discussion, and action regarding SH 205 Sanitary Sewer line award of bid to Double R Utilities in the amount of \$328,647.00 for the Base Bid or \$316,475.20 for the Alternate Bid. (Requested by Palomba)

DATE:

November 11, 2020

BACKGROUND OF ISSUE:

City Council engaged Teague Nall & Perkins to design a sanitary sewer line along Hwy 205 from Via Toscana to the vicinity of Hwy 205 & FM 550 in the General Business Zoning District. Once the design was complete, Council authorized Teague Nall & Perkins to prepare an Invitation to Bid for the construction of the line. Bids were opened on October 1, 2020 and the Bid Tabulations are attached in the letter submitted by Teague Nall & Perkins.

FINANCIAL IMPACT:

If Council determines to award the bid, council will need to also direct the City Administrator to bring forth a budget amendment to fund the project with an appropriate combination of utility and general funds. Ultimately, the City will develop a Pro Rata Ordinance requiring any retail lot owner developing adjacent to the line to be charged a fee to reimburse the city for proportionate costs of design and installation of the sanitary sewer line.

A sanitary sewer line is necessary to serve the retail area of the City. Providing for the infrastructure will likely encourage economic development efforts in the area which may bring forth additional revenue to the City and further alleviate tax burdens of residents.

OPERATIONAL IMPACT:

Construction costs can change very quickly depending on current economic conditions and supply and demand of products and services. As such, the bids expire at the end of November. Once the bids expire, Council will have to reissue an invitation to bid if determined to move forward at a later date.

OPTIONS:

- 1) Approve the award of bid and authorize the City Administrator to enter into a contract

with the chosen firm to bring forth a budget amendment to pay for the costs and establish a Pro Rata policy for adjacent property owners for reimbursement to the City at the time of development.

- 2) Approve the award of bid as recommended and authorize the City Administrator to enter into a contract with the chosen firm and to fund a portion of the project (City pays all upfront costs and charges a portion back to developers) and develop a Pro Rata Policy for property owners connecting to the line for reimbursement of partial costs to the City at the time of development.
- 3) Refuse all bids and reissue an invitation to bid at a later date.
- 4) In consideration of tonight's presentation and desire for developer and community input, schedule a special meeting prior to the end of November to consider the award of bid and funding of the project.

Lisa Palomba, City Administrator



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ALBANY

October 6, 2020

Lisa Palomba
City Administrator
City of McLendon-Chisholm
1371 West FM 550
McLendon-Chisholm, Texas 75032

Re: SH 205 Sanitary Sewer Improvements

Dear Ms. Palomba,

Below is the timeline from when the project was advertised to the day of the bid opening.

- The invitation to bid was posted in the Royse City Herald Banner – 9/10/2020 & 9/17/2020
- The invitation to bid was posted in the Rockwall Herald Banner – 9/11/2020 & 9/18/2020
- The Project was posted online at www.civcastusa.com on 9/10/2020 for contractors to download plans, bidding documents and specifications.
- A Pre-Bid Conference was held at the city council chambers on 9/21/2020 with 2 companies in attendance for a brief question and answer session.
- The bids were opened on October 1, 2020 at 3pm in the city council chambers.
- Base and Alternate bids were received from 6 companies as shown below with Double R Utilities being the low bidder.

Contractor	Base Bid Amount	Alternate Bid Amount
Atkins Brothers Construction	\$1,049,567.00	\$718,059.00
Canary Construction Inc	\$848,530.00	\$790,740.00
Double R Utilities, Inc.	\$328,647.00	\$316,475.20
Larrett, Inc.	\$432,909.00	\$396,210.00
Reytech Services, LLC.	\$377,603.81	\$357,520.54
Rich & Burns Utilities, LLC.	\$497,777.34	\$454,725.04

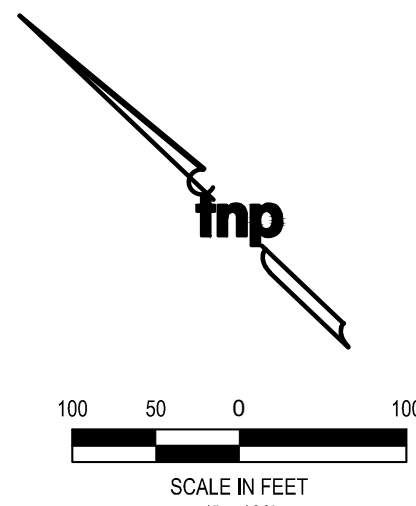
Based upon my review of Double R Utilities' bid proposal and references, I recommend award of the construction contract to the low bidder, Double R Utilities. Please don't hesitate to call me if you have any questions.

Sincerely,
tnp
teague nall & perkins

Cameron Slown, P.E.
Project Manager

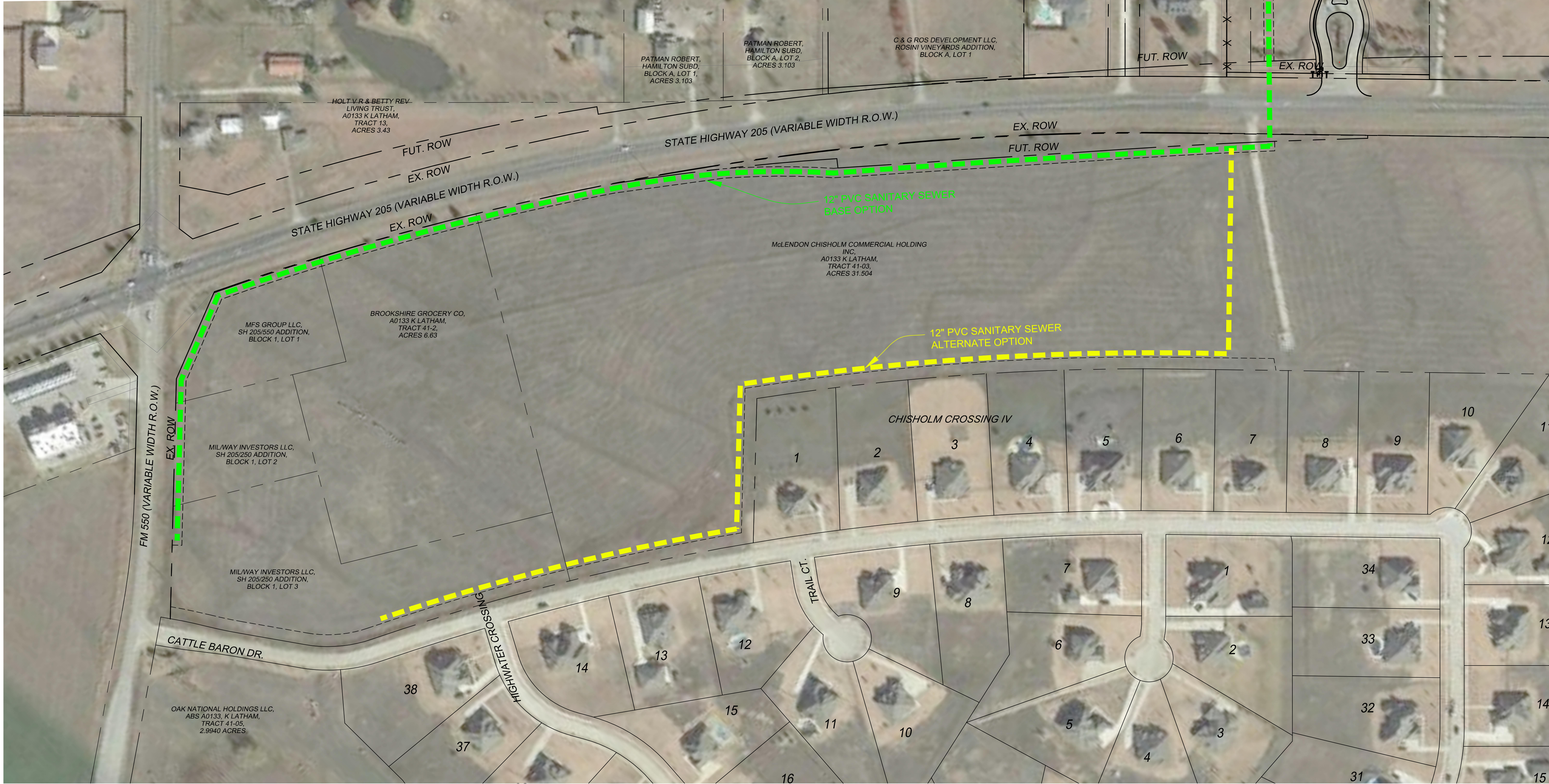
TNP Firm  Registrations

Texas Board of Professional Engineers and Land Surveyors | Engineering Firm No. F-230 | Surveying Firm No. 10011600 | 10194381 | 10011601
Georgia Board of Professional Engineers Firm No. PEF007431 | Texas Board of Architectural Examiners Firm No. BR 2673



LEGEND	
	12" SANITARY SEWER BASE OPTION
	12" SANITARY SEWER ALTERNATE OPTION

CAUTION
EXIST. HIGH PRESSURE GAS LINE IN AREA. CONTRACTOR TO CONTACT KINDER MORGAN PIPELINE DISTRICT OFFICE, PARIS TEXAS AT LEAST ONE WEEK PRIOR TO ANY CONSTRUCTION IN THIS AREA. CONTACTS:
JIM EPHRAIM 713-369-9951 OFFICE, 713-201-0549 CELL
ED McENTYRE 903-784-1161 OFFICE, 903-249-8778 CELL

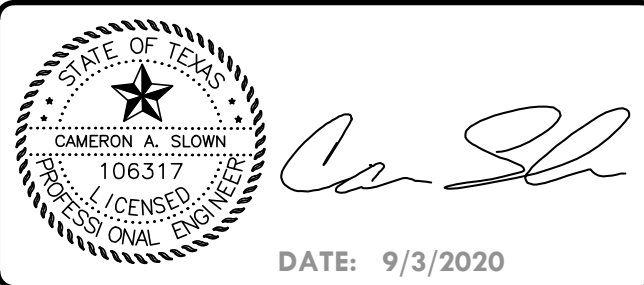


Drawing: P:\03_F000\PROJECTS\Governmental\MC 205 Sewer\DRAWINGS\15-DESIGN\CURRENT\1.01 OVERALL SANITARY SEWER LAYOUT.dwg 8 Sep 01 2020 2:53pm by cshawn

no.	revision	by	date



teague nall and perkins, inc
825 Waters Creek Blvd., Suite M300
Allen, Texas 75013
214.461.9867 ph 214.461.9864 fx
www.tnppinc.com
TBPELS: ENGR F-230; SURV 10011600, 10011601, 10194381
GPPE: PEF007431; TBAE: BR 2673



scale
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1 inch long
horiz
1"=100'
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N/A
SEP 2020



McLendon- CHISHOLM, Texas
Improvements for
CITY OF MCLENDON-CHISHOLM
OVERALL SEWER LAYOUT PLAN

tnp project
MLD 20507
sheet
1
of
9

**BID OPENING
SH 205 SANITARY SEWER IMPROVEMENTS
CITY OF McLENDON-CHISHOLM**

**TNP Proj. No. MLD 20507
10/01/2020 at 3:00PM**



No.	Bidder	Addendum Acknowledged?	Properly Executed Bid Form?	Bid Bond?	Base Bid Amount	Alternate Bid Amount
1	ATKINS BROS.	Y	Y	Y	\$1,049,567.00	\$718,059.00
2	CANARY CONSTRUCTION, INC.	Y	Y	Y	\$848,530.00	\$790,740.00
3	DOUBLE R UTILITIES, INC.	Y	Y	Y	\$328,647.00	\$316,475.20
4	LARRETT, INC.	Y	Y	Y	\$432,909.00	\$396,210.00
5	REYTECH SERVICES, LLC.	Y	Y	Y	\$377,603.81	\$357,520.54
6	RICH & BURNS UTILITIES, LLC.	N	Y	Y	\$497,777.34	\$454,725.04

Itemized Bid Tabulation - BASE BID

Bid Opening:10/1/2020

Client:City of McLendon-Chisholm

Project:SH 205 Sanitary Sewer

tnp No.:MLD 20507





Item No.	Item Description	Quantity	Unit	Average Unit Price	Atkins Brothers Construction		Burns Utilities		Canary Construction		Double R Utilities		Larrett		Reytech	
					Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Mobilization	1	LS	\$18,530.12	\$3,000.00	\$3,000.00	\$5,617.50	\$5,617.50	\$40,000.00	\$40,000.00	\$12,100.00	\$12,100.00	\$21,150.00	\$21,150.00	\$29,313.21	\$29,313.21
2	12" SDR 35 Sewer depth (4'-10')	534	LF	\$51.51	\$91.00	\$48,594.00	\$45.86	\$24,489.24	\$70.00	\$37,380.00	\$26.00	\$13,884.00	\$48.00	\$25,632.00	\$28.20	\$15,058.80
3	12" SDR 26 Sewer depth (10'-12')	146	LF	\$57.90	\$110.00	\$16,060.00	\$49.55	\$7,234.30	\$75.00	\$10,950.00	\$30.00	\$4,380.00	\$49.00	\$7,154.00	\$33.83	\$4,939.18
4	12" SDR 26 Sewer depth (12'-14')	220	LF	\$75.84	\$195.00	\$42,900.00	\$52.80	\$11,616.00	\$85.00	\$18,700.00	\$34.00	\$7,480.00	\$51.00	\$11,220.00	\$37.26	\$8,197.20
5	12" SDR 26 Sewer depth (14'-16')	350	LF	\$86.18	\$231.00	\$80,850.00	\$54.99	\$19,246.50	\$95.00	\$33,250.00	\$44.00	\$15,400.00	\$53.00	\$18,550.00	\$39.10	\$13,685.00
6	12" SDR 26 Sewer depth (16'-18')	670	LF	\$99.37	\$271.00	\$181,570.00	\$72.35	\$48,474.50	\$100.00	\$67,000.00	\$52.00	\$34,840.00	\$61.50	\$41,205.00	\$39.35	\$26,364.50
7	12" SDR 26 Sewer depth (18'-20')	600	LF	\$111.41	\$310.00	\$186,000.00	\$77.68	\$46,608.00	\$110.00	\$66,000.00	\$58.00	\$34,800.00	\$69.00	\$41,400.00	\$43.77	\$26,262.00
8	12" SDR 26 Sewer depth (20'-22')	780	LF	\$124.56	\$331.00	\$258,180.00	\$98.43	\$76,775.40	\$125.00	\$97,500.00	\$64.00	\$49,920.00	\$84.00	\$65,520.00	\$44.95	\$35,061.00
9	12" Bore and Casing Pipe at Hwy 205	230	LF	\$450.39	\$475.00	\$109,250.00	\$410.46	\$94,405.80	\$855.00	\$196,650.00	\$260.00	\$59,800.00	\$295.00	\$67,850.00	\$406.90	\$93,587.00
10	12" Bore and Casing at Gas Line Crossing	50	LF	\$333.27	\$195.00	\$9,750.00	\$412.64	\$20,632.00	\$420.00	\$21,000.00	\$220.00	\$11,000.00	\$324.00	\$16,200.00	\$427.96	\$21,398.00
11	12" Bore and Casing at Via Toscana	63	LF	\$333.27	\$195.00	\$12,285.00	\$409.68	\$25,809.84	\$420.00	\$26,460.00	\$240.00	\$15,120.00	\$324.00	\$20,412.00	\$410.93	\$25,888.59
12	4" Diameter Manhole	9	EA	\$6,919.36	\$6,500.00	\$58,500.00	\$6,813.00	\$61,317.00	\$12,000.00	\$108,000.00	\$4,520.00	\$40,680.00	\$6,056.00	\$54,504.00	\$5,627.17	\$50,644.53
13	12" Stub Out	10	EA	\$996.14	\$1,000.00	\$10,000.00	\$1,497.09	\$14,970.90	\$1,500.00	\$15,000.00	\$750.00	\$7,500.00	\$532.00	\$5,320.00	\$697.74	\$6,977.40
14	Connect to Ex. Manhole	1	EA	\$1,762.76	\$1,000.00	\$1,000.00	\$1,687.16	\$1,687.16	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$2,550.00	\$2,550.00	\$1,839.40	\$1,839.40
15	TV/Testing (per city specs)	3,300	LF	\$3.60	\$3.00	\$9,900.00	\$7.64	\$25,212.00	\$3.00	\$9,900.00	\$1.80	\$5,940.00	\$3.50	\$11,550.00	\$2.65	\$8,745.00
16	Trench Safety	3,300	LF	\$3.22	\$3.00	\$9,900.00	\$0.92	\$3,036.00	\$12.00	\$39,600.00	\$0.75	\$2,475.00	\$1.50	\$4,950.00	\$1.13	\$3,729.00
17	Revegetation	59,140	SF	\$0.33	\$0.20	\$11,828.00	\$0.18	\$10,645.20	\$1.00	\$59,140.00	\$0.20	\$11,828.00	\$0.30	\$17,742.00	\$0.10	\$5,914.00
TOTAL BASE BID					\$1,049,567.00		\$497,777.34		\$848,530.00		\$328,647.00		\$432,909.00		\$377,603.81	

Itemized Bid Tabulation - ALTERNATE BID Bid Opening: 10/1/2020 Client: City of McLendon-Chisholm Project: SH 205 Sanitary Sewer Improvements tnp No.: MLD 20507																
Item No.	Item Description	Quantity	Unit	Average Unit Price	Atkins Brothers Construction		Burns Utilities		Canary Construction		Double R Utilities		Larrett		Reytech	
					Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Mobilization	1	LS	\$17,480.66	\$3,000.00	\$3,000.00	\$5,617.50	\$5,617.50	\$35,000.00	\$35,000.00	\$12,100.00	\$12,100.00	\$20,250.00	\$20,250.00	\$28,916.46	\$28,916.46
2	12" SDR 35 Sewer depth (4'-10')	614	LF	\$48.52	\$71.00	\$43,594.00	\$46.02	\$28,256.28	\$70.00	\$42,980.00	\$28.00	\$17,192.00	\$48.00	\$29,472.00	\$28.08	\$17,241.12
3	12" SDR 26 Sewer depth (10'-12')	240	LF	\$54.73	\$91.00	\$21,840.00	\$49.44	\$11,865.60	\$75.00	\$18,000.00	\$30.00	\$7,200.00	\$49.00	\$11,760.00	\$33.93	\$8,143.20
4	12" SDR 26 Sewer depth (12'-14')	210	LF	\$60.15	\$101.00	\$21,210.00	\$52.69	\$11,064.90	\$85.00	\$17,850.00	\$34.00	\$7,140.00	\$51.00	\$10,710.00	\$37.20	\$7,812.00
5	12" SDR 26 Sewer depth (14'-16')	346	LF	\$76.38	\$171.00	\$59,166.00	\$54.88	\$18,988.48	\$95.00	\$32,870.00	\$46.00	\$15,916.00	\$53.00	\$18,338.00	\$38.39	\$13,282.94
6	12" SDR 26 Sewer depth (16'-18')	1,744	LF	\$86.98	\$191.00	\$333,104.00	\$72.23	\$125,969.12	\$100.00	\$174,400.00	\$58.00	\$101,152.00	\$61.50	\$107,256.00	\$39.15	\$68,277.60
7	12" SDR 26 Sewer depth (18'-20')	0	LF	\$76.17	\$210.00	\$0.00	\$0.00	\$0.00	\$110.00	\$0.00	\$68.00	\$0.00	\$69.00	\$0.00	\$0.00	\$0.00
8	12" SDR 26 Sewer depth (20'-22')	0	LF	\$86.17	\$220.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$88.00	\$0.00	\$84.00	\$0.00	\$0.00	\$0.00
9	12" Bore and Casing Pipe at Hwy 205	230	LF	\$449.92	\$475.00	\$109,250.00	\$410.46	\$94,405.80	\$855.00	\$196,650.00	\$260.00	\$59,800.00	\$295.00	\$67,850.00	\$404.03	\$92,926.90
10	12" Bore and Casing at Gas Line Crossing	50	LF	\$331.06	\$195.00	\$9,750.00	\$412.64	\$20,632.00	\$420.00	\$21,000.00	\$220.00	\$11,000.00	\$324.00	\$16,200.00	\$414.74	\$20,737.00
11	12" Bore and Casing at Via Toscana	63	LF	\$331.52	\$195.00	\$12,285.00	\$409.68	\$25,809.84	\$420.00	\$26,460.00	\$240.00	\$15,120.00	\$324.00	\$20,412.00	\$400.44	\$25,227.72
12	4' Diameter Manhole	9	EA	\$7,146.70	\$8,000.00	\$72,000.00	\$6,813.00	\$61,317.00	\$12,000.00	\$108,000.00	\$4,520.00	\$40,680.00	\$6,064.00	\$54,576.00	\$5,483.22	\$49,348.98
13	12" Stub Out	8	EA	\$1,027.02	\$1,000.00	\$8,000.00	\$1,499.19	\$11,993.52	\$1,500.00	\$12,000.00	\$950.00	\$7,600.00	\$525.00	\$4,200.00	\$687.90	\$5,503.20
14	Connect to Ex. Manhole	1	EA	\$1,762.76	\$1,000.00	\$1,000.00	\$1,687.16	\$1,687.16	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$2,550.00	\$2,550.00	\$1,839.40	\$1,839.40
15	TV/Testing (per city specs)	3,154	LF	\$3.60	\$3.00	\$9,462.00	\$7.64	\$24,096.56	\$3.00	\$9,462.00	\$1.80	\$5,677.20	\$3.50	\$11,039.00	\$2.65	\$8,358.10
16	Trench Safety	3,154	LF	\$2.93	\$1.00	\$3,154.00	\$0.92	\$2,901.68	\$12.00	\$37,848.00	\$1.00	\$3,154.00	\$1.50	\$4,731.00	\$1.18	\$3,721.72
17	Revegetation	56,220	SF	\$0.33	\$0.20	\$11,244.00	\$0.18	\$10,119.60	\$1.00	\$56,220.00	\$0.20	\$11,244.00	\$0.30	\$16,866.00	\$0.11	\$6,184.20
TOTAL ALTERNATE BID					\$718,059.00		\$454,725.04		\$790,740.00		\$316,475.20		\$396,210.00		\$357,520.54	



City of McLendon-Chisholm

Staff Report

Discussion and action regarding Transfer of Allocation of Coronavirus Relief Funds, as established by the CARES Act, to Rockwall County. (Requested by Palomba)

DATE:

November 11, 2020

BACKGROUND OF ISSUE:

The Cares Act provides an opportunity for funding to government entities for reimbursement of costs related to expenditures incurred due to the public health emergency with respect to Coronavirus Disease 2019 (COVID-19). These funds are made available to local governments based on population.

The CARES Act provides that payments from the Fund may only be used to cover costs that –

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (date of enactment of the CARES ACT) for State or government; and
3. Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

There are strict limitations on the permissible use of funds. Any expenditures must be related to actions taken to respond to the public health emergency such as addressing medical or public health needs as well as expenditures incurred to respond to secondary effects of the emergency such as providing economic support to those suffering from employment of business interruptions due to COVID-19 related business closures.

Funds may not be used to fill in government shortfalls in revenue to cover expenditures that would not otherwise qualify. Revenue replacement is not a permissible use of funds.

Examples of eligible expenses are included on pages 3 and 4 of the Coronavirus Relief Fund Guidance Document.

The City of McLendon-Chisholm was fortunate to encounter few expenses related to COVID-19 and the minor expenses that were incurred fell within previously budgeted amounts for supplies. While public safety payroll is an acceptable use of funds, reimbursement for payroll expenses for public safety personnel is only for employees

whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. All personnel hours must be thoroughly documented as to how they are directly responsive to COVID-19. Additionally, the City's full-time fire personnel cost are partially covered by the SAFER Grant which also make that portion of their salary and benefits ineligible for reimbursement.

FINANCIAL IMPACT:

The City of McLendon-Chisholm was provided an opportunity to apply for relief funds up to \$171,215.00. Since this city did not incur eligible expenses, the City will not be applying for relief funds. Rather than leaving the allocation of funds unused, the city has the option of electing to transfer the allocation of unused funds to Rockwall County. Rockwall County did incur tremendous unbudgeted expenses. Transferring the funds to the County will help the County to recover a portion of their eligible expenses. The County will be responsible for any and all required documentation if funds are transferred.

OPERATIONAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of Transfer of Allocation of Coronavirus Relief Funds in the amount of \$171, 215.00 to Rockwall County.

Lisa Palomba, City Administrator

Coronavirus Relief Fund
Guidance for State, Territorial, Local, and Tribal Governments
Updated September 2, 2020¹

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.²

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

¹ On June 30, 2020, the guidance provided under “Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020” was updated. On September 2, 2020, the “Supplemental Guidance on Use of Funds to Cover Payroll and Benefits of Public Employees” and “Supplemental Guidance on Use of Funds to Cover Administrative Costs” sections were added.

² See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”). Putting this requirement together with the other provisions discussed above, section 601(d) may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period but not otherwise. Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient’s usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, *e.g.*, the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020,

will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient's control.

This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Nonexclusive examples of ineligible expenditures³

The following is a list of examples of costs that would not be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.⁴
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

³ In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

⁴ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

Supplemental Guidance on Use of Funds to Cover Payroll and Benefits of Public Employees

As discussed in the Guidance above, the CARES Act provides that payments from the Fund must be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As reflected in the Guidance and FAQs, Treasury has not interpreted this provision to limit eligible costs to those that are incremental increases above amounts previously budgeted. Rather, Treasury has interpreted this provision to exclude items that were already covered for their original use (or a substantially similar use). This guidance reflects the intent behind the Fund, which was not to provide general fiscal assistance to state governments but rather to assist them with COVID-19-related necessary expenditures. With respect to personnel expenses, though the Fund was not intended to be used to cover government payroll expenses generally, the Fund was intended to provide assistance to address increased expenses, such as the expense of hiring new personnel as needed to assist with the government's response to the public health emergency and to allow recipients facing budget pressures not to have to lay off or furlough employees who would be needed to assist with that purpose.

Substantially different use

As stated in the Guidance above, Treasury considers the requirement that payments from the Fund be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020, to be met if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a *substantially different use* from any expected use of funds in such a line item, allotment, or allocation.

Treasury has provided examples as to what would constitute a substantially different use. Treasury provided (in FAQ A.3) that costs incurred for a substantially different use would include, for example, the costs of redeploying educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty's ordinary responsibilities.

Substantially dedicated

Within this category of substantially different uses, as stated in the Guidance above, Treasury has included payroll and benefits expenses for public safety, public health, health care, human services, and similar employees whose services are *substantially dedicated* to mitigating or responding to the COVID-19 public health emergency. The *full amount* of payroll and benefits expenses of substantially dedicated employees may be covered using payments from the Fund. Treasury has not developed a precise definition of what "substantially dedicated" means given that there is not a precise way to define this term

across different employment types. The relevant unit of government should maintain documentation of the “substantially dedicated” conclusion with respect to its employees.

If an employee is not substantially dedicated to mitigating or responding to the COVID-19 public health emergency, his or her payroll and benefits expenses may not be covered *in full* with payments from the Fund. A *portion* of such expenses may be able to be covered, however, as discussed below.

Public health and public safety

In recognition of the particular importance of public health and public safety workers to State, local, and tribal government responses to the public health emergency, Treasury has provided, as an administrative accommodation, that a State, local, or tribal government may presume that public health and public safety employees meet the substantially dedicated test, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise. This means that, if this presumption applies, work performed by such employees is considered to be a substantially different use than accounted for in the most recently approved budget as of March 27, 2020. All costs of such employees may be covered using payments from the Fund for services provided during the period that begins on March 1, 2020, and ends on December 30, 2020.

In response to questions regarding which employees are within the scope of this accommodation, Treasury is supplementing this guidance to clarify that public safety employees would include police officers (including state police officers), sheriffs and deputy sheriffs, firefighters, emergency medical responders, correctional and detention officers, and those who directly support such employees such as dispatchers and supervisory personnel. Public health employees would include employees involved in providing medical and other health services to patients and supervisory personnel, including medical staff assigned to schools, prisons, and other such institutions, and other support services essential for patient care (*e.g.*, laboratory technicians) as well as employees of public health departments directly engaged in matters related to public health and related supervisory personnel.

Not substantially dedicated

As provided in FAQ A.47, a State, local, or tribal government may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department. This means, for example, that a government could cover payroll expenses allocated on an hourly basis to employees’ time dedicated to mitigating or responding to the COVID-19 public health emergency. This result provides equitable treatment to governments that, for example, instead of having a few employees who are substantially dedicated to the public health emergency, have many employees who have a minority of their time dedicated to the public health emergency.

Covered benefits

Payroll and benefits of a substantially dedicated employee may be covered using payments from the Fund to the extent incurred between March 1 and December 30, 2020.

Payroll includes certain hazard pay and overtime, but not workforce bonuses. As discussed in FAQ A.29, hazard pay may be covered using payments from the Fund if it is provided for performing hazardous duty or work involving physical hardship that in each case is related to COVID-19. This means that, whereas payroll and benefits of an employee who is substantially dedicated to mitigating or responding to the COVID-19 public health emergency may generally be covered in full using payments from the Fund, hazard pay specifically may only be covered to the extent it is related to COVID-19. For example, a recipient may use payments from the Fund to cover hazard pay for a police officer coming in close

contact with members of the public to enforce public health or public safety orders, but across-the-board hazard pay for all members of a police department regardless of their duties would not be able to be covered with payments from the Fund. This position reflects the statutory intent discussed above: the Fund was intended to be used to help governments address the public health emergency both by providing funds for incremental expenses (such as hazard pay related to COVID-19) and to allow governments not to have to furlough or lay off employees needed to address the public health emergency but was not intended to provide across-the-board budget support (as would be the case if hazard pay regardless of its relation to COVID-19 or workforce bonuses were permitted to be covered using payments from the Fund).

Relatedly, both hazard pay and overtime pay for employees that are not substantially dedicated may only be covered using the Fund if the hazard pay and overtime pay is for COVID-19-related duties. As discussed above, governments may allocate payroll and benefits of such employees with respect to time worked on COVID-19-related matters.

Covered benefits include, but are not limited to, the costs of all types of leave (vacation, family-related, sick, military, bereavement, sabbatical, jury duty), employee insurance (health, life, dental, vision), retirement (pensions, 401(k)), unemployment benefit plans (federal and state), workers compensation insurance, and Federal Insurance Contributions Act (FICA) taxes (which includes Social Security and Medicare taxes).

Supplemental Guidance on Use of Funds to Cover Administrative Costs

General

Payments from the Fund are not administered as part of a traditional grant program and the provisions of the Uniform Guidance, 2 C.F.R. Part 200, that are applicable to indirect costs do not apply. Recipients may not apply their indirect costs rates to payments received from the Fund.

Recipients may, if they meet the conditions specified in the guidance for tracking time consistently across a department, use payments from the Fund to cover the portion of payroll and benefits of employees corresponding to time spent on administrative work necessary due to the COVID-19 public health emergency. (In other words, such costs would be eligible direct costs of the recipient). This includes, but is not limited to, costs related to disbursing payments from the Fund and managing new grant programs established using payments from the Fund.

As with any other costs to be covered using payments from the Fund, any such administrative costs must be incurred by December 30, 2020, with an exception for certain compliance costs as discussed below. Furthermore, as discussed in the Guidance above, as with any other cost, an administrative cost that has been or will be reimbursed under any federal program may not be covered with the Fund. For example, if an administrative cost is already being covered as a direct or indirect cost pursuant to another federal grant, the Fund may not be used to cover that cost.

Compliance costs related to the Fund

As previously stated in FAQ B.11, recipients are permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act, subject to the limitations set forth in 2 C.F.R. § 200.425. Pursuant to that provision of the Uniform Guidance, recipients and subrecipients subject to the Single Audit Act may use payments from the Fund to cover a reasonably proportionate share of the costs of audits attributable to the Fund.

To the extent a cost is incurred by December 30, 2020, for an eligible use consistent with section 601 of the Social Security Act and Treasury's guidance, a necessary administrative compliance expense that relates to such underlying cost may be incurred after December 30, 2020. Such an expense would include, for example, expenses incurred to comply with the Single Audit Act and reporting and recordkeeping requirements imposed by the Office of Inspector General. A recipient with such necessary administrative expenses, such as an ongoing audit continuing past December 30, 2020, that relates to Fund expenditures incurred during the covered period, must report to the Treasury Office of Inspector General by the quarter ending September 2021 an estimate of the amount of such necessary administrative expenses.



Transfer of Allocation

Disaster Number	Award Program
2020	Coronavirus Relief Fund (CRF)
Amount Being Transferred:	
\$ 171,215.00	

Part 1: Transferring Jurisdiction

Transferring Jurisdiction Name	Project Number
City of McLendon-Chisholm	



We, the transferring Jurisdiction identified above, have elected to not participate in the receipt of Coronavirus Relief Funds, as established by the CARES Act. Please transfer our entire allocation to the receiving Jurisdiction identified below*. The dollar amount being transferred is noted above.



We, the transferring Jurisdiction identified above, have elected to transfer a portion of our allocation of Coronavirus Relief Funds, as established by the CARES Act. The dollar amount being transferred is noted above.

*The transferred funds must remain within the County under which the allocation was established.

Transferring Jurisdiction Authorization

Signature of Certifying Official

Date (MM/DD/YYYY)

Printed Name of Certifying Official

Certifying Official's Title

Part 2: Receiving Jurisdiction

Receiving Jurisdiction Name	Project Number
Rockwall County	124

We, the receiving Jurisdiction identified above, are acknowledging the receipt of Coronavirus Relief Funds, as established by the CARES Act, from the transferring Jurisdiction identified above. The dollar amount we will receive is noted above.

Receiving Jurisdiction Acknowledgement

Signature of Certifying Official

Date (MM/DD/YYYY)

David Sweet

County Judge

Printed Name of Certifying Official

Certifying Official's Title

6/24/2020

June 2020

Instructions

For Withdrawing Jurisdictions:

1. Please fill out Part 1 of the form.
2. Log into TDEM's Grants Management System (grants.tdem.texas.gov) and navigate to the Account for the Grant/Fund you wish to withdraw from (CRF is 2020).
3. Create a Withdraw Assistance Request and upload this document as an attachment.

a. [Click here for a step-by-step process for how to create a Withdraw request in GMS.](#)

For Jurisdictions Transferring a Portion of their Allocation:

1. Please fill out Part 1 of the form.
2. Log into TDEM's Grants Management System (grants.tdem.texas.gov) and navigate to the Account for the Grant/Fund you wish to transfer funds from (CRF is 2020).
3. Initiate a Scope Modification/Cost Change Request and upload this document as an attachment.

a. [Click here for a step-by-step process for how to initiate a Scope Modification/Cost Change Request in GMS.](#)

June 2020



City of McLendon-Chisholm

Staff Report

Discussion and action for consideration of an Interlocal Agreement between the City of McLendon-Chisholm and Kaufman County, Texas authorizing the City of McLendon-Chisholm to regulate subdivision plats and related permits in the Extraterritorial Jurisdiction (ETJ) of McLendon-Chisholm. (Requested by Palomba)

DATE:

November 11, 2020

BACKGROUND OF ISSUE:

The Interlocal and Cooperation Act section 791.001 and HB 1445 permit a City and County to enter into a written agreement that identifies the governmental entity authorized to regulate subdivision plats and to approve related permits in the ETJ area.

FINANCIAL IMPACT:

The City will collect and retain all fees relating to subdivision plat approval according to the currently adopted fee schedule.

OPERATIONAL IMPACT:

An Interlocal Agreement for subdivision authority provides clarification on authority and responsibility and avoids confusion and misunderstandings about authority, responsibility and liability for the government entities as well as subdivision applicants.

RECOMMENDATION:

Staff recommends approval of the Interlocal Agreement between McLendon-Chisholm and Kaufman County granting the City of McLendon-Chisholm exclusive jurisdiction to regulate subdivision plats and to approve related permits in the City's ETJ subject to language changes in Section 3.(B) Building Permits – adding language that provides M-C shall accept/ enforce building permits for any area under a valid development agreement identifying M-C as the permitting authority and (3) clarify that driveway culverts within a subdivision under M-C authority are issued by M-C. This does not include driveways fronting a Kaufman County road or TxDOT road.

City Attorney Michael Halla has reviewed the proposed Interlocal Agreement and proposed edits.

Lisa Palomba, City Administrator

Hal Richards

County Judge
469-376-4139



100 W. Mulberry St.

Kaufman, Texas 75142
judgerichards@kaufmancounty.net

September 23, 2020

VIA ELECTRONIC AND CERTIFIED MAIL

City of McLendon-Chisholm, Texas
Attn: Honorable Keith Short
1371 West FM 550
McLendon-Chisolm, Texas 75032
lisa@mclendon-chisholm.com

Re: Notification of New Land Use Regulation ETJ ILA

Dear Mayor Short,

Kaufman County Commissioner Court has approved a new Interlocal Agreement regarding subdivision platting within your City's ETJ (see attached). Enclosed are two options for your City to review and select. Option 1 grants the City platting authority within the City's ETJ and Option 2 grants authority to the County.

If you have any questions regarding the Agreement Options, please contact Ms. Hunter at (469) 376-4751. Once approved, forward a copy of the Agreement to the County Judge's Office to be finalized. The deadline for submission of approved Agreements will be October 21st, 2020.

Feel free to contact me with any questions, or concerns.

Regards,

A handwritten signature in black ink that reads "Hal Richards".

Hal Richards
Kaufman County Judge

encl.:
New ETJ ILA Option 1 or 2

cc:
Monique Hunter, Director Development Services
mhunter@kaufmancounty.net
Rebecca Lundberg, ADA Civil Dept.
Rebeccal@kaufmancounty.net
Commissioner Skeet Phillips
skeet@kaufmancounty.net

COURT ORDER NO. _____

INTERLOCAL COOPERATION AGREEMENT
ETJ AUTHORITY – LAND USE REGULATIONS

This **INTERLOCAL COOPERATION AGREEMENT** (“Agreement”) is entered into in accordance with the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code and §242.001, Texas Local Government Code as amended by House Bill 1445 (“H.B. 1445”), enacted by the Texas Legislature during its 77th Legislative Session, by and between the **CITY OF McLendon-Chisholm**, **TEXAS** (“City”), a political subdivision of the State of Texas and **KAUFMAN COUNTY, TEXAS** (“Kaufman County”), also a political subdivision of the State of Texas.

WHEREAS, the Interlocal Cooperation Act allows local governments to contract with one another for the purpose of performing governmental functions including, but not limited to, platting and approval of related permits; and

WHEREAS, the City and Kaufman County mutually desire to be subject to the provisions of Texas Government Code, Chapter 791, the Interlocal Cooperation Act, specifically §791.001 regarding contracts to perform governmental functions and services; and

WHEREAS, H.B. 1445 requires the City and Kaufman County to enter into a written agreement that identifies the governmental entity authorized to regulate subdivision plats and to approve related permits in the extraterritorial jurisdiction (“ETJ”) of _____; and

WHEREAS, it is the expressed desire of both the City and Kaufman County that *City be granted exclusive jurisdiction* to regulate subdivision plats and to approve related permits in City’s ETJ as provided in the Interlocal Cooperation Act and H.B. 1445; and

WHEREAS, both the City and Kaufman County mutually desire to amend and replace the previous Interlocal Agreement related to the ETJ entered into under the provisions of Texas Government Code §242.001 on _____, by entering into this new **INTERLOCAL COOPERATION AGREEMENT**.

NOW THEREFORE, the City and Kaufman County, for the mutual consideration stated herein, agree and understand as follows:

AGREEMENTS

1. *Term of Agreement and Certification*

- (a) The City and Kaufman County mutually agree that the term of this Agreement shall be from the date it is formally and duly executed by both City and Kaufman County until September 30th, 2021. This Agreement shall automatically renew every two (2) years on October 1st, unless otherwise terminated (at any time) in writing by either party following ninety (90) days’ notice.

COURT ORDER NO. _____

- (b) The City and Kaufman County mutually certify that this Agreement complies with the requirements and provisions of Texas Local Government Code, Chapter 242.

2. *City's Jurisdiction.* City is granted exclusive jurisdiction to regulate all subdivision platting in City's ETJ under the provisions of Chapter 212 of the Texas Local Government Code together with all other statutes applicable to municipalities.

Kaufman County shall not exercise any of the above functions within City's ETJ. City specifically agrees to coordinate with Kaufman County regarding permitting or platting that will impact county-maintained infrastructure.

3. *Kaufman County's Responsibilities.* Notwithstanding the grant of exclusive jurisdiction by Kaufman County to City above, Kaufman County will continue to enforce the following requirements of Kaufman County as they may be amended or updated from time to time:

- (a) Fire Code. Kaufman County shall enforce its Fire Code and issue all related permitting.

- ~~(b)~~ Building Permits. Kaufman County shall accept/enforce building permits pursuant to the Kaufman County Subdivision and Land Development Regulations except - McLendon-Chisholm shall accept/enforce building permits pursuant to City Subdivision Regulations for any area under a valid development agreement identifying McLendon-Chisholm as the permitting authority prior to the date of this agreement.

- ~~(e)~~(b) On-site Sewage Facilities. Kaufman County retains exclusive jurisdiction under this Agreement to review/issue permits for and oversee construction of on-site sewage facilities, including enforcement, under the provisions of Texas Health and Safety Code Chapter 366; 30 Texas Administrative Code ("TAC"), Chapter 285; and Kaufman County's OSSF Order.

- ~~(d)~~(c) Floodplain. Kaufman County is responsible for issuing permits pursuant to the Kaufman County Floodplain Order, including enforcement.

- ~~(e)~~(d) Driveway Culverts. Kaufman County is responsible for issuing permits for driveway culverts, including enforcement, pursuant to the Kaufman County Subdivision and Land Development Regulations except culverts which are part of subdivisions regulated that have filed platting applications with the City and have been approved by the City of McLendon-Chisholm. Kaufman County shall regulate and issue permits for driveway permits for existing homes in the County and all driveways fronting Kaufman County roads.

- ~~(f)~~(e) 9-1-1 Addressing. Kaufman County is responsible for issuing 911 addressing and related permitting, pursuant to the Kaufman County Subdivision and Land Development Regulations.

COURT ORDER NO. _____

~~(g)~~(f) County Property. Kaufman County retains exclusive jurisdiction under this Agreement to permit any/all construction activity regarding its county-maintained roadways and right-of-way, pursuant to the Kaufman County Subdivision and Land Development Regulations.

4. *ETJ Defined.* For the limited purposes of this Agreement, City's ETJ is described by the area indicated in Exhibit "A", attached hereto and made a part hereof for all purposes. The recognition of the ETJ shall not be deemed an admission by City or Kaufman County in any dispute with any other person or municipality regarding the boundaries of City's ETJ.
5. *ETJ Expansion or Reduction.* In the event City's ETJ expands, City and Kaufman County agree that City shall continue to be granted exclusive jurisdiction as specified in paragraph 2 above in its new, lawful ETJ. In the event that City's ETJ expands, City shall provide appropriate and timely notice of such expansion to Kaufman County who shall abide by updated mapping information as provided by City. In the event that City's ETJ is reduced, both City and Kaufman County agree that Kaufman County shall have exclusive jurisdiction to regulate subdivision plats and approve related permits in areas in the County that are no longer in City's ETJ until such time as Exhibit "A" to this Agreement is amended to take into account such ETJ reduction. In the event of such expansion or reduction of its ETJ, City agrees to notify Kaufman County of such expansion or reduction within thirty days by sending Kaufman County a copy of the applicable ordinance together with an amended Exhibit "A". Kaufman County shall have fifteen (15) days from its receipt of the amended Exhibit "A" to review said amended Exhibit "A" and present any objections to the accuracy of same to City. For the purposes of this Agreement, the "Date of Amendment" of Exhibit "A" shall be: (1) the fifteenth (15th) day after Kaufman County receives the amended exhibit provided Kaufman County does not object to its accuracy; or (2) in the event Kaufman County objects to its accuracy, upon resolution by the parties of such objection. Upon final approval by both Parties of any such Amendment to Exhibit "A" as described above, the same shall be deemed an amendment to this Agreement by the parties pursuant to Texas Local Government Code §242.001(c).
6. *Notice of Plat Submittals and Approvals.*
 - (a) City shall notify Kaufman County of all subdivision plat applications for property located within City's ETJ within thirty (30) days after receipt of a completed application. City shall use its best efforts to comply with this provision; however, failure to comply shall not affect the validity of any subdivision plat.
 - (b) City shall notify Kaufman County of the approval of plats for property located in City's ETJ within Kaufman County. A copy of the approved plat and any engineering plans shall be sent to Kaufman County at the address set out in Section 12(f) below within thirty (30) days of City's approval. After notice of approval is given, Kaufman County shall assign addresses to each lot within an approved subdivision.

COURT ORDER NO. _____

- (c) Nothing in this Agreement is intended to interfere with the recordation requirements of state law nor with the authority and duty of the County Clerk to collect filing and recording fees.

7. *Collection of Fees and Costs.* All costs involved with the approval of subdivision plats under this Agreement, including but not limited to engineer reviews and inspections of public improvements, shall be borne by City and payable out of its current revenues. All fees relating to subdivision plat approval shall be collected and retained by City unless otherwise agreed in writing by both City and Kaufman County.

8. *County Roads*

- (a) City shall only plat private roads and/or access easements and shall take no action to create any city or county road within its ETJ. Kaufman County shall, at its expense, continue to maintain roads within City's ETJ that have been accepted by the Commissioner's Court into Kaufman County's road-maintenance system unless otherwise provided by agreement. Requests for acceptance, abandonment, alterations, etc. of county roads within City's ETJ shall be submitted to County for approval pursuant to Kaufman County's Land Use Regulations.

- (b) In order to be considered by Kaufman County for acceptance as a county road within City's ETJ and, as such, be eligible for county maintenance, the developer must have the proposed new road inspected and tested in order to establish that the proposed new road meets or exceeds City's most stringent road specifications as specified by the City Engineer. Required engineering review, testing and related costs shall be borne by the developer. The acceptance for maintenance of a new road as a county road that meets or exceeds City's most stringent road specifications lies solely within the discretion of the Commissioners Court. No other entity and no individual Kaufman County official has the authority to bind Kaufman County. Nothing in this Agreement binds Kaufman County to accept a road for maintenance, nor restricts the County's governmental authority to abandon a road or abandon maintenance of a road after it has been accepted.

9. *Thoroughfare Plan.* City shall require compliance with the Kaufman County Thoroughfare Plan.

10. *Effective Date.* The Effective Date of this Agreement shall be the date upon which both parties have approved and fully executed the same.

11. *Applicable Regulations.* The subdivision rules and regulations currently enacted by City and extended to the ETJ are hereby established as the set of regulations to be enforced by City within the ETJ. City will provide Kaufman County with copies of all amendments to City's subdivision rules and regulations proposed after the Effective Date as set forth in paragraph 10 above and will notify Kaufman County of all public hearings on any proposed amendments. In the event that City's Council updates a standard or standards, both City and Kaufman County agree that the most recent and up to date standard or standards shall be applied to any new application or project within City's ETJ.

12. *Miscellaneous Provisions.*

COURT ORDER NO. _____

- (a) This Agreement expresses the entire agreement between the parties hereto regarding the subject matter contained therein and may not be modified or amended except by written agreement duly executed by both parties.
- (b) This Agreement has been duly and properly approved by each party's governing body and constitutes a binding obligation on each party.
- (c) This Agreement shall be construed in accordance with the laws of the State of Texas with venue for all purposes hereunder residing within Kaufman County, Texas.
- (d) If any provision hereof is determined by any court of competent jurisdiction to be invalid, illegal or unenforceable, such provision shall be fully severable here from and this Agreement shall be construed and enforced as if such invalid, illegal or unenforceable provision never comprised a part hereof with the remaining provisions continuing to be in full force and effect.
- (e) This Agreement is not intended to extend the liability of the parties beyond that provided by law. Neither City nor Kaufman County waives any immunity or defense that would otherwise be available to it against claims by third parties.
- (f) All notices required to be given by virtue of this Agreement shall be addressed as follows and delivered by certified mail, postage prepaid or by hand delivery.

CITY OF _____:

City of _____, Texas
Attn: City Manager

With copies to: Development Services Department
City of _____, Texas

City Attorney's Office
Attn: _____

KAUFMAN COUNTY:

Kaufman County, Texas
Attn: County Judge
100 West Mulberry Street
Kaufman, Texas 75142

COURT ORDER NO. _____

With copies to: Development Services Department
Kaufman County Courthouse
100 West Mulberry Street
Kaufman, Texas 75142

District Attorney's Office – Civil Division
Attn: Civil Chief
Kaufman County Courthouse
100 West Mulberry Street
Kaufman, Texas 75142

PASSED AND APPROVED BY THE _____ CITY COUNCIL on this the _____ day
of _____, 2020.

CITY OF _____, TEXAS

_____, Mayor

ATTEST:

_____, City Secretary

APPROVED AS TO FORM:

_____, City Attorney

PASSED AND APPROVED BY THE KAUFMAN COUNTY COMMISSIONERS COURT

on this the _____ day of _____, 2020.

KAUFMAN COUNTY, TEXAS

Hal Richards, County Judge

ATTEST:

Laura Hughes, County Clerk

Interlocal Cooperation Agreement
City of _____, Texas / Kaufman County, Texas – Page 6

COURT ORDER NO. _____

APPROVED AS TO FORM:

Assistant District Attorney



City of McLendon-Chisholm

Staff Report

Discussion and action regarding consideration of an Interlocal Cooperation Agreement between Rockwall County and the City of McLendon-Chisholm for right-of-way maintenance. (Requested by Palomba)

DATE:

November 11, 2020

BACKGROUND OF ISSUE:

The Interlocal and Cooperation Act permit a City and County to enter into a written agreement whereby the City and County agree upon the terms of an agreement. The City of McLendon-Chisholm does not have a public works department, yet the City does own several streets that require right-of-way maintenance. The proposed agreement allows the City to request right-of-way maintenance from the County as needed for a cost to be determined and agreed upon by the two entities prior to any work being performed. Commonly performed maintenance includes road improvements and repair, tree cutting and mowing.

FINANCIAL IMPACT:

The City has a budget for right of way maintenance. The City will request an estimate for any work prior to engaging with the County for any maintenance. Quotes may be obtained from other sources as well. However, because the County owns equipment and uses their employees, the County quotes for ROW maintenance will usually be lower than other sources.

OPERATIONAL IMPACT:

Having an agreement in place with the County for ROW maintenance provides a cost effective and efficient means of providing ROW maintenance on an as-needed and as-requested basis.

RECOMMENDATION:

Staff recommends approval of the agreement.

Lisa Palomba, City Administrator

**INTERLOCAL COOPERATION AGREEMENT BETWEEN ROCKWALL COUNTY
AND THE CITY OF MCLENDON-CHISHOLM FOR RIGHT-OF-WAY MAINTENANCE**

THIS INTERLOCAL COOPERATION AGREEMENT is made and entered into by and between Rockwall County, Texas, a political subdivision of the State of Texas (*hereinafter referred to as "COUNTY"*), and the City of McLendon-Chisholm, a General Law Type "A" Municipality of the State of Texas (*hereinafter referred to as "CITY."*)

WHEREAS, some of the CITY owned right-of-ways are in need of maintenance from time to time; and

WHEREAS, it is in the best interest of the citizens of Rockwall County to maintain the CITY owned right-of-ways when needed; and

WHEREAS, both the COUNTY and CITY desire to enter into an Interlocal Cooperation Agreement, pursuant to Texas Government Code Chapter 791.011 (a), whereby the COUNTY and the CITY will agree upon the terms of said written agreement;

NOW, THEREFORE, the COUNTY and the CITY mutually agree as follows:

**I.
TERM OF AGREEMENT**

- A. The COUNTY and the CITY mutually agree that the term of this Agreement will be from the date it is formally and duly executed by both the COUNTY and the CITY until September 30, 2021; thereafter, the Agreement shall be automatically renewed on an annual basis unless either party notifies the other party in writing, not less than thirty (30) days prior to the renewal date, of its intention to terminate this Agreement.
- B. Notwithstanding the foregoing, this Agreement may be terminated by either party by giving thirty (30) days' written notice of intent to terminate this Agreement to the other party. Any notice of intent to terminate must be delivered by deposit in the United States mail, certified, return mail receipt requested, to the other party at the addresses set out herein. Upon termination of this Agreement, neither party will have any obligations to the other party under this Agreement, except with respect to payment for services already rendered under this Agreement, but not yet paid.

**II.
JOINT RESPONSIBILITIES**

- A. The City shall designate which CITY owned right-of-ways need maintenance by submitting a written request for cost estimate and schedule to the County's Road and Bridge Administrator.

- B. The County's Road & Bridge Administrator shall respond to the request in writing setting forth the scope of work in terms of equipment, materials and labor and approximate schedule in terms of when work will commence after funds have been deposited as specified below.
- C. The City shall acknowledge acceptance by complying with the requirements of Section IV and attaching a copy of the authorized work with its submission.

III. COUNTY RESPONSIBILITIES

- A. The COUNTY agrees to provide the labor, equipment and materials necessary to complete the maintenance work to the CITY owned right-of-ways as agreed upon in writing between the COUNTY and the CITY as stated in Section II.
- B. The COUNTY will perform the work agreed upon on the CITY owned right-of-ways in a good and workmanlike fashion.

IV. CITY RESPONSIBILITIES

- A. Proceeding in order, work may commence on the CITY owned right-of-ways when funding as specified in writing by the COUNTY has been deposited by the CITY with the Rockwall County Treasurer's Office. Check(s) are to be made payable to: Rockwall County Treasurer / 1111 E. Yellowjacket Ln., Ste 306 / Rockwall, TX 75087. Said funds shall be placed into an escrow account. Once the maintenance work has been completed, which fact will be established by presentation of a statement of work completed and signed by a representative of each of the two parties to this agreement, the corresponding funds will be released from escrow to the COUNTY.
- B. The CITY shall be responsible for the CITY owned right-of-way clean up after the COUNTY has completed their work.

V. GENERAL PROVISIONS

- A. **General Administration:**
The COUNTY and the CITY will designate their respective representatives for the general administration of this Agreement.
- B. **Alteration, Amendment or Modification:**
This Agreement may not be altered, amended, or modified except in writing signed by all parties to this Agreement.

C. Notice:

All notices sent pursuant to this Agreement will be in writing and must be sent by registered or certified mail, postage prepaid, return receipt requested.

Notices sent pursuant to this Agreement will be sent to the Rockwall County Judge's Office at the following address:

*County Judge
Rockwall County Judge's Office
101 East Rusk, Room 202
Rockwall, Texas 75087*

Notices sent pursuant to this Agreement may be delivered or sent to the City at the following address:

*Mayor
City of McLendon-Chisholm
1248 S. Highway 205
Rockwall, Texas 75032*

When notices sent pursuant to this Agreement are mailed by registered or certified mail, notices will be deemed effective three (3) days after deposit in a U.S. mail box or at a U.S. postal office.

D. Severability:

If any provision of this Agreement is found to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability will not effect the remaining provisions of this Agreement.

E. Breach:

The failure of either party to comply with the terms and conditions of this Agreement will constitute a breach of this Agreement. Either party will be entitled to any and all rights and remedies allowed under Texas law for any breach of this Agreement by the other party.

F. Non-Waiver:

The waiver by either party of a breach of this Agreement will not constitute a continuing waiver of such breach or of a subsequent breach of the same or a different provision. Nothing in this Agreement is intended by either party to constitute a waiver of any immunity from suit or liability to which it is entitled under applicable law.

G. Entire Agreement:

This Interlocal Cooperative Agreement constitutes the entire Agreement between the COUNTY and the CITY. No other agreement, statement, or promise relating to the subject matter of this Agreement and which is not contained in this Agreement or incorporated by reference in this Agreement will be valid or binding.

H. Terms used in Document:

As used in this Agreement, the terms "Interlocal Cooperation Agreement", "Interlocal Agreement", "Agreement", and "Contract" are synonymous.

I. Non-Defined Terms:

If not specifically defined in this Agreement, words and phrases used in this Agreement will have their ordinary meaning as defined by common usage.

EXECUTED THIS 27th day of October 2020.

Rockwall County

By: 

Honorable David Sweet
Rockwall County Judge

EXECUTED THIS _____ day of _____ 2020.

City of McLendon-Chisholm

By: _____

Keith Short
City of McLendon-Chisholm Mayor



City of McLendon-Chisholm

Staff Report

Discussion and action regarding adoption of an Ordinance increasing the rate of deposit to the Texas Municipal Retirement System (TMRS) by the Employees of McLendon-Chisholm and providing for a change in the municipal contribution to the current service annuity reserve upon retirement of employees. (Requested by Palomba)

DATE:

November 11, 2020

BACKGROUND OF ISSUE:

TMRS is a statewide retirement system that cities may elect to join. McLendon-Chisholm joined TMRS in 2014 with a deposit rate of 5% and a 1:1 match at retirement. Each employee of the City who is a member of the system is eligible to retire and receive a retirement annuity if the member has at least 20 years of credited service in the system for one or more participating municipalities. The proposed ordinance increases the employee deposit rate from 5% to 7% and increases the City's matching contribution from 1:1 to 2:1.

FINANCIAL IMPACT:

The proposed increase was discussed and approved as part of the budget process.

OPERATIONAL IMPACT:

Payroll will be adjusted beginning in January 2021 to accommodate the TMRS deposit and municipal contribution increase. This change brings the City of M-C to the same contribution and match level as compared to other cities in Rockwall County and the surrounding area.

RECOMMENDATION:

Staff recommends approval of the Ordinance.

Lisa Palomba, City Administrator

ORDINANCE NO. 2020 -17

CITY OF MCLENDON-CHISHOLM

AN ORDINANCE TO INCREASING THE RATE OF DEPOSITS TO THE TEXAS MUNICIPAL RETIREMENT SYSTEM BY THE EMPLOYEES OF THE CITY OF MCLENDON-CHISOLM; AND PROVIDING FOR A CHANGE IN THE MUNICIPAL CONTRIBUTIONS TO THE CURRENT SERVICE ANNUITY RESERVE AT RETIREMENT OF THE EMPLOYEES OF THE CITY OF MCLENDON-CHISOLM, TEXAS.

BE IT ORDAINED BY THE CITY COUNCIL OF MCLENDON-CHISOLM, TEXAS:

Section 1. That all employees of the City of McLendon-Chisholm, who are members of the Texas Municipal Retirement System, shall make deposits to the System at the rate of 7% of their individual earnings.

Section 2. That effective January 1, 2021 for each month of current service thereafter rendered by each of its employees who are members of the Texas Municipal Retirement System, the City elects to provide for each such member at the time of his or her retirement, a sum that is 200% of such member's accumulated deposits for such month of employment; and said sum shall be a liability of the City's account in the benefit accumulation fund.

Section 3. This ordinance shall become effective on the 1st day of January, 2021.

Passed and approved this the 11th day of November, 2020.

APPROVED:

Keith Short, Mayor

ATTEST:

Rochelle Green, City Secretary



Plan Change Study

GRID 2021

For Informational Purposes Only

Effective Date - January 1, 2021

Report Date - September 11, 2020

00833 McLendon-Chisholm

Proposed Plans

Plan Provisions

	<u>Current</u>	<u>1</u>
Deposit Rate	5.00%	7.00%
Matching Ratio	1 to 1	2 to 1
Updated Service Credit	0%	0%
Transfer USC **	No	No
Annuity Increase	0%	0%
20 Year/Any Age Ret.	Yes	Yes
Vesting	5 years	5 years

Contribution Rates

	<u>2021</u>	<u>2021</u>
Normal Cost Rate	1.91%	7.26%
Prior Service Rate	<u>-0.34%</u>	<u>-0.27%</u>
Retirement Rate	1.57%	6.99%
Supplemental Death Rate	<u>0.12%</u> (A & R)	<u>0.12%</u> (A & R)
Total Rate	1.69%	7.11%
Unfunded Actuarial Liability	\$-44,490	\$-34,692
Amortization Period	12 years	12 years
Funded Ratio	130.0%	121.9%
Phase-In Total Rate	N/A	N/A

***This is the addition to the Initial Prior Service Rate for USC for transfers. There were 0 eligible transfer employees on the valuation date.

HOYT

BREATHING AIR PRODUCTS

Quote

PO Box 653

Quinlan, Texas 75474

Website: www.hoytair.com

Phone: 800-447-3385

Fax: 903-447-3409

Prepared by Carol Deming

E-mail: hbap2carol@aol.com

Date:

10/20/2020

Inquiry :

20219

Valid Until:

11/19/2020



CUSTOMER

McLendon-Chisholm

James Simmons

E-mail: -

Phone: 972-524-2077

Terms:

Net 30

Shipping:

additional

Contract: Frisco

1901-036

Qty.	Item	Description	Price/each	Extended
3MScott 4500 psi CGA 45 Min. Cylinder				
10	804722-01	4.5 psi Carbon 45 min. Cyl w/vlv.	\$1,035.52	\$10,355.20

Please fax or e-mail the signed price quote to the address above

Customer Acceptance (sign below):

x

Print Name:

PO #

Subtotal \$10,355.20

Delv. \$110.00

TOTAL Due: \$10,465.20

If you have any questions about this price quote, please contact
Carol Deming @ 800-447-3385 or hbap2carol@aol.com

We appreciate the opportunity to quote you on these items for your department and look forward to your earliest reply!



City of McLendon-Chisholm

Staff Report

Discussion and action regarding setting a date, time, and identifying agenda topics for a Special Town Hall Meeting.

DATE:

November 11, 2020

BACKGROUND OF ISSUE:

On September 8, 2020, Council Member Woessner requested that the Council consider holding a Special Town Hall Meeting. At that time, the Council decided to call for topics from the community and then go with the top four topics and then schedule the date for the meeting. It was determined that the citizens would have a 14-day window for anybody who has concerns they want to be discussed in a town hall format and email those to the city secretary. The request for citizen input was posted on the City website as well as on Facebook.

To date, only two items to consider have been received. The first item was from a citizen living in Sonoma Verde. She is asking for a projected timeline that the city has for working with positively influencing the proper entities to ensure the water supply and 205 are prepared and ready for a new elementary school.

The second request was made on Facebook regarding the need for a grocery store in the City.

FINANCIAL IMPACT:

There is no financial impact to the City related to setting a date for a special town hall meeting.

OPERATIONAL IMPACT:

A date and agenda will need to be established in order to prepare documents in a timely manner.

RECOMMENDATION:

Staff recommends making a decision regarding establishing this meeting.

Shelly Green, City Secretary

RESOLUTION NO. 2020-22

A RESOLUTION OF THE CITY OF MCLENDON-CHISHOLM, TEXAS, RESCHEDULING OR CANCELLING REGULAR CITY COUNCIL MEETINGS DURING THE 2020 HOLIDAY SEASON AND DESIGNATING DATES; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCLENDON-CHISHOLM, TEXAS:

SECTION 1. That the City Council shall cancel or reschedule the second regularly scheduled City Council Meetings to be held on November 24 and December 22, 2020 as a Holiday Schedule.

SECTION 2. That the regular meetings of the City Council shall resume at their regular dates and times in January 2021.

SECTION 3. That all provisions of prior resolutions of the City of McLendon-Chisholm, Texas, in conflict with the provisions of this resolution be and the same are hereby repealed and any provisions not so in conflict shall remain in force and effect.

SECTION 4. That if any section, paragraph, sentence, clause, phrase, or provision of this resolution shall be adjudged or held to be invalid, illegal, or unconstitutional, the same shall not affect the validity of this resolution or the resolutions or ordinances of the City as a whole, or any part or provision thereof, other than the part so decided to be invalid, illegal, or unconstitutional, and the provisions hereof are declared to be severable.

SECTION 5. That this resolution shall take effect immediately from and after its passage and publication, as the law so provides, and it is accordingly so resolved.

Resolution No. 2020-22
Approved 11/11/2020

DULY PASSED by the City Council of the City of McLendon-Chisholm, Texas, on the
11th day of November 2020.

APPROVED:

Keith Short, Mayor

ATTEST:

Rochelle Green, City Secretary

RESOLUTION NO. 2020-22

A RESOLUTION OF THE CITY OF McLENDON-CHISHOLM, TEXAS, ESTABLISHING DATES AND TIMES FOR REGULAR CITY COUNCIL MEETINGS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF McLENDON-CHISHOLM, TEXAS:

SECTION 1. That the City Council shall hold at least two regular meetings each month and as many additional meetings as it deems necessary to transact the business of the City.

SECTION 2. That the regular meetings of the City Council shall be held on the **second and fourth/first and third** _____ of each month in the City Council chambers at City Hall at 6:30 p.m. If the date of a regularly scheduled meeting falls on a holiday, the meeting will be held on the day following the holiday, and if that day is also a holiday, the meeting will be held on the next available week day as determined by the City Council.

SECTION 3. That the City Council may, by majority vote at a preceding meeting, cancel or reschedule any regular meeting to another date for any reason the City Council may determine.

SECTION 4. That special meetings of the City Council may be held on the call of the Mayor or on the application of at least three members of the City Council.

Resolution No. 2020-22
Approved 11/11/2020

SECTION 5. That all provisions of prior resolutions of the City of McLendon-Chisholm, Texas, in conflict with the provisions of this resolution be and the same are hereby repealed and any provisions not so in conflict shall remain in force and effect.

SECTION 6. That if any section, paragraph, sentence, clause, phrase, or provision of this resolution shall be adjudged or held to be invalid, illegal, or unconstitutional, the same shall not affect the validity of this resolution or the resolutions or ordinances of the City as a whole, or any part or provision thereof, other than the part so decided to be invalid, illegal, or unconstitutional, and the provisions hereof are declared to be severable.

SECTION 7. That this resolution shall take effect immediately from and after its passage and publication, as the law so provides, and it is accordingly so resolved.

DULY PASSED by the City Council of the City of McLendon-Chisholm, Texas, on the 11th day of November 2020.

APPROVED:

Keith Short, Mayor

ATTEST:

Rochelle Green, City Secretary

North East Texas Inspections

638 Chisholm Ranch Dr. Rockwall, Texas 75032, 972-998-3415

There were 21 new single-family residential homes in September, 2020. The attached addendum reflects the home address, valuation, square footage and name of the Builder.

There were 15 new accessory projects permitted including single trades, swimming pools, outdoor living, shop buildings and other accessory endeavors that are also attached.

Permits to date: 170

Thank you for choosing North East Texas Inspections for your Building Services provider.

September 2020

David Ellis, Building Official

September 2020 New SFR	Valuation	Square ft.	Fee	Builder
1169 livorno	\$ 281,162.00	3754	\$ 1,025.00	altura
1200 lucca	\$ 307,020.00	4581	\$ 1,025.00	altura
1163 livorno	\$ 222,569.00	4581	\$ 1,025.00	altura
1718 budino	\$ 446,802.00	3954	\$ 1,025.00	bloomfield
1219 lucca	\$ 281,162.00	3754	\$ 1,025.00	altura
1706 Voltera	\$ 325,892.00	2884	\$ 875.00	bloomfield
1729 san donato	\$ 302,275.00	2675	\$ 875.00	bloomfield
1629 san donato	\$ 389,963.00	3451	\$ 875.00	bloomfield
1225 lucca	\$ 326,380.00	4860	\$ 1,025.00	altura
1162 livorno	\$ 310,862.00	4581	\$ 1,025.00	altura
1175 livorno	\$ 258,587.00	3190	\$ 875.00	altura
1025 Abbey Lane	\$ 650,000.00	6315	\$ 1,025.00	G. Welch
1714 amarone	\$ 316,200.00	4216	\$ 1,025.00	castlerock
1627 salvatore	\$ 383,493.00	2747	\$ 875.00	highland
1119 cambridge	\$ 999,999.00	9156	\$ 1,025.00	Flore
1714 amarone	\$ 316,200.00	4216	\$ 1,025.00	castlerock
1718 amarone	\$ 284,410.00	4063	\$ 1,025.00	castlerock
2013 corleone	\$ 249,276.00	3311	\$ 875.00	castlerock
1606 salvatore	\$ 325,570.00	4651	\$ 1,025.00	castlerock
1656 salvatore	\$ 320,740.00	4582	\$ 1,025.00	castlerock
860 frontier trail	\$ 367,928.00	3256	\$ 875.00	ochoa
			\$ 20,475.00	

Accessory permits September 2020	Project	Valuation	Fee
1073 kingsbridge	pool	\$ 60,000.00	\$375.00
14 windsor	gas	\$1,000.00	\$75.00
1216 livorno	pool	\$50,000.00	\$375.00
1540 firenza	patio	\$8,000.00	\$225.00
1558 vista court	pool	\$65,000.00	\$375.00
909 york house	pool	\$60,000.00	\$375.00
4047 w.fm 550	electric	\$5,000.00	\$75.00
1454 corrara	pool	\$38,333.00	\$375.00
1448 corrara	pool	\$39,175.00	\$375.00
1496 Corrara	solar	\$27,617.00	\$150.00
1533 via toscana	pool	\$50,000.00	\$375.00
108 harvest ridge cove	electric	\$3,900.00	\$75.00
108 harvest ridge cove	plmbg	\$3,900.00	\$75.00
190 Tucker	solar	\$20,000.00	\$150.00
1754 amalfi	pool	\$50,000.00	\$375.00
			\$3,825.00

September 2020 Onsite inspections actual

1714 budino	plmbg rough
1705 pieneze	plmbg rough
1710 pieneze	plmbg rough
1653 san donato	plmbg rough
1933 recioto	plmbg rough
1431 barollo	underground electric
1709 san donato	final co
1110 cambridge	gas test
1812 radda	gas meter
1812 radda	elect meter
1818 abruzzo	frame mep
1710 puglia	frame mep
1311 prato	frame mep
1838 belagio	frame mep
1911 galenda	elect meter
1911 galenda	gas meter
1801 radda	frame mep
1729 pieneze	frame mep
1733 amarone	frame mep
1702 pieneze	frame mep
1907 galenda	final co
2001 corleone	final co
1911 galenda	elect meter
1911 galenda	gas meter
104 lavender	flatwork
3 fireside	pool final
828 abington	patio cover
1311 prato	pool gas
1110 alvington	frame mep
915 hamilton	pool final
1251 s. hwy 205	sign final
1729 pieneze	frame mep
1110 cambridge	pool gas
1518 corrara	frame mep
14 windsor	gas
1729 pieneze	frame mep
915 hamilton	pool final
1852 tuscan	flatwork
811 fm 1139	plmbg?
114 windsor	elect meter
1637 san donato	plmbg rough
1911 galenda	gas meter
1852 tuscan	flatwork
1918 sicilia	plmbg rough
1623 salvatore	plmbg rough
2021 corleone	plmbg rough

1637 san donato	plmbg rough
1225 lucca	flatwork
1219 lucca	flatwork
1311 prato	deck bond
1225 lucca	t-pole
1219 lucca	t-pole
1162 livorno	t-pole
1175 livorno	t-pole
1169 livorno	t-pole
1163 livorno	t-pole
1848 tuscan	elect meter
1848 tuscan	gas meter
1637 san donato	plmbg rough
1918 sicilia	plmbg rough
1623 salvatore	t-pole
1777 bertino	frame mep
1852 tuscan	flatwork
1918 sicilia	plmbg rough
1201 artesia	belly steel
1918 sicilia	t-pole
2021 corleone	t-pole
1625 san donato	plmbg rough
1607 amalfi	patio cover
1200 lucca	plmbg rough
1163 livorno	plmbg rough
1169 livorno	plmbg rough
1175 livorno	plmbg rough
1162 livorno	plmbg rough
2021 corleone	flatwork
1201 artesia	pool gas
1431 barrolo	deck bond
1914 sicilia	frame mep
1641 san donato	frame mep
212 adcox	elect meter
783 kensington	deck bond
1625 san donato	t-pole
1625 san donato	plmbg rough
1738 amarone	final co
1651 salvatore	frame mep
1910 galenda	p-trap
1914 sicilia	frame mep
1833 belagio	plmbg rough
1649 san donato	plmbg rough
1649 san donato	t-pole
1833 belagio	t-pole
1623 salvatore	flatwork
1918 sicilia	flatwork

1702 pieneze	final co
1609 san donato	p-trap
1637 san donato	flatwork
1490 siena	frame mep
1777 bertino	frame mep
104 lavender	elect meter
1073 kingsbridge	belly steel
4051 w. fm 550	elect meter
1833 bertino	elect meter
1833 bertino	gas meter
1777 bertino	gas top out
1400 artesia	pool gas
1540 firenza	patio concrete
604 stampede	patio cover
1119 cambridge	t-pole
1725 pieneze	frame mep
1911 galenda	final co
1609 san donato	frame mep
1400 artesia	underground electric
4047 fm 550	elect meter
1627 salvatore	plmbg rough
1627 salvatore	t-pole
1647 san donato	frame mep
#2 chapel hill	patio cover/elect.
108 harvest ridge	plmbg
411 tucker	solar
280 adcox	final co
1737 amarone	gas meter



Community Waste Disposal Monthly Report to the City of McLendon-Chisholm

Jason Roemer *Municipal Coordinator*





Municipal Recycling Program



Single Stream Recycling

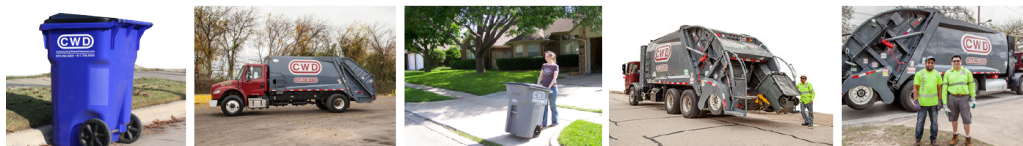
Participation in the Residential Curbside Recycling Program continues to demonstrate that residents of the City of McLendon-Chisholm are dedicated to the preservation of the Texas environment for future generations.

The chart below details the statistics of the CWD Residential Curbside Recycling Program.

	Sep-2020	Aug-2020	Jul-2020	Jun-2020	May-2020	Apr-2020	Mar-2020	Feb-2020	Jan-2020	Dec-2019	Nov-2019	Oct-2019
Homes	965	965	965	965	965	965	965	965	969	929	929	955
Resi Recy Tonnage	29.78	26.58	51.32	26.34	53.81	50.33	25.31	9.75	21.72	36.60	20.05	9.91
Pounds / Home / Month	61.72	55.09	106.36	54.59	111.52	104.31	52.46	20.21	44.83	78.79	43.16	20.75



Municipal Service Inquiries



Residential Solid Waste Services

The Solid Waste Industry has a standard service inquiry ratio of 1.0 inquiries per 1,000 service opportunities.

	Sep-2020	Aug-2020	Jul-2020	Jun-2020	May-2020	Apr-2020	Mar-2020	Feb-2020	Jan-2020	Dec-2019	Nov-2019	Oct-2019
Service Opportunities	8,356	8,356	8,356	8,356	8,356	8,356	8,356	8,356	8,391	8,045	8,045	8,270
Service Inquiries	3	35	15	15	4	12	14	20	11	1	3	18
Per 1,000 Service Opps	0.36	4.19	1.80	1.80	0.48	1.44	1.68	2.39	1.31	0.12	0.37	2.18



Customer Service Inquiries - Detail



Good Service is Good Business

CWD's Customer Service Community is available to provide solutions via phone or online. Our efficient team is here to support the City of McLendon-Chisholm and we continually strive for top-notch performance to ensure residents receive the most value out of their waste and recycling services.

City Account Grievances for the Period of 09/01/2020 - 09/30/2020

Date	Account	Address	Service Type	Service Code
09/29/2020	108255-1262	TRACY HAINES	DELIVER	DELIVER ASL
Total DELIVER: 1				
09/04/2020	108255-882	SUZI DONAGHE	RESI-TRASH	SERVICE TRASH CART
09/25/2020	108255-199	BYRON DOBBS	RESI-TRASH	SERVICE TRASH CART
Total RESI-TRASH: 2				
Total Inquiries: 3				

Address	Notes	Code
Sep 25, 2020 1:57 PM 1068 frontier trl.	Welfare and number check performed with ACO A. jonston. property has 16 horses on 2.87 acres of land. after inspection welfare of the animals was great but the amount of animals is over the 1 per acre limit. wrote 15 warnings and handed them directly to land owner	Animal Control
Sep 24, 2020 10:08 AM 1760 amalfi dr	callers daughter brought in a stray cat to the house and it started attacking everyone. on arrival i tried several times to knock and ring doorbell and no one came. when calling the number given it went straight to voicemail with a voicemailbox that was full. left location	Animal Control
Sep 23, 2020 2:40 PM 1371 w fm 550	patrolled for strays removed dead cat from roadway on kensington dr removed dead armadillo from road way on Briar glen	Animal Control
Sep 22, 2020 10:05 AM 1321 arezzo ln	picked up contained chocolate lab	Animal Control
Sep 17, 2020 9:59 AM 420 brair glen	removed skunk from trap	Animal Control
Sep 16, 2020 1:36 PM 1371 w fm 550	patrolled for strays removed dead possum from E FM 550 removed dead raccoon from 1139	Animal Control

Address	Notes	Code
Sep 11, 2020 5:00 PM 787 kensington dr	called for a great dane and pit mix running loose. on arrival i was able to locate and contain the dogs. both had microchips. after getting info dogs were taken home within the hour	Animal Control
Sep 9, 2020 2:13 PM 1371 w fm 550	patrolled for strays removed dead raccoon from road way on Prato ave	Animal Control
Sep 2, 2020 3:38 PM 1371 w fm 550	patrolled for strays removed large turtle from road way on FM 1139	Animal Control

Alarm Date between 2020-09-01 and 2020-09-30

Total Calls by District

District	2020-09-01	Total
County District	12	12
City Limit District	14	14
County Mutual Aid	1	1
Total	27	27

Incident Date between 2020-09-01 and 2020-09-30

Incident Date	Incident Number	NFIRS Number	Incident Type Code	Incident Type	District	Status
9/12/2020	20020-00341	0000345	320	Emergency medical service incident, other	City Limit District	1
9/1/2020	2020-00329	0000329	321	EMS call, excluding vehicle accident with injury	County District	1
9/2/2020	2020-00330	0000330	321	EMS call, excluding vehicle accident with injury	City Limit District	1
9/2/2020	2020-00331	0000334	321	EMS call, excluding vehicle accident with injury	County District	1
9/3/2020	2020-00332	0000331	311	Medical assist, assist EMS crew	City Limit District	1
9/4/2020	2020-00333	0000332	746	Carbon monoxide detector activation, no CO	City Limit District	1
9/5/2020	2020-00334	0000333	324	Motor vehicle accident with no injuries.	County District	1
9/8/2020	2020-00335	0000335	321	EMS call, excluding vehicle accident with injury	City Limit District	1
9/8/2020	2020-00336	0000336	743	Smoke detector activation, no fire - unintentional	City Limit District	1
9/8/2020	2020-00337	0000337	321	EMS call, excluding vehicle accident with injury	City Limit District	1
9/9/2020	2020-00338	0000338	300	Rescue, EMS incident, other	County District	1
9/10/2020	2020-00339	0000340	321	EMS call, excluding vehicle accident with injury	City Limit District	1
9/13/2020	2020-00343	0000342	321	EMS call, excluding vehicle accident with injury	City Limit District	1
9/12/2020	2020-00344	0000344	311	Medical assist, assist EMS crew	City Limit District	1
9/13/2020	2020-00344	0000343	321	EMS call, excluding vehicle accident with injury	County District	1
9/15/2020	2020-00346	0000350	321	EMS call, excluding vehicle accident with injury	City Limit District	1
9/16/2020	2020-00348	0000346	321	EMS call, excluding vehicle accident with injury	County District	1
9/17/2020	2020-00349	0000347	743	Smoke detector activation, no fire - unintentional	City Limit District	1
9/18/2020	2020-00350	0000351	321	EMS call, excluding vehicle accident with injury	County District	1
9/19/2020	2020-00351	0000348	321	EMS call, excluding vehicle accident with injury	City Limit District	1
9/19/2020	2020-00352	0000349	321	EMS call, excluding vehicle accident with injury	City Limit District	1
9/23/2020	2020-00353	0000352	622	No incident found on arrival at dispatch address	County District	1

9/24/2020	2020-00354	0000353	311	Medical assist, assist EMS crew	County District	1
9/27/2020	2020-00355	0000354	311	Medical assist, assist EMS crew	County District	1
9/28/2020	2020-00356	0000355	611	Dispatched & canceled en route	County Mutual Aid	1
9/29/2020	2020-00357	0000356	143	Grass fire	County District	1
9/30/2020	2020-00359	0000358	311	Medical assist, assist EMS crew	City Limit District	1
9/30/2020	2020-00360	0000359	311	Medical assist, assist EMS crew	City Limit District	1
9/30/2020	2020-029185	0000357	162	Outside equipment fire	County District	1
9/10/2020	2020-340	0000341	321	EMS call, excluding vehicle accident with injury	County District	1

City of McLendon Chisholm
Preliminary Operating Fund Financial Summary
For the twelve months ended September 30, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	September 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	September 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Revenue								
302 · Franchise Income	\$ 17,667	\$ 194,126	104%	\$ 187,000	\$ 9,349	\$ 185,966	120%	\$ 154,830
303 · Development Income	4,645	78,115	521%	15,000	(45)	16,099	56%	29,000
304 · Building Permit Income	128,912	961,870	291%	330,000	135,615	509,929	104%	492,419
305 Municipal Court Income		-	0%	1,800	324	2,183	728%	300
306 · Interest Income	1,322	23,667	128%	18,500	1,772	18,418	- %	-
307 · Sign Permit Income		50	50%	100	-	100	- %	-
308 · Septic Fees	1,650	16,725	214%	7,800	850	7,900	44%	17,885
309 Food Enforcement		1,200	96%	1,250	-	1,050	175%	600
310 · Sales Tax Revenue	31,502	353,242	172%	205,750	27,240	218,228	141%	154,603
311 · PID Admin Expense Reimbursement		-	- %	-	(42,500)	690	15%	4,750
313 · Donations	120	1,076	179%	600	1,560	3,609	722%	500
314 · Copies Public Inf. Income		-	0%	130	-	133	- %	-
317 · Ad Valorem Tax	837	599,930	112%	537,708	264	394,882	113%	350,579
318 · Tax Certifications		74	98%	75	7	83	- %	-
321 · Credit Card Fee Revenue	127	1,529	278%	550	120	738	49%	1,501
Total Revenue	\$ 186,780.75	\$ 2,231,604	171%	\$ 1,306,263	\$ 134,556	\$ 1,360,007	171%	\$ 1,206,967

City of McLendon Chisholm
Preliminary Operating Fund Financial Summary
For the twelve months ended September 30, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	September 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	September 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Expenditures								
Operating Expenditures								
401 · Municipal Court	\$ -	\$ -	0%	\$ 50	\$ -	\$ 7	- %	\$ 1,515
402 · Election Expense		-	0%	12,250	-	12,069	- %	10,000
410 · Building Inspections	24,300	204,227	173%	117,742	(105)	126,973	81%	155,818
411 · Environment Regulation Expense	920	9,100	145%	6,255	310	8,115	78%	10,465
414 · Animal Control	1,590	3,180	18%	18,000		-	- %	
415 · Section 380 Grant Program		24,029	632%	3,800	-	3,764	- %	-
418 · Membership Fees		1,662	106%	1,575	-	1,556	52%	3,000
422 · Public Notice Expense	625	5,892	64%	9,150	-	13,008	580%	2,243
423 · Community Functions		7,290	1458%	500	925	1,081	20%	5,464
426 · Appraisal District Collection		7,612	152%	5,000	-	6,366	108%	5,883
430 · Public Safety	31,301	398,697	130%	306,555	(13,641)	254,230	68%	375,211
Total 400 Operating Expenditures	\$ 58,736	\$ 661,687	138%	\$ 480,877	\$ (12,511)	\$ 427,168	75%	\$ 569,599
Occupancy Expenditures								
502 · Electricity	\$ 297	\$ 2,824	105%	\$ 2,700	\$ 327	2,787	71%	\$ 3,915
506 · Water	284	6,889	172%	4,000	1,721	6,394	71%	8,952
510 · Propane Gas		-	0%	788	-	-	- %	788
512 · Trash Pick up		1,062	79%	1,344		-	- %	
514 · Building Maint/Improvements	571	12,079	99%	12,200	2,937	15,065	281%	5,356
516 · Lawn Maintenance	685	8,220	97%	8,500	877	8,412	103%	8,144
518 · Janitorial		-	- %	-	-	209	5%	4,181
520 · Telephone & Internet	694	8,038	116%	6,900	600	5,874	77%	7,593
522 · Website Expense		1,258	126%	1,000	-	1,278	106%	1,202

City of McLendon Chisholm
Preliminary Operating Fund Financial Summary
For the twelve months ended September 30, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	September 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	September 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Total 500 Occupancy Expenditures	\$ 2,531	\$ 40,369	108%	\$ 37,432	\$ 6,462	\$ 40,328	108%	\$ 40,131

City of McLendon Chisholm
Preliminary Operating Fund Financial Summary
For the twelve months ended September 30, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	September 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	September 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
General & Administrative Expenditures								
603 · Citizen Recognition	-	-	- %	-	-	-	0%	500
604 · Municipal Manuals, Books & Maps	-	346	138%	250	-	70	1%	12,803
606 · Employee Costs	16,501	195,155	88%	222,455	(17,142)	143,035	72%	199,218
618 · Liability Insurance		5,292	70%	7,517	-	5,872	64%	9,227
619 · Software Subscriptions	542	33,366	176%	19,000	458	18,843	126%	15,000
621 · IT Support	775	8,425	153%	5,500	600	6,125	123%	5,000
622 · Office Supplies - City Hall	945	4,084	136%	3,000	407	3,353	107%	3,124
623 · Office Equipment	149	3,112	120%	2,600	314	3,027	114%	2,655
624 · Office Equip Maintenance	3,237	6,135	409%	1,500	3,631	4,874	174%	2,797
625 · Printed Materials	1,230	5,290	311%	1,700	56	2,111	141%	1,502
626 · Postage-City Hall	100	1,030	73%	1,410	190	3,512	101%	3,490
628 · Bank Fees	158	1,677	112%	1,500	79	1,578	156%	1,010
630 · Legal & Professional								
63001-Accounting & Payroll services	4,454	53,225	101%	52,514	4,405	60,234	120%	50,000
63002 - Financial Audit		15,000	100%	15,000	-	9,500	63%	15,000
63003 - Legal	130	31,727	79%	40,000	2,370	41,160	33%	124,000
63005 - City Planner	-	23,020	51%	45,000	(5,920)	51,952	197%	26,376
63008 - Financial Consulting	2,600	29,014	112%	26,000	2,741	28,883	- %	-
63009 - Engineering		6,574	44%	15,000		-	- %	-
645 · Transcription Services		-	- %	-	-	3,104	- %	-
646 · Mileage Expense		281	56%	500	-	832	79%	1,052
647 · Council Meetings & Development	12	886	136%	650	6	592	15%	3,996
648 · Training		2,187	32%	6,750	1,441	8,957	179%	5,000

City of McLendon Chisholm
Preliminary Operating Fund Financial Summary
For the twelve months ended September 30, 2020

	Current Period Revenue and Expenses				Prior Period Revenue and Expenses			
	September 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	September 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
649 · Expense Account - City Administrator		-	- %	-	-	-	0%	126
650 · Expense Account - Mayor		-	- %	-	-	-	0%	105
652 · Staff Appreciation		650	76%	850	-	760	380%	200
655 · Code of Ordinance		3,360	96%	3,500	-	1,000	13%	8,000
699 · Miscellaneous Expense	715	954	- %	-	-	282	188%	150
		-				-		
Total G & A Expenditures	\$ 31,548	\$ 430,790	91%	\$ 472,196	\$ (6,364)	399,654	91%	\$ 490,331
700 · Capital Expenditures - Public Safety		13,324	89%	\$ 15,000		\$ 86,502	144%	\$ 60,000
700 · Capital Expenditures - Operating		31,160	89%	35,000	\$ 11,424	\$ 33,224	104%	\$ 32,000
Total Capital Expenditures	\$ -	\$ 44,484	89%	\$ 50,000	\$ 11,424	\$ 119,726	130%	\$ 92,000
Total Expenditures	\$ 92,816	\$ 1,177,330	113%	\$ 1,040,505	\$ (988)	\$ 986,876	113%	\$ 1,192,061
Surplus (Deficit)	\$ 93,965	\$ 1,054,273	397%	\$ 265,758	\$ 135,544	\$ 373,131	397%	\$ 14,906

City of McLendon Chisholm
Preliminary Utility Fund Financial Summary
For the twelve months ended September 30, 2020

	Current Period Revenue & Expenditures				Prior Period Revenue & Expenditures			
	September 2020 Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	Sep 2019 Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget
Revenue								
306 · Interest Income	\$ 157	\$ 6,461	66%	\$ 9,750	\$ 821	\$ 9,259	178%	\$ 5,206
Sewer Utility Revenue								
32200 · Sewer Usage Fees	32,142	\$ 302,691	133%	228,360	18,510	209,436	131%	159,653
32201 · Sewer Tap Fees	60,000	447,000	621%	72,000	63,000	237,000	125%	189,000
32204 · Sewer Deposit Refunds	(67)	(885)	80%	(1,100)	(195)	(1,028)	67%	(1,540)
Transfer from Utility Fund Surplus	-	-	0%	49,554	-	-		
Total Revenue	\$ 92,232	\$ 755,267	211%	\$ 358,564	\$ 82,136	\$ 454,667	129%	\$ 352,319
Expenditures								
Operation & Maintenance Expenditures								
Sewer Operation & Maintenance								
41304 · O&M Agreement	3,600	\$ 40,282	120%	\$ 33,570	3,376	\$ 61,804	131%	\$ 47,094
41305 · O&M Maintenance	17,743	51,199	142%	\$ 36,000	-	-		
41308 · Electricity	9	108	- %	-	-	-	0%	42
41310 · Sewer Treatment	20,408	188,016	81%	231,794	(19,485.95)	160,241	205%	78,000
41312 · Tap Fee Developer Rebate	36,000	268,200	621%	43,200	37,800	142,200	125%	113,400
Total Operations Expenditures	\$ 77,760	\$ 547,804	159%	\$ 344,564	\$ 21,690	\$ 364,245	153%	\$ 238,536
600 · General & Administrative Exp	\$ 3,493	\$ 57,771	413%	\$ 14,000	1,133	\$ 10,681	81%	\$ 13,260
Total Expenditures	81,253	\$ 605,575	169%	\$ 358,564	22,823	\$ 374,926	149%	\$ 251,796
Surplus (Deficit)	\$ 10,979	\$ 149,692	- %	\$ -	59,313	\$ 79,742	79%	\$ 100,523

City of McLendon Chisholm
Preliminary Interest Sinking Fund Financial Summary
For the twelve months ended September 30, 2020

	Current Period Revenue & Expenditures					Prior Period Revenue & Expenditures							
	September 2020	Actuals	Current YTD Actuals	% of Budget Current YTD	FY 2019-2020 Budget	September 2019	Actuals	Prior YTD Actuals	% of Budget Current YTD	FY 2018-2019 Budget			
Revenue													
Ad Valorem Tax													
317 · Ad Valorem Tax	\$	186	118,094	110%	\$	107,426	\$	174	\$	257,215	112%	\$	228,985
306 · Interest Income		378	9,739	- %		3,250		408		2,359	- %		-
Transfer from Excess Bond Proceeds			-	- %		-		-	- %	-	- %		-
Transfer From Interest & Sinking Surplus			15,761	51%		30,968		-	- %	-	- %		-
Total Revenue and Transfers In	\$	564	143,594	101%	\$	141,644	\$	582	\$	259,573	113%	\$	228,985
Expenditures													
628 · Bank Fees Expense	\$	750	5,100					\$	4,350				
660 · Bond Interest Expense		4,823	57,876	100%	\$	58,113		4,989	\$	59,863	100%	\$	59,862
802 · Bond Cost Amortization			(0)	0%		2,912		(2,669)	\$	1	- %		-
803 · Bond Premium Amortization		(782)	(9,382)	100%		(9,381)		(828)	\$	(9,942)	- %		-
Transfer To Bond Principal			90,000	100%		90,000			\$	85,000	100%		85,000
Transfer to Early Redemption Sinking Fund				- %		-			\$	78,473	100%		78,512
Total Expenditures and Transfers Out	\$	4,791	143,594	101%	\$	141,644	\$	1,491	\$	217,744	97%	\$	223,374
Surplus (Deficit)	\$	(4,228)	-	- %	\$	-	\$	(909)	\$	41,829	745%	\$	5,611

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of September, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
Revenue				
302 · Franchise Income				
30213-1 · Community Waste Disposal	0.00	7,724.23	0.00	0.00
30220 · Oncor Electric Delivery	0.00	9,899.75	0.00	0.00
30222 · Peoples	0.00	42.66	0.00	0.00
Total 302 · Franchise Income	0.00	17,666.64	0.00	0.00
303 · Development Income				
30302 · Zoning Change	0.00	400.00	0.00	0.00
30304 · Plat Income	0.00	4,245.00	0.00	0.00
Total 303 · Development Income	0.00	4,645.00	0.00	0.00
304 · Building Permit Income				
30401 · Contractor Registration Fee Inc	0.00	400.00	0.00	0.00
30403 · Certificate of Occupancy	0.00	150.00	0.00	0.00
30404 · Inspection Income	0.00	20,775.00	0.00	0.00
30405 · Building Permit & Plan Review	0.00	103,587.12	0.00	0.00
30408 · Swimming Pool Permits	0.00	4,000.00	0.00	0.00
Total 304 · Building Permit Income	0.00	128,912.12	0.00	0.00
306 · Interest Income				
30600 · Alliance Interest Income	0.00	29.94	0.00	66.31
30602 · Logic Interest Income	0.01	1,289.28	0.00	90.64
30603 · Tex Pool Interest Income	0.00	2.31	0.00	0.00
30607 · Wilmington Accrued Int Income	377.64	0.00	0.00	0.00
Total 306 · Interest Income	377.65	1,321.53	0.00	156.95
308 · Septic Fees				
30801 · OSSF Fee Income	0.00	1,650.00	0.00	0.00
Total 308 · Septic Fees	0.00	1,650.00	0.00	0.00
310 · Sales Tax Revenue	0.00	31,501.95	0.00	0.00
313 · Donations				
313.2 · Veterans Memorial Fundraising C	0.00	120.00	0.00	0.00
313 · Donations - Other	0.00	0.00	150.00	0.00
Total 313 · Donations	0.00	120.00	150.00	0.00
317 · Ad Valorem Tax				

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of September, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
31701 · Ad Valorem Tax - M&O	0.00	693.20	0.00	0.00
31702 · Ad Valorem Tax - City Hall	135.72	0.00	0.00	0.00
31703 · Ad Valorem Refunds - M&O	0.00	0.00	0.00	0.00
31705 · Ad Valorem Tax - Prior Years	23.27	37.09	0.00	0.00
31706 · Ad Valorem Tax - Penalty	15.03	66.96	0.00	0.00
31708 · Ad Valorem Refunds - City Hall	0.00	0.00	0.00	0.00
31709 · Ad Valorem Tax - Interest	11.99	39.37	0.00	0.00
31710 · Ad Valorem Tax - Misc Adj	0.00	0.00	0.00	0.00
37112 · Ad Valorem Business Property	0.00	0.00	0.00	0.00
Total 317 · Ad Valorem Tax	186.01	836.62	0.00	0.00
319 · Grants	0.00	0.00	21,101.78	0.00
321 · Credit Card Fee Revenue	0.00	126.89	0.00	0.00
322 · Sewer Utility Revenue				
32200 · Sewer Usage Fees	0.00	0.00	0.00	32,142.25
32201 · Sewer Tap Fees	0.00	0.00	0.00	60,000.00
32204 · Sewer Deposit Refunds	0.00	0.00	0.00	-67.25
Total 322 · Sewer Utility Revenue	0.00	0.00	0.00	92,075.00
Total Income	563.66	186,780.75	21,251.78	92,231.95
Gross Profit	563.66	186,780.75	21,251.78	92,231.95
Expense				
400 · Operating Expenditures				
410 · Building Inspections				
41003 · Building Inspections	0.00	24,300.00	0.00	0.00
41004 · Engineer Fees	0.00	0.00	0.00	0.00
Total 410 · Building Inspections	0.00	24,300.00	0.00	0.00
411 · Environment Regulation Expense				
41101 · Septic Inspection Fee	0.00	900.00	0.00	0.00
41102 · TCEQ	0.00	20.00	0.00	0.00
Total 411 · Environment Regulation Expense	0.00	920.00	0.00	0.00
414 · Animal Control	0.00	1,590.42	0.00	0.00
Total 400 · Operating Expenditures	0.00	26,810.42	0.00	0.00
413 · Sewer Operation & Maintenance				
41304 · O&M Agreement	0.00	0.00	0.00	3,600.00

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of September, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
41305 · Nonstandard O&M Expense	0.00	0.00	0.00	17,743.08
41308 · Electricity	0.00	0.00	0.00	8.79
41310 · Sewer Treatment	0.00	0.00	0.00	20,408.18
41312 · Tap Fee Developer Rebate	0.00	0.00	0.00	36,000.00
Total 413 · Sewer Operation & Maintenance	0.00	0.00	0.00	77,760.05
430 · Public Safety				
43002 · Fuel	0.00	0.00	554.32	0.00
43003 · Maintenance & Repair - Vehicles	0.00	0.00	3,886.29	0.00
43004 · Maintenance & Repair - Station	0.00	0.00	531.29	0.00
43005 · Gear and Supplies	0.00	0.00	1,702.10	0.00
43009 · Training	0.00	0.00	1,558.40	0.00
43035 · Street Lights	0.00	0.00	247.23	0.00
Total 430 · Public Safety	0.00	0.00	8,479.63	0.00
500 · Occupancy Expenditures				
502 · Electricity	0.00	297.40	429.91	0.00
506 · Water	0.00	284.46	34.47	0.00
514 · Building Maint/Improvements	0.00	570.50	0.00	0.00
516 · Lawn Maintenance	0.00	684.94	0.00	0.00
520 · Telephone & Internet	0.00	693.77	199.69	0.00
Total 500 · Occupancy Expenditures	0.00	2,531.07	664.07	0.00
600 · General & Administrative Exp				
606 · Employee Costs				
60601 · Staff Salaries	0.00	12,309.78	33,734.88	0.00
60602 · Hourly PTO 0 - 36 months	0.00	566.35	0.00	0.00
60604 · Holiday Pay	0.00	617.21	1,330.80	0.00
60605 · Hourly FF Banked Holiday Pay	0.00	0.00	409.20	0.00
60609 · Payroll Tax Expense	0.00	1,032.24	2,667.20	0.00
60610 · Payroll Processing Fees	0.00	64.33	0.00	0.00
60612 · Retirement Plan Contributions	0.00	182.70	402.49	0.00
60613 · Health Insurance Expense	0.00	1,590.48	4,771.44	0.00

City of McLendon Chisholm
Detail Statement of Revenue & Expenditures by Fund
For the Month of September, 2020

	Interest and Sinking Fund	Operating Fund	Public Safety	Utilities Fund
60614 · Dental Insurance Expense	0.00	117.42	352.26	0.00
60615 · Vision Insurance	0.00	20.52	41.04	0.00
Total 606 · Employee Costs	0.00	16,501.03	43,709.31	0.00
619 · Software Subscriptions	0.00	542.36	0.00	0.00
621 · IT Support	0.00	775.00	0.00	0.00
622 · Office Supplies - City Hall	0.00	945.35	0.00	0.00
623 · Office Equipment	0.00	149.49	0.00	0.00
624 · Office Equip Maintenance	0.00	3,237.26	0.00	0.00
625 · Printed Materials	0.00	1,855.00	0.00	0.00
626 · Postage-City Hall	0.00	100.00	0.00	0.00
628 · Bank Fees				
62801 · Service Charges	0.00	158.13	0.00	0.00
62803 · Willmington Trust Fees	750.00	0.00	0.00	0.00
Total 628 · Bank Fees	750.00	158.13	0.00	0.00
630 · Legal & Professional				
63001 · Accounting & Payroll Services	0.00	4,454.00	0.00	1,143.00
63003 · Legal	0.00	130.00	0.00	0.00
63008 · Financial Consulting	0.00	2,600.00	0.00	0.00
63010 · Sewer Line Design Study	0.00	0.00	0.00	2,350.00
Total 630 · Legal & Professional	0.00	7,184.00	0.00	3,493.00
646 · Mileage Expense	0.00	0.00	0.00	0.00
647 · Council Meetings & Development	0.00	11.96	0.00	0.00
660 · Bond Interest Expense	4,823.39	0.00	0.00	0.00
699 · Miscellaneous Expenses	0.00	715.00	0.00	0.00
Total 600 · General & Administrative Exp	5,573.39	32,174.58	43,709.31	3,493.00
Total Expense	5,573.39	61,516.07	52,853.01	81,253.05
Net Ordinary Income	-5,009.73	125,264.68	-31,601.23	10,978.90
Other Income/Expense				
Other Expense				
803 · Bond Premium Amortization	-781.71	0.00	0.00	0.00
Total Other Expense	-781.71	0.00	0.00	0.00
Net Other Income	781.71	0.00	0.00	0.00
Net Surplus (Deficit)	-4,228.02	125,264.68	-31,601.23	10,978.90

City of McLendon Chisholm
Public Safety Detail Report
For the twelve months ended September 30, 2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	YTD
Revenue													
Income													
313 · Donations	300.00	0.00	0.00	0.00	265.00	0.00	200.00	0.00	0.00	0.00	0.00	150.00	915.00
316 · County Contract	0.00	0.00	0.00	0.00	0.00	77,500.00	0.00	0.00	0.00	0.00	0.00	0.00	77,500.00
319 · Grants	5,983.97	26,313.89	26,313.89	21,939.87	23,787.82	18,949.44	22,450.58	21,186.46	30,115.63	19,507.34	20,300.93	21,101.78	257,951.60
Total Income	6,283.97	26,313.89	26,313.89	21,939.87	24,052.82	96,449.44	22,650.58	21,186.46	30,115.63	19,507.34	20,300.93	21,251.78	336,366.60
Gross Profit	6,283.97	26,313.89	26,313.89	21,939.87	24,052.82	96,449.44	22,650.58	21,186.46	30,115.63	19,507.34	20,300.93	21,251.78	336,366.60
Expense													
400 · Operating Expenditures													
418 · Membership Fees	0.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00
Total 400 · Operating Expenditures	0.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00
430 · Public Safety													
43001 · Liability Insurance	7,730.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,730.24
43002 · Fuel	914.51	726.28	775.31	1,004.33	879.83	781.47	927.38	891.76	883.54	572.64	715.53	554.32	9,626.90
43003 · Maintenance & Repair - Vehicles	53.99	1,270.27	3,650.12	1,338.51	345.86	1,727.43	5,072.12	2,202.81	1,776.41	1,072.63	115.65	3,886.29	22,512.09
43004 · Maintenance & Repair - Station	973.43	807.81	327.33	1,295.59	862.18	1,039.01	1,088.11	4,796.11	300.00	916.66	233.95	531.29	13,171.47
43005 · Gear and Supplies	340.73	4,575.90	0.00	388.51	2,371.30	1,402.54	3,293.68	7,864.83	23,109.27	1,969.59	838.56	1,702.10	47,857.01
43006 · Compliance	76.94	0.00	0.00	135.00	2,250.10	195.93	537.56	0.00	0.00	128.00	510.00	0.00	3,833.53
43007 · Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,741.24	0.00	14,741.24
43008 · Dispatch	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
43009 · Training	736.45	150.00	1,051.25	0.00	1,330.00	0.00	61.87	2,230.46	30.00	0.00	0.00	1,558.40	7,148.43
43010 · Software	0.00	0.00	0.00	0.00	0.00	115.00	0.00	0.00	0.00	0.00	0.00	0.00	115.00
43011 · Lawn Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00	834.57	0.00	0.00	0.00	0.00	0.00	0.00	834.57
43030 · EMS	1,691.66	0.00	0.00	1,079.16	0.00	1,079.15	0.00	0.00	1,079.15	0.00	0.00	0.00	4,929.12
43035 · Street Lights	243.51	243.54	231.33	243.50	243.54	243.54	232.04	232.04	231.46	232.04	243.90	247.23	2,867.67
Total 430 · Public Safety	22,761.46	7,773.80	6,035.34	5,484.60	8,282.81	7,418.64	11,212.76	18,218.01	27,409.83	4,891.56	17,398.83	8,479.63	145,367.27
500 · Occupancy Expenditures													
502 · Electricity	350.26	256.72	235.21	279.90	264.90	275.94	229.11	260.79	258.10	464.14	400.59	429.91	3,705.57
506 · Water	30.55	49.47	33.17	50.12	28.59	34.47	39.04	40.35	39.70	37.08	33.82	34.47	450.83
512 · Trash	111.61	111.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	223.22
516 · Lawn Maintenance	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00
520 · Telephone & Internet	200.30	450.90	0.00	210.08	189.95	199.41	189.24	189.24	189.24	189.78	189.62	199.69	2,397.45
525 · Penalties	0.00	0.00	0.00	0.00	0.00	2.81	2.29	0.00	0.00	0.00	0.00	0.00	5.10
Total 500 · Occupancy Expenditures	812.72	868.70	268.38	540.10	483.44	512.63	459.68	490.38	487.04	691.00	624.03	664.07	6,902.17
600 · General & Administrative Exp													
606 · Employee Costs													
60601 · Staff Salaries	33,879.94	52,890.28	37,881.41	31,085.65	37,283.26	32,539.81	32,683.92	58,105.47	35,036.48	34,216.72	34,327.04	33,734.88	453,664.86
60602 · Hourly PTO 0 - 36 months	0.00	0.00	0.00	1,209.92	0.00	369.84	409.20	476.48	0.00	1,185.21	0.00	0.00	3,650.65
60604 · Holiday Pay	0.00	0.00	0.00	1,959.39	0.00	0.00	0.00	0.00	327.48	736.34	0.00	1,330.80	4,354.01
60605 · Hourly FF Banked Holiday Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,849.20	0.00	0.00	0.00	409.20	2,258.40

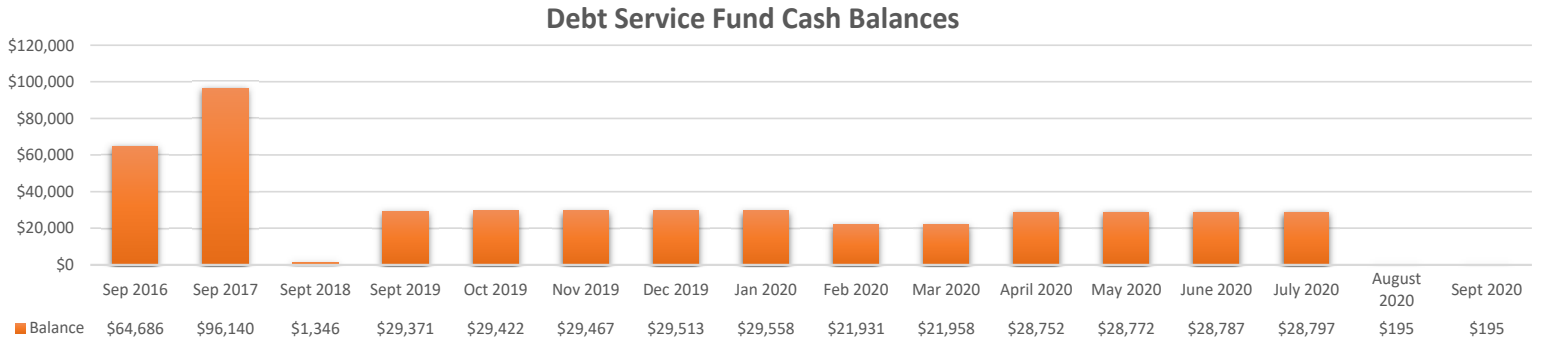
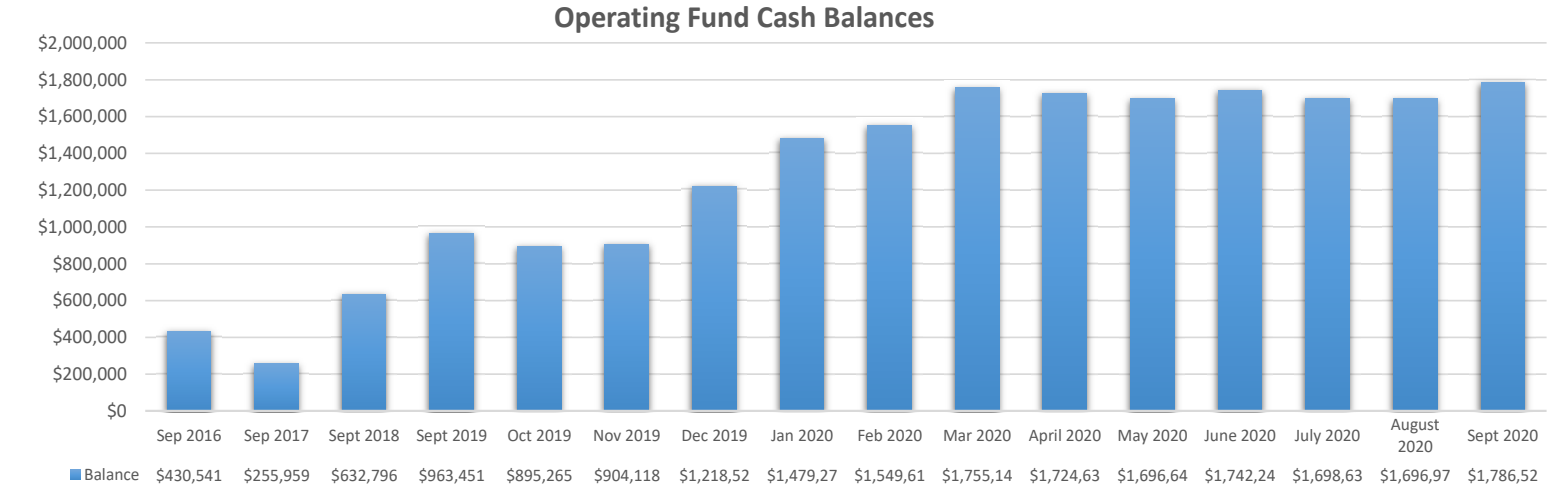
City of McLendon Chisholm
Public Safety Detail Report
For the twelve months ended September 30, 2020

60609 · Payroll Tax Expense	2,518.23	3,936.29	2,824.71	2,547.33	2,778.97	2,602.90	2,458.45	4,347.68	2,650.63	2,709.82	2,571.29	2,667.20	34,613.50
60611 · Employee Screening	0.00	0.00	0.00	0.00	0.00	0.00	145.00	0.00	0.00	605.00	250.00	0.00	1,000.00
60612 · Retirement Plan Contributions	2,362.54	3,555.70	2,383.26	400.46	427.96	414.10	378.73	705.57	459.20	405.99	407.30	402.49	12,303.30
60613 · Health Insurance Expense	3,261.86	3,261.86	3,227.66	2,933.31	2,896.74	2,933.31	5,614.01	4,155.92	3,579.27	3,579.27	3,579.27	4,771.44	43,793.92
60614 · Dental Insurance Expense	0.00	0.00	0.00	294.35	294.63	294.35	353.22	412.09	353.22	353.22	353.22	352.26	3,060.56
60615 · Vision Insurance	0.00	0.00	0.00	34.20	32.56	34.20	34.20	61.56	54.72	41.04	41.04	41.04	374.56
60616 · Disability Insurance	2,119.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,119.24
60618 · Salary PTO 0 - 36 months	0.00	0.00	0.00	0.00	0.00	2,072.25	0.00	0.00	0.00	0.00	0.00	0.00	2,072.25
60621 · Unemployment Benefits	0.00	0.00	0.00	0.00	0.00	0.00	18.72	0.00	0.00	0.00	0.00	0.00	18.72
Total 606 · Employee Costs	44,141.81	63,644.13	46,317.04	40,464.61	43,714.12	41,260.76	42,095.45	70,113.97	42,461.00	43,832.61	41,529.16	43,709.31	563,283.97
610 · Payroll Tax Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
618 · Insurance													
61803 · Workmen's Comp Ins	15,211.00	0.00	0.00	0.00	0.00	2,674.00	0.00	0.00	0.00	0.00	0.00	0.00	17,885.00
Total 618 · Insurance	15,211.00	0.00	0.00	0.00	0.00	2,674.00	0.00	0.00	0.00	0.00	0.00	0.00	17,885.00
619 · Software Subscriptions	0.00	0.00	0.00	139.18	133.72	111.89	122.80	0.00	0.00	0.00	0.00	0.00	507.59
628 · Bank Fees													
62806 · Interest Expense	0.00	0.00	2,205.90	0.00	0.00	0.00	0.00	0.00	1,670.68	0.00	0.00	0.00	3,876.58
Total 628 · Bank Fees	0.00	0.00	2,205.90	0.00	0.00	0.00	0.00	0.00	1,670.68	0.00	0.00	0.00	3,876.58
652 · Staff Appreciation	0.00	0.00	463.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	463.15
699 · Miscellaneous Expenses	0.00	6.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.92
Total 600 · General & Administrative Exp	59,352.81	63,651.05	48,986.09	40,603.79	43,847.84	44,046.65	42,218.25	70,113.97	44,131.68	43,832.61	41,529.16	43,709.31	586,023.21
Total Expense	82,926.99	72,363.55	55,289.81	46,628.49	52,614.09	51,977.92	53,890.69	88,822.36	72,028.55	49,415.17	59,552.02	52,853.01	738,362.65
Net Ordinary Income	-76,643.02	-46,049.66	-28,975.92	-24,688.62	-28,561.27	44,471.52	-31,240.11	-67,635.90	-41,912.92	-29,907.83	-39,251.09	-31,601.23	-401,996.05
Other Income/Expense													
Other Income													
31300 · Gain on Sale of Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
Total Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
Net Surplus (Deficit)	-76,643.02	-46,049.66	-28,975.92	-24,688.62	-28,561.27	44,471.52	-31,240.11	-67,635.90	-38,912.92	-29,907.83	-39,251.09	-31,601.23	-398,996.05

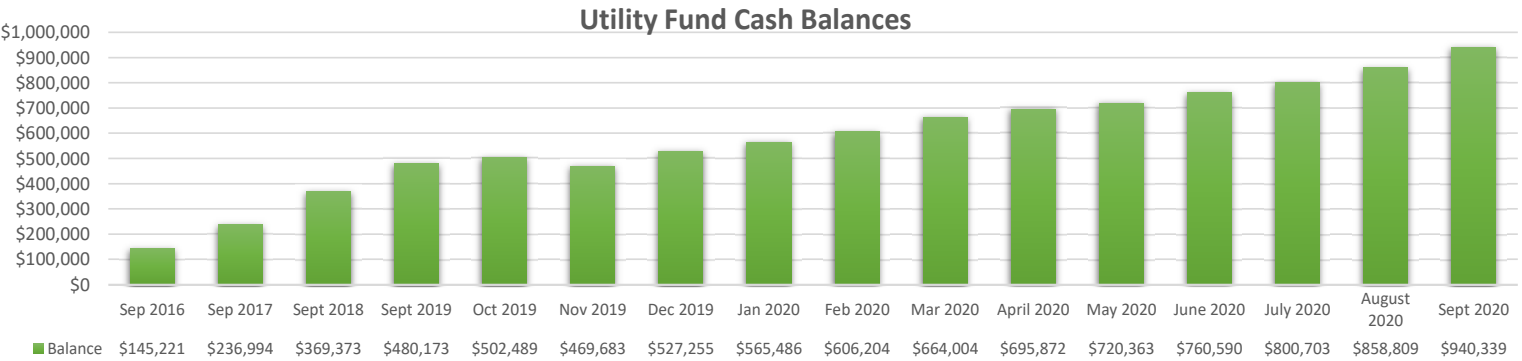
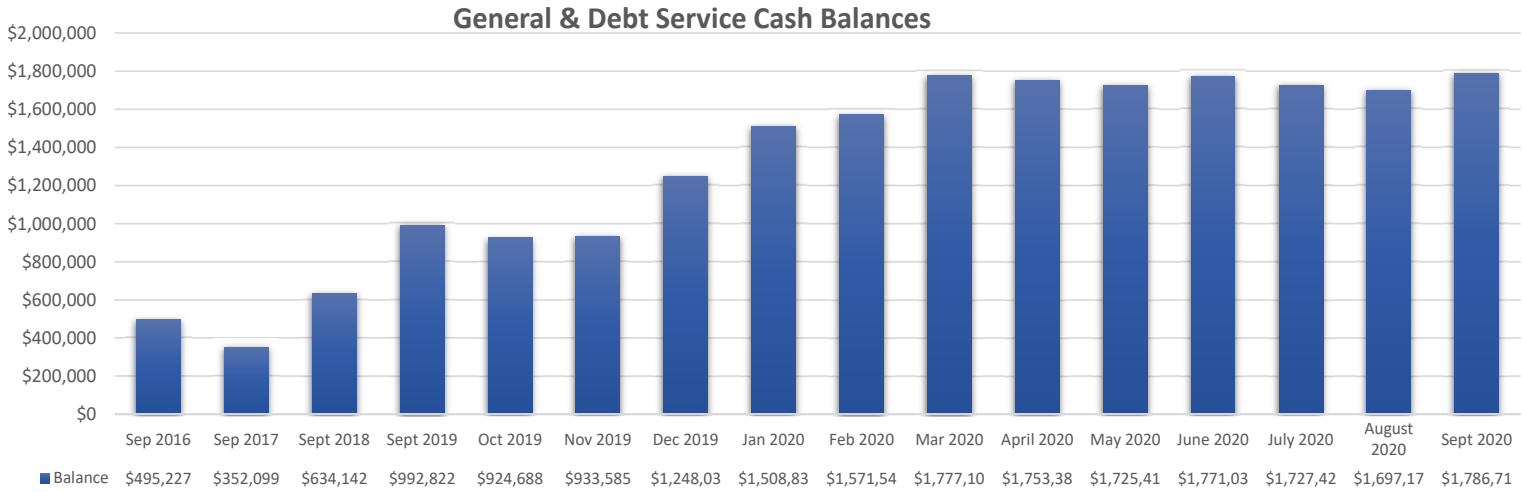
City of McLendon Chisholm
Cash Account Balances
For the twelve months ended September 30, 2020

Fund	Account	Sept 30,19	Oct 31,19	Nov 30,19	Dec 31,19	Jan 31,20	Feb 28,20	Mar 31,20	April 30,20	May 31,20	June 30,20	July 31,20	Aug 31,20
I&S	130 - 9003 Logic I&S Fund	29,371	29,422	29,467	29,513	29,558	21,931	21,958	28,752	28,772	28,787	28,797	195
I&S Total		29,371	29,422	29,467	29,513	29,558	21,931	21,958	28,752	28,772	28,787	28,797	195
Operating	100 - 3738 - Alliance Operating	370,625	301,503	309,458	622,951	909,619	626,726	831,148	206,491	176,479	218,963	173,184	169,904
Operating	103 - Texpool 300001	18,961	18,992	19,018	19,044	19,070	19,094	19,110	19,117	19,122	19,125	19,128	19,131
Operating	125 - Logic - 9001 General Fund Reserves	29,617	29,669	29,714	29,759	2,985	300,335	300,699	300,960	301,168	301,323	301,430	301,511
Operating	127 - 9004 Logic Operating	544,151	545,102	545,928	546,770	547,605	277,883	278,219	871,812	872,413	872,862	873,173	873,407
Operating	128 - 9005 Logic Fire Dept Reserve	-	-	-	-	-	325,575	325,969	326,252	327,462	329,972	331,715	333,022
Operating Total		963,353	895,265	904,118	1,218,524	1,479,279	1,549,613	1,755,145	1,724,632	1,696,643	1,742,245	1,698,630	1,696,976
Utility	106 - 5071 - Alliance Utility Fund	178,334	200,122	166,858	223,962	261,730	177,960	235,241	266,737	290,932	330,938	370,898	428,888
Utility	126 - Logic - 9002 Utility Fund	301,840	302,367	302,825	303,293	303,756	428,244	428,763	429,135	429,431	429,652	429,805	429,921
Utility Total		480,173	502,489	469,683	527,255	565,486	606,204	664,004	695,872	720,363	760,590	800,703	858,809
Total		1,472,898	1,427,177	1,403,268	1,775,292	2,074,323	2,177,749	2,441,107	2,449,256	2,445,778	2,531,622	2,528,130	2,555,979
New Fire Station Account										4,551,087	4,551,087	4,551,087	4,551,087

City of McLendon Chisholm
Cash Balance Report
As of September 30, 2020



City of McLendon Chisholm
Cash Balance Report
As of September 30, 2020



City of McLendon Chisholm
Cash Balance Report
As of September 30, 2020

Combined Cash Balances - All Funds
(Excluding New Fire Station Fund of \$4,551,087)

