



# AGENDA

## HOME RULE CHARTER COMMISSION

### WORK SESSION Meeting

6:30 PM - Wednesday, August 28, 2024

1371 WEST FM 550 - McLENDON-CHISHOLM, TEXAS 75032

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	Page
1. INTRODUCTIONS: PRAYER AND PLEDGES	
2. SWEARING IN REMAINING MEMBERS	
3. SELECTION OF VICE-CHAIR AND SECRETARY	
4. APPROVAL OF MINUTES FROM AUGUST 15TH, 2024	
4.1. <a href="#">WORK SESSION OF HOME RULE COMMISSION-1 Minutes</a>	2 - 3
5. DISCUSSION OF THE CHARTER PROCESS AND TIMELINE	
6. DISCUSSION ON CHARTER AND ANY ACTION NEEDED	
7. DISCUSSION FOR THE SETTING OF FUTURE MEETING DATES , TIMES, AND TOPICS	
8. PUBLIC COMMENTS	
9. ADJOURN	

I, Angela Jennings, do hereby certify that the above Notice of Meeting of the City Council of McLendon-Chisholm, Texas was posted or before 5:00 p.m., August 21, 2024 on the outside bulletin board at City Hall, a place convenient and readily accessible to the public at all times.

**AGENDA-Minutes**

**Charter Commission Work Session**

**Thursday, August 15<sup>th</sup>, 2024**

**1371 West FM 550-McLendon-Chisholm, Texas 75032 6:30 PM**

**1. INTRODUCTIONS AND WELCOME**

**Meeting started at 6:35 pm.**

**Commissioners Present:**

**Roberta Dolan  
Melody Osorio  
Anthony Crawford  
Jen Heldreth  
Mark Russo (Chair)  
John Powers  
James Adcox  
Lesley Scwalje  
Karan McDonald**

**Absent:**

**Troy Reich  
Dennis London  
Jody Wright  
Rich Dean  
Bev Stibbens  
Darius Bow**

**Others Present:**

**Councilman Jerry Brewer  
Mayor Bryan McNeal**

**Chair Russo led an invocation and pledges. Chair Russo welcomed the group along with Mayor McNeal and Councilman Brewer. Introductions from individual commission members were made.**

**2. SWEARING IN OF COMMISSIONERS. Mayor McNeal swore in those present.**

**3. DISTRIBUTION AND EXPLANATION OF REFERENCE MATERIALS. Chair Russo and Councilman Brewer went over the materials.**

4. DISCUSSION OF THE CHARTER CREATION PROCESS AND TIMELINE. **Chair Russo gave his thoughts on the process going forward and asked for input from the rest of the commission. Chair Russo anticipated having the vice chair and secretary named at the next meeting. Chair Russo asked the group to look over the charters provided and to see if any one of those would be the preferred model one to start the process provided or another outside of the ones provided. Councilman Brewer went over the timeline and the need for the charter to be submitted to City Council no later than March 25<sup>th</sup>, 2025 to comply with state law and get it on the ballot for the May 3<sup>rd</sup>, 2025 election day.**
  
5. DISCUSSION OF TEXAS OPEN MEETINGS ACT AND ROBERTS RULES OF ORDER. **Chair Russo asked for those that have not done so to get the Texas Open Meeting Act training. Chair Russo asked Councilman Brewer to send out a link to the online training. Councilman Brewer would also see about having a dedicated email address for the public to send in their comments. Chair Russo asked about having the meetings recorded. Councilman Brewer advised there were technical problems with the system but would check on that. Chair Russo advised Roberts Rules would be followed in formal meetings when approving a measure. Most meetings would be a work session which is a discussion and information sharing format that does not take formal action.**
  
6. DISCUSSION FOR THE SETTING OF FUTURE MEETING DATES AND TIMES. **Chair Russo asked for the group to send their availability for the next couple of months to Councilman Brewer for scheduling purposes.**  
**Chair Russo solicited input from those in the audience.**
  
7. ADJOURN-**Chair Russo adjourned the meeting at 7:52 pm.**